

## MetroPlan Orlando Board

**DATE & TIME:**

Wednesday, February 8, 2023  
9:00 a.m.

**LOCATION:**

MetroPlan Orlando  
250 S. Orange Ave., Ste. 200, Orlando, FL 32801  
Parking Garage: 25 W. South St.

**CLICK HERE TO JOIN VIRTUALLY:**  
[MetroPlan Orlando Board](#)

**MEMBERS OF THE PUBLIC ARE WELCOME!**

Participate at the location above or online from your computer, smartphone or tablet. Zoom meeting ID and dial-in info available here on web calendar.



**WiFi available** | Network: MpoGuest | Password: mpoaccess

<b>I.</b>	<b>CALL TO ORDER</b>	Chairwoman Mayra Uribe
<b>II.</b>	<b>CHAIR'S ANNOUNCEMENTS</b>	Chairwoman Mayra Uribe
<b>III.</b>	<b>EXECUTIVE DIRECTOR'S ANNOUNCEMENTS</b>	Mr. Gary Huttman
<b>IV.</b>	<b>FDOT REPORT</b>	Secretary John Tyler
<b>V.</b>	<b>ROLL CALL &amp; CONFIRMATION OF QUORUM</b>	Ms. Lisa Smith
<b>VI.</b>	<b>AGENDA REVIEW</b>	Mr. Gary Huttman
<b>VII.</b>	<b>COMMITTEE REPORTS:</b>	
	<ul style="list-style-type: none"> <li>• Municipal Advisory Committee</li> <li>• Community Advisory Committee</li> <li>• Technical Advisory Committee</li> <li>• Transportation System Management &amp; Operations Advisory Committee</li> </ul>	Mayor John Dowless Mr. Jeffrey Campbell Mr. Bill Wharton Mr. Shad Smith
<b>VIII.</b>	<b>PUBLIC COMMENTS ON ACTION ITEMS</b>	

Comments on *Action Items* can be made in two ways:

1. In person at the meeting location listed at the top of this agenda.
2. Virtually via Zoom. Use the 'raise hand' feature during public comment to indicate you want to speak.

How to comment:

1. Complete an electronic speaker card at [MetroPlanOrlando.org/SpeakerCard](http://MetroPlanOrlando.org/SpeakerCard). Hard copies of the speaker card are available in the meeting room and should be turned in to MetroPlan Orlando staff. The chairperson will call on each speaker.
2. Each speaker has two minutes to address the board and should state his/her name and address for the record.
3. If your comment does not pertain to action items on the agenda, you may comment at the general public comment period at the end of the meeting.

<b>IX. CONSENT AGENDA</b>	<b>Tab 1</b>
<b>A.</b> Minutes of the December 14, 2022 Board Meeting – page #5	
<b>B.</b> Approval of November & December 2022 Financial Reports and Acknowledgement of the November 2022 Travel Report – page #14	
<b>C.</b> Approval of FY 23 Budget Amendment #3 – page #19	
<b>D.</b> Approval of Redesignation of Lynx as Community Transportation Coordinator (CTC) – page #24	
<b>E.</b> Approval of Board Committee Appointments –page #28	
<b>F.</b> Approval of two-year contract extension with Mateer & Harbert – page #30	

<b>X. OTHER ACTION ITEMS</b>	
<p><b>A. FDOT Amendment to FY 2022-23 – 2026-27 TIP (Roll Call vote) - (Tab 2)</b></p> <p>Mr. Jason Sartorio, MetroPlan Orlando staff, is requesting the TAC make a recommendation to the Board that the FY 2022/23 – FY 2026/27 TIP be amended to include the following items:</p> <ul style="list-style-type: none"> <li>• FM# 452505-1 – 5310 Operating Grant for Aspire Health Partners</li> <li>• FM# 452509-1 – 5310 Operating Assistance for LYNX</li> <li>• FM# 452512-2 – 5310 Capital Grant for The Opportunity Center, Inc.</li> <li>• FM# 439252-1 – Buck Road Bridge over Little Econ-Orange County-Bridge ID #754005</li> <li>• FM# 442334-1 – Shingle Creek Trail Phase 2A (John Young Pkwy to Pleasant Hill Rd)</li> <li>• FM# 245316-6 – I-4 Traffic Surveillance System</li> <li>• FM# 452229-1 –Rumble Stripes Bundle 5A</li> <li>• FM# 452229-5 –Rumble Stripes Bundle 5E</li> <li>• FM# 452364-1 – I-4 EV Charging Station (Phase 1)</li> </ul> <p>A letter from FDOT staff explaining the amendment request is included in Tab 2, along with a sheet prepared</p>	<p>Mr. Jason Sartorio MetroPlan Orlando</p>

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by MetroPlan Orlando staff and the draft resolution to be presented at the February 8, 2023, Board meeting.

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**B. Federal Performance Measures & Targets/Support for FDOT Statewide & Transit Targets (Tab 3)**

Mr. Alex Trauger  
MetroPlan Orlando

Mr. Alex Trauger, MetroPlan Orlando staff, is requesting the annual re-support of FDOT's targets for Safety, Travel Time Reliability, Bridge and Pavement Condition, as well as the targets established in the LYNX Transit Asset Management (TAM) plan. Supplemental information is provided in Tab 3.

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XI.	INFORMATION ITEMS FOR ACKNOWLEDGEMENT (ACTION ITEM)	Tab 4
A.	Executive Directors Report – page #54	
B.	FDOT Monthly Construction Status Report-November & December 2022 – page #56	
C.	Bicycle Pedestrian Report – page #64	
D.	PD&E Tracking Report – page #66	
E.	Letter of Support – Sanford Trolley – page #67	
F.	Letter of Support – LYNX Transfer Facility – page #68	
G.	Approved Legislative Priorities & Positions – page #69	
H.	2023 Florida Toll Relief Program – page #71	
I.	Notice of FHWA & FTA Joint Certification – page #72	
J.	Variance Between Adopted and Tentative Work Program – FY 2023-24 to FY 2026-27 – page #74	

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<b>XII. OTHER BUSINESS &amp; PRESENTATIONS</b>	
<b>A. Transportation Systems Management &amp; Operations (TSMO) Master Plan Status Update</b>	Mr. Eric Hill MetroPlan Orlando
<b>B. FDOT-I-4 Beyond the Ultimate (BTU) Status Update</b>	Ms. Catalina Chacon FDOT

**XIII. PUBLIC COMMENTS (GENERAL)**

Public comments of a general nature can be made in two ways:

1. In person at the meeting location listed on page 1 of this agenda.
2. Virtually via Zoom. Use the 'raise hand' feature during public comment to indicate you want to speak.

How to comment:

1. Complete an electronic speaker card at [MetroPlanOrlando.org/SpeakerCard](https://MetroPlanOrlando.org/SpeakerCard). Hard copies of the speaker card are available in the meeting room and should be turned in to MetroPlan Orlando staff. The chairperson will call on each speaker.
2. Each speaker has two minutes to address the board and should state his/her name and address for the record.

**XIV. BOARD MEMBER COMMENTS** Chairwoman Mayra Uribe

**XV. NEXT MEETING: March 8, 2023**

**XVI. ADJOURNMENT**

*Public participation is conducted without regard to race, color, national origin, sex, age, disability, religion, or family status. Persons wishing to express concerns, who require special assistance under the Americans with Disabilities Act, or who require language services (free of charge) should contact MetroPlan Orlando by phone at (407) 481-5672 or by email at [info@metroplanorlando.org](mailto:info@metroplanorlando.org) at least three business days prior to the event.*

*La participación pública se lleva a cabo sin distinción de raza, color, origen nacional, sexo, edad, discapacidad, religión o estado familiar. Las personas que deseen expresar inquietudes, que requieran asistencia especial bajo la Ley de Americanos con Discapacidad (ADA) o que requieran servicios de traducción (sin cargo) deben ponerse en contacto con MetroPlan Orlando por teléfono (407) 481-5672 (marcar 0) o por correo electrónico [info@metroplanorlando.org](mailto:info@metroplanorlando.org) por lo menos tres días antes del evento.*

*As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which the appeal is to be based.*

**TAB 1**

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**MetroPlan Orlando Board**

**MEETING MINUTES**

**DATE:** Wednesday, December 14, 2022

**TIME:** 9:00 a.m.

**LOCATION:** MetroPlan Orlando  
Park Building  
250 S. Orange Ave, Suite 200  
Orlando, FL 32801

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**Commissioner Mayra Uribe, Board Chair, Presided**

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**Members in attendance were:**

Hon. Pat Bates, City of Altamonte Springs  
Hon. Olga Castano, City of Kissimmee  
Hon. Maribel Gomez Cordero, Orange County  
Hon. Jerry L. Demings, Orange County  
Mayor Buddy Dyer, City of Orlando  
Mr. M. Carson Good, GOAA  
Mr. Tom Green, Sanford Airport Authority  
Hon. Cheryl Grieb, Osceola County  
Hon. Viviana Janer, LYNX/Central Florida Commuter Rail Commission  
Hon. Amy Lockhart, Seminole County  
Hon. Christine Moore, Orange County  
Hon. Bryan Nelson, City of Apopka  
Hon. John Dowless, Municipal Advisory Committee  
Hon. Mayra Uribe, Orange County  
Hon. Nicole Wilson, Orange County  
Hon. Art Woodruff, City of Sanford

Hon. Jay Zembower, Seminole County

**Members attending the meeting via the Zoom Platform:**

None

**Advisors in Attendance**

Secretary John Tyler, FDOT District 5  
Mr. Shaun Germolus, Kissimmee Gateway Airport  
Mr. Jeffrey Campbell, Community Advisory Committee  
Mr. Ramon Senorans, Transportation Systems Management & Operations Committee  
Mr. Bill Wharton for Ms. Lee Pulham, Technical Advisory Committee

**Members/Advisors not in Attendance:**

Hon. Brandon Arrington, Central Florida Expressway Authority  
Hon. Emily Bonilla, Orange County  
Hon. Tony Ortiz, City of Orlando

**Virtual attendees**

Mr. Ryan Matthews, Gray Robinson  
Ms. Angela Drzewiecki, Gray Robinson  
Mr. Katherin Flury, Gray Robinson

**Others in Attendance:**

Mr. Chris Carmody, Gray Robinson  
Ms. Katherine Alexander, FDOT, District 5  
Ms. Jennifer Stults, FTE

**Staff in Attendance :**

Mr. Gary Huttman  
Mr. Jay Small, Mateer & Harbert  
Mr. Jason Loschiavo  
Ms. Virginia Whittington  
Mr. Alex Trauger  
Mr. Keith Caskey  
Mr. Eric Hill  
Ms. Cynthia Lambert  
Ms. Mary Ann Horne  
Ms. Taylor Laurent  
Ms. Lailani Vaiaoga  
Ms. Lisa Smith

**I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Chair Uribe called the meeting to order at 9:00 a.m. and welcomed everyone. Mayor Buddy Dyer, City of Orlando, led the Pledge of Allegiance.

**II. CHAIR'S ANNOUNCEMENTS**

Chair Uribe welcomed Commissioner Amy Lockhart, Seminole County, and congratulated Board incumbents on successful (re)elections. Commissioner Christine Moore, Orange County, reported on the October 7<sup>th</sup> Central Florida MPO Alliance meeting. Mayor Pat Bates, City of Altamonte Springs, reported on the November 30<sup>th</sup> Transportation Disadvantaged Local Coordinating Board meetings. Chair Uribe recognized outgoing Board members Commissioners Fisher and Siplin, and Council Member Keith Trace. She also recognized outgoing committee chairs Ms. Lee Pulham and Mr. Ramon Senorans. Chair Uribe recognized MetroPlan Orlando staff member Keith Caskey and congratulated him on his upcoming retirement.

**III. EXECUTIVE DIRECTOR'S ANNOUNCEMENTS**

Mr. Huttman welcomed Seminole County Commissioner Amy Lockhart, Orange County Commissioner Nicole Wilson, and Mayor John Dowless, City of Edgewood, representing the MAC, to the MetroPlan Board. He congratulated Mr. Jeffrey Campbell on being selected to serve a second term as the CAC Chair. He acknowledged Mr. Bill Wharton, attending for TAC Chair Lee Pulham. He acknowledged Mr. Ryan Matthews and Ms. Angela Drzewiecki with Gray Robinson who joined virtually to provide a legislative update. He also welcomed Mr. Chris Carmody from Gray Robinson who was in the audience. He announced the appointment of a new FHWA Administrator, Mr. Shailen Bhatt. He reported that, he and Commissioner Olga Castano, City of Kissimmee, toured the Skywater Facility at Neo City and the STEM Magnet school on December 12<sup>th</sup>. Mr. Huttman announced WTS awards recipients: MetroPlan Orlando staff member Sarah Larsen who received the Innovative Transportation Solutions Award for her work on the Health Strategic Plan and Ms. Loreen Bobo, FDOT District 5, who was recognized as the WTS Woman of the Year at the annual WTS awards banquet in October. Mr. Huttman also recognized MetroPlan Orlando staff members Ms. Virginia L. Whittington on 25 years of service and Mr. Keith Caskey on his retirement. Mr. Huttman called attention to information contained in supplemental folders including an excerpt from the Board's Internal Operating Procedures pertaining to the election of officers, and a copy of the MetroPlan Orlando Annual Report.

**IV. FDOT REPORT**

Secretary John Tyler, FDOT District 5, provided an update on the following projects: the Wekiva Parkway, I-4 Express, and the Darryl Carter Parkway. He also noted that emergency shoulder usage was used on I-4 during the recent hurricanes to assist with evacuation efforts and highlighted the Move Over Law.

**V. ROLL CALL AND CONFIRMATION OF QUORUM**

Ms. Lisa Smith called the roll and confirmed that a quorum was physically present.

**VI. AGENDA REVIEW**

Mr. Huttman called attention to the 2023 meeting schedule and a time change to 8 a.m. for the July 12<sup>th</sup> meeting. He stated that the Rock Springs Road and West Orange Trail presentation was removed from the agenda due to time constraints.

**VII. COMMITTEE REPORTS**

Advisory Committee reports from the meetings were presented by the Municipal Advisory Committee, Community Advisory Committee, TSMO, and Technical Advisory Committee chairpersons.

**VIII. PUBLIC COMMENTS ON ACTION ITEMS**

None

**IX. CONSENT AGENDA**

- A. Minutes from September 14, 2022, Board meeting**
- B. Approval of Financial Reports and Staff Travel for July through October 2022**
- C. Approval of the Annual Financial Report**
- D. Approval of the 2023 Board/Committee Schedule**
- E. Approval of Contribution to the UCF Distinguished Lecture Series**
- F. Approval of Board & Committee Member travel for MetroPlan Orlando Business 2023**
- G. Ratification of Amendment #2 (Text Changes) to the FY 2022/23 & 2023/24 UPWP**

**MOTION:** Commissioner Gomez Cordero moved approval of the Consent Agenda; items A through G. Commissioner Zembower seconded the motion. Motion carried unanimously.

**X. OTHER ACTION ITEMS**

- A. Approval of amendments to the FY 2022/23 – 2026/27 TIP - Mr. Keith Caskey, MetroPlan Orlando Staff (Roll Call vote)**

Mr. Keith Caskey, MetroPlan Orlando staff, requested that the FY TIP 2022/23-2026/27 be amended to include the following projects:

- FM #424255-1 – LYNX LYMMO Upgrade
- FM #451939-1 – LYNX Bus and Bus Facilities
- FM #451947-1 – LYNX Transit Oriented Development Planning for SR 436

A letter from FDOT staff explaining the amendment request was provided, along with a fact sheet prepared by MetroPlan Orlando staff and the draft resolution. Mr. Caskey provided background information on the amendment and requested board action.

**MOTION:** Commissioner Zembower moved to approve the amendments to the FY 2022/23-2026/27 TIP. Commissioner Moore seconded the motion. A roll call vote was conducted. Motion carried unanimously.

**B. Approval of amendments to the 2045 Metropolitan Transportation Plan (MTP) - Alex Trauger, MetroPlan Orlando Staff (Roll Call vote)**

Mr. Alex Trauger, MetroPlan Orlando staff, presented proposed revisions to the 2045 MTP. He explained that the proposed Plan Revisions include fully funded Transportation Improvement Program (TIP) projects in the Existing-plus-Committed network, incorporate new federal revenues and discretionary funding grants awarded within the region, and other miscellaneous changes based on local agency feedback. He explained that requested amendments/modifications will be made to the *Cost Feasible Plan: Strategies, Programs* documentation of the adopted 2045 Metropolitan Transportation Plan. Mr. Trauger highlighted the following items of particular significance:

- Tables 6, 9, 11, 12, and 13, updated for consistency with the TIP.
- Tables 11, 12, and 13 revised to include new federal revenues (IJA TMA and Carbon Reduction funds).
- Table 13 and 15 updated to include new three new federal discretionary grants awarded to partners within the region.
- Table 7 and 8 revised to segment the Poinciana Parkway Connector project into multiple project segments per Florida's Turnpike Enterprise and Central Florida Expressway Authority requests.
- Table 7, 9, 13, and 16 revised for consistency with local plans per partner agency requests.

**MOTION:** Commissioner Zembower moved approval of the amendments to the 2045 Metropolitan Transportation Plan. Commissioner Gomez Cordero seconded the motion. A roll call vote was conducted. Motion carried unanimously.

**C. Approval of the 2023 Legislative Priorities - Ms. Virginia Whittington, MetroPlan Orlando Staff**

Ms. Virginia Whittington, MetroPlan Orlando staff, presented the proposed 2023 legislative priorities. She explained that Board approval of the priorities provides direction to staff and MPO legislative consultants, Gray Robinson, on our top priorities, items that are to be supported, and items to be monitored during the 2023 legislative session. Board approval also allows MPO to work with members of our legislative delegation, affiliated organizations, and business partners on topics of mutual interest. She reported that staff had briefed the Board's Executive Committee members individually and received feedback on the proposed priorities and positions. Ms. Whittington summarized the top priorities for 2023 which included:

- Funding to implement programs and initiatives which seek to ensure the safety of the traveling public

- Increased funding for transportation that does not negatively impact the State Transportation Trust Fund
- Increased Transportation Disadvantaged funding for paratransit service (ACCESS LYNX)

She requested that the Board adopt the proposed 2023 legislative priorities and positions, and additionally, authorize the Board's Executive Committee to address legislative issues during the session that may arise in between board meetings. Ms. Whittington noted that Board officers are planning to travel to Tallahassee April 4-5, 2023. She added that the 2022 virtual legislative drop-ins were extremely successful and would be held again ahead of the start of the 2023 legislative session.

**MOTION:** Commissioner Janer moved approval of the 2023 Legislative Priorities and Positions. Commissioner Zembower seconded the motion. Motion carried unanimously.

Mr. Ryan Matthews, Gray Robinson, provided a brief update on legislative happenings. He introduced new Gray Robinson team members Mr. Chris Carmody and Ms. Katherin Flury. He reported on the three-day special session that was convened to address the property insurance crisis and the FTE Toll Relief Bill. He said that both bills passed the Legislature. He noted that the effective dates for the for the Toll Relief bill are from January 1-December 31, 2023. He reviewed Central Florida representation on transportation committees. Mr. Matthews commented that the 2023 session begins in March, and there is the potential to convene other special sessions to address multiple social issues.

#### **D. Election of Board Officers for 2023 - Mr. Jay Small, MetroPlan Orlando Legal Counsel**

Mr. Jay Small, General Counsel, reviewed the rules pertaining to Board Officers (Chairperson, Vice-Chairperson and Secretary-Treasurer), and conducted elections for the period of January 1, 2023 - December 31, 2023. A copy of the history of past Chairs was provided.

##### Office of Chairperson

Mr. Small called for a motion nominating Commissioner Mayra Uribe to the office of Chairperson.

**MOTION:** Commissioner Gomez Cordero nominated Commissioner Uribe for the office of Chairperson. Commissioner Wilson seconded the motion.

Mr. Small asked if there were any other nominations. No more nominations were made. Mr. Small called for a motion to cease the nominations.

**MOTION:** Commissioner Wilson moved that nominations cease. Commissioner Gomez-Cordero seconded the motion. Motion carried unanimously.

The motion to elect Commissioner Mayra Uribe to the office of Chairperson carried unanimously.

Commissioner Uribe was declared Chairperson and is considered installed and shall assume the duties of the office at the conclusion of today's meeting, consistent with Section IV (3) of the MetroPlan Orlando Internal Operating Procedures.

#### Office of Vice-Chairperson

Mr. Small called for a motion nominating Commissioner Cheryl Grieb to the office of Vice-Chairperson.

**MOTION:** Mr. Good nominated Commissioner Grieb for the office of Vice-Chairperson. Commissioner Uribe seconded the motion.

Mr. Small asked if there were any other nominations. No more nominations were made. Mr. Small called for a motion to cease the nominations.

**MOTION:** Commissioner Moore moved that nominations cease. Commissioner Wilson seconded the motion. Motion carried unanimously.

The motion to elect Commissioner Cheryl Grieb to the office of Vice-Chairperson carried unanimously.

Commissioner Grieb was declared Vice-Chairperson and is considered installed and shall assume the duties of the office at the conclusion of today's meeting, consistent with Section IV (3) of the MetroPlan Orlando Internal Operating Procedures.

#### Office of Secretary/Treasurer

Mr. Small called for a motion nominating Commissioner Jay Zembower to the office of Secretary-Treasurer.

**MOTION:** Commissioner Moore nominated Commissioner Zembower for the office of Secretary/Treasurer. Commissioner Uribe seconded the motion.

Mr. Small asked if there were any other nominations. No more nominations were made. Mr. Small called for a motion to cease the nominations.

**MOTION:** Commissioner Wilson moved that nominations cease. Commissioner Moore seconded the motion. Motion carried unanimously.

The motion to elect Commissioner Jay Zembower to the office of Secretary-Treasurer carried unanimously.

Commissioner Zembower was declared Secretary/Treasurer and is considered installed and shall assume the duties of the office at the conclusion of today's meeting, consistent with Section IV (3) of the MetroPlan Orlando Internal Operating Procedures.

**XI. INFORMATION ITEMS FOR ACKNOWLEDGEMENT (Action Item)**

- A. Executive Director's Report
- B. FDOT Monthly Construction Status Report, August, September & October 2022
- C. Air Quality Report
- D. Bicycle Pedestrian Report
- E. Letter from Mr. Huttman to Secretary Tyler re: TIP Modification
- F. Letter of Support- *FORWARD Orlando* Safe Streets & Roads for All Implementation Grant
- G. Letter of Support-Florida Greenways & Trails grant application to the Florida Wildlife Corridor Foundation
- H. District 5 Office of Safety Newsletter
- I. Western Beltway Widening Project Newsletter
- J. S.R. 429/Binion Road PD&E Study Fact Sheet
- K. FTE S.R. 91 PD&E Study Fact Sheet
- L. FDOT District 5 Integrated Corridor Management Quarterly Newsletter
- M. 2022 Population Estimates
- N. Federal Funds Distribution Letters (Christian, Taylor, and Vernace)
- O. FY 2021/22 Federally Funded Priorities
- P. CFX S.R. 408 PD&E Study Infographic

**MOTION:** Commissioner Zembower moved approval of the information items for acknowledgement (Items A through P). Commissioner Gomez Cordero seconded the motion. Motion carried unanimously.

**XII. OTHER BUSINESS/PRESENTATIONS**

**A. Presentation of the FDOT D5 & FTE Draft Work Programs-D5 & FTE Staff**

Ms. Katherine Alexander, FDOT, presented an overview of the new FY 2023/24 - 2027/28 Tentative Five-Year Work Program. Ms. Alexander reviewed background information on the Work Program along with the flow or progression. She detailed the proposed changes including deferrals, deletions, and projects that had been moved out. Ms. Alexander provided the website: [www.fdot.gov/wpph/district5](http://www.fdot.gov/wpph/district5) for additional information.

Ms. Jennifer Stults, FTE, presented an overview of the FY 2024 through FY 2028 tentative work program. She provided information on the mission of the Five-Year Work program, revenues and expenditures and the prioritization process. She reviewed project changes for Osceola, Orange and Seminole Counties. Ms. Stults told members that additional information could be found on the Work Program website [www.fdot.gov/wpph](http://www.fdot.gov/wpph).

**B. Presentation of the Active Transportation Plan - Ms. Taylor Laurent, P.E., AICP, MetroPlan Orlando Staff**

Ms. Taylor Laurent provided an overview of the Active Transportation Plan (ATP). She explained that the ATP provides an opportunity to reassess pedestrian and bicycling needs for the Orange, Osceola and Seminole County region through the year 2050. Ms. Laurent stated that the ATP

typically identifies infrastructure, policies and processes based on public and stakeholder input to achieve the desired goals. She identified the five tasks that will be undertaken during this process: engagement, data collection, bicycle system planning, pedestrian system planning, and plan preparation. She noted that the first task of engagement is underway with the forming of a steering committee, and by conducting interactive workshops with MetroPlan Orlando CAC and TAC committees. Ms. Laurent reviewed the schedule for project completion, highlighted feedback received, the public engagement process, and how the information will be used.

**C. Presentation of the Rock Springs Road & West Orange Trail Projects – Ms. Amy Sirmans, P.E, VHB (Postponed due to time constraints)**

**XIII. PUBLIC COMMENTS (GENERAL)**

None.

**XIV. BOARD MEMBER COMMENTS**

Mayor Demings summarized takeaways from the Orange County Sales Tax Initiative.

**XV. NEXT MEETING: Wednesday, February 8, 2023**

**XVI. ADJOURN BOARD MEETING**

There being no further business, the meeting adjourned at 11:00 a.m. The meeting was transcribed by Ms. Lisa Smith. Approved this 8<sup>th</sup> day of February 2023.

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Commissioner Mayra Uribe, Chair

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Ms. Lisa Smith,  
Board Services Coordinator/Recording Secretary

*As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which the appeal is to be based.*

**METROPLAN ORLANDO  
AGENCYWIDE  
BALANCE SHEET  
For Period Ending 11/30/22**

**ASSETS**

Operating Cash in Bank	\$ 1,290,973.47
Petty Cash	\$ 125.00
SBA Investment Account	\$ 1,890,243.81
FL CLASS Investment Account	\$ 1,945,068.88
Rent Deposit	\$ 20,000.00
Prepaid Expenses	\$ 2,551.05
Accounts Receivable - Grants	\$ 337,957.14
Capital Assets - Net	\$ 1,418,232.04

**TOTAL ASSETS:** \$ 6,905,151.39

**LIABILITIES**

Accrued Personal Leave	\$ 390,901.10
Leases Payable	\$ 1,168,780.44

**TOTAL LIABILITIES:** \$ 1,559,681.54

**EQUITY**

FUND BALANCE:	
Nonspendable:	
Prepaid Items	\$ 2,551.05
Deposits	\$ 20,000.00
Unassigned:	\$ 5,322,918.80

**TOTAL EQUITY:** \$ 5,345,469.85

**TOTAL LIABILITIES & EQUITY:** \$ 6,905,151.39

Net difference to be reconciled: \$ -

**METROPLAN ORLANDO**  
**AGENCYWIDE REVENUES & EXPENDITURES**  
For Period Ending 11/30/22

REVENUES	Current	Y-T-D	Budget	Variance Un/(Ovr)	% OF BUDGET
Federal Revenue	\$ 337,957.14	1,520,459.44	6,969,784.00	5,449,324.56	21.82%
State Revenue	\$ 0.00	20,193.01	106,279.00	86,085.99	19.00%
Local Revenue	\$ 211,824.50	1,050,064.50	1,295,931.00	245,866.50	81.03%
Interest Income	\$ 11,174.62	29,978.72	5,000.00	(24,978.72)	599.57%
Other	\$ 1,317.80	1,317.80	12,500.00	11,182.20	10.54%
Contributions	\$ 0.00	25,000.00	25,000.00	-	100.00%
Cash Carryforward	\$ 0.00	0.00	215,434.00	215,434.00	0.00%
<b>TOTAL REVENUES:</b>	<b>\$ 562,274.06</b>	<b>\$ 2,647,013.47</b>	<b>\$ 8,629,928.00</b>	<b>\$ 5,982,914.53</b>	<b>30.67%</b>

**EXPENDITURES**

Salaries	\$ 138,242.21	689,464.14	2,103,395.00	1,413,930.86	32.78%
Fringe Benefits	\$ 47,735.01	238,071.96	688,142.00	450,070.04	34.60%
Audit Fees	\$ 0.00	23,000.00	23,000.00	-	100.00%
Computer Operations	\$ 5,338.28	32,807.72	100,638.00	67,830.28	32.60%
Dues & Memberships	\$ 495.00	5,409.00	22,376.00	16,967.00	24.17%
Equipment & Furniture	\$ 0.00	739.98	22,000.00	21,260.02	3.36%
Graphic Printing/Binding	\$ 1,479.00	1,797.00	14,450.00	12,653.00	12.44%
Insurance	\$ (1,065.65)	15,401.67	29,530.00	14,128.33	52.16%
Legal Fees	\$ 79.50	3,445.00	50,000.00	46,555.00	6.89%
Office Supplies	\$ 809.75	3,338.06	48,500.00	45,161.94	6.88%
Postage	\$ 186.36	2,485.32	3,877.00	1,391.68	64.10%
Books, Subscrips/Pubs	\$ 257.92	5,606.34	7,739.00	2,132.66	72.44%
Exec. Dir 457 Def. Comp.	\$ 1,846.16	9,770.23	22,000.00	12,229.77	44.41%
Rent	\$ 27,767.57	169,745.42	339,524.00	169,778.58	50.00%
Equipment Rent/Maint.	\$ 958.28	11,399.43	30,705.00	19,305.57	37.13%
Seminar & Conf. Regist.	\$ 3,402.01	7,594.83	40,300.00	32,705.17	18.85%
Telephone	\$ 1,863.46	3,715.80	12,464.00	8,748.20	29.81%
Travel	\$ 4,979.35	7,233.49	64,875.00	57,641.51	11.15%
Small Tools/Office Mach.	\$ 8.99	374.33	2,000.00	1,625.67	18.72%
HSA/FSA Annual Contrib.	\$ 1,000.00	1,000.00	12,500.00	11,500.00	8.00%
Computer Software	\$ 0.00	0.00	2,500.00	2,500.00	0.00%
Contingency	\$ 0.00	0.00	125,000.00	125,000.00	0.00%
Contractual/Temp Svcs.	\$ 240.29	1,193.16	3,530.00	2,336.84	33.80%
Pass-Thru Expenses	\$ 0.00	168,576.72	533,364.00	364,787.28	31.61%
Consultants	\$ 171,284.98	508,831.37	4,176,943.00	3,668,111.63	12.18%
Repair & Maintenance	\$ 0.00	1,180.55	2,000.00	819.45	59.03%
Advertising/Public Notice	\$ 1,123.38	5,054.89	20,916.00	15,861.11	24.17%
Other Misc. Expense	\$ 107.10	4,819.43	15,190.00	10,370.57	31.73%
Contributions	\$ 0.00	100,000.00	100,950.00	950.00	99.06%
Educational Reimb.	\$ 0.00	0.00	1,020.00	1,020.00	0.00%
Comm. Rels. Sponsors	\$ 0.00	1,200.00	10,500.00	9,300.00	11.43%

**TOTAL EXPENDITURES:** \$ 408,138.95 \$ 2,023,255.84 \$ 8,629,928.00 \$ 6,606,672.16 **23.44%**

**AGENCY BALANCE:** \$ 154,135.11 \$ 623,757.63

**METROPLAN ORLANDO  
AGENCYWIDE  
BALANCE SHEET  
For Period Ending 12/31/22**

**ASSETS**

Operating Cash in Bank	\$ 1,208,412.75
Petty Cash	\$ 125.00
SBA Investment Account	\$ 1,897,151.74
FL CLASS Investment Account	\$ 1,952,235.32
Rent Deposit	\$ 20,000.00
Prepaid Expenses	\$ 2,254.64
Accounts Receivable - Grants	\$ 365,302.30
Capital Assets - Net	\$ 1,418,232.04

<b>TOTAL ASSETS:</b>	<b><u><u>\$ 6,863,713.79</u></u></b>
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**LIABILITIES**

Accrued Personal Leave	\$ 387,767.33
Leases Payable	\$ 1,168,780.44

<b>TOTAL LIABILITIES:</b>	<b><u><u>\$ 1,556,547.77</u></u></b>
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**EQUITY**

FUND BALANCE:	
Nonspendable:	
Prepaid Items	\$ 2,254.64
Deposits	\$ 20,000.00
Unassigned:	\$ 5,284,911.38

<b>TOTAL EQUITY:</b>	<b><u><u>\$ 5,307,166.02</u></u></b>
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<b>TOTAL LIABILITIES &amp; EQUITY:</b>	<b><u><u>\$ 6,863,713.79</u></u></b>
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Net difference to be reconciled:	\$ -
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**METROPLAN ORLANDO**  
**AGENCYWIDE REVENUES & EXPENDITURES**  
For Period Ending 12/31/22

REVENUES	Current	Y-T-D	Budget	Variance Un/(Ovr)	% OF BUDGET
Federal Revenue	\$ 345,109.29	1,865,568.73	6,969,784.00	5,104,215.27	26.77%
State Revenue	\$ 20,193.01	40,386.02	106,279.00	65,892.98	38.00%
Local Revenue	\$ 1,335.00	1,051,399.50	1,295,931.00	244,531.50	81.13%
Interest Income	\$ 14,074.37	44,053.09	5,000.00	(39,053.09)	881.06%
Other	\$ 0.00	1,317.80	12,500.00	11,182.20	10.54%
Contributions	\$ 0.00	25,000.00	25,000.00	-	100.00%
Cash Carryforward	\$ 0.00	0.00	215,434.00	215,434.00	0.00%
<b>TOTAL REVENUES:</b>	<b>\$ 380,711.67</b>	<b>\$ 3,027,725.14</b>	<b>\$ 8,629,928.00</b>	<b>\$ 5,602,202.86</b>	<b>35.08%</b>

EXPENDITURES	Current	Y-T-D	Budget	Variance Un/(Ovr)	% OF BUDGET
Salaries	\$ 133,552.45	823,016.59	2,103,395.00	1,280,378.41	39.13%
Fringe Benefits	\$ 46,115.67	284,187.63	688,142.00	403,954.37	41.30%
Audit Fees	\$ 0.00	23,000.00	23,000.00	-	100.00%
Computer Operations	\$ 5,313.58	38,121.30	100,638.00	62,516.70	37.88%
Dues & Memberships	\$ 1,517.01	6,926.01	22,376.00	15,449.99	30.95%
Equipment & Furniture	\$ 0.00	739.98	22,000.00	21,260.02	3.36%
Graphic Printing/Binding	\$ 2,907.00	4,704.00	14,450.00	9,746.00	32.55%
Insurance	\$ 3,826.00	19,227.67	29,530.00	10,302.33	65.11%
Legal Fees	\$ 901.00	4,346.00	50,000.00	45,654.00	8.69%
Office Supplies	\$ 1,117.95	4,456.01	48,500.00	44,043.99	9.19%
Postage	\$ 325.13	2,810.45	3,877.00	1,066.55	72.49%
Books, Subscrips/Pubs	\$ 225.96	5,832.30	7,739.00	1,906.70	75.36%
Exec. Dir 457 Def. Comp.	\$ 1,846.16	11,616.39	22,000.00	10,383.61	52.80%
Rent	\$ 3,401.66	173,147.08	339,524.00	166,376.92	51.00%
Equipment Rent/Maint.	\$ 785.00	12,184.43	30,705.00	18,520.57	39.68%
Seminar & Conf. Regist.	\$ 184.48	7,779.31	40,300.00	32,520.69	19.30%
Telephone	\$ 936.13	4,651.93	12,464.00	7,812.07	37.32%
Travel	\$ 6,368.02	13,601.51	64,875.00	51,273.49	20.97%
Small Tools/Office Mach.	\$ 131.97	506.30	2,000.00	1,493.70	25.32%
HSA/FSA Annual Contrib.	\$ 0.00	1,000.00	12,500.00	11,500.00	8.00%
Computer Software	\$ 0.00	0.00	2,500.00	2,500.00	0.00%
Contingency	\$ 0.00	0.00	125,000.00	125,000.00	0.00%
Contractual/Temp Svcs.	\$ 240.29	1,433.45	3,530.00	2,096.55	40.61%
Pass-Thru Expenses	\$ 0.00	168,576.72	533,364.00	364,787.28	31.61%
Consultants	\$ 203,867.98	712,699.35	4,176,943.00	3,464,243.65	17.06%
Repair & Maintenance	\$ 245.00	1,425.55	2,000.00	574.45	71.28%
Advertising/Public Notice	\$ 563.63	5,618.52	20,916.00	15,297.48	26.86%
Other Misc. Expense	\$ 0.00	4,819.43	15,190.00	10,370.57	31.73%
Contributions	\$ 0.00	100,000.00	100,950.00	950.00	99.06%
Educational Reimb.	\$ 0.00	0.00	1,020.00	1,020.00	0.00%
Comm. Rels. Sponsors	\$ 5,000.00	6,200.00	10,500.00	4,300.00	59.05%
<b>TOTAL EXPENDITURES:</b>	<b>\$ 419,372.07</b>	<b>\$ 2,442,627.91</b>	<b>\$ 8,629,928.00</b>	<b>\$ 6,187,300.09</b>	<b>28.30%</b>

**AGENCY BALANCE:** \$ (38,660.40) \$ 585,097.23

## Travel Summary - November 2022

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Traveler: Lambert, Cynthia  
Dates: November 11 - 15, 2022  
Destination: Dallas, TX  
Purpose of trip: PRSA ICON Conference  
Cost: \$3,368.56  
Paid By: MetroPlan Orlando Funds

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Traveler: Hill, Eric  
Dates: November 14 - 16, 2022  
Destination: Washington, DC  
Purpose of trip: NCCoE Collaboration Peer Exchange  
Cost: \$1,323.20  
Paid By: \$1,313.65 reimbursed from AASHTO

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## **Board Action Fact Sheet**

**Meeting Date:** February 8, 2023

**Agenda Item:** XI.C. (Tab 1)

**Roll Call Vote:** No

<b>Action Requested:</b>	Approval of FY'23 Budget Amendment #3
<b>Reason:</b>	This budget amendment will update consultant services budgets within UPWP tasks. In addition, the amendment will reallocate staff time and make minor adjustments to overspent line items.
<b>Summary/Key Information:</b>	This amendment will reallocate funds to better align with consultant project needs adjust staff time to the proper tasks.
<b>MetroPlan Budget Impact:</b>	None
<b>Local Funding Impact:</b>	None
<b>Committee Action:</b>	CAC: N/A TSMO: N/A TAC: N/A MAC: N/A
<b>Staff Recommendation:</b>	Recommends approval
<b>Supporting Information:</b>	The budget amendment document and updated agencywide budget are available under tab 1.

FINANCE USE ONLY:

Approved Bd Mtg: 2/8/2023  
 Agenda Item #: IX.C.

Entered:

FY 2023

B E No. : 3  
 FDOT No. : M3

REQUEST FOR UPWP BUDGET AMENDMENT

DATE: 1/25/2023

(WHOLE DOLLARS ONLY)

AMOUNT

PROJECT	ELEMENT	UPWP TASK	CODE	DESCRIPTION	REVENUES	EXPENDITURES
34023	423100	100	60800	Graphic Printing & Binding		408
34023	423100	100	61200	Postage		75
34023	423100	100	61600	Equipment Rent/Lease & Maintenance Agreement:		(983)
34023	423100	100	63400	Advertising/Public Notice		500
37023		0	45000	Interest Income	75,000	
37023		0	49700	Cash Carryforward	(75,000)	
37023	723100	100	60600	Dues and Memberships		801
37023	723100	100	62500	Contingency		(16,871)
37023	723110	110	60800	Graphic Printing & Binding		3,000
37023	723110	110	63000	Consultants		5,000
37023	723150	150	50000	Salaries		5,000
37023	723150	150	50500	Fringe Benefit Pool		1,770
37023	723150	150	59700	Indirect Cost Pool		1,300
38023	823110	110	63000	Consultants		(75,000)
38023	823120	120	50000	Salaries		(11,000)
38023	823120	120	50500	Fringe Benefit Pool		(3,663)
38023	823120	120	59700	Indirect Cost Pool		(2,572)
38023	823120	120	63000	Consultants		(38,000)
38023	823150	150	50000	Salaries		11,000
38023	823150	150	50500	Fringe Benefit Pool		3,663
38023	823150	150	59700	Indirect Cost Pool		2,572
38023	823150	150	63000	Consultants		(168,192)
38023	823160	160	63000	Consultants		459,262
38023	823170	170	63000	Consultants		(101,666)
38023	823180	180	63000	Consultants		(76,404)
39023	923110	110	63000	Consultants		75,000
39023	923150	150	50000	Salaries		(5,000)
39023	923150	150	50500	Fringe Benefit Pool		(1,770)
39023	923150	150	59700	Indirect Cost Pool		(1,300)
39023	923150	150	63000	Consultants		140,175
39023	923160	160	63000	Consultants		(16,278)
39023	923170	170	63000	Consultants		(190,827)
<b>Total</b>					<b>0</b>	<b>0</b>

REASON(S):

To reallocate consultant budgets; to update staff hours; to fix overspent line items in TD grant and local funds.

Finance Director's Signature:

\_\_\_\_\_  
 Jason S. Loschiavo

Date:

\_\_\_\_\_

Executive Director's Signature:

\_\_\_\_\_  
 Gary D. Huttman

Date:

\_\_\_\_\_

REMARKS:

\_\_\_\_\_

FINANCE USE ONLY:

Approved Bd Mtg: 2/8/2023  
Agenda Item #: IX.C.

Entered:

B E No. : 3  
FDOT No. : M3

FY 2023

**METROPLAN ORLANDO**  
**AGENCYWIDE REVENUE AND EXPENDITURE LINE ITEM BUDGET**  
**FY 2023**

**REVENUES**

<b>Account Name</b>	<b>BE2</b>	<b>BE3</b>	<b>Change</b>
PL Planning Funds - FY'23 (FHWA)	\$ 4,178,527	\$ 4,178,527	\$ -
FTA X016 (Carryforward FY'22)	\$ 327,872	\$ 327,872	\$ -
FTA X015 (Carryforward FY'21)	\$ 267,531	\$ 267,531	\$ -
SU FY'23	\$ 2,150,000	\$ 2,150,000	\$ -
STIC Grant	\$ 26,646	\$ 26,646	\$ -
VECTOR Grant - USF - CUTR	\$ 19,208	\$ 19,208	\$ -
Transportation Disadvantaged (TD)	\$ 106,279	\$ 106,279	\$ -
Orange County Assessment	\$ 543,354	\$ 543,354	\$ -
Osceola County Assessment	\$ 162,731	\$ 162,731	\$ -
Seminole County Assessment	\$ 184,338	\$ 184,338	\$ -
Altamonte Springs Assessment	\$ 23,368	\$ 23,368	\$ -
Kissimmee Assessment	\$ 40,500	\$ 40,500	\$ -
Orlando Assessment	\$ 157,253	\$ 157,253	\$ -
Sanford Assessment	\$ 31,023	\$ 31,023	\$ -
Apopka Assessment	\$ 28,364	\$ 28,364	\$ -
Central Florida Expressway Authority	\$ 25,000	\$ 25,000	\$ -
Sanford Airport Authority	\$ 25,000	\$ 25,000	\$ -
Greater Orlando Aviation Authority	\$ 25,000	\$ 25,000	\$ -
LYNX	\$ 25,000	\$ 25,000	\$ -
Belle Isle	\$ 480	\$ 480	\$ -
Eatonville	\$ 160	\$ 160	\$ -
Edgewood	\$ 183	\$ 183	\$ -
Maitland	\$ 1,335	\$ 1,335	\$ -
Oakland	\$ 266	\$ 266	\$ -
Ocoee	\$ 3,292	\$ 3,292	\$ -
Windermere	\$ 208	\$ 208	\$ -
Winter Garden	\$ 3,242	\$ 3,242	\$ -
Winter Park	\$ 2,050	\$ 2,050	\$ -
St. Cloud	\$ 4,169	\$ 4,169	\$ -
Casselberry	\$ 2,020	\$ 2,020	\$ -
Lake Mary	\$ 1,152	\$ 1,152	\$ -
Longwood	\$ 1,058	\$ 1,058	\$ -
Oviedo	\$ 2,737	\$ 2,737	\$ -
Winter Springs	\$ 2,648	\$ 2,648	\$ -
Interest Income	\$ 5,000	\$ 80,000	\$ 75,000
Reimbursement of Claims & Expenses	\$ 12,500	\$ 12,500	\$ -
Other Grant/Contribution Income (MPO Alliance)	\$ 25,000	\$ 25,000	\$ -
Cash Carryforward	\$ 215,434	\$ 140,434	\$ (75,000)
	<b>\$ 8,629,928</b>	<b>\$ 8,629,928</b>	<b>\$ -</b>

**METROPLAN ORLANDO**  
**AGENCYWIDE REVENUE AND EXPENDITURE LINE ITEM BUDGET**  
**FY 2023**

**Expenditures**

Account Name	BE2	BE3	Change
Salaries (Plus Leave)	2,103,395	2,103,395	0
Fringe FICA Employer - 7.65%	146,522	146,522	0
Fringe Unemployment Insurance	10,000	10,000	0
Fringe Health Insurance	307,022	307,022	0
Fringe Dental Insurance	6,317	6,317	0
Fringe Life Insurance	4,132	4,132	0
Fringe Long-Term Disability Insurance	0	0	0
Fringe Workers Comp Insurance	4,200	4,200	0
Fringe Pension Fund ICMA 401	208,840	208,840	0
Fringe Vision Insurance	1,109	1,109	0
Fringe Short-Term Disability Insurance	0	0	0
Fringe - Grant Carry Forward	0	0	0
Local Match Transfer Out	0	0	0
Audit Fees	23,000	23,000	0
Computer Operations	100,638	100,638	0
Dues and Memberships	22,376	23,177	801
Equipment & Furniture (Capital)	22,000	22,000	0
Graphic Printing & Binding	14,450	17,858	3,408
Insurance	29,530	29,530	0
Legal Fees	50,000	50,000	0
Office Supplies	48,500	48,500	0
Postage	3,877	3,952	75
Books, Subscriptions & Publications	7,739	7,739	0
Deferred Compensation 457 Executive Director	22,000	22,000	0
Rent	296,295	296,295	0
Equipment Rent/Lease & Maintenance Agreements	30,705	29,722	(983)
Seminars & Conference Registrations	40,300	40,300	0
Telephone	12,464	12,464	0
Travel	64,875	64,875	0
Small Tools/Office Machinery	2,000	2,000	0
HSA Employer Contribution	12,500	12,500	0
Computer Software	2,500	2,500	0
Contingency	125,000	108,129	(16,871)
Contractual Services	3,530	3,530	0
Interest Expense	43,229	43,229	0
Pass Thru Expenses (LYNX)	533,364	533,364	0
Consultants	4,176,943	4,190,013	13,070
Repair & Maintenance	2,000	2,000	0
Advertising/Public Notice	20,916	21,416	500
Other Miscellaneous Expense	5,190	5,190	0
Awards & Promotional	10,000	10,000	0
Contributions	100,950	100,950	0
Educational Reimbursement	1,020	1,020	0
Community Relations Sponsorships	10,500	10,500	0
Grant Carry Forward	0	0	0
<b>\$ 8,629,928</b>	<b>\$ 8,629,928</b>	<b>\$ -</b>	



## Board Action Fact Sheet

**Meeting Date:** February 8, 2023

**Agenda Item:** IX. D. (Tab 1)

**Roll Call Vote:** No

<b>Action Requested:</b>	MetroPlan Orlando staff requests approval of Resolution No. 23-03 re-designating LYNX as the Community Transportation Coordinator (CTC) for Orange, Osceola and Seminole Counties.
<b>Reason:</b>	LYNX's current designation will expire June 30, 2023. In order for LYNX to continue as the CTC, MetroPlan Orlando must approve a resolution and present a formal request to the Commission for the Transportation Disadvantaged in early 2023.
<b>Summary/Key Information:</b>	Chapter 427, Florida Statutes requires that every five years, MetroPlan Orlando (serving as the designated planning agency for the transportation disadvantaged program in Orange, Seminole and Osceola Counties) recommend a qualified CTC to the Commission for the Transportation Disadvantaged. Additionally, the Competitive Procurement Manual, compiled in accordance with Chapter 287, Florida Statutes, allows MetroPlan Orlando to recommend a governmental agency to serve as the CTC. The LYNX Board authorized its staff to submit a letter of interest to continue as the region's CTC for the five-year period July 1, 2023 through June 30, 2028. The TDLCB is expected to recommend approval of this redesignation at its meeting of February 9, 2023. This action must be approved by the MetroPlan Orlando Board and then submitted to the Florida Commission for the Transportation Disadvantaged.
<b>MetroPlan Budget Impact:</b>	None
<b>Local Funding Impact:</b>	None
<b>Committee Action:</b>	TDLCB: Expected recommendation of approval on February 9, 2023
<b>Staff Recommendation:</b>	Recommends approval
<b>Supporting Information:</b>	MetroPlan Orlando Resolution No. 23-03 Letter of Interest from LYNX dated December 30, 2022



**RESOLUTION NO. 23-03**

**SUBJECT:**

**RECOMMENDATION TO THE FLORIDA  
COMMISSION FOR THE TRANSPORTATION  
DISADVANTAGED TO RE-DESIGNATE LYNX AS  
COMMUNITY TRANSPORTATION  
COORDINATOR (CTC) FOR ORANGE,  
OSCEOLA, AND SEMINOLE COUNTIES**

**WHEREAS**, Chapter 427 of the Florida Statutes requires that every five years, MetroPlan Orlando, serving as the Designated Official Planning Agency (DOPA) for the transportation disadvantaged program in Orange, Seminole and Osceola Counties, recommend a qualified Community Transportation Coordinator (CTC) to the Florida Commission for the Transportation Disadvantaged (CTD); and,

**WHEREAS**, MetroPlan Orlando, through its established local coordinating board, is required to develop local service needs and provide information, advice, and direction to the CTC on the coordination of services to be provided to the transportation disadvantaged; and,

**WHEREAS**, the Florida Commission for the Transportation Disadvantaged Competitive Procurement Manual, compiled in accordance with Chapter 287, F.S., allows MetroPlan Orlando to nominate a governmental agency to serve as the CTC; and,

**WHEREAS**, the CTC is responsible for ensuring that coordinated transportation services are provided to the transportation disadvantaged population in the designated service area of Orange, Osceola, and Seminole Counties and, accordingly, the CTC arranges for the provision of transportation services in a manner that is cost-effective, efficient, and that reduces fragmentation and duplication of services; and,

**WHEREAS**, the Central Florida Regional Transportation Authority (d/b/a LYNX) has served as the designated CTC for Orange, Osceola, and Seminole Counties since 1992; and,

**WHEREAS**, the current CTC designation, approved by the MetroPlan Orlando Board at their December 13, 2017, meeting, will expire June 30, 2023, and,

**WHEREAS**, on December 15, 2022, at a meeting of the LYNX Board of Directors, staff received authorization to notify MetroPlan Orlando of LYNX's desire to continue as the designated CTC; and,

**WHEREAS**, a letter, dated December 30, 2022, indicating LYNX's desire to remain the designated CTC was received electronically by MetroPlan Orlando on December 30, 2022; and,

**WHEREAS**, in accordance with FS 427.0157 the Joint Transportation Disadvantaged Local Coordinating Board for Orange, Osceola and Seminole Counties is required to assist the CTC with establishing eligibility guidelines and trip priorities, assist with development of the Transportation Disadvantaged Service Plan, evaluate the performance of the CTC, and hear grievances filed against the CTC; and

**WHEREAS**, in order to ensure quality of service, MetroPlan Orlando and the Joint Transportation Disadvantaged Local Coordinating Board for Orange, Osceola and Seminole Counties have implemented performance measures, reporting requirements, and a mechanism for evaluation of the CTC; and,

**WHEREAS**, the safety and well-being of transportation disadvantaged citizens are best served through the continuation of service as provided by Lynx in its designated role as the CTC.

**NOW, THEREFORE, BE IT RESOLVED** that in accordance with Chapter 427, Florida Statutes, the MetroPlan Orlando Board recommends to the Florida Commission for the Transportation Disadvantaged that Lynx continue as the CTC for Orange, Osceola, and Seminole Counties for the five-year period from July 1, 2023 through June 30, 2028.

Passed and duly adopted at a regular meeting of the MetroPlan Orlando Board on the 8th day of February 2023.

**Certificate**

The undersigned duly qualified and acting Chairman of the MetroPlan Orlando Board certifies that the foregoing is a true and correct copy of a Resolution adopted at a legally convened meeting of the MetroPlan Orlando Board.

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Honorable Mayra Uribe, Chairperson

Attest:

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Lisa Smith, Senior Board Services Coordinator  
and Recording Secretary



December 30, 2022

Gary Huttman, Executive Director  
MetroPlan Orlando  
250 South Orange Avenue, Suite 200  
Orlando, Florida 32801

Dear Mr. Huttman,

The Central Florida Regional Transportation Authority d/b/a LYNX has been the Community Transportation Coordinator (CTC) for Orange, Osceola, and Seminole Counties since October, 1992.

Our current CTC Memorandum of Agreement (MOA) with the Florida Commission for the Transportation Disadvantaged is through June 30, 2023.

At the December 15, 2022 LYNX Board of Directors meeting, staff received authorization to notify MetroPlan Orlando of LYNX' willingness to continue as the CTC beyond the current MOA.

If you have any questions or need anything further, please contact Norm Hickling at 407-254-6169 or NHickling@GoLYNX.com.

Sincerely,

Tiffany Homler Hawkins  
Interim Chief Executive Officer

cc: Dana Baker, Chief Operations Officer  
Norman Hickling, Director of Mobility Services



## Board Action Fact Sheet

**Meeting Date:** February 8, 2023

**Agenda Item:** IX.E. (Tab 1)

**Roll Call Vote:** No

<b>Action Requested:</b>	Approval of Board Committee Appointments for 2023								
<b>Reason:</b>	Board Committee membership is updated annually with changes in Board membership and to comply with our Board-approval Internal Operating Procedures.								
<b>Summary/Key Information:</b>	<p>MetroPlan Orlando’s Internal Operating Procedures define the composition of the Executive Committee, the Personnel Committee, and the Finance Committee.</p> <p>Board appointments to the Florida MPO Advisory Council, the Central Florida MPO Alliance, and the Transportation Disadvantaged Local Coordinating Board are not prescribed in the Board’s Internal Operating Procedures which afford some flexibility to the MetroPlan Orlando Board in making these appointments.</p>								
<b>MetroPlan Budget Impact:</b>	None.								
<b>Local Funding Impact:</b>	None.								
<b>Committee Action:</b>	<table border="0"> <tr> <td>CAC:</td> <td>N/A</td> </tr> <tr> <td>TSMO:</td> <td>N/A</td> </tr> <tr> <td>TAC:</td> <td>N/A</td> </tr> <tr> <td>MAC:</td> <td>N/A</td> </tr> </table>	CAC:	N/A	TSMO:	N/A	TAC:	N/A	MAC:	N/A
CAC:	N/A								
TSMO:	N/A								
TAC:	N/A								
MAC:	N/A								
<b>Staff Recommendation:</b>	Recommends approval								
<b>Supporting Information:</b>	Roster of Proposed 2023 Board Committee Appointments								

**Proposed 2023 Board Committee Appointments**

**Executive Committee**

Commissioner Mayra Uribe (C)  
Commissioner Cheryl Grieb (VC)  
Commissioner Jay Zembower (S/T)  
Commissioner Viviana Janer  
Mayor Woodruff  
Mayor Demings  
Mayor Dyer  
Mayor Nelson

**Personnel Committee**

Commissioner Mayra Uribe (C)  
Commissioner Cheryl Grieb (VC)  
Commissioner Jay Zembower (S/T)  
Commissioner Viviana Janer  
Commissioner Nicole Wilson

**Finance Committee**

Commissioner Mayra Uribe (C)  
Commissioner Cheryl Grieb (VC)  
Commissioner Jay Zembower (S/T)  
Commissioner Maribel Gomez Cordero  
Commissioner Amy Lockhart  
Mayor Dowless

**Other Appointments:**

**Florida MPO Advisory Council**

Primary Member: Commissioner Mayra Uribe  
Alternate Member: Commissioner Cheryl Grieb

**Central Florida MPO Alliance**

**Designated Member**

Commissioner Amy Lockhart  
Commissioner Christine Moore  
Commissioner Olga Castano

**Alternate Member**

Commissioner Jay Zembower  
Commissioner Nicole Wilson  
Commissioner Cheryl Grieb

**Transportation Disadvantaged Local Coordinating Board**

Commissioner Mayra Uribe  
Mayor Pat Bates  
Commissioner Olga Castano

*C- Chairperson; VC- Vice-Chairperson; S/T- Secretary/Treasurer, IPC-Immediate Past Chairperson*



## **Board Action Fact Sheet**

**Meeting Date:** February 8, 2023

**Agenda Item:** IX.F. (Tab 1)

**Roll Call Vote:** No

**Action Requested:** Approval to renew General Counsel Contract with Mateer & Harbert, P.A. for an additional two (2) years with a rate increase from \$265 to \$325 per hour.

**Reason:** The previous contract is set to expire on March 18, 2023.

**Summary/Key Information:** MetroPlan Orlando's contract with Mateer & Harbert, P.A. for general counsel services has a clause for renewal on a continuing basis measured by successive two (2) year renewal terms. The scope of services and billing rates may be adjusted by mutual agreement of the parties at the expiration of any renewal term. Counsel has requested an extension with an increase in their contract hourly rates for the next two year renewal. The new rate will be \$325 per hour for partners and associates; paralegals/clerks will remain at \$100 per hour. Staff requests authorization to exercise the option to renew the attorney services contract with Mateer & Harbert, P.A. for two years effective March 19, 2023, at the new hourly contract rate of \$325.00 per hour for an attorney who is a member of the Florida Bar and \$100.00 per hour for paralegals/clerks, effective with the renewal date. All other provisions of the engagement contract remain the same.

**MetroPlan Budget Impact:** Negligible

**Local Funding Impact:** Negligible

**Committee Action:** CAC: N/A  
TSMO: N/A  
TAC: N/A  
MAC: N/A

**Staff Recommendation:** Recommends approval

**Supporting Information:** Memo from attorney requesting increase in rate

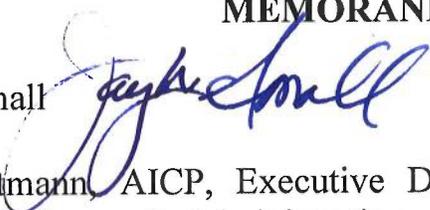


A T T O R N E Y S   A T   L A W  
ORLANDO

JAY W. SMALL  
E-MAIL ADDRESS  
jsmall@mateerharbert.com

DIRECT LINE  
(407) 377-6174

## MEMORANDUM

From: Jay W. Small 

To: Gary Huttman, AICP, Executive Director; Jason S. Loschiavo, CPA,  
Director of Finance & Administration.

Re.: Request for consideration of rate adjustment for Mateer & Harbert, P.A.

Date: January 23, 2023

---

### I. Action requested.

It is requested that the Board of MetroPlan Orlando consider and approve an adjustment to the hourly rates of Mateer & Harbert, P.A., the Board's general counsel. Increased hourly rates will be effective after Board approval.

### II. Reason.

The fee engagement of Mateer & Harbert, P.A., is renewed every two years; that agreement is due for Board renewal.

### III. Summary/key information.

Mateer & Harbert, P.A., is requesting an adjustment to its hourly rates for the next two year contract period from \$265.00 to \$325.00 per hour for shareholder hourly rates. Paralegal rates will remain \$100.00 per hour.

### IV. Supporting information.

The fee engagement of Mateer & Harbert, P.A., is renewed every two years, and that agreement is due for Board renewal. During the transition of general

**MATEER HARBERT**

Gary Huttman, AICP, Executive Director  
Jason S. Loschiavo, CPA, Director of Finance & Administration  
January 23, 2023  
Page 2

counsel services from Steven R. Bechtel to Jay W. Small, Mateer & Harbert, P.A., did not adjust its shareholder hourly rates. Mr. Small's 2023 private client contract hourly rates range between \$450.00 to \$500.00 per hour. Other than the rate billed to MetroPlan Orlando, his current contract rates for public sector clients in litigation related matters is \$375.00 per hour. Mateer & Harbert, P.A., does not increase its rates bill to MetroPlan Orlando on an annual basis, nor does its employment agreement provide for automatic rate increases.

4863-9787-6556, v. 1

**TAB 2**





## **Board Action Fact Sheet**

**Meeting Date:** February 8, 2023

**Agenda Item:** X.A (Tab 2)

**Roll Call Vote:** Yes

**Action Requested:** FDOT requests approval of an amendment to the FY 2022/23 - 2026/27 Transportation Improvement Program (TIP).

**Reason:** Incorporating several new projects into the TIP, including: three transit projects, three safety projects, and one electric vehicle charging station project. Funding is being added to two projects where cost estimates have increased.

**Summary/Key Information:** Regarding Items of particular significance for our Committees and the Board, the amendment:

- Adds three new transit projects through the 5310 Transit Program.
- Increases funding for a bridge replacement project and a bicycle/pedestrian trail project where cost estimates have increased.
- Adds three new safety projects, including two for rumble strips at various locations/roadways throughout the three counties and one for lidar/thermos cameras for bicycle/pedestrian detection on movable bridges throughout Orlando.
- Adds one new electric vehicle charging station project for location(s) along the I-4 corridor in Seminole County.

**MetroPlan Budget Impact:** None

**Local Funding Impact:** None

**Committee Action:**

TSMO:	To be taken up on January 27, 2023
TAC:	To be taken up on January 27, 2023
CAC:	To be taken up on January 25, 2023
MAC:	To be taken up on February 2, 2023

**Staff Recommendation:** Recommends approval

**Supporting Information:** These documents are provided at Tab 2:

- FDOT letter dated January 13, 2023
- Proposed Board Resolution No. 23-01



*Florida Department of Transportation*

RON DESANTIS  
GOVERNOR

605 Suwannee Street  
Tallahassee, FL 32399-0450

JARED W. PERDUE, P.E.  
SECRETARY

January 13, 2023

MetroPlan Orlando  
ATTN: Mr. Gary Huttmann, Executive Director  
250 South Orange Ave., Suite 200  
Orlando, FL 32801

**RE: Request to Amend Fiscal Year (FY) 2022/23-2026/27 Transportation Improvement Program (TIP)**

Dear Mr. Huttmann:

Florida Department of Transportation requests MetroPlan Orlando amend the FY 2022/23-2026/27 TIP to reflect project changes as described below.

Projects #452505-1, #452509-1 and #452512-2 are transit projects through the 5310 Transit program and are typically managed by local service providers. They must be added to the TIP so that authorization of funding can be obtained.

Project #439252-1 is a bridge replacement project on Buck Road over Little Econ River. Cost estimates for this project have increased and funds have been added so the project can continue to progress forward into the construction phase.

Project #442334-1 is a Local Area Program (LAP) project with the City of Kissimmee to construct a segment of the Shingle Creek Trail. Cost estimates for the construction phase of the project have increased and additional funds, from new funding sources, have been added to the project so production can continue.

Project #245316-6 is an operational safety project for lidar/thermos cameras for pedestrian/bike detection on movable bridges throughout the Orlando and Daytona areas. This project will be delivered using a districtwide contract and must be added to the TIP so that authorization to use federal funds on the project can be obtained.

Project #452229-1 and #452229-5 are operational safety projects to add rumble stripes at a various locations and roadways throughout Osceola, Orange and Seminole counties as safety measures. This project is delivered using a districtwide contract and must be added to the TIP to receive authorization to use federal funding for the project. The design phase is programmed in FY 2023 and the construction phase is programmed in 2024.

Project #452364-1 received federal grant funding to implement the National Electric Vehicle Infrastructure Program (NEVI). The project will consist of deployment of direct current fast charges (DCFCS) along alternate fuel corridors (AFCS) to serve drivers of electric vehicles by providing charging stations. Phase 1 of this project will include location(s) in Seminole County along the I-4 corridor. This project is delivered using a districtwide contract and must be added to the TIP to receive authorization to use federal funding for the project.

Please use the following project information to amend the TIP:

FM#	Project Description	Project Limits	Length	Phase	Fund Source	Amount	FY
452505-1	5310 Operating-Non Urban UZA-Aspire Health Partners	N/A	N/A	OPS	DU LF <b>Total</b>	\$ 174,143 <u>\$ 174,143</u> <b>\$ 348,286</b>	2023
452509-1	5310 Operating-Non Urban UZA-Central FLS Reg Tran Auth (LYNX)	N/A	N/A	OPS	DU LF <b>Total</b>	\$ 100,000 <u>\$ 100,000</u> <b>\$ 200,000</b>	2023
452512-2	5310 District Capital-Non Urban-The Opportunity Center, Inc.	N/A	N/A	CAP	DPTO DU LF <b>Total</b>	\$ 1,816 \$ 14,523 <u>\$ 1,816</u> <b>\$ 18,155</b>	2023
439252-1	Buck Road Bridge over Little Econ-Orange County-Bridge ID #754005	N/A	.060 miles	CST	ACBR GFSA LF <b>Total</b>	\$3,770,000 \$ 766,104 <u>\$5,340,089</u> <b>\$9,876,193</b>	2023
442334-1	Shingle Creek Trail Phase 2A	John Young Parkway to Pleasant Hill Road	N/A	CST	SU TALU LF <b>Total</b>	\$3,421,552 \$ 375,215 <u>\$45,000</u> <b>\$3,841,767</b>	2023
245316-6	I-4 Traff. Surv. Syst. Greater	N/A	N/A	CST	ACSS	\$1,211,820	2023

	Orlando Area Greater Daytona Area						
452229-1	Districtwide Rumble Stripes Bundle 5A	N/A	107.60 8 miles	PE	ACSS DIH <b>Total</b>	\$100,000 <u>\$20,000</u> <b>\$120,000</b>	2023
452229-5	Districtwide Rumble Stripes Bundle 5E – Osceola	N/A	94.367 miles	PE	ACSS DIH <b>Total</b>	\$75,000 <u>\$16,000</u> <b>\$91,000</b>	2023
452364-1	I-4 (SR-400) "GAP" 2-EV DCFCS (Phase 1)	N/A	1.096 miles	CAP	GFEV	\$900,000	2023

As always, feel free to contact the Liaison Group at [D5-MPOLiaisons@dot.state.fl.us](mailto:D5-MPOLiaisons@dot.state.fl.us) if you would like to discuss further.

Sincerely,

DocuSigned by:

*Anna Taylor*

899FB71584EA411...

Anna Taylor

Government Liaison Administrator  
FDOT District Five

c: Kellie Smith, FDOT  
Katherine Alexander-Corbin, FDOT  
Jo Santiago, FDOT D5 Transit Office  
FDOT D5 MPO Liaisons  
FDOT D5 Work Program  
FDOT D5 Local Programs  
FDOT D5 LAP Design

**Resolution No. 23-01**

**Subject:**

**Amendment to the FY 2022/23 - 2026/27  
Transportation Improvement Program**

WHEREAS, the Orlando Urbanized Area Metropolitan Planning Organization (MPO), d.b.a. MetroPlan Orlando, is the duly designated and constituted body responsible for carrying out the urban transportation planning and programming process for the Orlando Urbanized Area, including the Transportation Improvement Program; and

WHEREAS, the Florida Department of Transportation (FDOT) is requesting to amend the FY 2022/23 - 2026/27 Transportation Improvement Program (TIP) in accordance with the MetroPlan Orlando Internal Operating Procedures; and

WHEREAS, the requested amendments are described as follows:

*District Wide*

- FM #452505-1 – Aspire Health Partners Section 5310 – Funding consists of \$174,143 in DU funds and \$174,143 in LF funds for operating costs in FY 2022/23;
- FM #452509-1 – LYNX Section 5310 - Funding consists of \$100,000 in DU funds and \$100,000 in LF funds for operating costs in FY 2022/23;
- FM #452512-2 – The Opportunity Center, Inc. Section 5310 – Funding consists of \$1,816 in DPTO funds, \$14,523 in DU funds, and \$1,816 in LF funds for capital improvements in FY 2022/23
- FM #452229-1 – Districtwide Rumble Stripes Bundle 5A – Funding consists of \$100,000 in ACSS funds and \$20,000 in DIH funds for preliminary engineering in FY 2022/23;
- FM #452229-5 – Districtwide Rumble Stripes Bundle 5E – Funding consists of \$75,000 in ACSS funds and \$16,000 in DIH funds for preliminary engineering in FY 2022/23;

*Orange County*

- FM #439252-1 – Buck Road Bridge – Funding consists of \$3,770,000 in ACBR funds, \$766,104 in GFSA funds, and \$5,340,089 in LF funds for bridge construction in FY 2022/23;
- FM #245316-6 – I-4 Traffic Survey System Greater Orlando Area – Funding consists of \$1,211,820 in ACSS funds for construction in FY 2022/23

*Osceola County*

- FM #442334-1 – Shingle Creek Trail Phase 2A – Funding consists of \$3,421,552 in SU funds, \$375,215 in TALU funds, and \$45,000 in LF funds for construction in FY 2022/23;

*Seminole County*

- FM #452364-1 – I-4 “GAP” 2-EV Direct Current Fast Charges – Funding consists of \$900,000 in GFEV funds for capital improvements in FY 2022/23; and

**WHEREAS**, the requested amendments described above are consistent with MetroPlan Orlando's project priorities and currently adopted Long Range Transportation Plan.

**NOW, THEREFORE, BE IT RESOLVED** by the MetroPlan Orlando Board that the Florida Department of Transportation's amendment to the FY 2022/23 - 2026/27 TIP be approved as requested.

Passed and duly adopted at a regular meeting of the MetroPlan Orlando Board on the 8<sup>th</sup> day of February 2023.

**Certificate**

The undersigned duly qualified as Chairman of the MetroPlan Orlando Board certifies that the foregoing is a true and correct copy of a Resolution adopted at a legally convened meeting of the MetroPlan Orlando Board.

\_\_\_\_\_  
Commissioner Mayra Uribe, Chair

Attest:

\_\_\_\_\_  
Lisa Smith, Senior Board Services Coordinator  
and Recording Secretary

**TAB 3**

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## **Board Action Fact Sheet**

**Meeting Date:** February 8, 2023

**Agenda Item:** X.B (Tab 3)

**Roll Call Vote:** No

<b>Action Requested:</b>	Board approval is requested for the re-support of the Florida Department of Transportation (FDOT) performance targets for Safety, Bridge & Pavement Condition, Travel Time Reliability; and re-support of the Transit Asset Management (TAM) targets and Transit Safety and System Reliability Targets.
<b>Reason:</b>	Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) Performance Measure Implementation Requires MPOs to support the Performance Measure targets annually and bi-annually.
<b>Summary/Key Information:</b>	The Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) is continuing performance-based planning requirements and has developed a set of performance measures for vehicular and non-motorized Safety, System Performance (reliability), Bridge Conditions, Pavement Conditions, Transit Assets and Transit Safety. MPOs are required to re-support the Safety Targets annually, and the other targets bi-annually. FDOT has taken the lead on data collection, measure development and target setting to address the FHWA performance measures. By supporting the FDOT Statewide Targets, FDOT will provide the required performance measures, trend analysis and reporting materials. Historically, MetroPlan Orlando has reviewed and supported all targets annually.
<b>MetroPlan Budget Impact:</b>	None
<b>Local Funding Impact:</b>	None
<b>Committee Action:</b>	CAC: to be determined TSMO: to be determined TAC: to be determined MAC: to be determined
<b>Staff Recommendation:</b>	Recommends approval to support the FDOT and regional Transit Targets for performance-based planning.
<b>Supporting Information:</b>	These documents are provided at Tab 3: <ul style="list-style-type: none"><li>• FDOT Performance Measure Information Fact Sheets</li><li>• Proposed Board Resolution 23-02</li><li>• For additional information about federal performance measures and targets, see section <a href="#">XIV. Transportation Performance Measures of the adopted Transportation Improvement Program</a> on the MetroPlan Orlando website.</li></ul>



**RESOLUTION NO. 23-02**

**SUBJECT:**

**Performance Management Measures and Targets for Safety, Travel Time Reliability, Bridge Condition, Pavement Condition and Transit Assets and System Reliability**

**WHEREAS**, the Orlando Urbanized Area Metropolitan Planning Organization (MPO), d.b.a. MetroPlan Orlando, is the duly designated and constituted body responsible for carrying out the urban transportation planning and programming process for the Orlando Urbanized Area, including the Transportation Improvement Program; and

**WHEREAS**, the Infrastructure Investment and Jobs Act, continuing the Fixing Americas Surface Transportation Act's overall performance management approach, requires state Department of Transportation's to establish performance measures in a number of areas, including setting targets; and

**WHEREAS**, the Infrastructure Investment and Jobs Act, continuing the Fixing Americas Surface Transportation Act's overall performance management approach, requires Transit Agencies to establish performance measures in a number of areas, including setting targets; and

**WHEREAS**, MetroPlan Orlando wishes to establish its targets as those of the Florida Department of Transportation (FDOT); and agrees to work with the State and to address areas of concern for performance based planning within the metropolitan planning area; and

**WHEREAS**, MetroPlan Orlando wishes to establish its targets consistent with those of the Central Florida Regional Transportation Authority (LYNX) and SunRail; and agrees to work with them to address areas of concern for performance-based planning within the metropolitan planning area; and

**WHEREAS**, MetroPlan Orlando will coordinate with the State, LYNX and SunRail to integrate the performance measures and targets into the planning processes and documents;

**NOW, THEREFORE, BE IT RESOLVED** by the MetroPlan Orlando Board that it supports the Florida Department of Transportation's (FDOT), SunRail, and the Central Florida Regional Transportation Authority (LYNX) Performance Targets and agrees to plan and program projects that contribute toward the accomplishment of the Performance Measures and Targets.

Passed and duly adopted at a regular meeting of the MetroPlan Orlando Board on the 8<sup>th</sup> day of February, 2023.

**Certificate**

The undersigned duly qualified as Chair of the MetroPlan Orlando Board certifies that the foregoing is a true and correct copy of a Resolution adopted at a legally convened meeting of the MetroPlan Orlando Board.

---

Commissioner Mayra Uribe, Chair

Attest:

---

Lisa Smith, Board Services Coordinator  
and Recording Secretary

## Transportation Performance Management

April 2022

### OVERVIEW

This document highlights key provisions of Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) performance management requirements for state Departments of Transportation, Metropolitan Planning Organizations, and transit providers, including target setting, performance reporting, and deadlines.

### PLANNING RULE FRAMEWORK

FHWA and FTA jointly issued a Planning Rule in 2016 to document changes in the statewide and metropolitan planning processes consistent with the Moving Ahead for Progress in the 21<sup>st</sup> Century (MAP-21) Act and the Fixing America's Surface Transportation (FAST) Act. Among other changes, this rule specifies the requirements for state DOTs and MPOs to implement a performance-based approach to planning and programming. Under this framework, the three FHWA performance measures (PM) rules and the FTA transit asset management and transit safety rules established various performance measures to assess roadway safety (PM1), pavement and bridge condition (PM2), system performance and freight movement (PM3), transit asset management (TAM), and transit safety. The Planning Rule and the performance measures rules also specify how MPOs should set targets, report performance, and integrate performance management into their Long-Range Transportation Plans (LRTP) and Transportation Improvement Programs (TIP). FHWA and FTA are expected to issue an updated planning rule in 2022 to incorporate changes introduced in the Bipartisan Infrastructure Law passed in November 2021.



#### Long-Range Transportation Plans

The Planning Rule specifies how performance management is incorporated into the MPO's LRTP. The LRTP must:

- » Describe the federal performance measures and performance targets used in assessing the performance of the transportation system.
- » Include a System Performance Report that:
  - Evaluates the condition and performance of the transportation system with respect to performance targets.
  - Documents the progress achieved by the MPO in meeting the targets in comparison to performance recorded in past reports.
- » Integrate the goals, objectives, performance measures, and targets described in all the plans and processes required as part of a performance-based program.

#### Transportation Improvement Programs

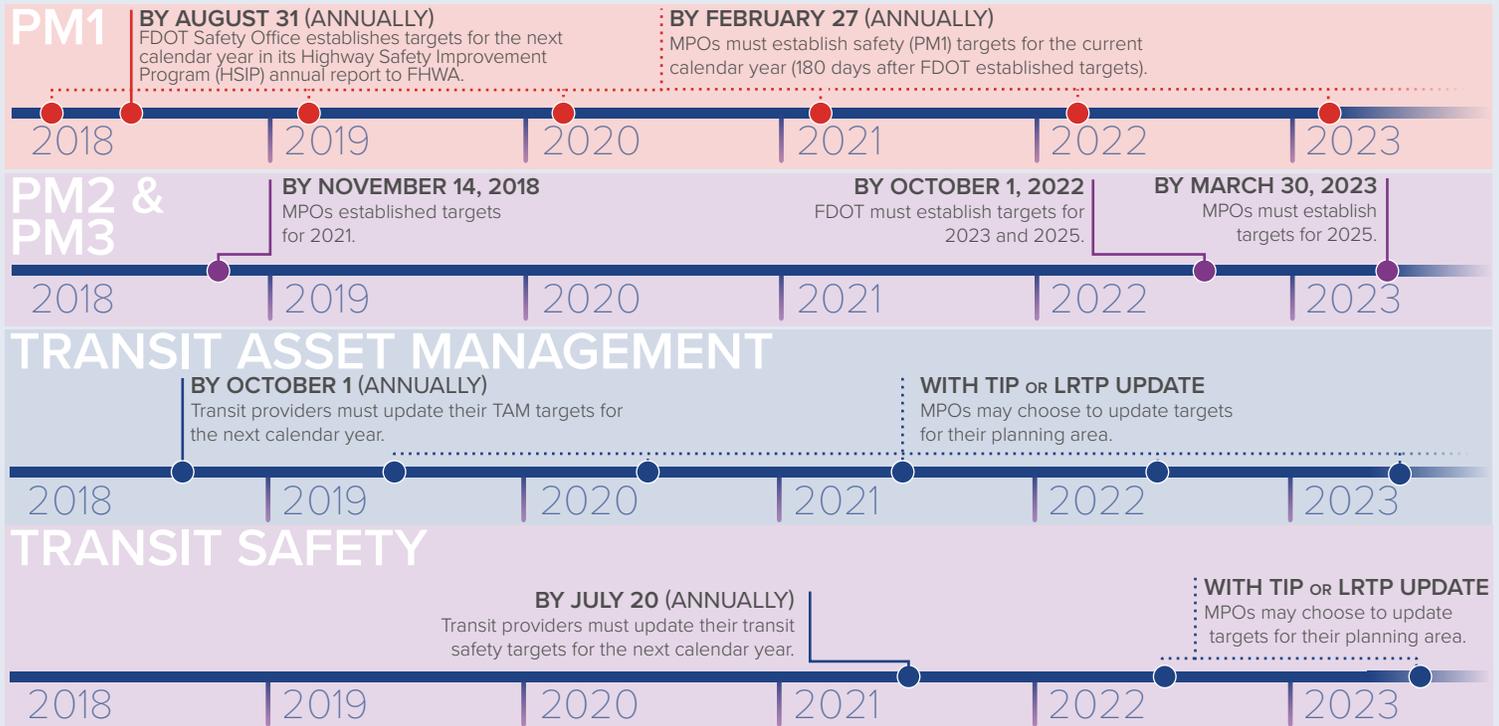
The TIP must:

- » Reflect the investment priorities established in the current long-range transportation plan.
- » Be designed such that once implemented, it makes progress toward achieving the performance targets established.
- » Include, to the maximum extent practicable, a description of the anticipated effect of the TIP toward achieving the performance targets identified in the LRTP, linking investment priorities to those performance targets.

FDOT and the Metropolitan Planning Organization Advisory Council (MPOAC) have developed model language for inclusion of performance measures and targets in the LRTPs and TIPs

\*Please refer to the five accompanying fact sheets to obtain key information for the three FHWA performance measures rules and FTA transit rules.

# TIMELINE FOR MPO ACTIONS



## TARGET SETTING OPTIONS

The Florida Department of Transportation (FDOT), the MPOs, and providers of public transportation set their respective performance targets in coordination with one another. Each MPO establishes a target for each applicable performance measure. For the **PM1**, **PM2**, and **PM3** measures, each MPO establishes targets by one of two options:

### Support the statewide target established by FDOT.

If the MPO chooses to support the statewide target, the MPO provides documentation to FDOT stating that the MPO agrees to plan and program projects so that they contribute toward the accomplishment of FDOT’s statewide target for that performance measure.

OR

### Establish own target.

If the MPO chooses to establish its own target, the MPO coordinates with FDOT regarding the approach used to develop the target and the proposed target prior to establishing a final target. The MPO provides documentation to FDOT that includes the final target and the date the MPO established the target.

MPOs must establish their targets no later than 180 days after FDOT sets its target.

For the **transit asset management and safety measures**, MPOs may support the targets established by transit providers or establish their own targets. Initial action by the MPO must take place within 180 days of the transit provider action to establish targets. Subsequent MPO transit targets must be established when the MPO updates the LRTP. MPOs will reflect current provider targets in the updated TIP.

## ASSESSMENT OF SIGNIFICANT PROGRESS

FHWA will not assess MPO target achievement. However, FHWA and FTA will review MPO adherence to performance management requirements as part of periodic transportation planning process reviews, including the Transportation Management Area (TMA) MPO certification reviews, reviews of adopted and amended LRTPs, and approval of MPO TIPs.

## FOR MORE INFORMATION PLEASE CONTACT

**Erika Thompson, Statewide Metropolitan Planning Coordinator**

Florida Department of Transportation  
 erika.thompson@dot.state.fl.us | (850) 414-4807

## MAP-21 Performance Management

April 2022

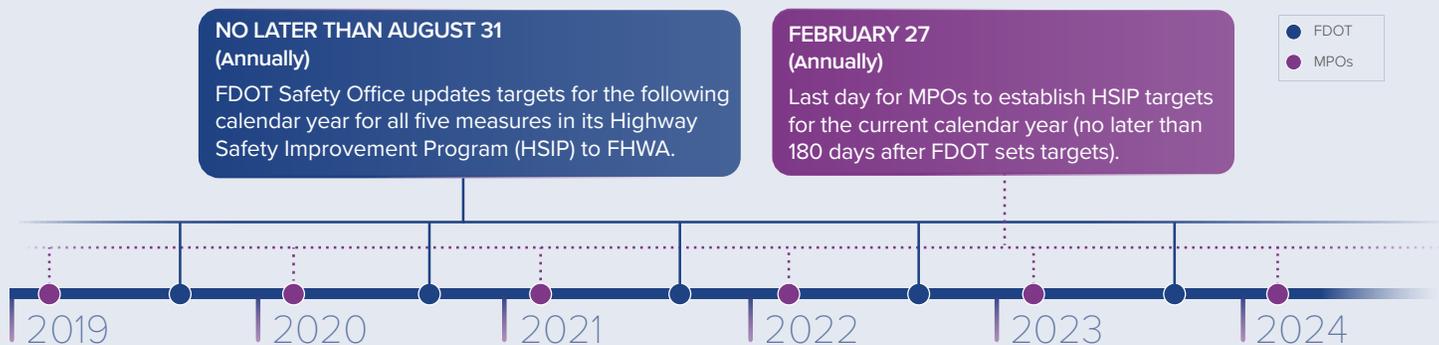
### OVERVIEW

The first of the performance measures rules issued by Federal Highway Administration (FHWA) became effective on April 14, 2016, establishing measures to assess the condition of road safety. This fact sheet summarizes the requirements of this rule, the targets that the Florida Department of Transportation (FDOT) selected to meet them, and the role of the Metropolitan Planning Organizations (MPO) under this rule.\*

### PERFORMANCE MEASURES – APPLICABLE TO ALL PUBLIC ROADS

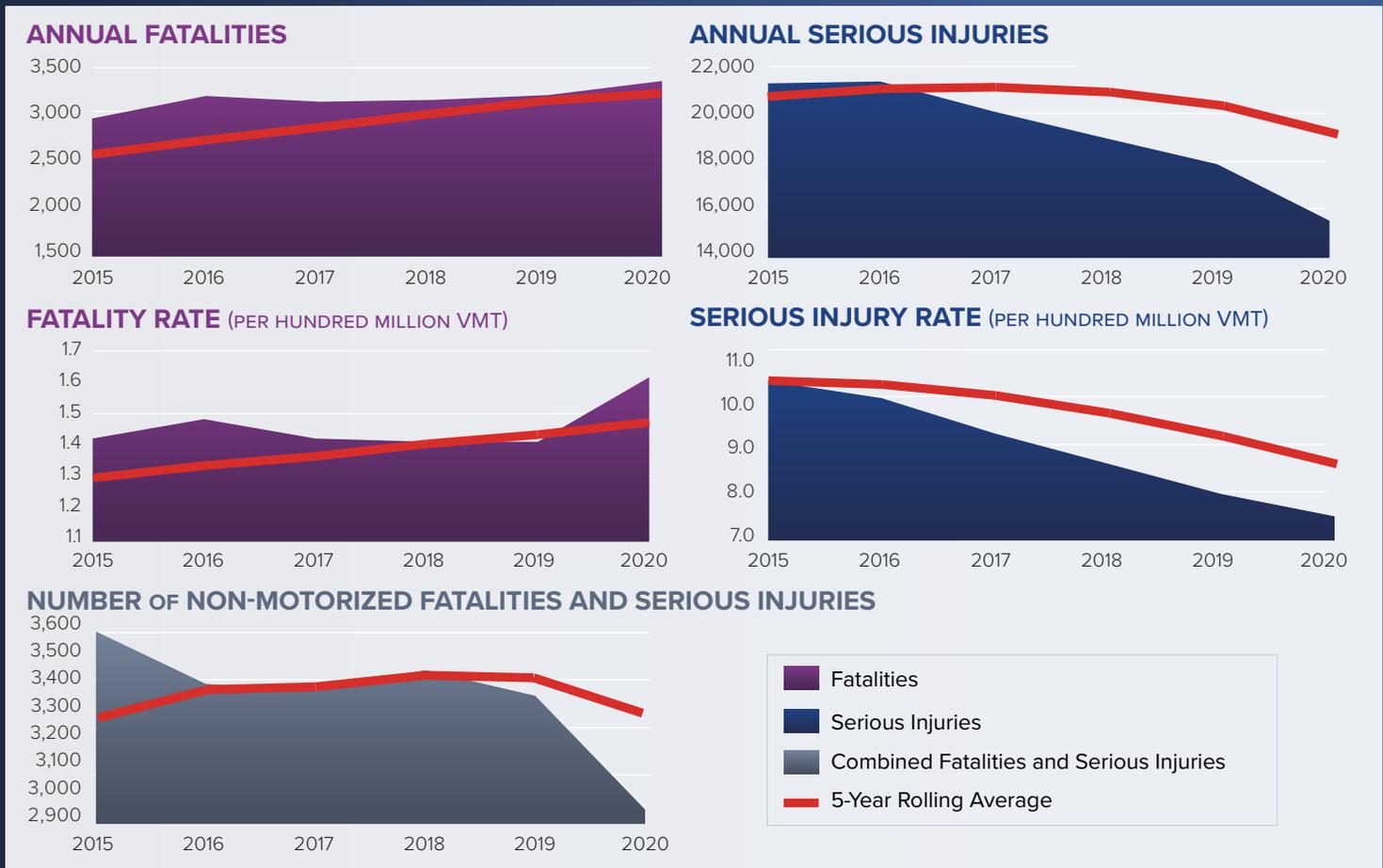
<b>NUMBER OF FATALITIES</b>	The total number of persons suffering fatal injuries in a motor vehicle crash during a calendar year.	<b>COORDINATION WITH OTHER PLANS</b>  Updates to FDOT’s Florida Transportation Plan (FTP) and MPO’s Long-Range Transportation Plans (LRTP) must include most recently reported safety performance data and targets.  Updates to the Statewide Transportation Improvement Program (STIP) and Transportation Improvement Programs (TIP) must include a description of how the STIP/TIP contributes to achieving safety performance targets in the FTP/LRTP.
<b>RATE OF FATALITIES</b>	The total number of fatalities per 100 million vehicle miles traveled (VMT) in a calendar year.	
<b>NUMBER OF SERIOUS INJURIES</b>	The total number of persons suffering at least one serious injury in a motor vehicle crash during a calendar year.	
<b>RATE OF SERIOUS INJURIES</b>	The total number of serious injuries per 100 million VMT in a calendar year.	
<b>NUMBER OF NON-MOTORIZED FATALITIES AND NON-MOTORIZED SERIOUS INJURIES</b>	The combined total number of non-motorized fatalities and non-motorized serious injuries involving a motor vehicle during a calendar year.	

### TIMELINE



\* Please refer to the fact sheet addressing *MPO Requirements* for information about MPO targets and planning processes.

# EXISTING STATEWIDE CONDITIONS



Source: FLHSMV, 2021.

## STATEWIDE TARGETS

- » FDOT annually establishes statewide safety targets for the following calendar year as part of the HSIP Annual Report, which must be submitted by August 31 each year.
- » Targets are applicable to all public roads regardless of functional classification or ownership.

Given FDOT's firm belief that every life counts, the target set for all safety performance measures is **ZERO**.

## MPO TARGETS

MPOs have the option of supporting the statewide targets or establishing their own targets for the MPO planning area. MPOs must set their targets within 180 days after FDOT sets the statewide targets. MPOs must annually update their targets by February 27 of each year.

## ASSESSMENT OF SIGNIFICANT PROGRESS

FHWA considers a state to have met or made significant progress when at least four out of the five safety performance targets are met or the actual outcome for the safety performance target is better than baseline performance.

Based on FHWA's review, Florida is making progress towards achieving the targets established for serious injuries but not yet for fatalities or non-motorized users. As requested by FHWA, FDOT has developed an HSIP Implementation Plan to highlight additional strategies it will undertake in support of these targets.

FHWA will not assess MPO target achievement. However, FHWA and Federal Transit Administration (FTA) will review MPO adherence to performance management requirements as part of periodic transportation planning process reviews, including the Transportation Management Area (TMA) MPO certification reviews, reviews of adopted and amended LRTPs, and approval of MPO TIPs.

## FOR MORE INFORMATION PLEASE CONTACT

Erika Thompson, Statewide Metropolitan Planning Coordinator

Florida Department of Transportation  
erika.thompson@dot.state.fl.us | (850) 414-4807

# PM2: Bridge and Pavement



Florida Department of Transportation Office of Policy Planning

## MAP-21 Performance Management

April 2022

### OVERVIEW

The second of the performance measures rules issued by Federal Highway Administration (FHWA) became effective on May 20, 2017, establishing measures to assess the condition of the pavements and bridges on the National Highway System (NHS). This fact sheet summarizes the requirements of this rule, the targets Florida Department of Transportation (FDOT) selected to meet them, and the role of the Metropolitan Planning Organizations (MPO) under this rule.\*

### PAVEMENT PERFORMANCE MEASURES

- » Percentage of pavements on the Interstate System in **GOOD** condition.
- » Percentage of pavements on the Interstate System in **POOR** condition.
- » Percentage of pavements on the non-Interstate NHS in **GOOD** condition.
- » Percentage of pavements on the non-Interstate NHS in **POOR** condition.

### BRIDGE PERFORMANCE MEASURES

- » Percentage of NHS bridges (by deck area) classified as in **GOOD** condition.
- » Percentage of NHS bridges (by deck area) classified as in **POOR** condition.

#### GOOD CONDITION

Suggests no major investment is needed.

#### POOR CONDITION

Suggests major investment is needed.

### TIMELINE

**FIRST** Performance Period  
(January 1, 2018 to December 31, 2021)

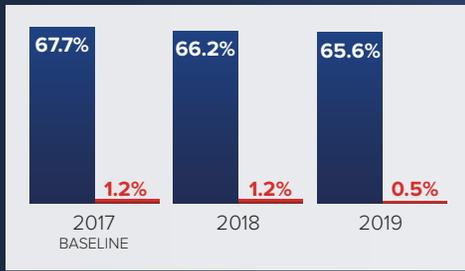
**SECOND** Performance Period  
(January 1, 2022 to December 31, 2025)



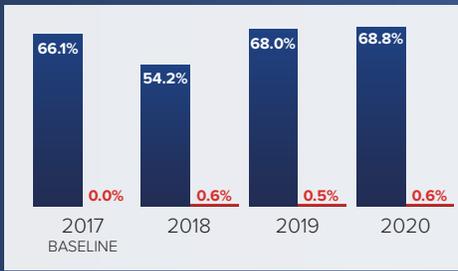
\* Please refer to the fact sheet addressing *MPO Requirements* for information about MPO targets and planning processes.

# EXISTING STATEWIDE CONDITIONS

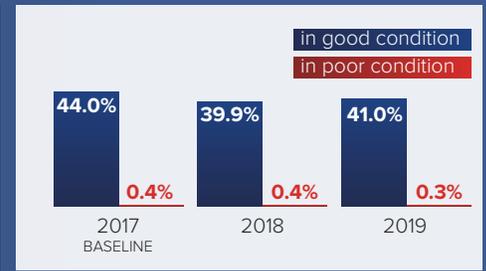
## NHS Bridges



## Interstate Pavements



## Non-Interstate NHS Pavements



Source: FDOT.

## STATEWIDE TARGETS

FDOT established 2- and 4-year targets on May 18, 2018 for the full extent of the NHS in Florida. Two-year targets reflect the anticipated performance level at the mid point of each performance period, while 4-year targets reflect it for the end of the performance period.

Performance Measure	2-Year Target	4-Year Target
<i>Pavement</i>		
% of Interstate pavements in <b>GOOD</b> condition	Not required	≥ 60%
% of Interstate pavements in <b>POOR</b> condition	Not required	≤ 5%
% of non-Interstate NHS pavements in <b>GOOD</b> condition	≥ 40%	≥ 40%
% of non-Interstate NHS pavements in <b>POOR</b> condition	≤ 5%	≤ 5%
<i>Bridge</i>		
% of NHS bridges (by deck area) classified in <b>GOOD</b> condition	≥ 50%	≥ 50%
% of NHS bridges (by deck area) classified in <b>POOR</b> condition	≤ 10%	≤ 10%

Note: Two-year targets were not required for Interstate pavement condition for the first performance period, but will be required for the second and subsequent performance periods.

## MPO TARGETS

MPOs have the option of supporting the statewide targets or establishing their own targets for the MPO planning area. MPOs must set their targets within 180 days after FDOT sets the statewide targets. MPOs set pavement and bridge targets for the first performance period by November 14, 2018. FDOT will set the targets for the second 4-year performance period by October 1, 2022, after which the MPOs will have 180 days to set their targets.

## ASSESSMENT OF SIGNIFICANT PROGRESS

Beginning in 2020 and continuing every two years thereafter, FHWA will determine if FDOT has made significant progress toward the achievement of each 2-year or 4-year applicable statewide target if either:

- » The actual condition/performance level is better than the baseline condition/performance; or
- » The actual condition/performance level is equal to or better than the established target.

In January 2021, FHWA determined Florida had made significant progress toward the two-year bridge and pavement targets based on reported data for 2018 and 2019. FHWA will not directly assess MPO progress toward meeting their targets. Rather, it will do so through the periodic transportation planning reviews, including the Transportation Management Area (TMA) MPO certification reviews and reviews of adopted/amended LRTPs and TIPs.

## MINIMUM CONDITIONS

Every year, FHWA will assess if FDOT is meeting the statewide minimum condition requirements. If it is not, FDOT must obligate funds to meet minimum requirements.

### FDOT IS ON TRACK TO MEET MINIMUM CONDITION REQUIREMENTS

- » **Pavement:** No more than 5 percent of the Interstate System in *Poor* condition for most recent year. ✓
- » **Bridge:** No more than 10 percent of total deck area of NHS bridges classified as Structurally Deficient (*Poor* condition) for three consecutive years. ✓

## FOR MORE INFORMATION PLEASE CONTACT

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# PM3: System Performance



Florida Department of Transportation Office of Policy Planning

## MAP-21 Performance Management

April 2022

### OVERVIEW

The third of the three performance measures rules issued by Federal Highway Administration (FHWA) became effective on May 20, 2017, establishing measures to assess the performance of the National Highway System (NHS), freight movement on the Interstate System, and Congestion Mitigation and Air Quality Improvement Program (CMAQ). This fact sheet summarizes the requirements of this rule, the targets that the Florida Department of Transportation (FDOT) selected to meet them, and the role of the Metropolitan Planning Organizations (MPO) under this rule.\*

### PERFORMANCE MEASURES

Performance Measure	Typically Referred to As	What It Measures
Percent of person-miles traveled on the Interstate that are reliable	Interstate reliability	Seeks to assess how reliable the NHS network is by creating a ratio (called Level of Travel Time Reliability, or LOTTR) that compares the worst travel times on a road against the travel time that is typically experienced. Road miles with a LOTTR less than 1.5 are considered reliable.
Percent of person-miles traveled on the non- Interstate NHS that are reliable	Non-Interstate reliability	Traffic volume and an average vehicle occupancy are factored in to determine the person miles that are reliable, and this is converted to a percent of total miles.
Truck travel time reliability (TTTR) index	Truck reliability	Seeks to assess how reliable the Interstate network is for trucks by creating a ratio (called Truck Travel Time Reliability, or TTTR) that compares the very worst travel times for trucks against the travel time they typically experience.

*This rule also contains measures addressing CMAQ Program. These are applicable only for areas that are designated as nonattainment or maintenance, of which Florida currently has none. Therefore, they are currently not applicable to FDOT or any of Florida's MPOs.*

### TIMELINE



\* Please refer to the fact sheet addressing *MPO Requirements* for information about MPO targets and planning processes.

# EXISTING STATEWIDE CONDITIONS

## INTERSTATE RELIABILITY

Percent of the person-miles traveled on the Interstate that are reliable



## NON-INTERSTATE NHS RELIABILITY

Percent of the person-miles traveled on the non-Interstate NHS that are reliable



## TRUCK RELIABILITY

Truck travel time reliability index (Interstate)



Note: A higher Interstate and non-Interstate NHS reliability percentage means greater reliability. However, a higher TTTR index means lower reliability.

Source: PM3 Report on Regional Integrated Transportation Information System (RITIS) platform using National Performance Management Data Research Data Set (NPMRDS)

## STATEWIDE TARGETS

FDOT established the following 2- and 4-year targets on May 18, 2018. Two-year targets reflect the anticipated performance level at the end of calendar year 2019, while 4-year targets reflect anticipated performance at the end of 2021.

Performance Measure	2-Year Target	4-Year Target
Interstate reliability	≥ 75%	≥ 70%
Non-Interstate NHS reliability	Not required	≥ 50%
Truck reliability	≤ 1.75	≤ 2.00

Note: Two-year targets were not required for non-Interstate reliability for the first performance period, but will be required for the second and subsequent performance periods.

## MPO TARGETS

MPOs have the option of supporting the statewide targets or establishing their own targets for the MPO planning area. MPOs must set their targets within 180 days after FDOT sets the statewide targets. MPOs set system performance targets for the first performance period by November 14, 2018. FDOT will set its targets for the second 4-year performance period by October 1, 2022, after which the MPOs will have 180 days to set their targets.

## ASSESSMENT OF SIGNIFICANT PROGRESS

Beginning in 2020 and continuing every two years thereafter, FHWA will determine that FDOT has made significant progress toward the achievement of each 2-year or 4-year applicable statewide target if either:

- » The actual condition/performance level is better than the baseline condition/performance; or
- » The actual condition/performance level is equal to or better than the established target.

In January 2021, FHWA determined Florida had made significant progress toward the two-year targets for Interstate and truck reliability based on reported data. If FDOT does not make significant progress toward achieving a reliability target, it must document the actions it will take to achieve the target. For the truck reliability measure, it must provide additional freight analysis and documentation.

FHWA will not assess MPO target achievement. However, FHWA and Federal Transit Administration (FTA) will review MPO adherence to performance management requirements as part of periodic transportation planning process reviews, including the Transportation Management Area (TMA) MPO certification reviews, reviews of updated and amended Long-Range Transportation Plans (LRTP), and approval of MPO Transportation Improvement Programs (TIP).

## FOR MORE INFORMATION PLEASE CONTACT

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# TRANSIT Asset Management



Florida Department of Transportation Office of Policy Planning

## MAP-21 Performance Management

April 2022

### OVERVIEW

The Transit Asset Management rule from the Federal Transit Administration (FTA) became effective on October 1, 2016. This rule applies to all recipients and subrecipients of federal transit funding that own, operate, or manage public transportation capital assets. The rule introduces requirements for new State of Good Repair (SGR) performance measures and Transit Asset Management (TAM) Plans. This fact sheet describes these requirements and the role of the Metropolitan Planning Organizations (MPO) under this rule.

### STATE OF GOOD REPAIR PERFORMANCE MEASURES

Transit agencies are required to report transit asset performance measures and targets annually to the National Transit Database (NTD). Targets should be supported by the most recent condition data and reasonable financial projections.

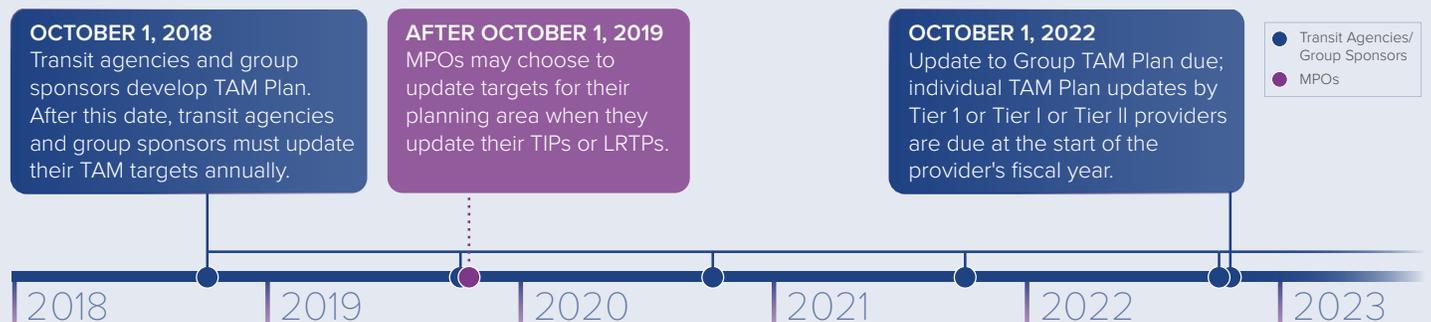
#### Transit Asset Categories and Related Performance Measures

FTA Asset Categories	Type of Measure	Performance Measures
<b>EQUIPMENT</b> Non-revenue support-service and maintenance vehicles	<b>Age</b>	Percentage of non-revenue, support-service and maintenance vehicles that have met or exceeded their useful life benchmark (ULB)
<b>ROLLING STOCK</b> Revenue vehicles	<b>Age</b>	Percentage of revenue vehicles within a particular asset class that have either met or exceeded their ULB
<b>INFRASTRUCTURE</b> Rail fixed-guideway track	<b>Performance</b>	Percentage of track segments (by mode) with performance restrictions
<b>FACILITIES</b> Buildings and structures	<b>Condition</b>	Percentage of facilities within an asset class rated below condition 3 on the Transit Economic Requirement Model (TERM) scale

**“State of good repair”** is defined as the condition in which a capital asset is able to operate at a full level of performance. This means the asset:

1. Is able to perform its designed function.
2. Does not pose a known unacceptable safety risk.
3. Lifecycle investments have been met or recovered.

### TIMELINE



Transit providers set targets annually in October, January, or April, depending on the provider's fiscal year.

# TAM PLAN

By October 1, 2018 (two years from effective date of the Final Rule), Transit Asset Management Plans (TAM Plan) were required for all providers. These plans are either developed by the providers or by a group sponsor on behalf of multiple providers. These plan must be updated every four years. The Group TAM Plan must be updated by October 1, 2022, and individual TAM Plans by Tier I and Tier II providers must be updated by the start of the provider’s fiscal year.

## Tier I versus Tier II Agencies

The rule makes a distinction between Tier I and Tier II transit providers and establishes different requirements for them.

### TIER I

Owns, operates, or manages either:

- > = 101 vehicles in revenue service during peak regular service across **ALL fixed route** modes or **ANY one non-fixed route** mode
- OR
- Rail transit

### TIER II

Owns, operates, or manages either:

- < = 100 vehicles in revenue service during peak regular service across **ALL non-rail fixed route** modes or in **ANY one non-rail fixed route** mode
- OR
- Subrecipient under the 5311 program
- OR
- Native American Tribe

## TAM Plan Elements

1. Inventory of Capital Assets	<b>ALL PROVIDERS</b> (Tiers I and II)
2. Condition Assessment	
3. Decision Support Tools	
4. Investment Prioritization	
5. TAM and SGR Policy	<b>TIER I ONLY</b>
6. Implementation Strategy	
7. List of Key Annual Activities	
8. Identification of Resources	
9. Evaluation Plan	

A **TIER I** provider must develop its own TAM Plan. The Tier I provider must make the TAM plan, annual targets, and supporting materials available to the state DOTs and MPOs that provide funding to the provider.

**TIER II** agencies may develop their own plans or participate in a group TAM plan, which is compiled by a group TAM plan sponsor. State Departments of Transportation (DOT) that pass FTA funds to subrecipients are required to be group TAM plan sponsors. The unified targets and narrative report for group plan participants are submitted on behalf of all participating agencies by the sponsor. Group plan sponsors must make the group plan, targets, and supporting materials available to the state DOTs and MPOs that program projects for any participants of the group plan. The Florida Department of Transportation (FDOT) developed a group plan for all subrecipients in 2018. The plan included collective targets for subrecipients.

## MPO COORDINATION

- » Each public transit provider or its sponsors must share its targets with each MPO in which the transit provider operates services.
- » MPOs are required to establish initial transit asset management targets within 180 days of the date that public transportation providers establish initial targets. However, MPOs are not required to establish transit asset management targets annually each time the transit provider establishes targets. Instead, subsequent MPO targets must be established when the MPO updates the LRTP. MPOs will reflect current provider TAM targets in the updated TIP.
- » When establishing transit asset management targets, the MPO can either agree to program projects that will support the transit provider’s targets, or establish its own separate regional targets for the MPO planning area. MPO targets may differ from provider targets, especially if there are multiple transit agencies in the MPO planning area.
- » MPOs are required to coordinate with transit providers and group plan sponsors when selecting targets to ensure alignment of targets.
- » FTA will not assess MPO progress toward achieving transit targets. However, the Federal Highway Administration (FHWA) and FTA will review MPO adherence to performance management requirements as part of periodic transportation planning process reviews, including the Transportation Management Area (TMA) MPO certification reviews, reviews of updated LRTPs, and approval of MPO TIPs.

## FOR MORE INFORMATION PLEASE CONTACT

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# PUBLIC TRANSIT Safety Performance



## MAP-21 Performance Management

April 2022

### OVERVIEW

The Federal Transit Administration (FTA) has established requirements through 49 CFR 673 for Public Transportation Agency Safety Plans (PTASP) and related performance measures as authorized by the Moving Ahead for Progress in the 21<sup>st</sup> Century Act (MAP-21). This rule requires certain operators of public transportation systems that receive federal financial assistance under 49 U.S.C. Chapter 53 to develop and implement PTASP based on a Safety Management Systems (SMS) approach. Development and implementation of agency safety plans will help ensure that public transportation systems are safe nationwide. This fact sheet summarizes the requirements of this rule and the responsibilities of Florida's transit providers and Metropolitan Planning Organizations (MPOs) in implementing the rule.

### PUBLIC TRANSPORTATION AGENCY SAFETY PLANS (PTASP)

#### Federal Rule Applicability

<b>RECIPIENTS AND SUB-RECIPIENTS OF FTA 5307 FUNDS</b>	FTA is deferring applicability for operators that only receive 5310 and/or 5311 funds.
<b>SMALL PUBLIC TRANSPORTATION PROVIDERS (5307S)</b>	Agencies: a) without rail; and b) with fewer than 101 revenue vehicles in operation during peak service may complete their own plan or have their plan drafted or certified by their state DOT.

### PUBLIC TRANSPORTATION SAFETY PERFORMANCE MEASURES

#### FATALITIES

Total number of reportable fatalities and rate per total vehicle revenue miles by mode.



#### INJURIES

Total number of reportable injuries and rate per total vehicle revenue miles by mode.

#### SAFETY EVENTS

Total number of reportable events and rate per total vehicle revenue miles by mode.



#### SYSTEM RELIABILITY

Mean distance between major mechanical failures by mode.

### TIMELINE



# PTASP CERTIFICATION AND REVIEW

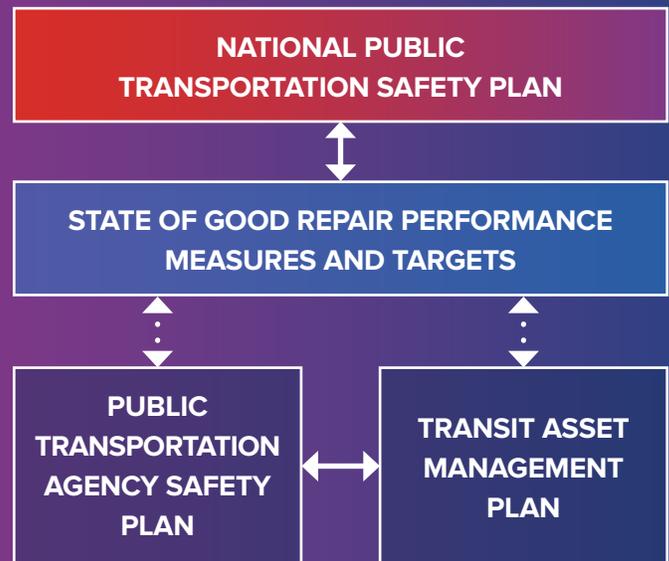
## RELATIONSHIP OF PTASP TO FLORIDA REQUIREMENTS

Florida requires each Section 5307 and/or 5311 transit provider to have an adopted System Safety Program Plan (SSPP) (Chapter 14-90, Florida Administrative Code). The FTA PTASP rule and Florida's SSPP requirements are similar, but have some differences. Because Section 5307 providers in Florida must already have a SSPP, FDOT recommends that transit agencies revise their existing SSPPs to be compliant with the new FTA PTASP requirements.

FDOT has issued guidance to providers to assist them with revising existing SSPPs to be compliant with the FTA requirements.

While the PTASP rule requires transit providers to establish safety performance targets, the SSPP does not.

## PTASP RELATIONSHIP TO OTHER FEDERALLY REQUIRED PLANS AND PRODUCTS



## REQUIREMENTS

### COORDINATION WITH METROPOLITAN, STATEWIDE, AND NON-METROPOLITAN PLANNING PROCESSES

- » Public transit providers will coordinate with FDOT and affected MPOs in the selection of transit safety performance targets.
- » Providers will give written notice to the MPO(s) and FDOT when the provider establishes transit safety targets. This notice will provide the established targets and the date of establishment.
- » MPOs that establish their own transit safety targets will coordinate with the public transit provider(s) and FDOT in the selection of transit safety performance targets. The MPOs will give written notice to the public transit providers and FDOT when the MPO establishes its own transit safety targets.
- » MPOs that agree to support a public transit provider's safety targets will provide FDOT and the public transit providers documentation that the MPO agrees to do so.
- » Public transit providers that annually draft and certify a PTASP must make the PTASP and underlying safety performance data available to FDOT and the MPOs to aid in the planning process.
- » Public transit providers will update the PTASP and establish transit safety targets annually. MPOs are not required to establish transit safety targets annually each time the transit provider establishes targets. Instead, subsequent MPO targets must be established when the MPO updates the LRTP. MPOs will reflect current provider PTASP targets in the updated TIP.
- » If two or more providers operate in an MPO planning area and establish different safety targets for a measure, the MPO may establish a single target for the MPO planning area or establish a set of targets for the MPO planning area that reflect the differing transit provider targets.

## FOR MORE INFORMATION PLEASE CONTACT

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**TAB 4**

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February 8, 2023

To: Commissioner Mayra Uribe, Board Chair  
MetroPlan Orlando Board Members

From: Gary Huttman, Executive Director

Subject: Executive Director's Report

- I participated in a tour of Neo City on December 12 arranged by Commissioner Castano
- I met with OEP & their Federal Lobbyist on December 20
- I met with representatives of Drone Up on December 21
- I met with Osceola County staff on December 22 to discuss transportation projects
- I met with Orange County Commissioner Scott on January 4
- I attended Cycling Savvy #1 on January 5
- I met with FDOT Leadership on January 9
- I attended Cycling Savvy #2 on January 10
- I attended the Retirement Event for Cindy Barth of the Orlando Business Journal on January 10
- I met with AMPO Leadership on January 11
- I met with Seminole County, the City of Oviedo, and FDOT on January 11 to discuss a project on SR434 in the City of Oviedo
- I met with Congressman Maxwell Frost on January 17
- I attended Cycling Savvy #3 on January 17
- I attended the Quality Assurance Task Force Working Group on January 18
- I attended the ECFRPC Diamond Awards on January 18 where the MetroPlan Orlando Strategic Health Plan was recognized
- I attended the TEAMFL Meeting on January 19
- I attended the UCF Lecture Series on January 19
- I attended the Osceola County Transportation Work Shop on January 23
- I attended the CAC meeting on January 25
- I attended the SR 417 Planning Advisory Group Meeting on January 25
- I attended the CFCRC Meeting on January 26
- I served as a judge at the CFX Chili Cook-off on January 26
- I attended the River to Sea Alliance Workshop on January 27
- Staff conducted and attended the TSMO Meeting on January 27
- Staff conducted and attended the TAC Meeting on January 27

- I participated in the WorldOrlando/Disability Rights Advocates Visit on January 31
- I attended the MPOAC Staff Directors meeting on January 31
- I attended the MPOAC Governing Board Meeting on January 31
- I attended the Florida Metropolitan Planning Partnership on February 1
- I attended the MAC Meeting on February 2
- I met with Commissioner Dallari on February 2
- I met with Commissioner Zembower for our MetroPlan agenda review on February 2
- I met with Commissioner Uribe for our MetroPlan agenda review on February 2
- I met with Commissioner Grieb for our MetroPlan agenda review on February 2
- I met with Board Member Tom Green for our MetroPlan agenda review on February 3
- I met with Mayor Demings for our MetroPlan agenda review on February 3
- I met with Commissioner Lockhart for our MetroPlan agenda review on February 6
- I met with Commissioner Cordero for our MetroPlan agenda review on February 6
- I met with Commissioner Castano for our MetroPlan agenda review on February 6

#### FDOT

- I continue regular monthly meetings with FDOT leadership team

#### National Association of Regional Councils

- The National Conference of Regions was held in Washington D.C from January 22-25
- I serve on the Executive Director's Council representing the Southeast U.S and participated (virtually) in the Executive Director's Council meeting on January 23



## *Florida Department of Transportation*

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GOVERNOR

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JARED W. PERDUE, P.E.  
SECRETARY

### **Orange, Osceola, and Seminole Counties Project Status Update as of November 30, 2022**

The following is a brief status update on major FDOT road construction projects in Orange, Osceola, and Seminole counties as of the November cutoff. The next cutoff date is December 30, 2022. Information is also available on [www.cflroads.com](http://www.cflroads.com). For questions, please contact Marquise McMiller at 386-943-5150 or via email at [marquise.mcmiller@dot.state.fl.us](mailto:marquise.mcmiller@dot.state.fl.us).

#### **ORANGE COUNTY**

##### **Upcoming Projects:**

##### **446020-1 Milling and Resurfacing S.R. 435 (Kirkman Road) from north of Vineland Road to north of Windhover Drive**

- Contract E58A7
- Project Start: December 2022
- Estimated Completion: Fall 2023
- Contractor is making improvements that include milling, resurfacing, base work, sidewalk, and drainage improvements. Curb and gutter, traffic signals, including signs and pavement markings are also included on the project.

##### **Current Projects:**

##### **432193-5 I-4 Ultimate Terry Avenue Road Project**

- Contract T5745
- Project Start: November 2022
- Estimated Completion: Fall 2024
- Update: Contractor is building of a new section of Hicks Avenue between Gore Street and Anderson Street to the north. Crews will also build two roundabouts at the intersections between Hicks Avenue and Carter and Conley streets. New on-street parking and sidewalks are included on the project.

##### **439237-1 & 441146-1 S.R. 535 (Kissimmee-Vineland Road) Resurfacing from south of International Drive to south of Hotel Plaza Boulevard**

- Contract E5Z93
- Project Start: March 2021
- Estimated Completion: Fall 2022
- Update: Contractor is performing the installation of a wrong-way detection system on S.R. 400 (I-4) off-ramps.

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**447395-1 S.R. 500 (Orange Blossom Trail) Milling and Resurfacing from Holden Avenue to 34<sup>th</sup> Street**

- Contract E52B4
- Project Start: August 2022
- Estimated Completion: Summer 2023
- Update: Contractor is performing milling and resurfacing, curb reconstruction, sidewalk reconstruction, raised mid-block crosswalk construction, pedestrian refuge construction, curb return reconstruction, in-road lighting, pedestrian hybrid beacons, signalization, signing, striping, and lighting.

**447807-1 Smart Orlando Downtown Advance**

- Contract E59A5
- Project Start: June 2022
- Estimated Completion: Summer 2023
- Update: Contractor is installing hardware and software to provide Transit Signal Priority (TSP) operations for signalized intersections and LYNX Buses in Orange County.

**442905-1 U.S. 441 from C.R. 437A / Central Avenue to Bradshaw Road Resurfacing**

- Contract: E58A4
- Contractor: Hubbard Construction Co.
- Project Cost: \$3 million
- Project Start: Summer 2022
- Estimated Completion: Late 2023
- Update: The Contractor continues mowing and litter removal, installing sidewalks and curb and gutter work.

**442880-1 S.R. 500 / U.S. 441 S.R. 500 / U.S. 441 from S.R. 429 Connector to Jones Avenue Resurfacing**

- Contract: E58A2
- Contractor: Hubbard Construction Co.
- Project Cost: \$5.8 million
- Project Start: May 2022
- Estimated Completion: Early 2023
- Update: The Contractor continues mowing, clearing, grubbing, concrete removal, shoulder widening, and curb installation.

**437634-1 S.R. 551 (Goldenrod Road) from S.R. 408 to S.R. 50**

- Contract T5718
- Contractor: Southland Construction, Inc.
- Project Cost: \$11.25 million
- Project Start: August 2021
- Estimated Completion: Winter 2023
- Update: The Contractor is continuing Orange County Utility work, drainage, widening, curb, and sidewalk.

## OSCEOLA COUNTY

### **Upcoming Projects:**

None.

### **Current Projects:**

#### **239714-1 S.R. 600 (U.S. 17/92) Widening from west of Poinciana Boulevard to Ham Brown Road (C.R. 535)**

- Contract E5Z33
- Project Start: February 2019
- Estimated Completion: Fall 2022
- Update: Contractor is sodding ditches, installing sidewalk, and mounting light poles and bases. Crews are also paving and working on the sound wall and driveway turnouts, install signs, add lanes, traffic signals, drainage improvements, install signs and pavement markings, and resurface existing roadway.

#### **423446-9 SunRail Vehicle Storage and Light Maintenance Facility (VSLMF) Noise Wall**

- Contract E59A0
- Project Start: September 2021
- Estimated Completion: Fall 2022
- Update: Contractor is building a noise wall at the Vehicle Storage and Light Maintenance Facility (VSLMF) for the Central Florida Rail Corridor (CFRC) near Kissimmee, Florida along the Old Tampa Highway.

#### **443958-1 & 444329-1 S.R. 400 (I-4) from Polk County line to west of S.R. 417**

- Contract T5728
- Project Start: November 2021
- Estimated Completion: Summer 2023
- Update: Contractor is milling and resurfacing, creating base work, shoulder treatment, drainage improvements, shoulder gutter, lighting, overhead sign structures, guardrail, bridge culvert widening, bridge rail retrofit, pavement removal, and signing and pavement marking.

#### **444187-1 S.R. 400 (I-4) at C.R. 532 (Champions Gate Boulevard) DDI from Goodman Road to Kemp Road**

- Contract T5715
- Project Start: July 2021
- Estimated Completion: Fall 2022
- Update: Contractor is converting the existing diamond interchange to a diverging diamond interchange (DDI). This includes adding curb and gutter sections; and modifying stormwater ponds for the proposed roadway improvements.

#### **445210-1 U.S. 17-92 (Orange Blossom Trail/John Young Parkway) from east of Ham Brown Road to south of Portage Street**

- Contract E50B0
- Project Start: September 2022
- Estimated Completion: Spring 2024
- Update: Contractor is resurfacing the existing highway, installing new pedestrian sidewalks, shoulder widening, reconstructing curb ramps, and upgrading traffic signals.

**445697-1 S.R. 60 from Three Lakes Water Management Area to west of U.S. 441**

- Contract T5752
- Project Start: November 2022
- Estimated Completion: Spring 2023
- Update: Contractor will upgrade the existing highway signs and pavement markings on State Road (S.R.) 60 from the Three Lakes Water Management Area to west of U.S. 441 in unincorporated Osceola County.

**SEMINOLE COUNTY**

**Completed Projects:**

**441019-1 S.R. 419 from U.S. 17-92 to S.R. 434**

- Contract: T5720
- Contractor: Southland Construction, Inc.
- Project Cost: \$4.5 million
- Project Start: November 2021
- Completion: Summer 2022

**434931-1 S.R. 436 from Boston Avenue to Anchor Road Improvements**

- Contract: T5680
- Contractor: Masci Construction
- Project Cost: \$5 Million
- Project Start: May 2020
- Estimated Completion: Summer 2022

**Current Projects:**

**415030-6 Oviedo Ultimate S.R. 426 / C.R. 419 from Pine Avenue to Avenue B**

- Contract: T5736
- Contractor: Masci Construction
- Project Cost: \$18.2 million
- Project Start: January 2022
- Estimated Completion: Summer 2024
- Update: The Contractor continues with signalization, drainage, clearing, grading, and embankment work. An active detour along Geneva Drive will be in place until early 2023. Several alternate routes can be used, from Central Avenue to Franklin Street and Broadway Street to Oviedo Boulevard. The local property access will be maintained.



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### **Orange, Osceola, and Seminole Counties Project Status Update as of December 31, 2022**

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#### **ORANGE COUNTY**

##### **Upcoming Projects:**

None.

##### **Current Projects:**

##### **432193-5 I-4 Ultimate Terry Avenue Road Project**

- Contract T5745
- Project Start: November 2022
- Estimated Completion: Fall 2024
- Update: Contractor is building of a new section of Hicks Avenue between Gore Street and Anderson Street to the north. Crews will also build two roundabouts at the intersections between Hicks Avenue and Carter and Conley streets. New on-street parking and sidewalks are included on the project.

##### **439237-1 & 441146-1 S.R. 535 (Kissimmee-Vineland Road) Resurfacing from south of International Drive to south of Hotel Plaza Boulevard**

- Contract E5Z93
- Project Start: March 2021
- Update: Project was completed on December 16, 2022.

##### **446020-1 Milling and Resurfacing S.R. 435 (Kirkman Road) from north of Vineland Road to north of Windhover Drive**

- Contract E58A7
- Project Start: December 2022
- Estimated Completion: Fall 2023
- Update: Contractor is making improvements that include milling, resurfacing, base work, sidewalk, and drainage improvements. Curb and gutter, traffic signals, including signs and pavement markings are also included on the project.

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**447395-1 S.R. 500 (Orange Blossom Trail) Milling and Resurfacing from Holden Avenue to 34<sup>th</sup> Street**

- Contract E52B4
- Project Start: August 2022
- Estimated Completion: Summer 2023
- Update: Contractor is performing milling and resurfacing, curb reconstruction, sidewalk reconstruction, raised mid-block crosswalk construction, pedestrian refuge construction, curb return reconstruction, in-road lighting, pedestrian hybrid beacons, signalization, signing, striping, and lighting.

**447807-1 Smart Orlando Downtown Advance**

- Contract E59A5
- Project Start: June 2022
- Estimated Completion: Summer 2023
- Update: Contractor is installing hardware and software to provide Transit Signal Priority (TSP) operations for signalized intersections and LYNX Buses in Orange County.

**442905-1 U.S. 441 from C.R. 437A / Central Avenue to Bradshaw Road Resurfacing**

- Contract: E58A4
- Contractor: Hubbard Construction Co.
- Project Cost: \$3 million
- Project Start: Summer 2022
- Estimated Completion: Late 2023
- Update: The Contractor continues working on signalization, mowing and litter removal, installing sidewalks, concrete curb, and gutter. They also began asphalt milling and paving the structural lift, southbound US 441. Contractor is also striping the NB and SB mainline.

**442880-1 S.R. 500 / U.S. 441 S.R. 500 / U.S. 441 from S.R. 429 Connector to Jones Avenue Resurfacing**

- Contract: E58A2
- Contractor: Hubbard Construction Co.
- Project Cost: \$5.8 million
- Project Start: May 2022
- Estimated Completion: Early 2023
- Update: The Contractor continues working on mowing, clearing & grubbing, concrete removal, shoulder widening, and curb installation. As well as working on sidewalk, conduit and pull boxes installations.

**437634-1 S.R. 551 (Goldenrod Road) from S.R. 408 to S.R. 50**

- Contract T5718
- Contractor: Southland Construction, Inc.
- Project Cost: \$11.25 million
- Project Start: August 2021
- Estimated Completion: Winter 2023
- Update: The Contractor is working in Phase 1A on WM/FM, sanitary sewer structures, drainage, widening, curb, driveways, and sidewalk. Strain poles at Valencia College Lane were installed mid-December.

## OSCEOLA COUNTY

### **Upcoming Projects:**

None.

### **Current Projects:**

#### **239714-1 S.R. 600 (U.S. 17/92) Widening from west of Poinciana Boulevard to Ham Brown Road (C.R. 535)**

- Contract E5Z33
- Project Start: February 2019
- Update: Project was completed on November 30, 2022.

#### **423446-9 SunRail Vehicle Storage and Light Maintenance Facility (VSLMF) Noise Wall**

- Contract E59A0
- Project Start: September 2021
- Project was completed on December 9, 2022.

#### **443958-1 & 444329-1 S.R. 400 (I-4) from Polk County line to west of S.R. 417**

- Contract T5728
- Project Start: November 2021
- Estimated Completion: Summer 2023
- Update: Contractor is milling and resurfacing, creating base work, shoulder treatment, drainage improvements, shoulder gutter, lighting, overhead sign structures, guardrail, bridge culvert widening, bridge rail retrofit, pavement removal, and signing and pavement marking.

#### **444187-1 S.R. 400 (I-4) at C.R. 532 (Champions Gate Boulevard) DDI from Goodman Road to Kemp Road**

- Contract T5715
- Project Start: July 2021
- Estimated Completion: Early 2023
- Update: Contractor is converting the existing diamond interchange to a diverging diamond interchange (DDI). This includes adding curb and gutter sections; and modifying stormwater ponds for the proposed roadway improvements.

#### **445210-1 U.S. 17-92 (Orange Blossom Trail/John Young Parkway) from east of Ham Brown Road to south of Portage Street**

- Contract E50B0
- Project Start: September 2022
- Estimated Completion: Spring 2024
- Update: Contractor is resurfacing the existing highway, installing new pedestrian sidewalks, shoulder widening, reconstructing curb ramps, and upgrading traffic signals.

**445697-1 S.R. 60 from Three Lakes Water Management Area to west of U.S. 441**

- Contract T5752
- Project Start: November 2022
- Estimated Completion: Spring 2023
- Update: Contractor will upgrade the existing highway signs and pavement markings on State Road (S.R.) 60 from the Three Lakes Water Management Area to west of U.S. 441 in unincorporated Osceola County.

**SEMINOLE COUNTY**

**Upcoming Projects:**

**441140-1 SR 436 from Northlake Boulevard/Cranes Roost Boulevard to Boston Avenue**

- Contract: T4749
- Contractor: Masci Contractors, Inc.
- Project Cost: \$13.9 Million
- Project Start: Ealy Summer 2023
- Estimated Completion: Spring 2024
- Update: The purpose of the project is to resurface State Road (S.R.) 436 from Northlake Boulevard/Cranes Roost Boulevard to Boston Avenue. Additional work includes sidewalk additions and reconstruction, curb ramps reconstruction, drainage improvements, signing and pavement markings, bicycle keyhole additions, traffic signal upgrades, and pedestrian lighting improvements.

**Current Projects:**

**415030-6 Oviedo Ultimate S.R. 426 / C.R. 419 from Pine Avenue to Avenue B**

- Contract: T5736
- Contractor: Masci Construction
- Project Cost: \$18.2 million
- Project Start: January 2022
- Estimated Completion: Summer 2024
- Update: The Contractor is currently working on clearing & grubbing, erosion control, excavation, and drainage operations. There's utility work ongoing throughout the project for Duke Energy, AT&T and ZAYO. An active detour along Geneva Drive will be in place until early 2023. Several alternate routes can be used, from Central Avenue to Franklin Street and Broadway Street to Oviedo Boulevard. The local property access will be maintained.

**436679-1, 436679-2, 436857-1 Resurfacing / Widening U.S. 17-92 from north of Lake Mary Boulevard to the north of Airport Boulevard, along with intersection improvements at Airport Boulevard**

- Contract: T5686
- Contractor: Masci Construction
- Project Cost: \$10.4 Million
- Project Start: March 2021
- Estimated Completion: Ealy Summer 2023
- Update: The Contractor is currently working on added drainage, concrete, traffic signal work and utility relocation. Mast ARM installation is also in process.



## Memorandum

January 17, 2023

**To:** MetroPlan Orlando Advisory Committee Members  
**From:** Mighk Wilson, Senior Planner  
**Subject:** January 2023 Bicycle & Pedestrian Activity Update

### City of Casselberry

The City has awarded a contract for construction of the Sunset Drive Livable Street Improvements Project. It is anticipated construction will begin in the next few weeks and will take about a year to complete. The project will narrow Sunset Drive to 10 ft wide travel lanes and replace the existing narrow sidewalk with a 10 ft wide shared use path. It will also include two raised crosswalks, brick accents, tightened corner radii, and other complete-street oriented improvements. Coupled with proposed improvements to Southcot Drive anticipated to begin later this year, this project will effectively extend the City's trail system by more than a mile.

### Seminole County

E. Citrus St/Virginia/E. Hillcrest/E. Orange Sidewalks  
Limits: Varies on each street  
Status: Construction complete

Celery/Mellonville Trail (Lake Monroe Loop)  
Limits: Sanford Riverwalk to SR 415  
Status: Design complete. ROW acquisition in process.

EE Williamson Rd. Trail Connector  
Limits: I-4 Bridge to CR 427/Ronald Reagan Blvd.  
Status: Construction underway (45% complete)

CR 419 at Snowhill Sidewalk  
Limits: Snowhill Rd. to 7<sup>th</sup> Street  
Status: Design complete. RFP for construction services.

Oxford Rd. Drainage & Sidewalk  
Limits: Derbyshire Road to East Blvd. (sidewalk on west side only)  
Status: Design plans complete.

Old Lk. Mary Rd. Sidewalks  
Limits: Windtree Ct. to W. 25<sup>th</sup> Street  
Status: Revising 90% design plans due to utility conflict.

Orange Blvd./CR 431 Safety Improvements (includes Ped/Bike enhancements)  
Limits: SR 46 to Monroe Rd.  
Status: Design and ROW acquisition in process.

Cross Seminole Trail Connector Ramps at US 17-92  
Limits: Cross Seminole Trail at US 17-92.  
Connect sidewalks on US 17-92 to the Trail.  
Status: 100% design plans. Finalizing bid package.

Wymore Rd. Drainage, Bike & Ped  
Improvements  
Limits: Orange County line to Spring Valley Rd.  
Status: Notice to proceed for construction  
activities issued.

Central Seminole Trail – North Section  
(formally Power Corridor Trail Study)  
Limits: SR 434 at Winter Park Drive to Cross  
Seminole Trail at US 17-92  
Status: Negotiations with design firm  
underway.

Seminole Wekiva Trail Tunnels at SR 434 and  
SR 436  
Limits: One underpass at SR 434 at Orange  
Blvd. and a second underpass at SR 436 at  
Laurel St.  
Status: Negotiations with design firm  
underway.

Harmony Homes Subdivision Sidewalk  
Limits: Various streets within the  
neighborhood.  
Status: Construction complete.

SR 434 Improvements to include  
Roundabouts and Bike/Ped/Trail  
improvements  
Limits: SR 417 to Franklin St.  
Status: Coordination underway with utilities,  
FDOT, and City of Oviedo.

Sanlando Estates Sidewalks (Phase 1)  
Limits: Various streets in the neighborhood  
Status: Construction Complete.

Goldie Manor Area Sidewalks  
Limits: Various streets in the neighborhood.  
Status: Under construction.

CR 426/Geneva Drive Sidewalks  
Limits: Lake Charm Dr. to approximately 600  
feet east  
Status: ROW coordination ongoing.

Forest Lake Dr. Sidewalk  
Limits: Academy Dr. to SR 436.  
Status: Updating plans to accommodate  
resident's requests.

Oranole Road/Linneal Beach Sidewalks  
Limits: Orange County Line to Playa Way.  
Status: Project land survey underway

MetroPlan Orlando - Project Development and Environmental Study Tracking - As of December 2022

Current PD&E Projects in MetroPlan Orlando Area

Agency	FM#	Project Name	County	Project Manager	Firm	Class of Action	LDCA Anticipated	Design Funded FY	Design Funded (\$)	Design Status	ROW Funded FY	ROW Funded Amount	Construction Funded FY	Construction Funded Amount
Florida's Turnpike Enterprise (FTE)	437200-1	US 17/92 from Polk County Line to 1900' West of Poinciana Blvd	Osceola	David Graeber	VHB	Type II OE	May-24	Tentative Programmed outer year FY 26	\$6,95M	NA	Not funded	NA	Not funded	NA
	437174-2	SR 536 from US 192 to SR 536 / World Center Drive	Osceola	David Graeber	Metric Engineering	Type II OE	Jun-24	Tentative Programmed outer year FY 26	\$5,19M	NA	Not funded	NA	Not funded	NA
	447724-1	Truck and Freight Alternative Site Analysis	Osceola Orange Seminole Volusia	Mark Trebitz	VHB	Osceola: TBD Orange: TBD Seminole: TBD Volusia: TBD	TBD (Fall 2023)	Site 1 - FY 2022 Site 2 - FY 2024 Site 3 - FY 2024 Site 4 - FY 2025 * Further sites Design not funded yet.	Site 1 - \$3M Site 2 - \$2.16M Site 3 - \$4.15M Site 4 - \$4.33M * Further sites Design not funded yet.	Site 1 - PE Begin 6/15/22 Site 2 - FY 2028 Site 4 - FY 2028	Site 1 - FY 2024 Site 2 - FY 2028 Site 4 - FY 2028	Site 1 - \$14 M Site 2 - \$20 M Site 4 - \$1.75 M	Site 1 - FY 2026 * Further sites Construction not funded yet	Site 1 - \$13.14M * Further sites Construction not funded yet
	444007-1	Widen Turnpike Mainline from SR 408 to SR 50	Orange	Rax Jung	RS&H	SEIR	Dec-22	Not funded	Not funded	NA	Not funded	NA	Not funded	NA
	446164-1	Widen Western Beltway from I-4 to Seidel Road	Orange Osceola	Rax Jung	RS&H	SEIR	Nov-22	Not funded	Not funded	NA	Not funded	NA	Not funded	NA
	446581-1	Poinciana Parkway Extension Connector from CR 532 to I-4/SR 429 Interchange	Osceola Polk	Rax Jung	RS&H	Type II OE	Jun-23	Not funded	Not funded	NA	Not funded	NA	Not funded	NA
	423374-2	Widen Turnpike Mainline from SR 70 to SR 60	Osceola St. Lucie Indian River Okeechobee	Rax Jung	Metric Engineering	SEIR	TBD	Not funded	Not funded	NA	Not funded	NA	Not funded	NA
	-	SR 429 / Binion Road Interchange	Orange	Dana Chester	Balmoral	PEIR	Jan-23	FY 2023 FY 2024 FY 2025	\$0.5M \$1.3M \$0.5M	NA	FY 2026	\$0.5M	FY 2026 FY 2027	\$9M \$19M
	-	SR 528 / Dallas Boulevard Interchange	Orange	Dana Chester	Balmoral	PEIR	May-23	FY 2023 FY 2024 FY 2025	\$1M \$3.5M \$1.5M	NA	No new ROW anticipated	NA	FY 2026 FY 2027	\$23M \$48M
	-	SR 408 Westbound Capacity Improvements - I-4 to Burnby Ave & SR 436 to Goldenrod Rd	Orange	Dana Chester	Balmoral	PEIR	Feb-23	FY 2023 FY 2024	\$1.2M \$7.7M	NA	No new ROW anticipated	NA	FY 2025 FY 2026 FY 2027	\$7.7M \$15.3M \$9M
Central Florida Expressway Authority (CFX)	-	SR 406 Capacity Improvements - Kirkman Road to Church Street	Orange	Dana Chester	Balmoral	PEIR	Mar-23	FY 2023 FY 2024	\$1.9M \$1.8M	NA	No new ROW anticipated	NA	FY 2025 FY 2026 FY 2027	\$12.5M \$25.1M \$15.3M
	-	SR 417 Capacity Improvements - Curry Ford Road to Lake Underhill Road	Orange	Dana Chester	Balmoral	PEIR	Jun-23	FY 2023 FY 2024 FY 2025	\$0.2M \$2.6M \$0.8M	NA	No new ROW anticipated	NA	FY 2026 FY 2027	\$17.7M \$26.5M
	-	Southport Connector Expressway from Poinciana Pkwy to Canoe Creek Rd (CR 523)	Osceola Polk	Dana Chester	Volkert	PEIR	2023 Q4	Not funded	Not funded	NA	Not funded	NA	Not funded	NA
	-	SR 417 to Sanford Orlando International Airport Connector	Orange	Dana Chester	Jacobs	CF&M	Jun-23	Not funded	Not funded	NA	Not funded	NA	Not funded	NA
<b>Upcoming PD&amp;E Projects in MetroPlan Orlando Area</b>														
Agency	FM#	Project Name	County	PD&E FY	PD&E Amount	Anticipated Class of Action								
FTE	444006-1	Widen Turnpike Mainline from Sand Lake Road to SR 408	Orange	2026	\$4M	SEIR								
FTE	423374-3	Widen Turnpike Mainline from SR 60 to Kissimmee Park Road	Osceola	2026	\$4M	SEIR								



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SUITE 200  
ORLANDO, FLORIDA 32801

PH: 407.481.5672  
FX: 407.481.5680  
WWW.METROPLANORLANDO.ORG

January 3, 2023

Intermodal Development Grant Program  
Transit Office  
Florida Department of Transportation, District 5  
719 S. Woodland Boulevard  
DeLand, Florida 32720-6834

RE: FDOT Grant Application – Sanford Trolley

Dear Program Staff:

MetroPlan Orlando, the designated Metropolitan Planning Organization for Orange, Osceola and Seminole Counties, supports the Sanford Community Redevelopment Agency's efforts to expand and enhance the Sanford Trolley operations. Since service began years ago, the trolley has provided critical intermodal linkage between Downtown Sanford, SunRail, and the Amtrak Station. The ability for both residents and visitors to travel throughout the historic commercial district has proven a great benefit to the businesses and other destinations such as the Sanford Museum, Fort Mellon Park, the marina, and government services.

The expansion of the trolley service will allow the program to provide free transportation, as well as meet the growing demand for ridership in the underserved Goldsboro, Georgetown, and Downtown Sanford communities. SunRail passengers, with access to reliable transportation around the Sanford area is critical for bringing individuals to these areas and furthering redevelopment.

Thank you for consideration of the CRA's grant application. If additional information is needed, please contact my office at 407 481-5672.

Sincerely,

Gary Huttman, AICP  
Executive Director



250 SOUTH ORANGE AVENUE  
SUITE 200  
ORLANDO, FLORIDA 32801

PH: 407.481.5672  
FX: 407.481.5680  
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January 4, 2023

Mr. John E. Tyler, P.E.  
District Five Secretary  
Florida Department of Transportation  
719 South Woodland Boulevard  
DeLand, FL 32720

SFY 2023 Intermodal Development Grant – (*Orlando International Airport Bus Transfer Facility*)

Dear Secretary Tyler:

On behalf of MetroPlan Orlando, the federally designated Metropolitan Planning Organization for Orange, Osceola, and Seminole Counties, I am pleased to provide this letter of support for State Fiscal Year 2023 Intermodal Development funding for a bus transfer facility at the Orlando International Airport's Intermodal Facility. The Central Florida Regional Transportation Authority (d/b/a LYNX) will conduct a feasibility study, NEPA assessment, and 30% design for the much-needed LYNX bus transfer facility located at the new Terminal C.

In partnership with Orange, Osceola and Seminole Counties, LYNX has developed transit plans that will provide faster, more direct and more reliable multimodal transportation choices for travelers in Central Florida. Key to these choices are regional express routes and high frequency services connecting major employers such as Disney World and Orlando International Airport, and activity centers such as Downtown Kissimmee and Orange County Convention Center, to higher-density residential areas. The region's needs have outpaced the transit agency's financial resources and as the region continues to grow and attract new residents and visitors, this will only continue. MetroPlan Orlando supports the request for \$510,000 in state funding to support the feasibility assessment and preliminary design.

The LYNX bus transfer facility at the Orlando International Airport falls directly in-line with the third goal of our 2045 Metropolitan Transportation Plan, Access & Connectivity. MetroPlan Orlando is encouraged by the opportunity to provide new and expanded multimodal options to the residents and visitors of Central Florida, made possible by enhanced facilities for travelers at the Orlando International Airport.

Sincerely,

Gary Huttman, AICP  
Executive Director

# 2023 Legislative Priorities & Positions

Adopted : December 14, 2022

## Top Priorities:



Funding to implement programs and initiatives which seek to ensure the safety of the traveling public

Increased funding for transportation that does not negatively impact the State Transportation Fund



Increased Transportation Disadvantaged funding for paratransit service (ACCESS LYNX)

**MetroPlan Orlando** is the metropolitan planning organization (MPO) for Orange, Osceola and Seminole counties in Central Florida. MPOs were created under federal law to direct urban transportation planning and the allocation of federal and state funds. As a regional transportation planning agency, MetroPlan Orlando provides a forum for local elected officials, transportation experts, and members of the community to work together to improve mobility for residents, businesses, and visitors.

**Contacts:**  
**Gary Huttmann**  
Executive Director  
(407) 481-5672 x319  
GHuttmann@MetroPlanOrlando.org

**Virginia L. Whittington**  
Director of Regional Partnerships  
(407) 497-1536 x314  
VLWhittington@MetroPlanOrlando.org

## We Support Legislation That:



Increases transportation investment through dedicated and sustainable funding, including innovative financing options; encourages partnerships between public and private entities; and facilitates the expedited delivery of projects. This includes legislation which:

- ✓ Establishes flexible and predictable funding for transit projects (capital and operating) identified through the metropolitan transportation planning process by removing various funding limitations for the State Transportation Trust Fund (STTF).
- ✓ Provides flexibility in the use of local option discretionary taxes such as Charter County & Regional Transportation System Surtax, and the Local Government Infrastructure Surtax.
- ✓ Funds the Transportation Regional Incentive Program (TRIP) at a predictable level of \$250 Million per year.
- ✓ Does not reduce local option transportation revenue sources.



Supports the advancement of innovative transportation mobility solutions and policies that make Florida the national leader in creative approaches to addressing transportation needs, including Autonomous, Connected, Electric, and Shared vehicle technology.



Adds provisions to Florida's Sunshine law that allows public meetings to be conducted virtually during a declared state of emergency.

## Monitor Legislation That:

Regulates distracted driving by prohibiting the use of handheld two-way electronic wireless communications devices and other similar distracting handheld devices while operating a motor vehicle on any roadway. (Monitor and support, if needed)



Seeks to alter, revise, or rescind Red Light Camera legislation (Monitor and oppose, if needed)



# TOLL RELIEF

## 2023 Florida Toll Relief Program

- Cutting tolls in half for commuters with 35+ electronic toll transactions per month on Florida-based transponders
- 1.2 million commuters anticipated to benefit
- Nearly \$400 estimated savings over the year for the average commuter
- Applies to all toll facilities that accept electronic payment
- Begins January 1, 2023

### Included Florida's Turnpike System and FDOT Facilities

- Turnpike Mainline (SR 91 / SR 821)
- Sawgrass Expressway (SR 869)
- Alligator Alley (I-75)
- Polk Parkway (SR 570)
- Pinellas Bayway (SR 682 / SR 679)
- Sunshine Skyway Bridge (I-275)
- I-4 Connector
- Veterans Expressway (SR 589)
- Suncoast Parkway (SR 589)
- Beachline East Expressway (SR 528) MP 31-46
- Beachline West Expressway (SR 528) MP 0-8
- Western Beltway (SR 429) MP 0-11
- Southern Connector Extension (SR 417) MP 0-3
- Seminole Expressway (SR 417) MP 38-55 AB
- Wekiva Parkway (SR 429)
- Mount Plymouth Rd to SR 46
- First Coast Expressway (SR 23)
- Garcon Point Bridge (SR 281)
- 95 Express\*
- 75 Express\*
- Palmetto Express (SR 826)\*
- 595 Express\*
- I-4 Express\*
- 295 Express East\*
- 295 Express West\*

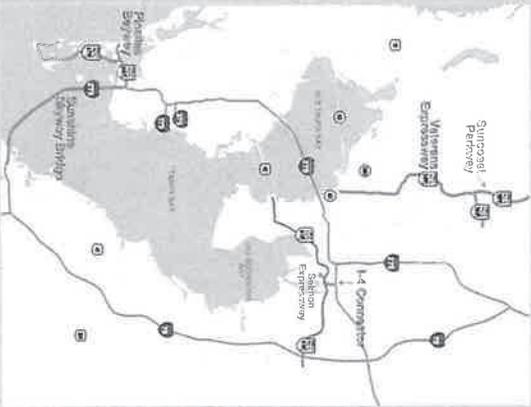
### Included Other Toll Roads and Bridges

- Central Florida Greenway (SR 417) MP 4-37
- East-West Expressway (SR 409)
- Western Beltway (SR 429) MP 12-40
- Wekiva Parkway (SR 429) from Western Beltway to Mount Plymouth Rd
- Apopka Expressway (SR 414)
- State Road 453
- Beachline Expressway (SR 528) MP 9-30
- Poinciana Parkway (SR 538)
- Osceola Parkway (SR 552)
- Selmon Expressway (SR 618)
- Miami Airport Expressway (SR 112)
- Dolphin Expressway (SR 836)
- Don Shula Expressway (SR 874)
- Snapper Creek Expressway (SR 878)
- Grading Parkway (SR 924)
- Bob Sikes Bridge (SR 399)
- Mid-Bay Bridge (SR 293)
- Spence Parkway (SR 293)
- Cape Coral Bridge
- Midpoint Bridge
- Sanibel Causeway
- Orchard Pond Parkway
- Card Sound Bridge
- Broad Causeway
- Venetian Causeway
- Rickenbacker Causeway

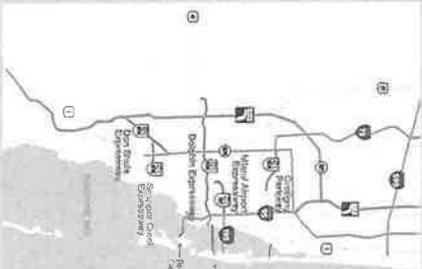
### Orlando Inset



### Tampa Inset



### Miami Inset





U.S. Department  
of Transportation  
**Federal Highway  
Administration**

**Florida Division**

December 5, 2022

3500 Financial Plaza, Suite 400  
Tallahassee, Florida 32312  
Phone: (850) 553-2201  
Fax: (850) 942-9691 / 942-8308  
[www.fhwa.dot.gov/fldiv](http://www.fhwa.dot.gov/fldiv)

In Reply Refer To:  
HDA-FL

Commissioner Mayra Uribe, Chair  
MetroPlan Orlando Transportation Planning Organization  
250 S. Orange Ave. Suite 200  
Orlando, FL 3280

Dear Commissioner Uribe:

Federal law requires the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA) jointly certify each Transportation Management Area's (TMA) planning process at least every four years. TMAs are urbanized areas with 200,000 or more in population. Plans are underway to schedule and conduct a site visit for the TMA Certification Review for the MetroPlan Orlando Metropolitan Planning Organization (MPO).

As agreed upon through recent conversations with staff from the MPO, the Florida Department of Transportation (FDOT) and members of the Federal Review Team, **the site visit portion of the FHWA/FTA Certification Review will be conducted on March 15, 2023.** Please note that this site visit may be reduced in length once the desk audit and review portion of the certification have been completed. This site review will include meetings with MPO staff, MPO Board members and transportation partners of the MetroPlan Orlando MPO, as well as an opportunity for the public to provide comments on the transportation planning process. In general, the upcoming review will further focus on the TMA's various approaches, activities and issues associated with conducting the "3-C" (coordinated, continuing and comprehensive) metropolitan transportation planning process. As part of the TMA Certification Review, the site visit will also consist of a follow-up of any "corrective actions" and/or "recommendations" from prior certification reviews.

In addition to assessing the MPO's current level of effort in addressing statutory and regulatory requirements, the review is intended to offer input and examples from other States and MPOs in improving the overall quality of the area's metropolitan transportation planning process. Three primary activities will comprise the site visit: (a) staff-level discussions with representatives from the MPO, FDOT and other planning agencies within the TMA; (b) discussions with local elected and/or appointed officials; and (c) discussions with the general public. To maximize participation by local elected officials and the general public, we will rely upon the MPO planning staff in defining the specific mechanisms for providing comment opportunities. To facilitate participation from Federal partners, please include a remote or virtual participation method. This should be done in a manner consistent with the TPO's adopted public participation process, as well as our statewide public involvement guidelines for certification reviews.

At the conclusion of the upcoming site visit, an informal closeout session will be held with the MPO and planning partners to discuss preliminary review findings. A TMA Certification Review Report that summarizes the site visit, provides specific review findings, and issues the FHWA/FTA certification action, will be prepared after the site visit. Subsequently, a formal presentation of the review findings will be made by our office at the next MPO Policy Board Meeting following the transmittal of the TMA Certification Review Report (to the extent practicable).

Over the next several months our office will be coordinating with staff to finalize the site visit agenda. If you have any questions regarding the upcoming certification review, please contact Joseph Sullivan at (850) 553-2248 or email [Joseph.Sullivan@dot.gov](mailto:Joseph.Sullivan@dot.gov).

Sincerely,

FOR: James Christian, P.E.  
Division Administrator

cc: Gary Huttman, MetroPlan Orlando  
Alex Trauger, MetroPlan Orlando  
Jason Loschiavo, MetroPlan Orlando  
Cathy Kendall, FHWA  
Karen Brunelle, FHWA  
Carey Shepherd, FHWA  
Robert Sachnin, FTA, Region 4  
Anna Taylor, FDOT  
Rakinya Hinson, FDOT  
Laura Lockwood-Herrscher, FDOT  
Mike Neidhart, FDOT  
Erika Thompson, FDOT  
Mark Reichert, MPOAC



*Florida Department of Transportation*

RON DESANTIS  
GOVERNOR

719 S. Woodland Boulevard  
DeLand, Florida 32720-6834

JARED W. PERDUE, P.E.  
SECRETARY

January 24, 2023

The Honorable Mayra Uribe, Chairwoman  
MetroPlan Orlando MPO  
250 South Orange Avenue, Suite 200  
Orlando, Florida 32801

**SUBJECT: Variance Between Adopted and Tentative Work Program–Fiscal Year 2023/24 to  
Fiscal Year 2026/27**

Dear Chairwoman Uribe:

This letter and enclosures are to comply with Subsection 339.135(4)(c) 3 and (d), Florida Statutes, which require the Florida Department of Transportation (FDOT) to provide Metropolitan / Transportation Planning Organizations (M/TPOs) with a written explanation for any project in the MPO's Transportation Improvement Program (TIP), which is proposed to be rescheduled or deleted for the common four years (Fiscal Year 2023/24 to Fiscal Year 2026/27) of the Department's Adopted and Tentative Work Programs. In addition, FDOT must provide justification for projects included in the TIP but not in the Department's Work Program, if applicable.

The MPO may request in writing that District Five Secretary John E. Tyler, P.E., consider changes to the Tentative Five-Year Work Program. The District Secretary is required to submit all such requests, along with the Tentative Five-Year Work Program, to the FDOT Secretary, Jared W. Perdue, P.E., and the Florida Transportation Commission.

All requests for changes must be submitted by 5:00 p.m. on Thursday, February 2, 2023, to District Five Secretary John E. Tyler, P.E., at 719 South Woodland Boulevard, DeLand, Florida 32720. Please also send a copy of the request to my e-mail at [Katherine.Alexander@dot.state.fl.us](mailto:Katherine.Alexander@dot.state.fl.us).

If you should have any questions or concerns, please feel free to reach me at (386) 943-5168.

Sincerely,

A handwritten signature in blue ink that reads "KAC".

Katherine Alexander-Corbin  
Program Management Administrator

Enclosure

cc: Gary Huttman, MetroPlan Orlando MPO Executive Director  
John E. Tyler, P.E., District Five Secretary  
C. Jack Adkins, District Five Director of Transportation Development  
Kellie Smith, District Five Planning & Environmental Management Administrator  
Melissa McKinney, District Five Transportation Planning Manager  
Anna Taylor, District Five Government Liaison Administrator

## VARIANCE LEGEND

<b>ADVANCES</b>	<b>A project phase is moved to an earlier year in the common years.</b>
<b>DEFERS</b>	<b>A project phase is moved to a later year in the common years.</b>
<b>DELETIONS</b>	<b>A project phase is removed from the Work Program.</b>
<b>MOVED-OUT</b>	<b>A project phase is moved-out of the common years.</b>

PHASE GROUP	PHASE TYPE
<b>1 – PLANNING</b>	<b>1 – IN-HOUSE</b>
<b>2 – PROJECT DEV. &amp; ENVIRONMENT</b>	<b>2 – CONSULTANT/CONTRACTOR</b>
<b>3 – PRELIMINARY ENGINEERING</b>	<b>3 – PURCHASE</b>
<b>4 – RIGHT-OF-WAY</b>	<b>4 – GRANT</b>
<b>5 – CONSTRUCTION</b>	<b>5 – RELOCATE</b>
<b>6 – CONSTRUCTION SUPPORT</b>	<b>6 – UTILITY</b>
<b>7 – MAINTENANCE</b>	<b>7 – RAILROAD</b>
<b>8 – OPERATIONS</b>	<b>8 – OTHER AGENCY</b>
<b>9 – CAPITAL</b>	<b>9 – INDIRECT SUPPORT</b>
<b>A – ADMINISTRATION</b>	<b>A – CONTRACT INCENTIVE</b>
<b>B - RESEARCH</b>	<b>B – SERVICE CONTRACT</b>
<b>C - ENVIRONMENTAL</b>	

**THE WORK PROGRAM PHASE CONSISTS OF THE PHASE GROUP AND THE PHASE TYPE ONE ACTIVITY FROM EACH COLUMN WOULD DESCRIBE THE PHASE; E.G., CONSTRUCTION BY A CONSULTANT / CONTRACTOR WOULD BE A PHASE 52.**

**COMMON YEARS REFERS TO PROJECTS OR PHASES CONTAINED IN THE FOUR COMMON YEARS OF THE ADOPTED WORK PROGRAM AND THE TENTATIVE WORK PROGRAM.**

**METROPLAN ORLANDO METROPOLITAN PLANNING ORGANIZATION  
 FDOT COMMON YEARS (FISCAL YEARS 2023/24 – 2026/27)  
 JUSTIFICATION FOR HIGHWAY AND PUBLIC TRANSPORTATION PROJECTS  
 ADVANCED, DEFERRED, DELETED OR MOVED-OUT**

<b>NUMBER</b>	<b>ITEM NUMBER (FM#)</b>	<b>DESCRIPTION</b>	<b>PROJECT COMMENTS</b>
<b>ADVANCES</b>			
NA	NA	NA	NA
<b>DEFERS</b>			
1 Orange County	428047-2-58-01 428047-2-61-01 428047-2-68-01	Pine Hills Trail (Phase 2), from Bonnie Brae North to Clarcona-Ocoee Road	Construction and Construction Support deferred from FY 24/25 to FY 26/27, based on coordination with local agency and/or MPO.
2 Seminole County	439059-1-58-01 439059-1-61-01 439059-1-68-01	U.S. 17/92 and Sunset Drive Trail	Construction and Construction Support deferred from FY 23/24 to FY 24/25, based on coordination with local agency and/or MPO.
3 Seminole County	446903-1-58-01 446903-1-61-01 446903-1-68-01	East Church Street, from N. Ronald Reagan Boulevard to U.S. 17/92	Design, Construction, and Construction Support deferred from FY 24/25 to FY 26/27, based on coordination with local agency and/or MPO.
4 Seminole County	441051-1-52-01 441051-1-61-01 441051-1-62-01	S.R. 434, from Rangeline Road to U.S. 17/92 resurfacing	Construction and Construction Support deferred from FY 24/25 to FY 25/26 to implement additional safety enhancements.
5 Seminole County	443838-1-52-01 443838-1-61-01 443838-1-62-01	S.R. 434, from Oleander Street to west of U.S. 17/92 Traffic Operations improvements	Construction and Construction Support deferred from FY 23/24 to FY 24/25 to implement additional safety enhancements.
6 Seminole County	449845-1-52-01 449845-1-61-01 449845-1-62-01	S.R. 419 (Gee Creek Culvert) and Little Wekiva River Bridge #770014 and #770030	Design deferred from FY 22/23 to FY 23/24, Construction and Construction Support deferred from FY 23/24 to FY 24/25, to accommodate higher priority bridge rehabilitation.
<b>DELETIONS</b>			
1 Orange County	450367-1-84-01	LYNX Capital and Asset Management	Operations Grant deleted from FY 23/24.

2 Osceola County	418403-6- <b>52</b> -01 418403-6- <b>61</b> -01 418403-6- <b>62</b> -01	U.S. 17/92 (John Young Parkway at Pleasant Hill Road intersection improvements)	Construction and Construction Support deleted from FY 24/25 as funds were removed and a portion was moved to segment '-7'.
3 Osceola County	437200-1- <b>31</b> -01 437200-1- <b>32</b> -01	U.S. 17/92, from C.R. 54 to west of Poinciana Boulevard widening	Design deleted from FY 25/26 and moved to segment '-2' to align with proper design limits.
<b>MOVED-OUT</b>			
NA	NA	NA	NA