



# metroplan orlando

A REGIONAL TRANSPORTATION PARTNERSHIP

## MUNICIPAL ADVISORY COMMITTEE MEETING MINUTES

**DATE:** Thursday, February 3, 2022

**LOCATION:** Virtual Platform

**TIME:** 9:30 a.m.

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**Council Member Keith Trace, Chairman, presided**

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### Members in attendance:

Mayor Phil Anderson, City of Winter Park  
Ms. Sharon Anselmo, City of Maitland  
Mayor Eddie Cole, Town of Eatonville  
Mayor John Dowless, City of Edgewood  
Commissioner Richard Firstner, City of Ocoee  
Mayor Nicholas Fouraker, City of Belle Isle  
Mayor David Henson, City of Casselberry  
Mayor Kevin McCann, City of Winter Springs  
Commissioner Sal Ramos, Town of Oakland  
Mayor Megan Sladek, City of Oviedo  
Commissioner Jordan Smith City of Lake Mary  
Council Member Keith Trace, City of St. Cloud

### Members not in attendance:

Mayor Jim O'Brien, Town of Windermere  
Vacant, City of Longwood  
Vacant, City of Winter Garden

### Others in attendance were:

Mr. Tyler Burgett, FDOT  
Mr. Siao Si Fine, FTE  
Mr. Myles O'Keefe, LYNX  
Ms. Emily Hanna, Bike Walk Central Florida  
Mr. Alex Trauger, MetroPlan Orlando  
Mr. Nick Lepp, MetroPlan Orlando  
Ms. Cynthia Lambert, MetroPlan Orlando  
Ms. Mary Ann Horne, MetroPlan Orlando  
Ms. Leilani Vaiaoga, MetroPlan Orlando  
Ms. Taylor Laurent, MetroPlan Orlando  
Ms. Lara Bouck, MetroPlan Orlando  
Ms. Virginia Whittington, MetroPlan Orlando  
Ms. Cathy Goldfarb, MetroPlan Orlando

**I. CALL TO ORDER**

Chairman Keith Trace called the meeting to order at 9:31 a.m.

**II. PLEDGE OF ALLEGIANCE**

Mayor David Henson led the Pledge of Allegiance.

**III. CHAIR'S ANNOUNCEMENTS**

Chairman Trace reviewed the virtual workshop/meeting procedures.

**IV. CONFIRMATION OF QUORUM**

Ms. Cathy Goldfarb conducted the roll call.

**V. AGENDA REVIEW/FOLLOW-UP**

Mr. Alex Trauger welcomed MAC members. He called attention to the return to a virtual meeting format as a result of rising Covid numbers, adding that action items would be ratified at a future hybrid or in person meeting. Mr. Trauger noted there was one minor change to the agenda, Mr. Tyler Burgett is the new FDOT representative for agency reports/updates.

**VI. Public Comments on Action Items**

- Ms. Joanne Counelis, Lake Mary Florida, commented on the need for 24-hour bus and train service nights, holidays, and weekends. She added that a bus stop is needed at Country Club Road and Estella Road. In addition, bus and train service is needed every half hour and a bus stop is needed in Oviedo at the aquatic center on Oviedo Blvd at the Big Kahuna pool and at Lake Mary Prep.

**VII. Agency Reports/Partner Updates**

- **Florida Department of Transportation**

Mr. Tyler Burgett, FDOT, called attention to the construction report included in the agenda packet. He highlighted two projects, the first was SR 530/US 17-92 resurfacing from SR 417 to Bamboo Lane which had a final walk-through January 26<sup>th</sup> and was expected to be complete in the next 30 days. He added the project enhanced pedestrian safety. Mr. Burgett noted that this project was highlighted because of the level of cooperation that took place between FDOT, the consultant, Osceola County, City of Kissimmee and the associated utilities. The second project Mr. Burgett highlighted was the Oviedo Ultimate which entailed SR 426/SR 419 widening from two to four lanes which kicked off this year and FDOT held an open house January 13<sup>th</sup>. This project also involved coordination efforts from multiple agencies. Mayor Sladek commented that she was happy to see the Oviedo project moving forward and she would like to see lane width reduced slightly to accommodate wider bicycle lanes.

- **Florida Turnpike Enterprise**

Mr. Siao Si Fine, FTE, shared a video detailing the Wheelright Safety System. The newly installed system measures tire pressure and tread while a vehicle drives over the installed sensors. The service is available, free of charge, at the Turkey Lake Service Plaza.

- **LYNX**

Mr. Myles O'Keefe reported that LYNX is working on the Rosemont Super Stop project which was started in 2021 and would include increasing shelters from 4 to 20 along with improved lighting. In addition, they are looking to identify properties for future construction of a south location that will accommodate larger buses.

## **VIII. ACTION ITEMS**

### **A. Approval of December 2, 2021 Meeting Minutes**

Approval was requested of the December 2, 2021 meeting minutes, which were provided.

### **B. Support for FDOT Performance Targets and LYNX Transit Asset Management Targets**

Mr. Nick Lepp, MetroPlan Orlando staff, requested the annual re-support of FDOT's targets for Safety, Travel Time Reliability, Bridge and Pavement Condition, as well as the targets established in the LYNX Transit Asset Management (TAM) plan. An attachment was provided. Mr. Lepp reviewed the performance measures and LYNX Transit Asset Management targets that staff was looking to get re-support for. The MAC reviewed and discussed the request and provided a consensus recommendation to the Board; formal action will be taken at a future meeting to ratify the Board's action on this item.

## **IX. PRESENTATIONS AND STATUS REPORTS**

### **A. Florida Sunshine Law Refresher**

Ms. Virginia Whittington, MetroPlan Orlando staff, conducted a refresher training session on the Florida Sunshine Law. Ms. Whittington reviewed the three basic requirements of a public meeting, what is considered a public meeting, conflicts of interest and civil penalties for violating Sunshine Law.

### **B. Year-End Review & Confirmation of Goals**

Mr. Nick Lepp, MetroPlan Orlando staff, presented a review of the progress made during 2021 in implementing the MetroPlan Orlando Board's weighted goals for priorities, which included:

- Safety
- Trail Connectivity
- Engage Younger Population
- Complete Streets
- SunRail Connectivity

Mr. Lepp provided information on emphasis areas and discussed goal area weighting.

### **C. Annual Report on Best Foot Forward**

Ms. Emily Hanna, the Executive Director of Bike/Walk Central Florida, presented an annual report on the activities of the Best Foot Forward Pedestrian Safety program. Ms. Hanna reviewed the changes from the past year including new partners and data available on the website, including an interactive map. She called attention to a new collaboration with Healthy West Orange which had led to an expansion of staff. Ms. Hanna provided a region-wide summary of enforcement, events and education outreach efforts and progress to date. She also provided information on who is included in the Best Foot Forward Coalition. She encouraged MAC members to share the Best Foot Forward message.

**X. GENERAL INFORMATION**

**A. FDOT Monthly Construction Status Report**

The latest FDOT Monthly Construction Status Report for the Orlando area was provided.

**B. PD&E Study Tracking Report**

A report providing the latest status of the PD&E studies currently underway in the MetroPlan Orlando area was provided.

**C. Comparison of 2020 Census Data & 2021 BEBR Population Estimates**

A spreadsheet and cover memo comparing the 2020 Census data and 2021 population estimates provided by the University of Florida Bureau of Economic and Business Research (BEBR) for the Central Florida region was provided.

**D. MetroPlan Orlando Board Highlights**

A copy of the December 8, 2021 Board Meeting Highlights was provided.

**E. LYNX Press Releases**

A set of press releases from LYNX was provided.

**F. Bicycle & Pedestrian Report**

A report on bicycle and pedestrian projects in the MetroPlan Orlando region was provided.

**G. 2022 Board Legislative Priorities**

A list of the 2022 Legislative Priorities approved by the MetroPlan Orlando Board at their meeting of November 10, 2021 was provided.

**H. 2021 MAC Attendance Record**

The 2021 MAC Attendance record was provided.

**I. FY 2021/22 – 2025/26 TIP Modification**

The FY 2021/22 – 2025/26 TIP is being modified at FDOT's request to include three new transit projects (CRRSAA - Coronavirus Response and Relief Supplemental Appropriations Act):

- FM #450409-1 – LYNX Southern Operations Base in Osceola County
- FM #450488-1 – CRRSAA Grant for LYNX
- FM #450490-1 – CRRSAA Grant for Osceola County Opportunity Center

A formal TIP amendment for these projects was not required since no FHWA funds are involved, and the projects are already included in the State TIP (STIP). The TIP needed to be modified to include these projects in order to be consistent with the STIP. A letter from FDOT was provided.

**X. UPCOMING MEETINGS OF INTEREST**

**A. Next Municipal Advisory Committee meeting**

The next MAC meeting was scheduled on March 3, 2022 at 9:30 a.m.

**B. Next MPO Board Meeting**

The next MetroPlan Orlando Board meeting was scheduled on February 9, 2021, at 9:00 a.m. in the MetroPlan Orlando Board Room, 250 South Orange Avenue, Suite 200, Orlando FL 32801.

XI. MEMBER COMMENTS

None.

XII. PUBLIC COMMENTS (GENERAL)

None.

XIII. ADJOURNMENT

The Municipal Advisory Committee meeting was adjourned at 10:24 a.m.

The meeting was recorded and transcribed by Ms. Cathy Goldfarb.

Approved this 3rd day of March 2022.

  
for Council Member Keith Trace, Chairman  
John Dowless, V.C.

  
Ms. Cathy Goldfarb,  
Senior Board Services Coordinator

*As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which the appeal is to be based.*