



**MetroPlan Orlando Board**

**MEETING MINUTES**

**DATE:** Wednesday, December 8, 2021

**TIME:** 9:00 a.m.

**LOCATION:** MetroPlan Orlando  
Park Building  
250 S. Orange Ave, Suite 200  
Orlando, FL 32801

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**Commissioner Viviana Janer, Board Chairperson, Presided**

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**Members in attendance were:**

Hon. Nicole Wilson for Hon. Emily Bonilla, Orange County  
Hon. Lee Constantine, Central Florida Expressway Authority  
Hon. Bob Dallari, Seminole County  
Hon. Buddy Dyer, City of Orlando  
Hon. Jim Fisher, City of Kissimmee  
Hon. Maribel Gomez Cordero, Orange County  
Mr. M. Carson Good, GOAA  
Mr. Tom Green, Sanford Airport Authority  
Hon. Viviana Janer, LYNX/Central Florida Commuter Rail Commission  
Hon. Christine Moore, Orange County  
Hon. Bryan Nelson, City of Apopka  
Hon. Victoria Siplin, Orange County  
Hon Keith Trace, Municipal Advisory Committee  
Hon. Mayra Uribe, Orange County  
Hon. Art Woodruff, City of Sanford  
Hon. Jay Zembower, Seminole County

**Advisors in Attendance**

Ms. Sarah Elbadri, Community Advisory Committee  
Mr. Nabil Muhaisen, Technical Advisory Committee  
Secretary Jared Perdue, FDOT District 5

**Members/Advisors not in Attendance:**

Hon. Pat Bates, City of Altamonte Springs  
Hon. Jerry L. Demings, Orange County  
Hon. Tony Ortiz, City of Orlando  
Mr. Thomas Kapp, Kissimmee Gateway Airport  
Mr. Doug Jamison, Transportation Systems Management & Operations Committee

**Others in Attendance :**

Mr. John Tyler, FDOT  
Ms. Catalina Chacon, FDOT  
Mr. Todd Helton, FDOT  
Ms. Anna Taylor, FDOT  
Ms. Alison Stettner, FDOT  
Ms. Kellie Smith, FDOT  
Mr. Jeff Cicerello, FDOT  
Ms. Jessica Ottaviano, FDOT  
Ms. Carol Scott, Florida's Turnpike Enterprise

**Staff in Attendance :**

Mr. Gary Huttman  
Mr. Jay Small, Mateer & Harbert  
Mr. Jason Loschiavo  
Ms. Virginia Whittington  
Mr. Nick Lepp  
Mr. Eric Hill  
Mr. Alex Trauger  
Mr. Keith Caskey  
Mr. Mighk Wilson  
Ms. Cynthia Lambert  
Ms. Mary Ann Horne  
Ms. Lara Bouck  
Ms. Sarah Larsen  
Ms. Jasmine Blais  
Ms. Taylor Laurent  
Ms. Leilani Vaiaoga  
Mr. Joe Davenport  
Ms. Lisa Smith  
Ms. Cathy Goldfarb  
Ms. Sally Morris

**I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Chairwoman Janer called the meeting to order at 9:05 a.m. and welcomed everyone. Commissioner Mayra Uribe led the Pledge of Allegiance.

**II. CHAIR'S ANNOUNCEMENTS**

Chairwoman Janer welcomed Osceola County Commissioner Grieb back on to the MetroPlan Board. Commissioner Uribe reported on the November 18<sup>th</sup> TDLCB annual meeting. Chairwoman Janer highlighted several projects that have been completed and/or are underway.

**III. EXECUTIVE DIRECTOR'S ANNOUNCEMENTS**

Mr. Gary Huttman thanked Board members for their attendance, and he acknowledged Orange County Commissioner Nicole Wilson as an alternate for Commissioner Bonilla. Mr. Huttman included highlights of staff involvement with NARC and AMPO, an update on stimulus funding, reauthorization of the federal transportation bill, and the FDOT work program. Mr. Huttman, reported on the Washington Fly-In hosted by the Orlando Economic Partnership on November 17<sup>th</sup> and 18<sup>th</sup>, the opening of the City of Sanford Riverwalk project on November 15<sup>th</sup>, and the Florida AV Summit from November 29<sup>th</sup>-December 1<sup>st</sup>. Mr. Huttman reported on his December 3<sup>rd</sup> meeting with FDOT Secretary Thibault Mr. Huttman recognized MetroPlan Orlando staff member(s) Lara Bouck for completing the 2021 Operations Academy Senior Management Program, and Eric Hill for his participation in the Emerald Coast Transportation Symposium held in Miramar, FL. Lastly, he called attention to information placed in the supplemental folders.

**IV. FDOT REPORT**

Secretary Perdue discussed the IJA Infrastructure Bill. He noted that there is much speculation and conversation about the bill, but a lot is still unknown. Secretary Perdue told Board members that there is an increase in the amount of formula funding that the state receives across all modes, and not just for the FDOT work program. He added that something else notable is an increase in the amount of discretionary grant programs from 13 in the previous bill to currently over 20. He said that many of them are still undefined, but the addition of the grant programs presents an opportunity for local communities to come together and speak with one voice as to which projects potentially come to Central Florida. Secretary Perdue noted that the Governor's proposed gas tax holiday will have no effect on the approved work program.

**V. ROLL CALL AND CONFIRMATION OF QUORUM**

Ms. Lisa Smith conducted the roll call and confirmed that a quorum was physically present.

**VI. AGENDA REVIEW**

Mr. Huttman reported that Eric Hill would be giving the TSMO Committee Report in place of Mr. Doug Jamison and that there were no other changes to the agenda.

**VII. COMMITTEE REPORTS**

Advisory Committee reports from the August and September meetings were presented by the Municipal Advisory Committee, Community Advisory Committee, Technical Advisory Committee chairpersons. Mr. Eric Hill, MetroPlan Orlando staff, provided the TSMO committee report in the absence of its committee chairperson.

**VIII. PUBLIC COMMENTS ON ACTION ITEMS**

Joanne Counelis, commented on the need for bus shelters at certain sites in Seminole County.

**IX. CONSENT AGENDA**

- A. Minutes from November 10, 2021 Board meeting
- B. Approval of Financial Report for October 2021
- C. Approval of Graphic Design Services Contract Award
- D. Approval of Video Production Services Contract Award
- E. Authorization of Board and Committee Member travel in 2022
- F. Authorization of NARC Travel in 2022 for Commissioner Dallari
- G. Authorization of NARC Travel in 2022 for Commissioner Constantine
- H. Approval of contribution to the University of Central Florida Foundation for the Urban & Regional Planning Program's Distinguished Lecture Series

**MOTION:** Commissioner Dallari moved approval of the consent agenda, items A through H. Commissioner Moore seconded the motion, which passed unanimously.

**X. OTHER ACTION ITEMS**

- A. Approval of the Amendments to the 2045 MTP (Roll Call Vote)

Mr. Alex Trauger, MetroPlan Orlando staff, presented the request to amend the 2045 MTP to include the Hicks Avenue (formerly Terry Avenue) Extension located in the Griffin Park Historic District of the City of Orlando for an off system complete streets project. Mr. Trauger explained that the project was originally included in the I-4 Ultimate project but is now a stand-alone project and I-4 ramps have been relocated allowing access to the area. The project was developed by the City of Orlando in cooperation with FDOT and is

supported by the Parramore Community Engagement Council. Detailed information on this request was provided in the agenda package.

**MOTION:** Mayor Dyer moved approval of the amendment to the 2045 Metropolitan Transportation Plan (MTP). Commissioner Fisher seconded the motion. A roll call vote was conducted. Motion carried unanimously.

**B. Approval of the FDOT Amendments to the 2021/22 - 2025/26 TIP (Roll Call Vote)**

Mr. Keith Caskey, MetroPlan Orlando staff, requested that the FY 2021/22 - 2025/26 TIP be amended to include the following projects:

- FM #432193-5 – Hicks Avenue Extension from Gore Street to Anderson Street**
- FM #445303-1 – SR 436 from north of Old Cheney Highway to south of University Park Drive**
- FM #447090-1 – Conway Road from Devonshire Lane to Lake Underhill Road**
- FM #448789-1 – SR 526/Robinson Street from US 441 to I-4**
- FM #448914-1 – I-4 from east of SR 535 to west of SR 535**
- FM #448915-1 – I-4 from east of SR 528 to west of SR 528**
- FM #242592-6 – I-4 from Rinehart Road south of CR 46A to Rinehart Road north of CR 46A**
- FM #242592-8 – US 17/92 from Central Florida Zoo to I-4 westbound ramps**
- FM #449771-1 – I-4 from west of SR 536 to west of Daryl Carter Pkwy.**
- FM #450274-1 – LYNX Capital Grant for Osceola County Opportunity Center**
- FM #449472-1 – Railroad Crossing Safety Project at Silver Meteor Road**
- FM #449763-1 – John Young Pkwy. from SR 408 to Shader Road**

A letter from FDOT staff explaining the amendment requests was provided, along with a fact sheet prepared by MetroPlan Orlando staff and the draft resolution. Mr. Caskey provided background information on the amendment. He noted a correction on the SR526 project West of I-4 is Washington Street, not Robinson.

**MOTION:** Commissioner Dallari moved approval of the amendments to the FY 2021/22-2025/26 TIP. Commissioner Uribe seconded the motion. A roll call vote was conducted. Motion carried unanimously.

**C. Election of Board Officers for 2022**

**Mr. Jay Small, MetroPlan Orlando Legal Counsel**

Mr. Jay Small, General Counsel, reviewed the rules pertaining to Board Officers (Chairperson, Vice-Chairperson and Secretary-Treasurer), and conducted elections for the period January 1, 2022 - December 31, 2022. A copy of the history of past Chairs was provided.

Office of Chairperson

**MOTION:** Commissioner Janer nominated Commissioner Uribe for the office of Chairperson. Commissioner Moore seconded the motion, which passed unanimously.

**MOTION:** Commissioner Dallari moved nominations cease. Commissioner Fisher seconded the motion, which passed unanimously.

Commissioner Uribe was declared Chairperson by acclamation.

Office of Vice-Chairperson

**MOTION:** Commissioner Uribe nominated Commissioner Dallari for the office of Vice-Chairperson Commissioner Janer seconded the motion, which passed unanimously.

**MOTION:** Commissioner Fisher moved nominations cease. Mayor Woodruff seconded the motion, which passed unanimously.

Commissioner Dallari was declared Vice-Chairperson by acclamation.

Office of Secretary/Treasurer

**MOTION:** Commissioner Janer nominated Commissioner Grieb for the office of Secretary/Treasurer. Commissioner Dallari seconded the motion, which passed unanimously.

**MOTION:** Commissioner Fisher moved nominations cease. Mayor Woodruff seconded the motion, which passed unanimously.

Commissioner Grieb was declared Secretary/Treasurer by acclamation.

#### **XI. INFORMATION ITEMS FOR ACKNOWLEDGEMENT (Action Item)**

- A. Executive Director's Report**
- B. FDOT Monthly Construction Status Report**
- C. Air Quality Report**
- D. FY 2020/2021 Federally Funded Projects**
- E. The Bipartisan Infrastructure Law Will Deliver for Florida. U.S. Department of Transportation Office of Public Affairs**
- F. FDOT Letter to Chairwoman Janer re: Variance Between the Adopted and Tentative Work Program Fiscal Year 2022/23 to Fiscal Year 2025/26**
- G. Letter from Mr. Huttman to Secretary Perdue re: FDOT Variance Letter**

**MOTION:** Commissioner Uribe moved approval of the information items for acknowledgement. Commissioner Dallari seconded the motion, which passed unanimously.

## **XII. OTHER BUSINESS/PRESENTATIONS**

### **A. FDOT District 5 Tentative Work Program – Katherine Alexander, FDOT**

Ms. Katherine Alexander, FDOT, presented an overview of the new FY 2022/23 - 2026/27 Tentative Five-Year Work Program. Ms. Alexander reviewed background information on the Work Program. She detailed the proposed changes including deferrals, deletions, and projects that had been moved out. Ms. Alexander provided contact information if anyone had additional questions after the meeting.

### **B. FDOT FTE Tentative Work Program – Carol Scott, FTE**

Ms. Carol Scott, FTE, provided information on the mission of the Five-Year Work program, revenues and expenditures and the prioritization process. She reviewed project changes for Osceola, Orange and Seminole Counties. Ms. Scott told members that additional information could be found on the Work Program website [www.fdot.gov/wpph](http://www.fdot.gov/wpph).

### **C. FDOT Truck Parking PD&E Status Update – Steven Buck, FDOT**

Mr. Steven Buck, FDOT, provided a status update on the truck parking PD&E study for the I-4 Corridor. Mr. Buck noted that the P&DE study kicked-off in Spring 2021 with the purpose of identifying, evaluating and recommending viable sites along the I-4 corridor for either public and/or private sector development. He gave background information on how the study was initiated, the study scope, site selection methodology and criteria, and the truck parking needs along the I-4 corridor. He gave insight on the community outreach and engagement that is currently underway. Mr. Buck provided contact information if anyone had additional questions after the meeting.

## **XIII. PUBLIC COMMENTS (GENERAL)**

Ms. Joanne Counelis commented on the need for 24-hour bus and SunRail service 7 days a week.

## **XIV. ACKNOWLEDGE OUTGOING COMMITTEE CHAIRPERSONS**

Chairwoman Janer recognized outgoing Committee Chairpersons Ms. Sara Elbadri (CAC), Mr. Nabil Muhaisan (TAC), and Mr. Doug Jamison (TSMO) and thanked them for their excellent leadership over the past two years. She also recognized Council Member Keith Trace who assumed the role of MAC Chairperson. Council Member Trace will continue through 2022.

**XV. ACKNOWLEDGE OUTGOING BOARD CHAIRPERSON**

Outgoing Vice-Chairperson Commissioner Mayra Uribe thanked Commissioner Uribe for her leadership through a very challenging year.

**XVI. BOARD MEMBER COMMENTS**

**XVII. NEXT MEETING: Wednesday, February 9, 2022**

**XVIII. ADJOURN BOARD MEETING**

There being no further business, the meeting adjourned at 10:35 a.m. The meeting was transcribed by Ms. Lisa Smith.

Approved this 9<sup>th</sup> day of February 2022.



Commissioner Mayra Uribe, Chair



Ms. Lisa Smith,  
Board Services Coordinator/Recording Secretary

*As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which the appeal is to be based.*