

QUALITY ASSURANCE TASK FORCE

VIRTUAL MEETING NOTICE

DATE: Tuesday, April 28, 2020 at 10:00 a.m.

PUBLIC ACCESS: To join the meeting from your computer, tablet or smartphone, please use this link:

<https://zoom.us/j/94924336239?pwd=VUZ5Qkx4YTN2YWVWd204anJONDFEQT09>

Password: 737185

To dial in, please see the calendar item for this meeting:

<https://metroplanorlando.org/meetings/quality-assurance-task-force-virtual-meeting-04-28-20/>

*The MetroPlan Orlando offices are closed to the public in response to the COVID-19 pandemic. Members of the public may access this virtual meeting and participate via the Zoom link above, or by dialing in. The agenda packet is available at MetroPlanOrlando.org in the Calendar section. New to Zoom? You can get the app ahead of time and be ready for the meeting. Visit Zoom.com. **For technical support during the meeting, use the Raise Hand function (located in the Participants tab) to be contacted by a meeting moderator.***

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- [How to get technically set up for the virtual meeting](#)
- [How meeting roles and public participation happen virtually](#)
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QATF

VIRTUAL MEETING AGENDA

April 28, 2020 at 10:00 a.m.

Thank you for silencing your cell phones during the meeting and keeping microphones muted unless you are recognized to speak.

- I. **Call to Order** – Ms. Marilyn Baldwin, Chairwoman

- II. **Pledge of Allegiance (On Mute)**

- III. **Chairperson’s Comments** – Ms. Marilyn Baldwin

- IV. **Agenda Review/Roll Call** – Ms. Virginia Whittington

- V. **Confirmation of Quorum** – Ms. Virginia Whittington

- VI. **Public Comments**

Comments from the public will be heard pertaining to **Action Items** on the agenda for this virtual meeting. Public comments submitted in advance of the meeting, by email to Comment@MetroPlanOrlando.org or phone to **407-906-2347**, will be read into the record by a meeting moderator. People wishing to speak during the virtual meeting should use the Raise Hand feature on the Zoom platform, and a meeting host will unmute your microphone to speak. Each speaker should state name and address for the record and is limited to two minutes. People wishing to speak on other items will be acknowledged in the same way, under Agenda Item XII.

VII. **Action Items**

A. Review and Recommendation of Draft TDSP Minor Updates (TAB 1) Presenter: Ms. Trish Whitton, LYNX

- (1) Ms. Trish Whitton will review the proposed minor updates to the 2019-2024 Transit Development Services Plan (TDSP) and request QATF recommend approval to the full TDLCB.

- (2) The QATF will also have a focused discussion on the current Eligibility Criteria, which could lead to recommendations to the TDLCB to be included in the updated TDSP.

B. Review of Rate Calculation Worksheet

(TAB 2)

Presenter: Ms. Trish Whitton, LYNX

Ms. Trish Whitton will review the proposed Rate Calculation worksheet and request QATF recommendation to accept the rate calculations to the full TDLCB.

ACCESS LYNX TD RATES			
Type of Trip	FY 2019 -20 Rates	FY 2020 - 21 Rates	Percentage Change
Ambulatory	\$38.81	\$39.53	1.86%+
Wheelchair	\$66.53	\$67.77	1.86%+

VIII. Presentations and Discussion Items

A. Discussion of 2018-2019 CTC Evaluation

Presenter: Ms. Virginia Whittington

Ms. Virginia Whittington will provide an update on the 2018-2019 CTC Evaluation.

B. LYNX/Community Transportation Coordinator (CTC) Update

Presenter: Mr. Norm Hickling

Mr. Norm Hickling, ACCESS LYNX, will provide an update on current and ongoing ACCESS LYNX operations, including a COVID-19 mitigation update.

IX. Information Items for Acknowledgement

A. 2020 Legislative Session Final Report

(TAB 3)

X. Member Comments

XI. Adjournment

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La participación pública se lleva a cabo sin distinción de raza, color, origen nacional, sexo, edad, discapacidad, religión o estado familiar. Las personas que deseen expresar inquietudes, que requieran asistencia especial bajo la Ley de Americanos con Discapacidad (ADA) o que requieran servicios de traducción (sin cargo) deben ponerse en contacto con MetroPlan Orlando por teléfono (407) 481-5672 (marcar 0) o por correo electrónico info@metroplanorlando.org por lo menos tres días antes del evento.