



**ORANGE/ OSCEOLA/ SEMINOLE COUNTIES JOINT TRANSPORTATION
DISADVANTAGED LOCAL COORDINATING BOARD**

DATE: Thursday, February 13, 2020
TIME: 10:00 a.m.
LOCATION: David L. Grovdahl Board Room
250 S. Orange Avenue, Suite 200
Orlando, Florida 32801



Wireless access available
Network = MpoGuest
Password = metroaccess

Mayor Jose Alvarez, Presiding

AGENDA

- I. CALL TO ORDER – Mayor Jose Alvarez**

- II. PLEDGE OF ALLEGIANCE**

- III. INTRODUCTIONS**

- IV. CONFIRMATION OF QUORUM – Ms. Lisa Smith**

- V. AGENDA REVIEW & ANNOUNCEMENTS– Ms. Virginia Whittington**

- VI. PUBLIC COMMENTS ON ACTION ITEMS**

Comments from the public will be heard pertaining to Action Items on the agenda for this meeting. People wishing to speak must complete a “Speakers Introduction Card” at the reception desk. Each speaker is limited to two minutes.

VII. Quality Assurance Task Force (QATF) Report

The QATF Chair will provide a brief report from their January 28, 2020 meeting.

VIII. CONSENT AGENDA

A. Approval of minutes of previous meeting

TAB 1

The minutes of the November 21, 2019 Transportation Disadvantaged Local Coordinating Board meeting are included at Tab 1 for approval.

B. Acknowledgement of public meeting comments

TAB 2

Staff requests acknowledgement of a summary of the public meeting comments received during the annual public workshop November 21, 2019. The summary is attached at Tab 2.

IX. ACTION ITEMS

A. TDLCB Member Appointments

TAB 3

At the November 21, 2019 TDLCB member, staff recommended the extension of member appointments for two members whose terms were expiring December 31, 2019. Notice of these open positions was advertised on the MetroPlan Orlando website December 30, 2019 through January 15, 2020, and promoted via our social media platforms. Interest statements were received from both Ms. Marilyn Baldwin (representing the Disabled) and Mr. Robert "Bob" Melia (Citizen Advocate System User) to continue serving in their current roles through December 31, 2022. The QATF will meet January 28, 2020 and report their recommendation at the TDLCB meeting.

B. Approval of TDLCB Membership Certification

Pursuant to Rule 41-2.012(3), FAC, the MetroPlan Orlando Board will be asked to certify the membership of the Local Coordinating Board at its March 11, 2020 meeting. Action is requested to recommend approval of the TDLCB membership, which verifies compliance with the Commission for the Transportation Disadvantaged Local Coordinating Board and Planning Agency guidelines.

C. 2020 Quality Assurance Task Force Membership

Staff requests confirmation of the recommended 2020 QATF membership as follows:

- Ms. Marilyn Baldwin, representing the Disabled
- Mr. Chad Ballard, representing the Medical Community
- Ms. Crystal Ford, Orange County EMS
- Mr. Wayne Olson, Florida Department of Education and Vocational Rehabilitation
- Dr. Linda Levine Silverman, representing the Elderly (over 60)
- Mr. Bob Melia, Citizen Advocate (System User)
- Mr. Karla Radka, Department of Elder Affairs (Senior Resource Alliance)
- Ms. Neika Berry, Citizen Advocate (Non-System User), Alternate

D. Approval of 2020 Grievance Procedures

TAB 4

Pursuant to the CTD operating guidelines, annually, the TDLCB must review and update its grievance procedures, if necessary. The grievance procedures will be reviewed by the QATF at their January 28, 2020 meeting and a report made at the TDLCB meeting which follows.

E. Appointment of 2020 Grievance Committee

Pursuant to the TDLCB Grievance Procedure, a Grievance Committee shall be appointed by the Transportation Disadvantaged Local Coordinating Board Chair and shall consist of at least five (5) voting members of the TDLCB. Staff recommends the following 2020 Grievance Committee members:

- Ms. Diane Arnold, representing the Economically Disadvantaged
- Mr. Wilfredo Raices, representing Early Childhood Development
- Ms. Janeé Olds, representing Regional Workforce Development
- Ms. Alnita Whitt, representing Veterans
- Mr. Adam Zubritsky, representing Public Education
- Ms. Neika Berry, Citizen Advocate (Non-System User), Alternate

The Grievance Committee will only be convened in the event an irreconcilable complaint is filed.

X. PRESENTATIONS & STATUS REPORTS

A. 2045 MTP – Status Update & Discussion: Goals & Objectives

TAB 5

Mr. Alex Trauger, MetroPlan Orlando staff, will give an update and lead a discussion on the Goals and Objectives for the 2045 Metropolitan Transportation Plan.

B. ACCESS LYNX Survey Results

Ms. Mary Ann Horne, MetroPlan Orlando staff, will report the results of the latest customer satisfaction survey.

C. LYNX/Community Transportation Coordinator (CTC) Update

TAB 6

Mr. Norm Hickling, Director of Mobility Services, ACCESS LYNX, will provide a report on current and ongoing ACCESS LYNX operations, including a mobility services update and a presentation on the results of a recently conducted compliance audit.

D. Community Transportation Coordinator Evaluation

TAB 7

Pursuant to Florida Statutes 427.15 the performance of the Community Transportation Coordinator (CTC) shall be evaluated annually by the local coordinating board based on the CTD approved evaluation criteria. A copy of the evaluation shall be submitted to the metropolitan planning agency and the Commission. The recommendation or termination of any CTC shall be subject to approval by the Commission.

The evaluation will be conducted as part of the February 13, 2020 TDLCB meeting. Members can submit comments or suggestion on individual sections at the end of each section. Staff will

submit these additional comments to the CTC. A fillable PDF is also provided as a separate attachment.

XI. GENERAL INFORMATION

A. Planning Grant Update Report

TAB 8

Quarterly progress reports of transportation disadvantaged planning accomplishments and planning contract deliverables as outlined in the planning grant agreement.

B. Report of Operator Payments

TAB 9

The Operators Payments Report is a requirement of the Local Coordinating Board and Planning Agency Operating Guidelines to ensure that operator payments are addressed as a standard agenda item. A copy of the report will be provided at the meeting.

C. 2019 Attendance Records

TAB 10

A spreadsheet showing the attendance records for the TDLCB meetings during 2019 is enclosed for information purposes.

XII. UPCOMING MEETINGS AND EVENTS OF INTEREST

A. MetroPlan Orlando Board meeting – March 11, 2020 at 9:00 a.m.

B. Quality Assurance Task Force – April 28, 2020 at 10:00 a.m.

C. TDLCB Meeting Dates for 2020:

- May 14, 2020
- August 13, 2020
- November 12, 2020 (Annual Public Workshop followed by the regular quarterly meeting)

XIII. MEMBER COMMENTS

XIV. PUBLIC COMMENTS (GENERAL)

XV. ADJOURNMENT – Next meeting: May 14, 2020

Public participation is conducted without regard to race, color, national origin, sex, age, disability, religion, or family status. Persons wishing to express concerns, who require special assistance under the Americans with Disabilities Act, or who require language services (free of charge) should contact MetroPlan Orlando by phone at (407) 481-5672 or by email at info@metroplanorlando.org at least three business days prior to the event.

La participación pública se lleva a cabo sin distinción de raza, color, origen nacional, sexo, edad, discapacidad, religión o estado familiar. Las personas que deseen expresar inquietudes, que requieran asistencia especial bajo la Ley de Americanos con Discapacidad (ADA) o que requieran servicios de traducción (sin cargo) deben ponerse en contacto con MetroPlan Orlando por teléfono (407) 481-5672 (marcar 0) o por correo electrónico info@metroplanorlando.org por lo menos tres días antes del evento.