



MUNICIPAL ADVISORY COMMITTEE  
MEETING MINUTES

DATE: Thursday, September 2, 2021

LOCATION: Hybrid Format: MetroPlan Orlando Boardroom and Virtual Platform

TIME: 9:30 a.m.

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Council Member Keith Trace, Vice Chairman, presided

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**Members in attendance:**

Mayor Phil Anderson, City of Winter Park  
Mayor Eddie Cole, Town of Eatonville  
Mayor John Dowless, City of Edgewood  
Commissioner Richard Firstner, City of Ocoee  
Mayor Nicholas Fouraker, City of Belle Isle  
Mayor David Henson, City of Casselberry  
Mayor Kevin McCann, City of Winter Springs  
Commissioner Sal Ramos, Town of Oakland  
Mayor Megan Sladek, City of Oviedo  
Commissioner Jordan Smith City of Lake Mary  
Council Member Keith Trace, City of St. Cloud

**Members not in attendance:**

Ms. Sharon Anselmo, City of Maitland  
Mayor Jim O'Brien, Town of Windermere  
Vacant, City of Longwood  
Vacant, City of Winter Garden

**Others in attendance were:**

Mr. Nathan Silva, RS&H  
Dr. Sara Vega, Summit Survey Research  
Ms. Rakinya Hinson, FDOT  
Ms. Carol Scott, FTE  
Mr. Alex Trauger, MetroPlan Orlando  
Mr. Keith Caskey, MetroPlan Orlando  
Mr. Nick Lepp, MetroPlan Orlando  
Ms. Cynthia Lambert, MetroPlan Orlando

Mr. Mighk Wilson, MetroPlan Orlando  
Mr. Gary Huttman, MetroPlan Orlando  
Ms. Sarah Larsen, MetroPlan Orlando  
Ms. Leilani Vaiaoga, MetroPlan Orlando  
Ms. Mary Ann Horne, MetroPlan Orlando  
Ms. Lara Bouck, MetroPlan Orlando  
Ms. Virginia Whittington, MetroPlan Orlando  
Ms. Cathy Goldfarb, MetroPlan Orlando

**I. CALL TO ORDER**

Vice Chairman Keith Trace called the meeting to order at 9:30 a.m.

**II. PLEDGE OF ALLEGIANCE**

Mayor Megan Sladek led the Pledge of Allegiance.

**III. CHAIR'S ANNOUNCEMENTS**

Vice Chairman Trace reviewed the hybrid meeting procedures.

**IV. CONFIRMATION OF QUORUM**

Ms. Lisa Smith conducted the roll call and confirmed a quorum in attendance.

**V. AGENDA REVIEW/FOLLOW-UP**

Mr. Alex Trauger welcomed MAC members. He discussed that committees originally were to return to in-person meetings however due to the current pandemic status the decision was made to conduct hybrid meetings for the remainder of the year. He described how MetroPlan Orlando will be following CDC guidelines and noted if MAC members had any concerns, to please contact him. Mr. Trauger called attention to a Brightline presentation scheduled for the September 8<sup>th</sup> MetroPlan Orlando board meeting. MAC members have the opportunity to view the presentation through the Zoom public link for the board meeting. He also reported that Ms. Carol Scott was attending the MAC meeting today for Mr. Siao Si Fine. He added that Florida's Turnpike Enterprise requested that the SR 408 PD&E Study presentation be moved up to earlier in the agenda; which members obliged. Mr. Trauger also called attention to MetroPlan Orlando's new *Tracking the Trends* online portal and the flyer included in the agenda packet.

**VI. Public Comments on Action Items**

None.

**VII. Agency Reports/Partner Updates**

- **Florida Department of Transportation**

Ms. Rakinya Hinson told MAC members that she had no report beside the construction report provided in the agenda packet. She noted that FDOT staff was working on their Five-Year Work Program with local agencies for the October 2021 roll out.

- **LYNX**

Mr. Myles O'Keefe reported that August saw the highest ridership numbers for LYNX since full fares were reinstated, however numbers were still down since the pandemic. He noted that the TSA had extended their mask mandate to January 2022. He added that LYNX is coordinating with the American Public Transit Association on their November Expo. LYNX staff will be volunteering at the event.

- **Florida Turnpike Enterprise**

Ms. Carol Scott, FTE, thanked MAC members for allowing their PD&E presentation to be moved up in the agenda.

**Presentation on Florida's Turnpike Widening PD&E Study - agenda item taken out of order**

Mr. Nathan Silva, Atkins, gave a presentation on the Project Development and Environment (PD&E) study for the widening project on Florida's Turnpike (SR 91) from SR 408 to SR 50. Mr. Silva reviewed the study's objectives, limits, scope, and coordination efforts. He noted that the project had been split into three segments and he detailed a typical section. Mr. Silva called attention to the interchanges that will be addressed in the study at SR 408, SR 429, SR 50, Avalon Road, and SR 50 (Oakland/Clermont). He provided information on public outreach efforts, discussed primary questions and comments already received, and concluded with study's schedule and next steps. Discussion ensued regarding traffic flow at the Oakland exit ramp and around the topic of signage, specifically, identifying the Town of Oakland on future approach/exit ramp signage.

**VIII. ACTION ITEMS**

**A. Approval of July 1, 2021 Meeting Minutes**

Approval was requested of the July 1, 2021 meeting minutes, which were provided.

**MOTION:** Mayor David Henson moved for approval of the July 1, 2021 meeting minutes. Mayor John Dowless seconded the motion, which passed unanimously.

**B. FDOT Amendment to FY 2021/22 – FY 2025/26 Transportation Improvement Program**

Mr. Keith Caskey, MetroPlan Orlando staff, requested the MAC to recommend that the FY 2021/22 – 2025/26 TIP be amended to include projects that had funds that rolled forward from FY 2020/21 to FY 2021/22. A letter from FDOT explaining the amendment request was provided, along with the FDOT Roll Forward Report, a fact sheet prepared by MetroPlan Orlando staff and the draft resolution to be presented at the September 8th Board meeting. Mr. Caskey provided a brief background on the amendment request. Chairman Trace asked about the Turnpike widening project limits being shortened from 7 miles to 5.5 miles. Ms. Carol Scott, FTE, responded that due to revenue shortfalls as a result of the pandemic, the project was shortened. She added that it is currently not in the Five-year Work Program and design and construction funding was not available.

**MOTION:** Mayor Kevin McCann moved for approval of the FY 2021/22 – 2025/26 TIP being amended to include projects that had funds that rolled forward from FY 2020/21 to FY 2021/22. Mayor Megan Sladek seconded the motion, which passed unanimously.

**C. FDOT Amendment to FY 2021/22 – FY 2025/26 Transportation Improvement Program**

Mr. Keith Caskey, MetroPlan Orlando staff, requested the MAC to recommend that the FY 2021/22 – FY 2025/26 TIP be amended to include SunRail projects that had funds that rolled forward from FY 2020/21 to FY 2021/22. A letter from FDOT SunRail staff explaining the amendment request was provided, along with a fact sheet prepared by MetroPlan Orlando staff and the draft resolution to be presented at the September 8th Board meeting.

**MOTION:** Mayor John Dowless moved for approval of the FY 2021/22 – 2025/26 TIP being amended to include projects that had SunRail projects that had funds that rolled forward from FY 2020/21 to FY 2021/22. Mayor David Henson seconded the motion, which passed unanimously.

**D. Updates to MAC Bylaws**

The Bylaws Review and Nominating Subcommittee met on August 3, 2021, reviewed MAC bylaws, and made recommendations for updates. A meeting summary including the subcommittee's proposed updates and a strikethrough/underline copy of the MAC Bylaws was provided. Mr. Trauger reviewed the proposed changes to the bylaws. Discussion ensued regarding notifying MAC members of attendance issues and including additional information on the Bylaws/participation requirements in the member orientation process.

**MOTION:** Mayor John Dowless moved for approval of the MAC Bylaws revisions. Mayor Megan Sladek seconded the motion, which passed unanimously.

**E. Election of 2021-2023 MAC Officers**

The Bylaws Review and Nominating Subcommittee met on August 3, 2021 and recommended a slate of officers for the term November 2021 through June 2023. A meeting summary including the subcommittee's recommended slate of officers: Council Member Keith Trace, Chairman, and Mayor John Dowless, Vice Chairman, was provided. Newly elected officers will assume their roles effective November 4, 2021.

**MOTION:** Commissioner Jordan Smith moved for approval of the slate of Officers. Mayor David Henson seconded the motion, which passed unanimously.

**IX. PRESENTATIONS AND STATUS REPORTS**

**A. Presentation on Public Opinion Results**

Dr. Sara Vega, Summit Survey Research, gave a presentation and provided a summary on the results of MetroPlan Orlando's 2021 Public Opinion Survey. Dr. Vega, who conducted the survey, reviewed details of the survey. She reported that they surveyed 3,055 people through the month of May both online and in person. Dr. Vega noted that the survey was available in English and Spanish and community outreach, efforts were conducted. She provided survey results on topics including transportation funding, travel challenges, unsafe driver behavior, public transportation, equity in transportation, and technology. Dr. Vega called attention to a link to view the full report and contact information for any additional questions. Ms. Mary Ann Horne, MetroPlan Orlando staff, noted that the breakdown for a mileage fee was by county.

**B. Presentation on Florida's Turnpike Widening PD&E Study**

Agenda item taken out of order (See Meeting Minutes, Agenda Item: VII)

**X. GENERAL INFORMATION**

**A. FDOT Monthly Construction Status Report**

The latest FDOT Monthly Construction Status Report for the Orlando area was provided.

**B. MetroPlan Orlando Board Highlights**

A copy of the July 7, 2021 Board Meeting Highlights was provided.

**C. Air Quality Report**

The latest air quality report for the MetroPlan Orlando area was provided.

**D. LYNX Press Releases**

A set of press releases from LYNX was provided.

**E. Bicycle & Pedestrian Report**

A report on bicycle and pedestrian projects in the 3-county area was provided.

**F. Tracking the Trends Flyer**

A flyer on MetroPlan Orlando's latest *Tracking the Trends* report was provided.

**XI. UPCOMING MEETINGS OF INTEREST**

**A. Next Municipal Advisory Committee meeting**

The next MAC meeting was scheduled on November 4, 2021 at 9:30 a.m. in the MetroPlan Orlando Board Room, 250 South Orange Avenue, Suite 200, Orlando FL 32801. This would be a hybrid meeting with a limited number of MAC members, staff and members of the public attending the meeting in person. Other MAC members, staff, members of the public and the presenters joined the meeting virtually on Zoom.

**B. Next MPO Board Meeting**

The next MetroPlan Orlando Board meeting was scheduled on September 8, 2021, at 9:00 a.m. in the MetroPlan Orlando Board Room, 250 South Orange Avenue, Suite 200, Orlando FL 32801. This would be a hybrid meeting with a limited number of Board members, staff and members of the public attending the meeting in person in the Board Room and other Board members, staff, members of the public and the presenters joined the meeting virtually on Zoom.

**XI. MEMBER COMMENTS**

None.

**XII. PUBLIC COMMENTS (GENERAL)**

None.

**XIII. ADJOURNMENT**

The Municipal Advisory Committee meeting was adjourned at 11:02 a.m.

The meeting was recorded and transcribed by Ms. Cathy Goldfarb.

Approved this 4th day of November 2021.

  
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Council Member Keith Trace, Chairman

  
for Ms. Cathy Goldfarb,  
Senior Board Services Coordinator

*As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which the appeal is to be based.*