



metroplan orlando

A REGIONAL TRANSPORTATION PARTNERSHIP

ORANGE/ OSCEOLA/ SEMINOLE COUNTIES JOINT TRANSPORTATION
DISADVANTAGED LOCAL COORDINATING BOARD

DATE: Thursday, August 9, 2018
TIME: 10:00 a.m.
LOCATION: MetroPlan Orlando Board Room
250 S. Orange Avenue, Suite 200
Orlando, Florida 32801

Commissioner Lee Constantine, Presiding

Members in attendance were:

Commissioner Lee Constantine, Seminole County, Chairman
Dr. Linda Levine-Silverman, Representing the Elderly
Ms. Marilyn Baldwin, Representing the Disabled
Mr. Robert Melia, Citizen Advocate, System User
Ms. Jane Tkach, Citizen Advocate
Mr. Adam Zubritsky, Public Education
Ms. Evelyn Diaz, Medical Community
Ms. Alnita Whitt, Representing Veterans
Mr. Wilfredo Raices, State Coordinating Council of Early Childhood
Ms. Jo Santiago, FDOT, District 5
Ms. Sharon Jennings, Agency for Persons with Disabilities
Mr. Randall Hunt, Senior Resource Alliance
Ms. Dianne Arnold, Representing the Economically Disadvantaged
Mr. Chris York, For-Profit Operator
Ms. Milagros Chervoni, AHCA/Medicaid
Ms. Crystal Ford for Mr. Tom Daniels, Orange County EMS (*non-voting*)

Members not in attendance were:

Mayor Jose Alvarez, Osceola County, Vice-Chairman
Commissioner Pete Clarke, Orange County
Mr. Wayne Olson, Dept. of Education & Vocational Rehabilitation

Others in attendance were:

Ms. Virginia Whittington, MetroPlan Orlando
Ms. Lisa Smith, MetroPlan Orlando
Ms. Selita Stubbs, Interim Deputy Director, ACCESS LYNX
Ms. Tomika Monterville, LYNX
Ms. Nannette Stephens, LYNX

A complete list of other attendees may be obtained upon request.

I. CALL TO ORDER

Chairman Constantine called the meeting to order at 10:00 a.m.

II. PLEDGE OF ALLEGIANCE

Chairman Constantine led attendees in the Pledge of Allegiance.

III. CONFIRMATION OF A QUORUM

Ms. Lisa Smith confirmed that a quorum was present.

IV. AGENDA REVIEW AND ANNOUNCEMENTS

Ms. Whittington noted that the only change on today's agenda is Agenda Item VIII.A. She stated that the LYNX Mobility Management Services update will be presented by Ms. Selita Stubbs, Interim Deputy Director, ACCESS LYNX. She announced that Ms. Millie Chervoni is retiring from ACHA, and today is her last meeting. Chairman Constantine and the members of the Board wished Ms. Chervoni well in her retirement. Ms. Whittington announced Mr. Harry Barley, Executive Director, MetroPlan Orlando is retiring effective August 31st. She stated that Mr. Gary Huttman has been selected as his successor, and that he will begin his new position on September 1st. She added that a reception honoring them is scheduled for August 23rd from 2:00 p.m. until 4:00 p.m. at MetroPlan Orlando. Ms. Whittington announced that the 26th Annual Transportation Disadvantaged Best Practices and Training Workshop/Expo is scheduled for October 14th thru 17th in Daytona Beach, Florida. She encouraged TDLCB members to reach out to her if they are interested in attending.

V. PUBLIC COMMENTS ON ACTION ITEMS

There were no public comments on any of the action items.

VI. QUALITY ASSURANCE TASK FORCE (QATF) REPORT

Ms. Baldwin reported that the QATF met on July 24, 2018. She stated that new LYNX staff members were introduced: Ms. Tomika Monterville from the Planning Department and Ms. Selita Stubbs, the Interim Deputy Director of ACCESS LYNX. Ms. Baldwin explained that the majority of the meeting was

devoted to ACCESS LYNX staff responding to some questions that had been raised at the June 7th TDLCB meeting. She stated that the members of the QATF believes that LYNX staff did a good job addressing concerns. Ms. Baldwin said that during the meeting, the QATF made some recommended some easily implementable customer service solutions to LYNX that would be beneficial for clients using Taxis and Transportation Network Companies (TNCs).

VII. AGENDA ITEMS

A. Approval of minutes of previous meeting – June 7, 2018

The minutes of the June 7, 2018 Transportation Disadvantaged Local Coordinating Board meeting were provided for approval.

MOTION: Ms. Crystal Ford moved to approve the June 7, 2018 meeting minutes. Ms. Marilyn Baldwin seconded the motion, which passed unanimously.

B. Acknowledgement of Orange, Osceola and Seminole FY 2018-19 Local TD Program Administrative Support Agreement

Ms. Whittington explained that through proviso language in the Florida Commission for the Transportation Disadvantaged's (Commission) Fiscal Year 2018-19 Budget, an unintended change was made in legislation which took funds that were previously dedicated to metropolitan planning organizations, and wrapped them up in the trip and equipment grant programs. Ms. Whittington noted that the funds in the Local Program Administrative Support Grant can only be used by the Community Transportation Coordinator to pay the planning agency (MPO). She explained that with the change, those funds now go directly to LYNX and that has necessitated an agreement between LYNX and MetroPlan Orlando wherein LYNX now has to pay MetroPlan Orlando for services provided for TD activities (i.e., hosting the TDLCB meetings and the hosting the annual TD public hearing). A formal local program support agreement was submitted to the TD Commission in Tallahassee. The agreement was accepted, and is now fully executed. She noted that as a result of the Agreement and because MetroPlan Orlando is now being paid by LYNX, a conflict of interest was created and MetroPlan Orlando cannot conduct the annual evaluation. Because of this, the evaluation cannot be conducted in this coming year, but staff will still survey riders to gauge their satisfaction with changes that have been implemented with the new contact. She will keep the Board updated in this regard. A copy of the executed agreement was provided to TDLCB members for information.

MOTION: Ms. Marilyn Baldwin moved to acknowledge the Orange, Osceola and Seminole FY 2018-19 Local TD Program Administrative Support Agreement. Mr. Randall Hunt seconded the motion, which passed unanimously.

C. Acknowledgement of the CTC's Intent to Submit an Application for a 2019 Trip & Equipment Grant

Ms. Whittington explained that every year the Florida Commission for the Transportation Disadvantaged (CTD) awards Trip and Equipment Grants to Community Transportation Coordinators (CTC) to provide TD trips within their service area or to purchase capital equipment. She explained that the Transportation Disadvantaged Trip and Equipment Grant provides funding for TD transportation services provided by LYNX's Mobility Services Division. The grant amount for FY2019 is \$5,455,343 which includes a 10% local match. Ms. Whittington stated that the LYNX Board approved submission of the grant application at their July 26th meeting. A copy of the resolution was provided to TDLCB members for information.

MOTION: Ms. Crystal Ford moved to acknowledge the CTC's Intent to Submit an Application for a 2019 Trip and Equipment Grant. Ms. Alnita Whitt seconded the motion, which passed unanimously.

VIII. PRESENTATIONS AND STATUS REPORTS

A. Mobility Management Services Update

Ms. Selita Stubbs, Interim Deputy Director, ACCESS LYNX, provided an update on ACCESS LYNX Mobility Management Services, including responses to questions regarding the use of Taxis and TNCs that arose at the June 7, 2018 TLCB meeting. Ms. Stubbs stated that ACCESS LYNX has received great feedback since the initiation of the program on December 1, 2017. She said that the ACCESS LYNX team has made every effort to address TDLCB members' concerns brought forward at the last meeting. She noted that some of the changes and suggestions offered by Ms. Baldwin have been submitted to the LYNX Legal Department to ensure that there are no conflicts, and they are in the final stages of approval. Ms. Stubbs provided an overview of the criteria used to determine the users of the taxi or TNCs with the goal of transitioning 20% or more riders to taxi or TNCs by reviewing the 6 month trip history of clients using ACCESS LYNX services. She noted that approximately 25% of customers are now using taxis or TNCs. She stated that ACCESS LYNX continues to refine current rider criteria. She also provided an overview of the internal process for booking trips for those clients not using taxis as well as the internal process used for handling cancellations. Ms. Stubbs encouraged TDLCB members to reach out to Ms. Whittington with concerns as they arise and those concerns will be relayed to her.

B. LYNX Autonomous Vehicle Initiative

Mr. Doug Jamison, LYNX, presented on the Federal Transportation Strategic Transit Automation Research (STAR) program, the development of the LYNX Automated Vehicle Initiative, and some of the issues that require further research and investigation during the development of automated vehicle demonstrations and deployments.

C. Equity & Transportation

Ms. Cynthia Lambert, MetroPlan Orlando staff, discussed the difference between equity and equality in transportation, and the ways that equity issues can be addressed in the transportation industry.

D. Request for Input on 2019 Legislative Priorities

Ms. Virginia Whittington, MetroPlan Orlando, requested that TDLCB members provide guidance on any potential legislative priorities they would like to be recommended to the MetroPlan Orlando Board for the 2019 legislative session. She noted that the proposed legislative priorities will be presented to the TDLCB at a later meeting.

IX. GENERAL INFORMATION

A. LYNX/Community Transportation Coordinator (CTC) Update

A report on current and ongoing operations was provided for informational purposes.

B. Planning Grant Update

A copy of the 4th Quarter planning grant update was provided for use and information. Quarterly progress reports, as outlined in the planning grant agreement, are provided as they are completed.

C. Report of Operator Payments

The Operators Payment Report is a requirement of the Local Coordinating Board and Planning Agency Operating Guidelines to ensure that operator payments are addressed as a standard agenda item. The Operators Payment Report was provided for informational purposes.

D. American's with Disabilities Act 28th Anniversary

MetroPlan Orlando recently supported the 28th Anniversary of the American's with Disability Act. Twenty-eight years ago, the Americans with Disabilities Act (ADA) was signed into law on July 26, 1990 by President George H.W. Bush. The civil rights legislation showed a national commitment to eliminate discrimination against people with disabilities and to increase inclusion in all aspects of community life, including employment.

E. Blind Americans Equality Day

In 1964, Congress passed a resolution allowing former President Lyndon Johnson to proclaim October 15 to be "White Cane Safety Day". Besides serving as a national observance in the United States, it enables us to celebrate the achievements of people who are blind or visually impaired and the important symbol of blindness and a tool of independence, the white cane. In 2011, "White Cane Safety Day" was named "Blind Americans Equality Day" by President Barack Obama. A resolution declaring October 15, 2018 as "Blind Americans Equality Day" will be presented to the MetroPlan Orlando Board at the September 12th meeting for their approval. A copy of the draft resolution was provided to TDLCB members for information.

X. UPCOMING MEETINGS AND EVENTS OF INTEREST

- Farewell Reception for Mr. Harry Barley – August 23, 2018 from 2:00 until 4:00 p.m.
- MetroPlan Orlando Board meeting – September 12, 2018 at 9:00 a.m.
- 26th Annual Transportation Disadvantaged Best Practices & Training Workshop/EXPO; October 14th - October 17th, 2018; Daytona Beach (*Commission Business Meeting to be held at 9 AM on Monday, October 15th at same location*)
- Quality Assurance Task Force – October 23 at 10:00 a.m. (Tentative)
- Transportation for the Disadvantaged Legislative Awareness Day (Tallahassee) – March 20, 2019

XI. MEMBER COMMENTS

None

XII. PUBLIC COMMENTS (GENERAL)

Mr. David Bottomley, Orlando, Florida, addressed the Board regarding the need for new construction of ADA compliant bus stops. He encouraged the TDLCB members to reach out to their local municipalities to ensure that they are included in the Prioritized Project Lists for consideration in the process.

XIII. ADJOURNMENT

Next meeting date: November 15, 2018 at 10:00 a.m.– Annual Public Meeting (Note: This meeting will be held off site.)

There being no further business the meeting adjourned at 11:15 a.m.

Respectfully transcribed and submitted by Ms. Lisa Smith.

Approved this 15th day of November 2018.

Chairperson



Lisa Smith
Board Services Coordinator

As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which the appeal is to be based.