



**ORANGE/ OSCEOLA/ SEMINOLE COUNTIES JOINT TRANSPORTATION
DISADVANTAGED LOCAL COORDINATING BOARD
MEETING NOTICE**

DATE: Thursday, November 15, 2018
TIME: 10:30 a.m. *(See note below)*
LOCATION: Marks Street Senior Recreation Complex
99 E. Marks St., Orlando, FL 32803



Wireless access available
Network = Ocfl_public_wifi

(PLEASE NOTE: The annual TDLCB public hearing will be held at 10:00 a.m. The TDLCB meeting will follow at 10:30 a.m. or immediately upon conclusion of the public meeting whichever occurs first.)

Take Transit to the Public Meeting

If it's convenient, please consider taking SunRail or LYNX to the public hearing. [Click here to view the SunRail train schedule](#). Get off at the **LYNX Central SunRail Station**.

Connection: LYMMO ORANGE LINE/NORTH QUARTER

PARKING AT THE MARKS STREET COMPLEX: Ample free parking, including disabled parking, is available at the complex. However, due to construction, Marks Street is blocked off at one end, so all traffic to the complex must enter via Orange Avenue.

Mayor Jose Alvarez, Vice-Chairman, Presiding

- I. CALL TO ORDER**
- II. CONFIRMATION OF QUORUM – Ms. Lisa Smith**
- III. AGENDA REVIEW & ANNOUNCEMENTS – Ms. Virginia Whittington**
- IV. CHAIRMAN'S ANNOUNCEMENTS/COMMITTEE REPORTS – Vice-Chairman Alvarez**
- V. PUBLIC COMMENTS ON ACTION ITEMS**

Comments from the public will be heard pertaining to ACTION ITEMS on the agenda for this meeting. People wishing to speak must complete a "Speakers Introduction Card" at the reception desk. Each speaker is limited to two minutes.

VI. ACTION ITEMS

A. Approval of minutes of previous meeting(s) TAB 1

The minutes of the August 9, 2018, Transportation Disadvantaged Local Coordinating Board meetings are included at **Tab 1** for approval.

B. Proposed 2019 TDLCB Meeting Schedule TAB 2

Action is requested to approve the 2019 MetroPlan Orlando Board/Committees meeting schedule. The proposed meeting schedule is included at **Tab 2** for approval.

C. Acknowledgement of the Annual Operating Report (AOR) TAB 3

Staff requests acknowledgement of ACCESS LYNX's Annual Operating Report, which includes the financial information for paratransit operations Fiscal Year 2017-18. The AOR, which was transmitted to the CTD September 28th is included at **Tab 3**.

D. Acknowledgement of the Annual Expenditure Report (AER) TAB 4

Staff requests acknowledgement of the Annual Expenditure Report (AER) for FY 2017-18. The AER was transmitted to the CTD September 13th and is included at **Tab 4**.

E. Title VI Program: Nondiscrimination & Language Plan TAB 5

Ms. Cynthia Lambert, MetroPlan Orlando staff, is requesting the TDLCB to recommend that MetroPlan Orlando's Title VI Program: Nondiscrimination & Language Plan be approved by the MetroPlan Orlando board. Ms. Lambert will highlight the plan, which is provided at **Tab 5**.

F. Acknowledgement of Changes to Rule 41-2 and Approval of Revised TDLCB Bylaws TAB 6

The 2018 legislative session resulted in several changes to Rule 41-2 which outlines the Commission for the Transportation Disadvantaged, the Designated Official Planning Agency, and the Transportation Local Coordinating Board (LCB). The TDLCB is asked to acknowledge the rule changes and approve revisions to the TDLCB's bylaws.

In addition to these changes, staff requests approval to extend an invitation for the SunRail Customer Advisory Committee chair or designee to serve on the TDLCB as a non-voting advisor.

A list of the rule changes and the proposed revisions to the LCB's bylaws are provided at **Tab 6**.

G. Approval of Changes to ACCESS LYNX No Show Policy TAB 7

Ms. Selita Stubbs, ACCESS LYNX, will present recent changes to the No Show Policy. TDLCB approval of the changes is requested. The final draft is provided at **Tab 7**, pending signature.

H. Approval of TDLCB Members and Alternate Appointments

TAB 8

The term for Dr. Linda Silverman (representing the Elderly over 60) will expire December 31, 2018. MetroPlan Orlando announced the vacancy and the Quality Assurance Task Force met October 22, 2018 to review applications submitted by interested parties. The QATF unanimously recommended Dr. Silverman be reappointed for a three year term January 1, 2019 through December 31, 2021 representing the Elderly over 60. Unless otherwise noted, Dr. Silverman's alternate, Ms. Cheryl Stone, will remain the same. Dr. Silverman's application is provided at **Tab 8**.

Staff requests approval of Ms. Janeé Olds, Career Services Consultant, Career Source Central Florida, to fill the Regional Workforce Development Board and her alternate, Adli Trotman-Diaz (alternate). Ms. Olds' application, along with an appointment letter from Career Source, is provided at **Tab 8**.

I. Appointment of Connected and Autonomous Vehicle Readiness Study Steering Committee

Ms. Crystal Mercedes, MetroPlan Orlando staff, will address the LCB and request a volunteer to serve as LCB representative on Connected and Autonomous Vehicle Readiness Study Steering Committee. The Steering Committee will assist staff in selecting a consultant and managing the study. Similar requests have been made of the other MetroPlan Orlando advisory committees as well as FDOT D5.

VII. PRESENTATIONS & STATUS REPORTS

A. ACCESS LYNX Rider's Survey Result

Ms. Mary Ann Horne, MetroPlan Orlando staff, will present the results of the 2018 ACCESS LYNX Rider's survey.

B. Community Transportation Coordinator (CTC) Update

TAB 9

Ms. Selita Stubbs, Interim Director of Mobility Services, ACCESS LYNX, will provide a CTC update. The CTC Update is provided at **Tab 9**.

VIII. GENERAL INFORMATION

TAB 10

A. Planning Grant Update Report

Quarterly progress reports of transportation disadvantaged planning accomplishments and planning contract deliverables as outlined in the planning grant agreement.

B. Report of Operator Payments

The Operators Payments Report is a requirement of the Local Coordinating Board and Planning Agency Operating Guidelines to ensure that operator payments are addressed as a standard agenda item. An attachment of the report is included at Tab 10.

IX. MEMBER COMMENTS

X. PUBLIC COMMENTS (GENERAL)

Comments from the public will be heard pertaining to GENERAL ITEMS on the agenda for this meeting. People wishing to speak must complete a "Speakers Introduction Card" at the reception desk. Each speaker is limited to two minutes.

XI. UPCOMING MEETINGS AND EVENTS OF INTEREST

- A. MetroPlan Orlando Board Meeting – December 12, 2018 at 9:00 a.m.
- B. MetroPlan Orlando Annual Holiday Reception – December 14, 2018; 2:00 p.m. – 4:00 p.m.

**XII. ADJOURNMENT – Next TDLCB meeting: February 14, 2019
MetroPlan Orlando**

*In accordance with the **Americans with Disabilities Act (ADA)**, if any person with a disability as defined by the ADA needs special accommodations to participate in this proceeding, he or she should contact **Ms. Lisa Smith, MetroPlan Orlando, 250 S. Orange Avenue, Suite 200, Orlando, Florida, 32801** or by telephone at **(407) 481-5672 x307** at least three business days prior to the event. Persons who require translation services, which are provided at no cost, should contact **MetroPlan Orlando at (407) 481-5672 x315** or by email at lsmith@metroplanorlando.org at least three business days prior to the event.*

As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which the appeal is to be based.