



ORANGE/ OSCEOLA/ SEMINOLE COUNTIES JOINT TRANSPORTATION
DISADVANTAGED LOCAL COORDINATING BOARD
MEETING NOTICE

DATE: Thursday, November 18, 2021
TIME: 10:30 a.m. *(or immediately after the annual public meeting)*
LOCATION: MetroPlan Orlando
David L. Grovdahl Board Room
250 S. Orange Avenue
Orlando, FL 32801

(PLEASE NOTE: The annual TDLCB public meeting will be held at 10:00 a.m. The TDLCB meeting will follow, at 10:30 a.m., or immediately upon conclusion of the public meeting, whichever occurs first.)

PUBLIC ACCESS: To join the meeting from your computer, tablet or smartphone, please use this link:
<https://us02web.zoom.us/j/83365670794?pwd=OWFIYzBrTlBpZnZlYzZlZz09>
1UcTVtZz09
Passcode: 692129

To dial in, please see the calendar item for this meeting:
<https://metroplanorlando.org/meetings/transportation-disadvantaged-local-coordinating-board-11-11-21/>

Ways to Participate

Attend In-Person

Limited in-person attendance with RSVP. In order to safely accommodate all attendees and observe social distancing guidelines, **all in-person attendees are asked to RSVP** at least two business days prior to the meeting to ensure we are able to safely accommodate you. You should also submit an [electronic speaker introduction card](#) by 5:00 p.m. November 16. While attending in-person, **masks are required at all times** and **social distancing will be strictly adhered**. Once room capacity is reached, members of the public will be asked to wait in a safe, socially distanced location until your name is called to address the board. After comment is made, you will be asked to return to the waiting area.

Attend on Zoom

Opportunities for public comment are also available for anyone wishing to speak from a remote location. Members of the public may access this meeting from the safety of your home using your computer, tablet or smartphone. The Zoom link or dial-in option above may be used. However, an [electronic speaker introduction card](#) should also be submitted by 5:00 p.m. November 16.

Send Us an E-Mail or Leave Us a Phone Message

Public comments relating to items on this agenda may also be submitted in advance, by email to Comment@MetroPlanOrlando.org. Emailed comments will be provided to all members of the LCB and summarized by a meeting moderator. Public comments may be submitted prior to the meeting by dialing 407-536-9498 to leave a voice message. Voice messages will be summarized and read into the record by the meeting moderator.

The agenda packet and [electronic speaker card](#) are available at MetroPlanOrlando.org in the Calendar section.



ORANGE/ OSCEOLA/ SEMINOLE COUNTIES JOINT TRANSPORTATION
DISADVANTAGED LOCAL COORDINATING BOARD MEETING

November 18, 2021

AGENDA

Commissioner Mayra Uribe, Chairperson, Presiding

- I. **CALL TO ORDER** – Chairperson Uribe

- II. **AGENDA REVIEW & ANNOUNCEMENTS** – Ms. Virginia Whittington

- III. **CONFIRMATION OF QUORUM** – Ms. Lisa Smith

- IV. **CHAIRMAN’S ANNOUNCEMENTS/COMMITTEE REPORTS** –Chairperson Uribe

- V. **PUBLIC COMMENTS ON ACTION ITEMS**

Anyone wishing to speak during the meeting should complete an [electronic speaker card](#). The Chairperson will first recognize online attendees. When called upon, speakers should use the Raise Hand feature on the Zoom platform, and you will then be invited to unmute your microphone to speak. Each speaker should state his/her name and address for the record and is limited to two minutes. In-person speakers will be called next. Again, each speaker is limited to two minutes. People wishing to speak on other items will be acknowledged in the same way, under Agenda Item XII.

VI. **ACTION ITEMS**

- A. Approval of minutes of previous meeting** **TAB 1**

The minutes of the August 12, 2021, TDLCB meeting are provided for approval.

- B. Proposed 2022 TDLCB and QATF Meeting Schedules** **TAB 2**

Approval of the 2022 TDLCB and QATF meeting schedules. The proposed 2022 Board/Committee meeting schedule and QATF meeting dates are provided at **Tab 2**.

- C. Acknowledgement of the Annual Operating Report (AOR)** **TAB 3**

Staff requests acknowledgement of ACCESS LYNX’s Annual Operating Report, which includes the financial information for Fiscal Year 2020-21 paratransit operations. A copy of

the AOR, which was transmitted to the CTD and is currently under review, is provided. Acknowledgement also authorizes the Chairperson to execute the cover sheets, copies provided at **Tab 3**.

D. Acknowledgement of the Annual Expenditure Report (AER)

TAB 4

Staff requests acknowledgement of the Annual Expenditure Report (AER) for FY 2021-22. The AER was transmitted to the CTD. A copy is provided at **Tab 4**.

VII. PRESENTATIONS & STATUS REPORTS

A. Community Transportation Coordinator (CTC) Update

TAB 5

Presenter: Mr. Norm Hickling, Director of Operations, LYNX

B. Overview of Community Transportation Coordinator Selection Process

Presenter: Mr. Norm Hickling, Director of Operations, LYNX

VIII. GENERAL INFORMATION

TAB 6

A. Planning Grant Update Report

Quarterly progress reports of transportation disadvantaged planning accomplishments and planning contract deliverables as outlined in the planning grant agreement.

B. Report of Operator Payments

The Operators Payments Report is a requirement of the Local Coordinating Board and Planning Agency Operating Guidelines to ensure that operator payments are addressed as a standard agenda item. An attachment of the report is included at **Tab 6**.

IX. MEMBER COMMENTS

X. PUBLIC COMMENTS (GENERAL)

Comments from the public, of a general nature, will be heard during this comment period. Public comments submitted in advance of the meeting, by email to Comment@MetroPlanOrlando.org or phone to 407-906-2347, will be provided to all LCB members and summarized by a meeting moderator. People wishing to speak during the virtual meeting should complete an [electronic speaker card](#). The Chairperson will first recognize online attendees. When called upon, speakers should use the Raise Hand feature on the Zoom platform, and you will then be invited to unmute your microphone to speak. Each speaker should state his/her name and address for the record and is limited to two minutes. In-person speakers will be called next. Again, each speaker will have two minutes to speak.

XI. UPCOMING MEETINGS AND EVENTS OF INTEREST

- A. MetroPlan Orlando Board Meeting – December 8, 2021 at 9:00 a.m.
- B. TDLCB meeting - February 10, 2022

XII. ADJOURNMENT

*In accordance with the **Americans with Disabilities Act (ADA)**, if any person with a disability as defined by the ADA needs special accommodations to participate in this proceeding, he or she should contact **Ms. Lisa Smith, MetroPlan Orlando, 250 S. Orange Avenue, Suite 200, Orlando, Florida, 32801** or by telephone at **(407) 481-5672 x307** at least three business days prior to the event. Persons who require translation services, which are provided at no cost, should contact **MetroPlan Orlando at (407) 481-5672 x315** or by email at lsmith@metroplanorlando.org at least three business days prior to the event.*

As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which the appeal is to be based.