



metroplan orlando

A REGIONAL TRANSPORTATION PARTNERSHIP

TECHNICAL ADVISORY COMMITTEE MEETING MINUTES

DATE: Friday, August 23, 2019

TIME: 10:00 a.m.

LOCATION: MetroPlan Orlando
David L. Grovdahl Board Room
250 South Orange Avenue, Suite 200
Orlando, Florida 32801

Chairman Will Hawthorne, Presiding

Members Present:

Mr. Brett Blackadar, City of Altamonte Springs
Mr. Kelly Brock, City of Casselberry
Mr. Christopher Cairns, City of Orlando
Mr. Gus Castro, City of Orlando
Ms. Krystal Clem, City of Lake Mary
Ms. Jamie DiLuzio Boerger, OCPS
Mr. Joshua De Vries, Osceola County
Ms. Alyssa Eide, City of Maitland
Commissioner Ed Gold, City of Belle Isle
Ms. Ashley Cornelison for John Hambley, City of Kissimmee
Mr. Glen Hammer, Osceola County Public Schools
Mr. Will Hawthorne, Central Florida Expressway Authority
Mr. Jean Jreij, Seminole County
Mr. Steve Krug, City of Ocoee
Ms. Kathy Lee, Osceola County
Ms. Christine Lofye, Orange County
Mr. Fred Milch, ECFRPC
Mr. Donald Marcotte, City of Winter Park
Mr. Christopher Mills, City of St. Cloud
Ms. Mary Moskowitz, Seminole County
Mr. Nabil Muhaisen, City of Kissimmee
Mr. Bruce Detweiler for Myles O'Keefe, LYNX
Ms. Tawny Olore, Osceola County
Mr. Renzo Nastasi, Orange County

Ms. Lee Pulham, Reedy Creek Improvement District
Mr. Tom Radzai for Bobby Wyatt, City of Oviedo
Ms. Pam Richmond, City of Apopka
Mr. Michael Rigby, Seminole County Public Schools
Mr. Ramon Senorans, Kissimmee Airport
Ms. Claudia Korobkoff for Ian Sikonia, City of Orlando
Mr. Chris Kitner for Shad Smith, City of Longwood
Ms. Matt Suedemeyer, Orange County
Mr. Bill Wharton, Seminole County

Non-Voting Members Present:

Members Absent:

Mr. Michael Cash, City of Sanford
Mr. Jeff Davis, City of Sanford
Mr. Brad Friel, GOAA
Mr. Jay Marder, Town of Oakland (Non-Voting)
Mr. Jon Williams, City of Winter Garden

Others in Attendance:

Ms. Rakinya Hinson, FDOT
Ms. Carol Scott, FTE
Mr. Keith Caskey, MetroPlan Orlando
Ms. Lisa Smith, MetroPlan Orlando

I. Call to Order

Chairman Will Hawthorne called the Technical Advisory Committee to order at 10:00 a.m.

II. Confirmation of Quorum

Ms. Lisa Smith confirmed the presence of a quorum.

III. Agenda Review/Staff Follow-Up

Mr. Caskey introduced new TAC member Scott Brown from the Town of Windermere and new MetroPlan Orlando staff members: Leilani Vaiaoga, Communication Coordinator, and Lara Bouck and Sarah Larsen, Transportation Planners. He also announced that there is no presentation on the MetroPlan Orlando TIP amendment request. He explained that staff is still resolving some issues with FDOT, and that item will be coming back as an action item at a future meeting.

IV. Public Comments on Action Items

None

V. Common Presentations/Status Reports

A. *Status Report on MetroPlan Orlando Strategic Plan*

Ms. Virginia Whittington, MetroPlan Orlando staff, presented an update on MetroPlan Orlando's Strategic Plan that is currently under way. An infographic was provided. Ms. Whittington, project manager for the Strategic Plan, explained that the previous plan had expired. She said that with the transition to a new Executive Director in 2018 the decision was made to delay the new plan until after that transition. Ms. Whittington reviewed the Strategic Plan process, questions asked in the process, and themes that emerged including what MetroPlan Orlando does well, what they should do differently, issues to address, and innovative practices. She requested that committee members complete a roles worksheet that was provided. Ms. Whittington detailed the next steps in the process which included the board and committee workshop scheduled for October 16th, from 10:00 a.m. to 1:00 p.m. at the Hyatt Regency Orlando International Airport.

B. *Report on Orange Avenue Corridor Study*

Mr. Nick Lepp, Director of Transportation Planning, MetroPlan Orlando, presented a report on the Orange Avenue Corridor Study conducted for the City of Edgewood. Mr. Lepp explained that MetroPlan was requested by The City of Edgewood to conduct a context sensitive planning study to make Orange Avenue, a more livable, walkable and multi-modal corridor. Mr. Lepp explained that there were initially three alternatives for the Holden/Gatlin Avenues intersection presented; however, one was removed based on information that was later determined to be false. He explained that at the request of the City, the third alternative was put back in the report, and will be incorporated into the City's comprehensive plan.

C. *MetroPlan Orlando Upcoming TIP Amendment Request*

Mr. Nick Lepp, MetroPlan Orlando staff, will provide information on an upcoming request from MetroPlan Orlando to amend the FY 2019/20 - 2023/24 TIP to include a list of 40 projects from the FY 2024/25 - 2039/40 Prioritized Project List (PPL) for which funding is now available. An attachment is provided.

Mr. Caskey announced that there is no presentation on this item at today's meeting as staff is still resolving some issues with FDOT. He noted that this will be coming back as an action item at a future meeting.

D. *Traffic Signal Retiming Status Report*

Mr. Eric Hill, MetroPlan Orlando staff, presented a status report on the retiming of traffic signals within the MetroPlan Orlando region. An infographic handout was provided to Committee members providing an overview of this year's study. Mr. Hill explained that each year this study is done in an effort to improve traffic flow, to account for any changes in the community, and to address the issues that vehicle operators encounter navigating through the community. This year's study looked at 29 corridors compassing 92 miles. He introduced Jennifer Musselman and Christopher Bame from Kittleson, the firm tasked with completing the study. Mr. Hill stated the objectives of study were to: report on the value of retiming traffic signals; to collect before and after peak hour travel time and speed data; and to perform benefit-cost analysis. Mr. Hill reviewed the roadways in Orange, Osceola and Seminole counties that were studied for retiming. He explained the benefits that signal retiming yields in addition to reduced travel time. Mr. Hill noted that for some corridors, the goal of signal retiming was to improve travel time for specific movements, make multimodal improvements, improve travel time along specific segments of

the corridor, or coordinate with other modes, such as SunRail. He noted that overall, travel time reduced by 7%.

E. Status Report on CAV Readiness Study

Mr. Eric Hill, MetroPlan Orlando staff, presented a status report on the Connected and Autonomous Vehicle (CAV) Readiness Study that is currently under way. Mr. Hill noted that the consultant working on the CAV Readiness Study was WSP and he provided information on the members who serve on the Steering Committee. He reviewed the themes, tasks, pilot deployment and research/policy setters. Mr. Hill called attention to the topics covered under technical memorandum 2, as well as the three planned workshops. Discussion ensued regarding objectives for the workshops and safety of self-driving cars. Mr. Hill announced to Committee members that he recently attended a data dump meeting in Jacksonville and MetroPlan Orlando will be hosting a seminar on the topic September 25th at 9:30 a.m.

VI. Action Items

A. Approval of the June 28, 2019 TAC Meeting Minutes

Approval is requested of the June 28, 2019 meeting minutes.

MOTION: Bill Wharton moved to approve the June 28, 2019 meeting minutes. Krystal Clem seconded the motion. Motion passed unanimously.

B. FDOT Amendment to FY 2019/20 - 2023/24 TIP

Mr. Keith Caskey, MetroPlan Orlando staff, requested that the TSMOAC recommend that the FY 2019/20 - 2023/24 TIP be amended to include projects that had funds that rolled forward from FY 2018/19 to FY 2019/20. Mr. Caskey noted that this request is being made to ensure that the projects shown in the TIP are consistent with the projects shown FDOT's Five Year Work Program. He noted that this amendment does not affect the cost or schedule for the projects included in the Roll Forward Report. A letter from FDOT explaining the amendment request is provided in along with the FDOT Roll Forward Report, a fact sheet prepared by MetroPlan Orlando staff and the draft resolution to be presented at the September 11th Board meeting.

MOTION: Nabil Muhaisen moved to approve the request to amend the FY 2019/20-2023/24 TIP to include projects that had funds that rolled forward from FY2018/19-FY2019/20. Will Hawthorne seconded the motion. Motion passed unanimously.

C. FDOT Amendment to FY 2019/20 - 2023/24 TIP

Mr. Keith Caskey, MetroPlan Orlando staff, requested that the TSMOAC to recommend that the FY 2019/20 - 2023/24 TIP be amended to include SunRail projects that had funds that rolled forward from FY 2018/19 to FY 2019/20. This request is being made to ensure that the projects shown in the TIP are consistent with the projects shown FDOT's Five Year Work Program. This amendment does not include any new funding and does not affect the cost or schedule for the SunRail projects included in the letter. A letter from FDOT SunRail staff explaining the amendment request is provided in along with a fact sheet prepared by MetroPlan Orlando staff and the draft resolution to be presented at the September 11th Board meeting.

MOTION: Claudia Korobkoff moved to approve the request to amend the FY 2019/20-2023/24 TIP to include SunRail projects that had funds that rolled forward from FY 2018/19 to FY 2019/20. Ramon Senorans seconded the motion. Motion passed unanimously.

D. MetroPlan Orlando Public Participation Plan

Ms. Mary Ann Horne, MetroPlan Orlando staff, requested that the TSMOAC recommend approval of MetroPlan Orlando's 2019 draft Public Participation Plan. The last time a public participation plan was brought forward for approval by staff was in 2016 under the name of the Public Involvement Plan. She explained that the name has been changed to Public Participation Plan in accordance with some industry best practices, and to underscore the fact that this plan is to help Central Florida residents take part in the transportation planning process. Ms. Horne explained that having a public participation plan in place is a federal requirement. A PowerPoint Presentation was given prior to action being taken; and a handout explaining MetroPlan Orlando's public participation plan was provided.

MOTION: Conroy Jacobs moved to approve the draft of the MetroPlan Orlando Public Participation Plan. Claudia Korobkoff seconded the motion. Motion passed unanimously.

E. 2045 MTP Public Participation Plan

Ms. Mary Ann Horne, MetroPlan Orlando staff, requested that the TSMOAC recommend approval of the Public Participation Plan for MetroPlan Orlando's 2045 Metropolitan Transportation Plan (MTP). She explained that this plan, formerly known as the Long Range Transportation Plan, is federally required to have its own public participation plan. The goal of the plan is to establish a thorough and inclusive process that uses creative approaches to offer the public continuous opportunities to shape the 2045 Plan. She explained that this plan lays out MPO's goals for in-person engagement and information access and visualization. A PowerPoint Presentation was given prior to action being taken.

MOTION: Joshua DeVries moved to approve the draft of the 2045 MTP Public Participation Plan. Chris Cairns seconded the motion. Motion passed unanimously.

VII. TAC-Only Presentations

There were no TAC only presentations.

VIII. General Information

A. FDOT Monthly Construction Status Report

The latest FDOT Monthly Construction Status Report for the Orlando area was provided.

B. Air Quality Report

The latest air quality report for the MetroPlan Orlando area was provided.

C. MetroPlan Orlando Board Highlights

A copy of the July 10, 2019 Board Meeting Highlights was provided.

D. LYNX Press Releases

A set of press releases from LYNX was provided.

E. I-4 Ultimate Express Lanes Brochure

A brochure providing information on the I-4 Ultimate Express Lanes is available at <https://i4ultimate.com/wp-content/uploads/2019/07/2150-Express-Lanes-Informational-Guide-20190710-rgb.pdf>.

F. Status Report on Colonial Parkway PD&E Study

A status report on the FTE Colonial Parkway PD&E study was provided.

G. Status Report on Northeast Connector Feasibility Study

A status report on the CFX Northeast Connector Expressway Extension Concept Feasibility and Mobility Study was provided.

H. Request for Legislative Priorities

MetroPlan Orlando is issuing a request for legislative priorities to be considered for the 2020 session of the Florida Legislature. TAC members were asked to submit any legislative priorities you would like to have considered to Virginia Whittington at vwhittington@metroplanorlando.org by Friday, September 13, 2019.

IX. Upcoming Meetings of Interest to TAC Members

A. Next MPO Board Meeting

The next MetroPlan Orlando Board meeting will be held on **September 11, 2019**, at 9:00 a.m. in the MetroPlan Orlando Board Room, 250 South Orange Avenue, Suite 200, Orlando, FL 32801.

B. 2045 MTP Working Group Meetings

MetroPlan Orlando's 2045 MTP Working Group will be meeting in the MetroPlan Orlando Board Room, 250 South Orange Avenue, Suite 200, Orlando, FL 32801 on the following dates:

- **October 3, 2019** at 1:30 p.m.
- **November 19, 2019** at 10:30 a.m.

C. Joint Board & Committees Strategic Plan Retreat

A joint retreat for Board and committee members on MetroPlan Orlando's Strategic Plan update will be held on October 16, 2019, from 10:00 a.m. to 2 p.m. in the Hyatt Regency Hotel Briefing Room at Orlando International Airport.

D. FY 2020/21 – 2024/25 Tentative Five Year Work Program Public Information Meeting

FDOT will be holding the District Five Public Information Outreach Meeting for the new FY 2020/21 – 2024/25 Tentative Five-Year Work Program on October 24, 2019, from 4:30 PM to 6:30 PM in the Cypress A and B Conference Rooms at the District DeLand Office, 719 South Woodland Boulevard, DeLand, FL 32720.

The District will also be hosting a week-long virtual on-line public hearing for the Work Program beginning October 21, 2019 at 8:00 A.M. and ending October 25, 2019 at 12:00 AM. This online hearing will be open and available 24 hours a day for citizens to view and comment on project information at www.d5wpph.com.

E. Next TAC Meeting

The next TAC meeting will be held on October 25, 2019 at 10 a.m. in the MetroPlan Orlando Board Room, 250 South Orange Avenue, Suite 200, Orlando, FL 32801.

X. Other Business

None.


XI. Public Comments (General)

None.

XII. Adjournment

There being no further business, Vice-Chairman Nabil Muhaisen adjourned the meeting of the Technical Advisory Committee at 10:20 a.m. The meeting was recorded and transcribed by Ms. Lisa Smith.

Approved this 25th day of October 2019.



Mr. Will Hawthorne, Chairman



Ms. Lisa Smith, Board Services Coordinator

As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which the appeal is to be based.