

QUALITY ASSURANCE TASK FORCE

VIRTUAL WORKSHOP NOTICE

- DATE:** Tuesday, April 27, 2021 at 10:00 a.m.
- PUBLIC ACCESS:** To join the meeting from your computer, tablet or smartphone, please use this link:
- To dial in, please see the calendar item for this meeting:

The MetroPlan Orlando offices are closed to the public in response to the COVID-19 pandemic. Members of the public may access this virtual meeting and participate via the Zoom link above, or by dialing in. The agenda packet is available at MetroPlanOrlando.org in the Calendar section. New to Zoom? You can get the app ahead of time and be ready for the meeting. Visit Zoom.us.

MetroPlan Orlando offers tips for virtual meeting participation on our website. Tip sheets include:

- [How to get technically set up for the virtual meeting](#)
- [How meeting roles and public participation happen virtually](#)
- [Steps and options for making a public comment at a virtual meeting](#)

This information can be accessed at: MetroPlanOrlando.org/Virtualmeetings

Agenda

- I. **Call to Order** – Ms. Marilyn Baldwin, Chairwoman
- II. **Pledge of Allegiance (On Mute)**
- III. **Chairperson’s Comments** – Ms. Marilyn Baldwin
- IV. **Roll Call/Confirmation of Quorum** – Ms. Lisa Smith
- V. **Agenda Review** – Ms. Virginia Whittington
- VI. **Public Comments**

Comments from the public will be heard pertaining to **Items for Review and Discussion** on the agenda for this virtual workshop. Public comments submitted in advance of the meeting, by email to Comment@MetroPlanOrlando.org or phone to **407-906-2347**, will be read into the record by a meeting moderator. People wishing to speak during the virtual meeting should use the Raise Hand feature on the Zoom platform, and a meeting host will unmute your microphone to speak. Each speaker should state name and address for the record and is limited to two minutes. People wishing to speak on other items will be acknowledged in the same way, under Agenda Item XII.

VII. Items for Review and Discussion

A. Review and Recommendation of Draft TDSP Minor Updates (TAB 1)
 Presenter: Ms. Trish Whitton, LYNX

Ms. Trish Whitton will review the proposed minor updates to the 2020-2025 Transit Development Services Plan (TDSP) and request QATF recommend approval to the full TDLCB.

B. Review of Rate Calculation Worksheet (TAB 2)
 Presenter: Ms. Trish Whitton, LYNX

Ms. Trish Whitton will review the proposed Rate Calculation worksheet and request QATF recommendation to accept the rate calculations to the full TDLCB.

ACCESS LYNX TD RATES			
Type of Trip	FY 2020-21 Rates	FY 2021 - 22 Rates	Percentage Change
Ambulatory	\$39.53	\$41.94	.06%
Wheelchair	\$67.77	\$71.90	.06%

VIII. Presentations

A. LYNX/Community Transportation Coordinator (CTC) Update (Tab 3)
 Presenter: Mr. Norm Hickling

Mr. Norm Hickling, ACCESS LYNX, will provide an update on current and ongoing ACCESS LYNX operations.

IX. Member Comments

X. Public Comments (General)

Comments from the public of a general nature will be heard at this time. People wishing to speak must complete an Electronic Speakers Introduction Card. Each speaker is limited to two minutes.

XI. Adjournment

In accordance with the Americans with Disabilities Act (ADA), if any person with a disability as defined by Public participation is conducted without regard to race, color, national origin, sex, age,

disability, religion, or family status. Persons wishing to express concerns, who require special assistance under the Americans with Disabilities Act, or who require language services (free of charge) should contact MetroPlan Orlando by phone at (407) 481-5672 or by email at info@metroplanorlando.org at least three business days prior to the event.

La participación pública se lleva a cabo sin distinción de raza, color, origen nacional, sexo, edad, discapacidad, religión o estado familiar. Las personas que deseen expresar inquietudes, que requieran asistencia especial bajo la Ley de Americanos con Discapacidad (ADA) o que requieran servicios de traducción (sin cargo) deben ponerse en contacto con MetroPlan Orlando por teléfono (407) 481-5672 (marcar 0) o por correo electrónico info@metroplanorlando.org por lo menos tres días antes del evento.