



ORANGE/ OSCEOLA/ SEMINOLE COUNTIES JOINT TRANSPORTATION
DISADVANTAGED LOCAL COORDINATING BOARD
HYBRID MEETING NOTICE

DATE: Thursday, November 12, 2020
TIME: 10:30 a.m. *(or immediately after the annual public meeting)*
LOCATION: EMBASSY SUITES ORLANDO - DOWNTOWN
191 East Pine Street (San Juan I & II)
Orlando, FL 32801

(PLEASE NOTE: The annual TDLCB public meeting will be held at 10:00 a.m. and the TDLCB meeting will follow at 10:30 a.m. or immediately upon conclusion of the public meeting, whichever occurs first.)

PUBLIC ACCESS: To join the meeting from your computer, tablet or smartphone, please use this link:
<https://us02web.zoom.us/j/81185512706?pwd=aENrV2txZExWbVBTVjIiUWEOvd1BjZz09>
Passcode: 733588
To dial in, please see the calendar item for this meeting:
<https://metroplanorlando.org/meetings/tdlcb-annual-public-meeting-regularly-scheduled-tdlcb-meeting-11-12-20/>

What is a HYBRID meeting? A hybrid meeting is a meeting where a physical, in-person quorum of the members of a board or committee has been met and other members and the public are able to attend the meeting virtually.

In order to safely accommodate all attendees and observe social distancing guidelines at a hybrid meeting, in-person access to will be limited to staff, board/committee members, and members of the public wishing to make in-person public comments. **All in-person attendees must RSVP** at least two business days prior to the meeting to ensure we are able to safely accommodate your attendance. You should also submit an [electronic speaker introduction card](#) by 5:00 p.m. November 11. While attending in-person, **masks are required to be worn at all times** and **social distancing will be strictly adhered**. Once room capacity is reached, members of the public will be asked to wait in a safe, socially distanced location until your name is called to address the board. After comment is made, you will be asked to return to the waiting area.

Opportunities for public comment is also available for anyone wishing to speak from a remote location. Members of the public may access this meeting from the safety of your home using your computer, tablet or smartphone. The Zoom link or dial-in option above may be used. However, an [electronic speaker introduction card](#) should also be submitted **by 5:00 p.m. November 11**.

The agenda packet and [electronic speaker card](#) are available at MetroPlanOrlando.org in the Calendar section. New to Zoom? You can get the app ahead of time and be ready for the meeting. Visit Zoom.us



ORANGE/ OSCEOLA/ SEMINOLE COUNTIES JOINT TRANSPORTATION
DISADVANTAGED LOCAL COORDINATING BOARD
HYBRID MEETING

November 12, 2020

AGENDA

Mayor Jose Alvarez, Chairman, Presiding

- I. **CALL TO ORDER** – Chairman Alvarez
- II. **AGENDA REVIEW & ANNOUNCEMENTS** – Ms. Virginia Whittington
- III. **CONFIRMATION OF QUORUM** – Ms. Lisa Smith
- IV. **CHAIRMAN’S ANNOUNCEMENTS/COMMITTEE REPORTS** –Chairman Alvarez
- V. **PUBLIC COMMENTS ON ACTION ITEMS**

Public comments relating to **Action Items** may be submitted in advance of the meeting, by email to Comment@MetroPlanOrlando.org. Emailed comments will be read into the record by a meeting moderator. Public comments may be submitted prior to the meeting by dialing 407-536-9498 to leave a voice message. Voice messages will be summarized and read into the record by the meeting moderator.

Anyone wishing to speak during the hybrid meeting should complete an [electronic speaker card](#). The Chairperson will first recognize online attendees. When called upon, speakers should use the Raise Hand feature on the Zoom platform, and you will then be invited to unmute your microphone to speak. Each speaker should state his/her name and address for the record and is limited to two minutes. In-person speakers will be called next. Again, each speaker is limited to two minutes. People wishing to speak on other items will be acknowledged in the same way, under Agenda Item XII.

VI. **ACTION ITEMS**

A. **Approval of minutes of previous meeting**

TAB 1

The minutes of the August 13, 2020 TDLCB meeting are provided for approval.

B. **Proposed 2021 TDLCB Meeting Schedule**

TAB 2

Approval of the 2021 MetroPlan Orlando Board/Committee Meeting Schedule, provided at **Tab 2**, is requested. The annual TDLCB public meeting has been moved from the second to the third week of November in order to avoid a conflict with Veteran’s Day.

C. Acknowledgement of the Annual Operating Report (AOR)

TAB 3

Staff requests acknowledgement of ACCESS LYNX's Annual Operating Report, which includes the financial information for Fiscal Year 2019-20 paratransit operations. A copy of the AOR, which was transmitted to the CTD and is currently under review, is provided. Acknowledgement also authorizes the Chairperson to execute the cover sheets, copies provided at **Tab 3**.

D. Acknowledgement of the Annual Expenditure Report (AER)

TAB 4

Staff requests acknowledgement of the Annual Expenditure Report (AER) for FY 2019-20. The AER was transmitted to the CTD. A copy is provided at **Tab 4**.

E. QATF Membership Recommendation

Ms. Marilyn Baldwin, Chair of the QATF, will present membership recommendations based on discussions at the October 27 QATF meeting.

VII. PRESENTATIONS & STATUS REPORTS

A. Presentation on Revisions to Orange County Code

Dr. Alissa Barber Torres, Chief Planner, Orange County Transportation Planning Division, will present an overview of extensive changes to Orange County's Code for pedestrian safety/ADA needs in site development and rights-of-way that were recently adopted by the Orange County Board of County Commissioners.

B. 2045 MTP – Preview of Cost Feasible Plan

Mr. Alex Trauger, MetroPlan Orlando staff, will provide a preview of the 2045 MTP Cost Feasible Plan. The MTP Cost Feasible Plan will be presented to the MetroPlan Orlando Board for approval at the December 9th meeting. The [2045 MTP Public Participation Report](#) may be [reviewed online](#).

C. Overview of Changes to the Trip & Equipment Grant Funding Allocation Methodology (TENTATIVE)

Mr. David Darm, Executive Director, Florida Commission for the Transportation Disadvantaged will present an overview of changes to the Trip and Equipment Grant funding allocation methodology and proposed rule changes.

D. Community Transportation Coordinator (CTC) Update

TAB 5

Mr. Norm Hickling, Director of Mobility Services, ACCESS LYNX, will provide a CTC update including a report from the TD Eligibility Application Committee.

VIII. GENERAL INFORMATION

TAB 6

A. Planning Grant Update Report

Quarterly progress reports of transportation disadvantaged planning accomplishments and planning contract deliverables as outlined in the planning grant agreement.

B. Report of Operator Payments

The Operators Payments Report is a requirement of the Local Coordinating Board and Planning Agency Operating Guidelines to ensure that operator payments are addressed as a standard agenda item. An attachment of the report is included at **Tab 6**.

IX. MEMBER COMMENTS

X. PUBLIC COMMENTS (GENERAL)

Comments from the public, of a general nature, will be heard during this comment period. Public comments submitted in advance of the meeting, by email to Comment@MetroPlanOrlando.org or phone to 407-906-2347, will be read into the record by a meeting moderator. People wishing to speak during the virtual meeting should complete an [electronic speaker card](#). The Chairperson will first recognize online attendees. When called upon, speakers should use the Raise Hand feature on the Zoom platform, and you will then be invited to unmute your microphone to speak. Each speaker should state his/her name and address for the record and is limited to two minutes. In-person speakers will be called next. Again, each speaker will have two minutes to speak.

XI. UPCOMING MEETINGS AND EVENTS OF INTEREST

A. 2045 Plan – The Reveal

Save the Date and stay tuned for ways to attend a virtual webinar where we'll talk about the draft 2045 Plan and receive public comment. It will take place **Monday, November 9 from 5:30-7:30 p.m. via Zoom**.

B. MetroPlan Orlando Board Meeting – November 18, 2020 at 9:00 a.m.

(NOTE: The next MetroPlan Orlando board meeting will be held as a hybrid meeting with a physical quorum of board members. A limited number of staff and members of the public will be permitted in order to accommodate social distancing. Other board members, staff, all presenters, and members of the public may join the meeting virtually on Zoom.)

C. TDLCB meeting - February 11, 2021

Meeting location will be announced prior to the meeting.

XII. ADJOURNMENT

In accordance with the ***Americans with Disabilities Act (ADA)***, if any person with a disability as defined by the ADA needs special accommodations to participate in this proceeding, he or she should contact ***Ms. Lisa Smith, MetroPlan Orlando, 250 S. Orange Avenue, Suite 200, Orlando, Florida, 32801 or by telephone at (407) 481-5672 x307 at least three business days prior to the event.*** Persons who require translation services, which are provided at no cost, should contact ***MetroPlan Orlando at (407) 481-5672 x315*** or by email at lsmith@metroplanorlando.org at least three business days prior to the event.

As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which the appeal is to be based.