



MetroPlan Orlando Board

MEETING MINUTES

DATE: Wednesday, September 9, 2020

TIME: 9:00 a.m.

LOCATION: MetroPlan Orlando - Virtual
Park Building
250 S. Orange Ave, Suite 200
Orlando, FL 32801

Commissioner Bob Dallari, Board Chairman, Presided

Members

Hon. Jose Alvarez, City of Kissimmee
Hon. Brandon Arrington, Central Florida Expressway Authority
Hon. Pat Bates, City of Altamonte Springs
Hon. Emily Bonilla, Orange County
Hon. Bob Dallari, Seminole County
Hon. Jerry L. Demings, Orange County
Hon. Buddy Dyer, City of Orlando
Mr. M. Carson Good, GOAA
Hon. Cheryl L. Grieb, Osceola County
Hon. Viviana Janer, LYNX/Central Florida Commuter Rail Commission
Hon. Dale McDonald, Municipal Advisory Committee
Hon. Christine Moore, Orange County
Hon. Bryan Nelson, City of Apopka
Hon. Tony Ortiz, City of Orlando
Hon. Victoria Siplin, Orange County
Mr. Stephen Smith, Sanford Airport Authority

Hon. Mayra Uribe, Orange County
Hon. Betsy VanderLey, Orange County
Hon. Art Woodruff, City of Sanford
Hon. Jay Zembower, Seminole County

Advisors in Attendance:

Ms. Loreen Bobo for FDOT Secretary Jared Perdue, District 5
Mr. Doug Jamison, Transportation Systems Management & Operations Committee
Mr. Nabil Muhaisen, Technical Advisory Committee
Ms. Sarah Elbadri, Community Advisory Committee

Members/Advisors not in Attendance:

Mr. Thomas Kapp, Kissimmee Gateway Airport

Staff in Attendance :

Mr. Jay Small, Mateer & Harbert
Mr. Gary Huttman
Mr. Jason Loschiavo
Mr. Keith Caskey
Mr. Nick Lepp
Mr. Eric Hill
Mr. Joe Davenport
Ms. Lisa Smith
Ms. Cathy Goldfarb
Ms. Mary Ann Horne
Ms. Sally Morris
Mr. Alex Trauger
Ms. Virginia Whittington
Mr. Mighk Wilson
Ms. Leilani Vaiaoga
Ms. Lara Bouck
Mr. Mighk Wilsom
Ms. Sarah Larsen
Ms. Jasmine Blais

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Commissioner Bob Dallari called the meeting to order at 9:06 a.m. and welcomed everyone. Commissioner Betsy VanderLey led the Pledge of Allegiance.

II. CHAIRMAN'S ANNOUNCEMENTS

Commissioner Dallari reviewed the virtual meeting procedures. He congratulated board members who were recently reelected. Commissioner Dallari provided a report on the July 30 Commuter Rail Commission meeting. He reported that attendees received an update from the

SunRail CEO and comments from FDOT Secretary Perdue. He noted that discussion at the meeting was primarily focused on SunRail Phase II North. Commissioner Mayra Uribe gave a report on the August 13 TDLCB meeting. She noted that committee members had a mobility services update from ACCESS LYNX, a presentation on the LYNX Automated Vehicle (AV) Service project, and a status update on the Planning Tasks for the 2045 MTP. She called attention to Resolution 20-13 recognizing Blind Americans Equality Day and suggested cities and counties may want to draft their own resolutions recognizing the day. Commissioner Dallari reported on the July 10 Central Florida MPO Alliance meeting which was held as a Regional Transportation Summit and included a joint meeting with West Florida Chairs Coordinating Committee.

III. EXECUTIVE DIRECTOR'S ANNOUNCEMENTS

Mr. Gary Huttman thanked board members for their continued support for the virtual meetings and he reviewed the virtual procedures. He called attention to the MetroPlan Orlando 2020 Annual Report which was sent out to Board and committee members. Mr. Huttman recognized MetroPlan Orlando staff members, Ms. Cynthia Lambert and Ms. Mary Ann Horne, for their four Florida Public Relations Association awards. He reminded board members of Florida Mobility Week scheduled for October 30 - November 6. Mr. Huttman called attention to the Best Foot Forward enforcement event on July 21 and recent MTP outreach events. He congratulated Mr. Nick Lepp and Mr. Alex Trauger on having presentations selected for the upcoming AMPO Virtual Conference. Mr. Huttman reported that NARC will host a virtual event on October 6-7.

IV. CONFIRMATION OF QUORUM

Ms. Cathy Goldfarb conducted the roll call and confirmed a quorum of 19 voting members present.

V. AGENDA REVIEW

Mr. Huttman reported there were no changes to the agenda, that they were ready to move forward with the agenda as printed.

VI. COMMITTEE REPORTS

Ms. Virginia Whittington reported for Mayor Dale McDonald, who was delayed joining the meeting. She reported that MAC met on September 3rd and approved the previous meeting minutes. MAC members recommended approval of two amendments to the FY 2020/21-2024/25 TIP, the re-adoption of the FY 2025/26-2039/40 Prioritized Project List, and updates to the MAC bylaws. In addition, committee members had presentations on 2045 MTP Status Update on Preliminary Needs, the 2025 MTP Status Update on Public Outreach and a presentation on the 2045 Florida Transportation Plan.

Ms. Sarah Elbadri reported that Community Advisory Committee members met on August 26th and recommended approval of two amendments to the Transportation Improvement Program and the re-adoption of the Prioritized Project List. Committee members also recommended approval of the revised CAC bylaws. CAC members, she added, heard updates on the 2045 MTP, related to preliminary needs, as well as a presentation on MTP outreach activities.

Members also heard an update on the Florida Transportation Plan. Ms. Elbadri noted the next CAC meeting will be October 28.

Mr. Nabil Muhaisen reported TAC met on August 28th and recommended approval of the FDOT and SunRail roll forward amendments to the TIP, the re-adoption of the PPL and the updated TAC bylaws. TAC members heard presentations on the 2045 MTP Preliminary Needs, the MTP outreach update and the FDOT 2045 Florida Transportation Plan

Mr. Doug Jamison reported that the TSMO Committee met on August 28th and approved the June 26, 2020, TSMO meeting minutes. TSMO members also approved the FY 2020/21 - 2024/25 TIP roll forward amendments from FY 2019/20 to FY 2020/21; the FY 2020/21 - 2024/25 TIP SunRail roll forward amendments from FY 2019/20 to FY 2020/21; the re-adoption of the FY 2025/26 - 2039/40 Prioritized Project List (PPL) and updated TSMO bylaws. Mr. Jamison noted that committee members had a presentation by Mr. Eric Katz, FDOT Central Office, Statewide Non-Motorized Traffic Monitoring Program Coordinator on the Non-Motorized Traffic Counting Program. This program was established by the FDOT to provide bicycle and pedestrian volume and supporting statistics and information.

VII. PUBLIC COMMENTS ON ACTION ITEMS

None.

VIII. CONSENT AGENDA

- A. Approval of Minutes from June 29, 2020 Board meeting**
- B. Approval of Financial Report for June & July 2020**
- C. Approval of Board Personnel Committee Report on Executive Director's Annual Review**
- D. Ratification of FY 2020 Year End Budget Amendment #7**
- E. Approval to Extend the State Legislative Consultant Contract with Peebles Smith & Matthews, Inc for one additional year**
- F. Approval of FY 2021 Budget Amendment #1 (Roll Forward and New Grant)**
- G. Approval of FY 2021 Budget Amendment #2 to Add Additional Federal Urban (SU) Funds**
- H. Approval to extend Sole Source Contract with the University of Florida for maintenance of the Web-based Crash Database**
- I. Approval of contribution to Bike Walk Central Florida for Best Foot Forward Campaign**
- J. Approval of Board Resolution in support of "Blind Americans Equality Day"**
- K. Approval of Board Resolution in support of "Put the Brakes on Fatalities Day"**

L. Authorization to Obtain Three (3) Competitive Quotes to Replace the Boardroom Audio/Visual System and Authority for the Executive Director and Staff to Make the Selection

MOTION: Commissioner Jay Zembower moved approval of Consent Agenda, Action Items A-L. Commissioner Betsy VanderLey seconded the motion, which passed unanimously.

IX. OTHER ACTION ITEMS

A. Approval of the Roll Forward Amendments to the 2020/21 - 2024/25 TIP

Mr. Keith Caskey, MetroPlan Orlando staff, requested board approval that the FY 2020/21 - 2024/25 Transportation Improvement Program (TIP) be amended to include projects that had funds rolled forward from the previous TIP. A letter from the Florida Dept. of Transportation (FDOT) explaining the amendment request was provided, along with the FDOT Roll Forward Report, a fact sheet prepared by MetroPlan Orlando staff and the draft resolution. Mr. Caskey reviewed the reason for the amendment request and provided some key information.

MOTION: Commissioner Viviana Janer moved approval of the amendment to the FY 2020/21 - 2024/25 Transportation Improvement Program to include projects that had funds rolled forward from the previous TIP. Commissioner Betsy VanderLey seconded the motion, which passed unanimously (Roll vote conducted).

B. Approval of the SunRail Roll Forward Amendments to the 2020/21-2024-25 TIP

Mr. Keith Caskey, MetroPlan Orlando staff, requested board approval that the FY 2020/21 - 2024/25 TIP be amended to include SunRail projects that had funds rolled forward from the previous TIP. A letter from FDOT SunRail staff explaining the amendment request was provided, along with a fact sheet prepared by MetroPlan Orlando staff and the draft resolution. Mr. Caskey reviewed the reason for the amendment request and provided some key information.

MOTION: Commissioner Viviana Janer moved approval of the amendment to the FY 2020/21 - 2024/25 Transportation Improvement Program to include SunRail projects that had funds rolled forward from the previous TIP. Commissioner Mayra Uribe seconded the motion, which passed with one dissenting vote. (Roll vote conducted).

C. Approval of the FY 2025/26 - 2039/40 Amended PPL

Action was requested by Mr. Nick Lepp, MetroPlan Orlando staff, to re-adopt the FY 2025/26 - 2039/40 Prioritized Project List (PPL) to add projects and funding identified in the FY 2020/21 - 2021/22 Unified Planning Work Program. The PPL was originally adopted by the MetroPlan Orlando Board on June 29, and this re-adoption does not include any re-ranking of projects or changes in local government priorities. A fact sheet was provided.

Mr. Lepp reported that the only change was the addition of a line item for special local projects.

MOTION: Mayor Dale McDonald moved approval of the re-adoption of the FY 2025/26 - 2039/40 Prioritized Project List. Commissioner Jay Zembower seconded the motion, which passed unanimously

D. Approval of Resolution 20-15 to conduct Virtual Committee Workshops through December 2020

Ms. Virginia Whittington, MetroPlan Orlando requested approval of a resolution that would allow MetroPlan Orlando committees to meet virtually for the remainder of 2020. The meetings would be held in a workshop format with no action items for consideration. Commissioner Dallari suggested keeping a virtual component for future meetings to encourage public participation.

MOTION: Commissioner Mayra Uribe moved approval of the Resolution 20-15 allowing MetroPlan Orlando committees to meet virtually for the remainder of 2020. Commissioner Christine Moore seconded the motion, which passed unanimously

X. INFORMATION ITEMS FOR ACKNOWLEDGEMENT

- A. Executive Director's Report**
 - B. FDOT Monthly Construction Status Report**
 - C. FDOT Mobility Week 2020 Announcement**
 - D. Letter of Support for SunRail FRA Grant-State of Good Repair**
 - E. Letter of Support for UCF Resiliency Research Grant**
 - F. NARC, NADO, & AMPO joint letter pertaining to the U.S Census**
 - G. FDOT Work Program On Line Public Hearing - Date TBD**
 - H. MPOAC Legislative Year End Summary 2020**
 - I. Air Quality Report**
 - J. Revenue Estimating Conference – Transportation Revenues Executive Summary**
 - K. Featured Articles and Research**
- NACTO urges shift from 'outdated' speed-limit planning**

<https://www.smartcitiesdive.com/news/nacto-urges-shift-from-outdated-speed-limit-planning/582204/>

Institute of Transportation Engineers, August 2020

Turbo Roundabouts: Design, Performance, and U.S. Opportunities

https://staging.nxtbook.com/ygsreprints/ITE/ITE_Aug2020/stage.php#/p/26

Addressing Common Crash Types at Multilane Roundabouts

https://staging.nxtbook.com/ygsreprints/ITE/ITE_Aug2020/stage.php#/p/34

MOTION: Commissioner Betsy VanderLey moved approval of the info items for acknowledgement. Commissioner Viviana Janer seconded the motion, which passed unanimously.

XI. OTHER BUSINESS/PRESENTATIONS

A. 2045 MTP- Status Update on Preliminary Needs

Mr. Alex Trauger, MetroPlan Orlando staff, provided a status update on the preliminary needs portion of the 2045 Metropolitan Transportation Plan (MTP). Mr. Trauger explained the multimodal needs assessment methodology and the preliminary findings multi-criteria analysis along with the needs and opportunities categories. He reviewed the roadway network, TSM&O, transit system and bicycle/pedestrian needs. Mr. Trauger reported that an interactive online data viewer is being developed for the MetroPlan Orlando website. In addition, he provided information on the next steps in both planning and public participation. Mr. Trauger informed board members that the MTP Working Group was scheduled to meet September 16th at 10:00 a.m. He encouraged board members to attend if they wanted more in-depth information.

B. 2045 MTP- Status Update on Public Outreach Activities

Ms. Cynthia Lambert, MetroPlan Orlando Staff gave a status update on public outreach efforts for the 2045 MTP. Ms. Lambert reviewed the in-person pre-pandemic outreach approach and the current approach, which includes webinars, videos and a market research survey. She provided statistics on webinar participation and information on planned videos. Ms. Lambert covered the background information on the market research survey and survey outcomes including top three desired changes. She called attention to the 2020 Annual Report, which had been sent via mail and electronically. In addition, she provided a sampling of pre-pandemic youth outreach letters from local elementary school students.

XII. PUBLIC COMMENTS (GENERAL)

None.

XIII. NEXT MEETING: Wednesday, November 18, 2020

XIV. ADJOURN BOARD MEETING

There being no further business, the meeting adjourned at 10:22 a.m. The meeting was transcribed by Ms. Cathy Goldfarb.

Approved this 18th day of November 2020



Commissioner Bob Dallari, Chairman



Ms. Cathy Goldfarb,
Senior Board Services Coordinator/ Recording Secretary

As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which the appeal is to be based.