



QUALITY ASSURANCE TASK FORCE MEETING NOTICE

DATE: Tuesday, October 26, 2021

TIME: 10:00 a.m.

LOCATION: VIRTUAL MEETING

PUBLIC ACCESS: To join the meeting from your computer, tablet or smartphone, please use this link: -
<https://us02web.zoom.us/j/82279407744?pwd=aHVNNU1ONnl0UXNzZStvYmxCVXJkUT09>
Passcode: 827929

To dial in, please see the calendar item for this meeting:
<https://metroplanorlando.org/meetings/quality-assurance-task-force-virtual-workshop-10-26-21/>

If you have any questions or additions, please feel free to contact me at (407) 497-1536 or by email at vwhittington@metroplanorlando.org.

QUALITY ASSURANCE TASK FORCE

AGENDA

October 26, 2021 | 10:00 a.m.

Ms. Marilyn Baldwin, Chairperson, Presiding

- I. CALL TO ORDER – Ms. Baldwin
- II. CONFIRMATION OF QUORUM – Ms. Lisa Smith
- III. AGENDA REVIEW & ANNOUNCEMENTS– Ms. Virginia Whittington
- IV. ITEMS FOR REVIEW AND DISCUSSION
 - A. 2022 QATF Proposed Meeting Schedule Tab 1
Presenter: Ms. Virginia Whittington
 - B. Review and Recommend Approval of Annual Expenditure Report (AER) Tab 2
and Annual Operating Report (AOR)
Presenter: Ms. Virginia Whittington
- V. DISCUSSION/PRESENTATIONS
 - A. ACCESS LYNX Mobility Services Update
Presenter: Mr. Norm Hickling

At the request of Chairperson Marilyn Baldwin, this item will include an explanation of the process being used to address on time performance and redistribution of manifests.
- VI. MEMBER COMMENTS
- VII. PUBLIC COMMENTS

People wishing to speak must complete an electronic [“Speakers Introduction Card”](#). Each speaker is limited to two minutes.

VIII. NEXT MEETING – January 26, 2022

IX. ADJOURNMENT

Public participation is conducted without regard to race, color, national origin, sex, age, disability, religion, or family status. Persons wishing to express concerns, who require special assistance under the Americans with Disabilities Act, or who require language services (free of charge) should contact MetroPlan Orlando by phone at (407) 481-5672 or by email at info@metroplanorlando.org at least three business days prior to the event.

La participación pública se lleva a cabo sin distinción de raza, color, origen nacional, sexo, edad, discapacidad, religión o estado familiar. Las personas que deseen expresar inquietudes, que requieran asistencia especial bajo la Ley de Americanos con Discapacidad (ADA) o que requieran servicios de traducción (sin cargo) deben ponerse en contacto con MetroPlan Orlando por teléfono (407) 481-5672 (marcar 0) o por correo electrónico info@metroplanorlando.org por lo menos tres días antes del evento.