



metroplan orlando

A REGIONAL TRANSPORTATION PARTNERSHIP

MUNICIPAL ADVISORY COMMITTEE AGENDA

March 7, 2024 @ 9:30 A.M.

Municipal Advisory Committee

DATE & TIME:

Thursday, March 7, 2024
9:30 a.m.

LOCATION:

MetroPlan Orlando
250 S. Orange Ave., Ste. 200, Orlando, FL 32801
Parking Garage: 25 W. South St.

[CLICK HERE TO JOIN VIRTUALLY](#)

MEMBERS OF THE PUBLIC ARE WELCOME!

Participate at the location above or online from your computer, smartphone or tablet. Zoom meeting ID and dial-in info available here on web calendar.



WiFi available | Network: MpoGuest | Password: mpoaccess

I.	CALL TO ORDER	Chairman John Dowless
II.	CHAIR'S ANNOUNCEMENTS	Chairman John Dowless
III.	AGENDA REVIEW	Ms. Sarah Larsen
IV.	ROLL CALL & CONFIRMATION OF QUORUM	Ms. Lisa Smith
V.	PUBLIC COMMENTS ON ACTION ITEMS Comments on <i>Action Items</i> can be made in two ways: <ol style="list-style-type: none"> 1. In person at the meeting location listed at the top of this agenda. 2. Virtually via Zoom. Use the 'raise hand' feature during public comment to indicate you want to speak. How to comment: <ol style="list-style-type: none"> 1. Complete an electronic speaker card at MetroPlanOrlando.org/SpeakerCard. Hard copies of the speaker card are available in the meeting room and should be turned in to MetroPlan Orlando staff. The chairperson will call on each speaker. 2. Each speaker has two minutes to address the board and should state his/her name and address for the record. If your comment does not pertain to action items on the agenda, you may comment at the general public comment period at the end of the meeting.	
VI.	AGENCY REPORTS / PARTNER UPDATES <ul style="list-style-type: none"> • Florida Department of Transportation • LYNX • Florida's Turnpike Enterprise 	Ms. Amy Beckmann Ms. Trish Whitton Mr. Siasoi Fine

VII. ACTION ITEMS		
A. February 8, 2023, Meeting Minutes (Tab 1)	Ms. Sarah Larsen MetroPlan Orlando	
Approval of the meeting minutes for the February 8th MAC meeting is requested. Minutes are provided in Tab 1 .		
B. FDOT Amendment to FY 2024 – 2028 TIP (Tab 2)	Mr. Jason Sartorio MetroPlan Orlando	
Mr. Jason Sartorio, MetroPlan Orlando staff, is requesting the MAC make a recommendation to the Board that the FY 2023/24 – FY 2027/28 TIP be amended to include the following item(s):		
<ul style="list-style-type: none"> FM# 445299-1 – SR 535 (N of SR 530/US 192 to S of International Dr) Resurfacing, Safety, Intersection Improvements. 		
A letter from FDOT staff explaining the amendment request is included in Tab 2 , along with a sheet prepared by MetroPlan Orlando staff and the draft resolution to be presented at the March 13, 2024, Board meeting.		
C. FY 2025-26 UPWP for Submittal to FDOT (Tab 3)	Mr. Alex Trauger MetroPlan Orlando	
Mr. Alex Trauger, MetroPlan Orlando staff, is requesting approval of the FY 2025-26 Unified Planning Work Program (UPWP). Supplemental information is provided in Tab 3 .		
VIII. PRESENTATIONS & STATUS REPORTS		
A. Vision Zero Status Update	Mr. Mighk Wilson MetroPlan Orlando	
Mighk Wilson, MetroPlan Orlando, will provide a presentation to update the committee on recent Vision Zero activities.		
B. Regional Transportation for All (Title VI + LEP) Plan	Ms. Sarah Larsen MetroPlan Orlando	
Ms. Sarah Larsen, MetroPlan Orlando, will provide a presentation on the Regional Transportation for All Plan, covering various topics including Title IV and Limited English Proficiency.		
C. 2050 MTP Status Update	Ms. Taylor Laurent MetroPlan Orlando	
Taylor Laurent, MetroPlan Orlando, will provide information on the 2050 Metropolitan Transportation Plan, which is now underway. More information is attached in the General Information (IX) section.		
D. TSM&O Master Plan Status Update	Mr. Eric Hill MetroPlan Orlando	
Eric Hill, MetroPlan Orlando, will give a status update presentation on the Transportation Systems Management & Operations (TSM&O) Master Plan.		

IX.	GENERAL INFORMATION	Tab 4
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| A. | FDOT Monthly Construction Status Report –The latest FDOT Monthly Construction Status Report for the Orlando area is enclosed for information purposes. |
| B. | Highlights from February 14, 2024 MetroPlan Orlando Board Meeting – A series of highlights and notable actions from the most recent MetroPlan Orlando Board Meeting. |
| C. | Bicycle and Pedestrian Report – A report on bicycle and pedestrian projects in the MetroPlan Orlando region is enclosed for information purposes. |
| D. | 2050 MTP Update Information – Information has been provided as a supplement to the 2050 MTP Status Update Presentation (Item 5.C). |
| E. | Careers in Transportation for Youth (CITY) Internship Program – The Conference on Minority Transportation Officials (COMTO) is soliciting agencies to serve as host for the 2024 Careers in Transportation for Youth (CITY) Internship Program. Information on the CITY program and serving as a host to an intern is enclosed for information purposes. |

X.	UPCOMING MEETINGS OF INTEREST
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A list of selected upcoming meetings to be held at MetroPlan Orlando’s office. For more information and a full list of upcoming meetings, visit [MetroPlanOrlando.org/calendar](https://metroplanorlando.org/calendar)

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|----|---|
| A. | Next Municipal Advisory Committee Meeting May 2, 2024 9:30 a.m. |
| B. | Upcoming MetroPlan Orlando Board Meeting March 13, 2024 9:00 a.m. |

XI.	MEMBER COMMENTS
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XII.	PUBLIC COMMENTS (GENERAL)
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Public comments of a general nature can be made in two ways:

1. In person at the meeting location listed on page 1 of this agenda.
2. Virtually via Zoom. Use the ‘raise hand’ feature during public comment to indicate you want to speak.

How to comment:

1. Complete an electronic speaker card at MetroPlanOrlando.org/SpeakerCard. Hard copies of the speaker card are available in the meeting room and should be turned in to MetroPlan Orlando staff. The chairperson will call on each speaker.
2. Each speaker has two minutes to address the board and should state his/her name and address for the record.

XIII.	ADJOURNMENT
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Public participation is conducted without regard to race, color, national origin, sex, age, disability, religion, or family status. Persons wishing to express concerns, who require special assistance under the Americans with Disabilities Act, or who require language services (free of charge) should contact MetroPlan Orlando by phone at (407) 481-5672 or by email at info@metroplanorlando.org at least three business days prior to the event.

La participación pública se lleva a cabo sin distinción de raza, color, origen nacional, sexo, edad, discapacidad, religión o estado familiar. Las personas que deseen expresar inquietudes, que requieran asistencia especial bajo la Ley de Americanos con Discapacidad (ADA) o que requieran servicios de traducción (sin cargo) deben ponerse en contacto con MetroPlan Orlando por teléfono (407) 481-5672 (marcar 0) o por correo electrónico info@metroplanorlando.org por lo menos tres días antes del evento.

TAB 1





**MUNICIPAL ADVISORY COMMITTEE
MEETING MINUTES**

DATE: Thursday, February 8, 2024

LOCATION: MetroPlan Orlando
David L. Grovdahl Board Room
250 South Orange Avenue, Suite 200
Orlando, Florida 32801

TIME: 9:30 a.m.

Mayor John Dowless, Chairman, presided.

Members in attendance:

Mayor Phil Anderson, City of Winter Park (Virtual)
Mayor John Dowless, City of Edgewood
Commissioner Richard Firstner, City of Ocoee
Mayor Nicholas Fouraker, City of Belle Isle
Mr. Demetris Pressley for Mayor Angie Gardner, Town of Eatonville
Mayor David Henson, City of Casselberry
Mayor Kevin McCann, City of Winter Springs
Commissioner Sal Ramos, Town of Oakland
Commissioner Brian Sackett, City of Longwood
Mayor Megan Sladek, City of Oviedo
Commissioner Jordan Smith, City of Lake Mary

Members not in attendance:

*Council Member Tony Davit, Town of Windermere
Councilmember Vance Guthrie, City of Maitland
Vacant, City of Winter Garden

* *Excused Absence*

Others in attendance were:

Ms. Amy Beckmann, FDOT D5
Ms. Patricia Whitton, LYNX
Mr. Siao Si Fine, FTE
Ms. Catalina Chacon, FDOT
Mr. Alex Trauger, MetroPlan Orlando
Ms. Sarah Larsen, MetroPlan Orlando

Ms. Lisa Smith, MetroPlan Orlando
Ms. Taylor Laurent, MetroPlan Orlando
Ms. Adriana Rodriguez, MetroPlan Orlando
Mr. Jason Sartorio, MetroPlan Orlando
Mr. Slade Downs, MetroPlan Orlando
Ms. Rachel Frederick, MetroPlan Orlando

I. CALL TO ORDER

Chairman John Dowless called the meeting to order at 9:30 a.m. He called for a moment of silence and Mayor Megan Sladek led the Pledge of Allegiance.

II. CHAIR'S ANNOUNCEMENTS

Chairman John Dowless stressed the importance of in-person quorums. He reviewed the meeting and public comment procedures in addition to accessibility guidelines.

III. AGENDA REVIEW

Ms. Larsen began by stating that MetroPlan Orlando Committees have received the annual Sunshine Law Refresher. She noted that the Sunshine Refresher presentation is not made to the MAC. Ms. Larsen reminded the members that the Sunshine Law applies to MAC as well. She said there are no changes to the printed agenda, but pointed out that the incorrect attachment was included in the full agenda for the 2050 plan update, and the correct hand-out was provided. MetroPlan Orlando staff member Alex Trauger provided the Safety Moment that highlighted Florida's Mover Over Law.

IV. ROLL CALL & CONFIRMATION OF QUORUM

Ms. Lisa Smith conducted the roll call and confirmed a quorum was present.

Mayor Henson moved to excuse the absence of Councilman Davit, Town of Windermere. Mayor Sladek seconded the motion. Motion carried unanimously.

V. PUBLIC COMMENTS ON ACTION ITEMS

None.

VI. AGENCY REPORTS / PARTNER UPDATES

- **Florida Department of Transportation**

Ms. Amy Beckmann, FDOT District 5, provided updates on various construction projects in the MetroPlan Orlando region to include resurfacing, pedestrian and bicycle safety projects, and intermittent lane closures for various safety projects. She announced these upcoming FDOT sponsored events: February 16th, the Office of Safety will host a Bicycle Helmet Fitters training at the district office in Deland; February 22nd the Takeover the Trails Day event to be held at 126 West Pettrice Avenue, Oakland; and February 24th, a community festival recognizing the completion of the Wekiva Parkway. She noted that the location was still being finalized.

- **LYNX**

Ms. Patricia Whitton, LYNX, reported that LYNX had its highest ridership day on February 2nd with 62,825. She noted that is the highest since 2020, approximately 8% higher than February 2023. Ms. Whitton stated that LYNX has completed its National Transit Data Base Reporting for both operational and financial purposes for the Federal Transit Administration. She added that LYNX will be hosting a series of workshops the week of February 12th for quarterly service changes effective in April.

- **Florida's Turnpike Enterprise (FTE)**

Mr. Siasosi Fine, Florida's Turnpike Enterprises, reported that FTE has partnered with Safe Mobility for Life and co-hosted a car fit event with the City of St. Cloud Police Department at the St. Cloud Community Center on February 7th.

VII. ACTION ITEMS

A. Approval of December 7, 2023, Meeting Minutes

Approval of the minutes for the meeting was requested.

MOTION: Mayor David Henson moved approval of the December 7, 2023, MAC meeting minutes. Mayor Kevin McCann seconded the motion. Motion carried unanimously.

B. Support FDOT Safety Performance Measure Targets

Mr. Alex Trauger, MetroPlan Orlando, requested support of the FDOT Safety Performance Measure Targets. He noted that the support of the safety performance measure targets has been done annually since 2018 as a part of the performance-based planning process. Mr. Trauger gave a brief presentation on the six federal safety performance measures, and the current state of the system performance.

MOTION: Commissioner Sal Ramos moved approval to support the FDOT Safety Performance Measure Targets. Mayor David Henson seconded the motion. Motion carried unanimously.

C. MTP Amendment: I-4 Moving Florida Forward

Ms. Catalina Chacon, FDOT, presented an update on the Moving Florida Forward (MFF) Initiative. She introduced the members of the new Corridors Program Team created by FDOT Central Office to deliver the following projects:

- Project number 12: I-4 from Champions Gate to Osceola Parkway
- Project number 13: Poinciana Parkway Extension Connector
- Project number 16: I-4 from U.S. 27 to Champions Gate.

Ms. Chacon shared a project map of the planned construction, detailed the road layout, and gave a status update of the I-4 project in Osceola and Polk County. Ms. Chacon provided an overview of public outreach efforts to date. She shared that the office is pivoting from Design-Build Contracts to Multiple-Phase Contracts with different procurement methods for MFF, with the benefit of a shorter time from advertising the contract to being awarded at approximately four months.

Ms. Taylor Laurent, MetroPlan Orlando staff, requested that the 2045 Metropolitan Transportation Plan be modified and amended to include projects highlighted by Ms. Chacon relating to the Moving Florida Forward Initiative.

MOTION: Mayor Nicholas Fouraker moved to accept the update on the Moving Florida Forward Initiative, and to modify and amend the 2045 Metropolitan Transportation Plan to include the projects highlighted by Ms. Chacon. Mayor Megan Sladek seconded the motion. Motion carried unanimously.

D. FDOT Amendments to FY 2024 – 2028 TIP

Mr. Jason Sartorio, MetroPlan Orlando staff, requested the MAC make a recommendation to the Board that the FY 2023/24 – FY 2027/28 TIP be amended to include the following projects:

- FM# 431456-1 – Moving Florida Forward (SR 400/I-4 W of CR 532 to E of CR 522/Osceola Pkwy)
- FM# 431456-2 – Moving Florida Forward (SR 400/I-4 W, Osceola Co. Line to E of SR 536/World Center Dr)

A letter from FDOT staff explaining the amendment request along with a fact sheet prepared by MetroPlan Orlando staff, and the draft resolution to be presented at the February 14th Board meeting was provided.

MOTION: Mayor Nicholas Fouraker recommended approval of the request to amend the FY 2024-2028 TIP. Mayor David Henson seconded the motion. Motion carried unanimously.

E. Urban Area Boundary Smoothing

Mr. Alex Trauger, MetroPlan Orlando staff, presented the Urban Area Boundary Smoothing for approval. He requested a recommendation of approval for the new Urban Area Boundary following the Boundary Smoothing process. Mr. Trauger discussed the five-step approach used in adjusting the urban boundary. Mr. Trauger pointed out that the Census Urban Area Boundary does not supersede local government comprehensive plan policies or service provisions. He stated that staff has been working closely with the growth management staff of local government partners to obtain feedback in addition to coordinating with the Lake-Sumter MPO for the shared urban boundary. He said that moving forward, staff will continue to document local agency feedback, continue coordination with FDOT, and make any final adjustments to the Urban Area Boundary.

MOTION: Mayor Megan Sladek moved to approve the Urban Area Boundary Smoothing. Commissioner Sal Ramos seconded the motion. Motion carried unanimously.

VIII. PRESENTATIONS & STATUS REPORTS

A. Unified Planning Work Program Preview (FY2025-26)

Mr. Alex Trauger, MetroPlan Orlando, provided a preview of the upcoming Unified Planning Work Program (UPWP) for Fiscal Years 2025 and 2026. Mr. Trauger explained that the UPWP is a two-year document that represents the MetroPlan Orlando operating budget; and it's one of the required documents that all MPOs must prepare and receive Board approval. Mr. Trauger reviewed the timeline for transmittal to FDOT, the organization and core tasks detailed in the document, and proposed studies and planning activities. Mr. Trauger stated that the draft UPWP will be presented at the March MAC meeting for a recommendation to the Board.

B. 2050 MTP Kickoff

Ms. Taylor Laurent, MetroPlan Orlando, provided an overview of the 2050 Metropolitan Transportation Plan (MTP). She detailed planned opportunities for engagement and feedback which includes the creation of the MTP Technical Working Group. Ms. Laurent discussed the intent and makeup of the working group, and the frequency of meetings. She announced the first workshop date of February 8th, at 2 p.m. and shared the remainder of the proposed meeting schedule. Ms. Laurent noted that the plan must be adopted by December 2025.

C. Vision Zero Status Update

Ms. Adriana Rodriguez, MetroPlan Orlando, provided an update on recent Vision Zero activities. She provided details of the Engineering Countermeasures Toolkit and how they are categorized and detailed. Ms. Rodriguez explained the Task Force is currently working on Non-Infrastructure Countermeasures, which looks at what behavioral changes can be applied and how they be best communicated. She shared public engagement events that have occurred and planned future events. She highlighted the Media Briefing that took place on December 13th which included the members of the MetroPlan Orlando Board, FDOT personnel and MetroPlan Orlando staff and resulted in 25+ minutes of on-air coverage by both English and Spanish language outlets. She also stated that 174 contributions have been submitted to the hub site by members of the public detailing the problems they identify in the region, and 116 safety-related comments have been carried over from the Active Transportation Plan. The MetroPlan Orlando Communications team is also working on a Vision Zero Kids Book to help educate young people and this should be available in the next few weeks. Ms. Rodriguez briefly discussed the Safety Workshop organized by FDOT District 5 at Orlando City Hall on January 31st. Ms. Rodriguez and Mr. Trauger responded to member questions relating to data collection. She also provided an overview of the Vision Zero hub site: [MetroPlan Orlando Regional Vision Zero \(visionzerocfl.gov\)](https://visionzerocfl.gov).

D. Tracking the Trends

Mr. Slade Downs, MetroPlan Orlando, provided a presentation on the revamped Tracking the Trends program website. Mr. Slade Downs detailed the aims and content of the Tracking the Trends program and provided the website address to for those interested in keeping up with trends: www.MetroPlanOrlando.gov/trends. He noted that the updated site offers a mix of metrics and maps, with technical and granular data. It will also have a Systems Performance Report Dashboard and an Accessibility Hub, which allows users to see how accessible and safe locations are in relation to points of interest.

IX. GENERAL INFORMATION

- A. FDOT Monthly Construction Status Report was provided.
- B. Highlights from December 13, 2023, MetroPlan Orlando Board Meeting was provided.
- C. PD&E Tracking Status Report was provided.
- D. 2023 Air Quality Summary Report was provided.
- E. 2024 MPO Legislative Position statements were provided.
- F. Notice of Funding Opportunity (NOFO) – The FHWA announced a NOFO for the Bridge Investment Program, including planning and projects funding for bridges. Applications are due March 19, 2024, and more information can be found at <https://grants.gov/search-results-detail/351567>.

X. UPCOMING MEETINGS OF INTEREST

A list of selected upcoming meetings to be held at MetroPlan Orlando's office. For more information and a full list of upcoming meetings, visit www.MetroPlanOrlando.org/calendar.

- A. Next Municipal Advisory Committee Meeting | February 8, 2024 | 9:30 a.m.
- B. Upcoming MetroPlan Orlando Board Meeting | December 13, 2023 | 9:00 a.m.
- C. Central Florida MPO Alliance Meeting | February 9, 2024 | 10:00 a.m.

XI. MEMBER COMMENTS

Mayor Sladek spoke on the engagement of her constituents regarding the Vision Zero program and the importance of sharing the hub site.

XII. PUBLIC COMMENTS (GENERAL)

None.

XIII. ADJOURNMENT

The Municipal Advisory Committee meeting was adjourned at 11:11 a.m.

The meeting was recorded and transcribed by Ms. Lisa Smith.

Approved this 7th day of March 2024.

Mayor John Dowless, MAC Chairman

Ms. Lisa Smith,
Senior Board Services Coordinator

As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which the appeal is to be based.

TAB 2





Board Action Fact Sheet

Meeting Date: March 13, 2024

Agenda Item: VII.B (Tab 2)

Roll Call Vote: Yes

Action Requested: FDOT requests approval of an amendment to the FY 2023/24 – FY 2027/28 Transportation Improvement Program (TIP).

Reason: Funding is being added to a project where cost estimates have increased due to scope changes and cost increases for materials.

Summary/Key Information: Items of particular significance for our Committees and the Board are as follows:

- FM #445299-1: SR 535 from N of SR 530/US 192 to S of International Dr. –
This amendment adds a total of \$6,559,059 in federal, state, and local funding for construction including: \$905,745 in ACNR funds, \$2,467,959 in DDR funds, \$267,987 in LF funds, \$2,907,088 in SA funds, and \$10,280 in DIH funds.

MetroPlan Budget Impact: None

Local Funding Impact: None

Committee Action:

CAC:	TBD
TSMO:	TBD
TAC:	TBD
MAC:	TBD

Staff Recommendation: Recommends approval.

Supporting Information: The following documents are provided at Tab 2:

- FDOT letter dated February 15, 2024
- Proposed Board Resolution No. 24-04



Florida Department of Transportation

RON DESANTIS
GOVERNOR

605 Suwannee Street
Tallahassee, FL 32399-0450

JARED W. PERDUE, P.E.
SECRETARY

February 15, 2024

MetroPlan Orlando
ATTN: Mr. Gary Huttman, Executive Director
250 South Orange Ave., Suite 200
Orlando, FL 32801

RE: Request to Revise Fiscal Year (FY) 2023/24-2027/28 Transportation Improvement Program (TIP)

Dear Mr. Huttman:

Florida Department of Transportation requests MetroPlan Orlando revise the FY 2023/24-2027/28 TIP to reflect project changes as described below.

Project #445299-1 on SR 535 has experienced scope changes and quantity and cost increases for materials. These changes and increases are mainly due to refinement of improvements to signalization components and pavement quantities required for the project.

Please use the information below to revise the TIP accordingly:

FM#	Project Description	Project Limits	Length	Phase	Fund Source	Amount	FY
445299-1	SR 535	N of SR 530/US 192 to S of International Drive	1.747 miles	CST	ACNR DDR LF SA DIH TOTAL	\$ 5,898,171 \$ 2,467,959 \$ 267,987 \$ 3,817,865 \$ 10,280 \$12,462,262	2024

As always, feel free to contact the Liaison Group at D5-MPOLiaisons@dot.state.fl.us if you would like to discuss further.

Sincerely,

DocuSigned by:

Amy Beckmann

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Amy Beckmann
MPO Liaison, FDOT

c: FDOT D5 MPO Liaisons
FDOT D5 Work Program
Kevin Powell, FDOT

Amendment to the FY 2023/24 – 2027/28 Transportation Improvement Program

WHEREAS, the Orlando Urbanized Area Metropolitan Planning Organization (MPO), dba MetroPlan Orlando, is the duly designated and constituted body responsible for carrying out the urban transportation planning and programming process for the Orlando Urbanized Area, including the Transportation Improvement Program; and

WHEREAS, the Florida Department of Transportation (FDOT) is requesting to amend the FY 2023/24 – FY 2027/28 Transportation Improvement Program (TIP) in accordance with the MetroPlan Orlando Internal Operating Procedures; and

WHEREAS, the requesting amendments are described as follows:

- FM #445299-1: SR535 from N. of SR 530/US 192 to S. of International Dr. – Funding is in FY 2023/24 for CST and consists of \$5,898,171 in ACNR funds, \$2,467,959 in DDR, \$267,987 in LF funds, \$3,817,865 in SA funds, and \$10,280 in DIH funds; and

WHEREAS, the requested amendments described above are consistent with MetroPlan Orlando's project priorities and currently adopted Long Range Transportation Plan.

NOW, THEREFORE, BE IT RESOLVED by the MetroPlan Orlando Board that the Florida Department of Transportation's amendment to the FY 2023/24 – FY 2027/28 TIP be approved as requested.

CERTIFICATE

The undersigned, duly qualified serving in the role as chairman of the MetroPlan Orlando Board, certifies that the foregoing is a true and correct copy of a Resolution adopted at a legally convened meeting of the MetroPlan Orlando Board.

Commissioner Cheryl Grieb, Chair

**Passed and duly adopted by the MetroPlan Orlando Board at its meeting on:
13th day of March 2024**

ATTEST:

Lisa Smith
Sr. Board Services Coordinator & Recording Secretary

TAB 3





Board Action Fact Sheet

Meeting Date: March 7, 2024

Agenda Item: VII.C. (Tab 3)

Roll Call Vote: No

Action Requested:	Approval of the Draft FY'25 & FY'26 Unified Planning Work Program (UPWP)		
Reason:	The UPWP is a two-year document that represents the MetroPlan Orlando working budget. It is one of the required documents that all MPOs must prepare and receive Board approval.		
Summary/Key Information:	MPOs in the State of Florida are required to prepare a UPWP every two years. The UPWP defines in very general terms the work that the MPO staff will be doing over the planning period. Some of the tasks will be done with the assistance of our General Planning Consultants.		
MetroPlan Budget Impact:	The UPWP is the MetroPlan Orlando working budget.		
Local Funding Impact:	None		
Committee Action:	CAC:	N/A	
	TSMO:	N/A	
	TAC:	N/A	
	MAC:	N/A	
Staff Recommendation:	Recommends approval of Draft UPWP for submittal to FDOT.		
Supporting Information:	1) Board Resolution 2) Link to Draft UPWP: https://metroplanorlando.gov/wp-content/uploads/Draft-MetroPlanOrlando-FY25FY26_UPWP_.pdf		

**APPROVAL OF THE DRAFT FY 2024/2025 and FY 2025/2026
UNIFIED PLANNING WORK PROGRAM AND BUDGET WITH AUTHORIZATION FOR THE EXECUTIVE DIRECTOR
TO EXECUTE THE APPROPRIATE FEDERAL AUTHORIZATIONS AND ASSURANCES AND SUBMIT AND
EXECUTE GRANT APPLICATIONS AND EXECUTE THE GRANT CONTRACTS WHEN AWARDED; APPROVE THE
LINE ITEM BUDGET AND TRANSFER OF LINE ITEM FUNDS WITHIN A UPWP TASK; AUTHORIZE
ADVERTISING OF BUDGET CONTRACTUAL/CONSULTING SERVICES; AUTHORIZE EXECUTIVE DIRECTOR TO
SIGN AND EXECUTE REGULAR BILLINGS FOR COSTS INCURRED AGAINST UNIFIED PLANNING WORK
PROGRAM TASK ELEMENTS ON BEHALF OF METROPLAN ORLANDO**

WHEREAS, the Orlando Urban Area Metropolitan Planning Organization (MPO), d.b.a. MetroPlan Orlando, is the duly designated and constituted body responsible for carrying out the urban transportation planning and programming process for the Orlando and Kissimmee Urbanized Areas; and

WHEREAS, Florida Statutes 339.175 (8), and 23 CFR 450.314 require MPO's develop an annual Unified Planning Work Program for the purpose of programming, scheduling and managing the metropolitan planning activities for the program year; and

WHEREAS, the Florida Department of Transportation requires the MPO's to develop a two year Unified Planning Work Program for the purpose of programming, scheduling and managing the metropolitan planning activities for the program year; and

WHEREAS, a unified planning work program and budget has been developed for Fiscal Years 2024/2025 and 2025/2026, said fiscal years being from July 1, 2024 through June 30, 2025 and July 1, 2025 through June 30, 2026; and

WHEREAS, the Fiscal Years 2024/2025 and 2025/2026 Draft Unified Planning Work Program is to be submitted to the Florida Department of Transportation and various federal agencies by March 15, 2024 for their review, comments and funding commitment; and

WHEREAS, concurrent with the submittal of the Unified Planning Work Program, various Federal authorizations and assurances are also required to be submitted.

NOW, THEREFORE, BE IT RESOLVED by the MetroPlan Orlando Board that the Fiscal Years 2024/2025 and 2025/2026 Orlando Urban Area Draft Unified Planning Work Program and budget are approved and authorized to be submitted to the Florida Department of Transportation and the appropriate Federal agencies and that the Executive Director is authorized to execute all appropriate Federal authorizations and assurances to support this document, submit and execute grant applications, contract awards and other documents relating to the receipt of grant funding; that the line item budget and transfer of line item funds within a UPWP task is approved; advertising of budgeted contractual/consulting services are approved; and that the Executive Director is authorized to sign and execute regular billings for costs incurred against Unified Planning Work Program Task elements on behalf of MetroPlan Orlando.

CERTIFICATE

The undersigned, duly qualified serving in the role as chairman of the MetroPlan Orlando Board, certifies that the foregoing is a true and correct copy of a Resolution adopted at a legally convened meeting of the MetroPlan Orlando Board.

Commissioner Cheryl Grieb, Chair

**Passed and duly adopted by the MetroPlan Orlando Board at its meeting on:
Wednesday, March 13, 2024**

ATTEST:

Lisa Smith
Sr. Board Services Coordinator & Recording Secretary

TAB 4





Florida Department of Transportation

RON DESANTIS
GOVERNOR

605 Suwannee Street
Tallahassee, FL 32399-0450

JARED W. PERDUE, P.E.
SECRETARY

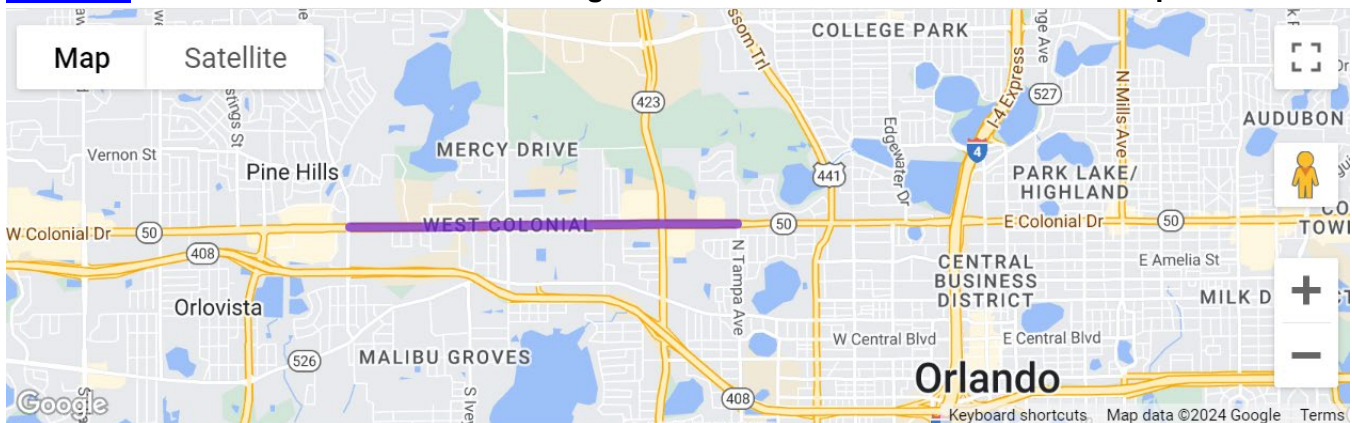
Orange, Osceola, and Seminole Counties Project Status Update as of January 31, 2024

The following is a brief status update on major FDOT road construction projects in Orange, Osceola, and Seminole counties as of the January cutoff. The next cutoff date is February 29, 2024. Information is also available on www.cflroads.com. For questions, please contact Jonathan Scarfe at 386-943-5791 or via email at D5-MPOLiaisons@dot.state.fl.us.

ORANGE COUNTY

ORANGE COUNTY UPCOMING PROJECTS:

445694-1 Colonial Drive/Martin Luther King Boulevard from Pine Hills Road to Tampa Avenue

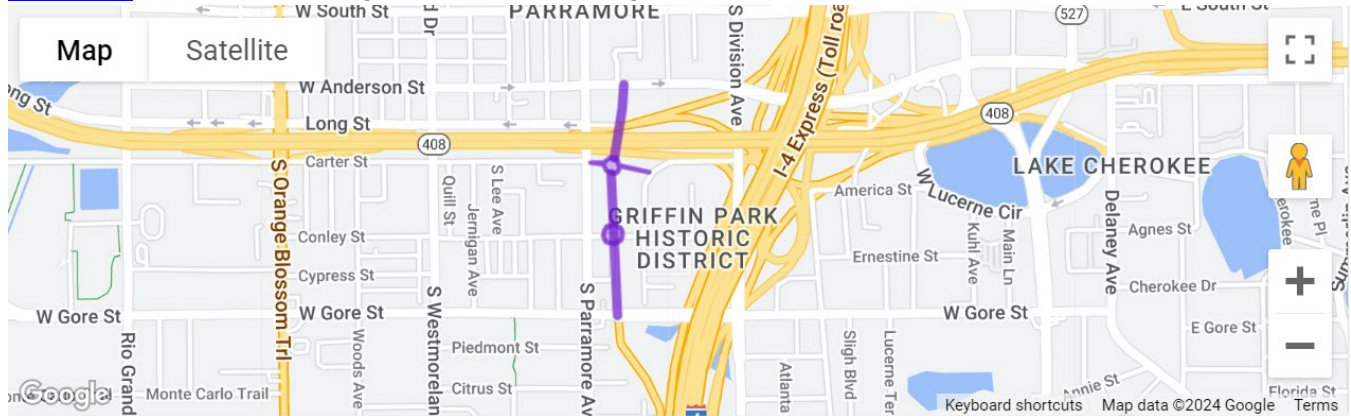


- Contract T5798
- Contractor: Watson Civil Construction, Inc.
- Project Cost: \$15 million
- Project Start: March 2024
- Estimated Completion: Fall 2025
- **Description:** This Florida Department of Transportation (FDOT) project is intended to enhance safety and operations along the corridor of Colonial Drive (State Road (S.R.) 50) between Pine Hills Road and Tampa Avenue. The project will improve crosswalk conditions and install new signal improvements. Additionally, the project will modify several existing median openings along the corridor to improve safety and operations.

Update: This project is tentatively scheduled to start in March/April of this year; however, the contractor is having some procurement issues that might delay it. Awaiting further notification about possible delay to start.

ORANGE COUNTY CURRENT PROJECTS:

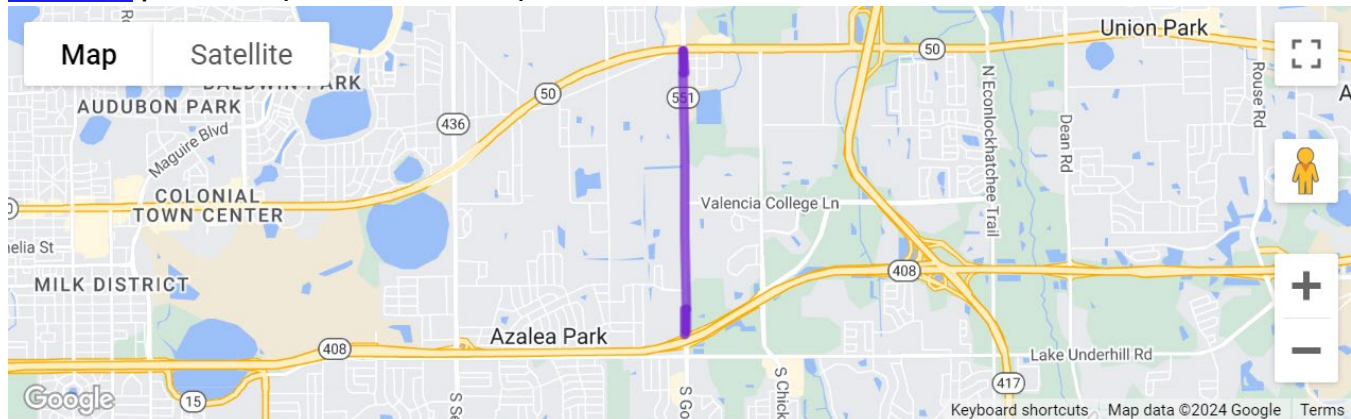
432193-5 I-4 Ultimate Terry Avenue Road Project



- Contract T5745
- Atlantic Civil Constructors Corporation
- Project Cost: \$8.3 million
- Project Start: November 2022
- Estimated Completion: Fall 2024
- **Description:** The Hicks Avenue Extension Project comprises the building of a new section of Hicks Avenue between Gore Street and Anderson Street to the north. The project also includes the construction of two roundabouts at the intersections between Hicks Avenue and Carter and Conley streets. New on-street parking and sidewalks will be constructed as well.

Update:

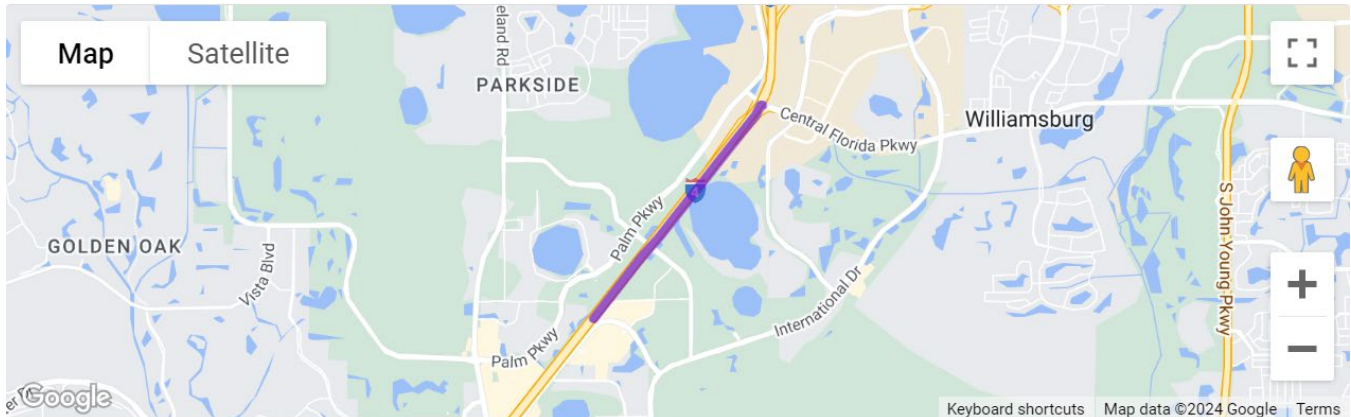
437634-1 | S.R. 551 (Goldenrod Road) from S.R. 408 to S.R. 50



- Contract T5718
- Contractor: Southland Construction, Inc.
- Construction Cost: \$11.9 million
- Project Start: August 2021
- Estimated Completion: Fall 2024
- **Description:** The Florida Department of Transportation (FDOT) is resurfacing and implementing safety improvements on State Road (S.R.) 551 (Goldenrod Road) from S.R. 408 to S.R. 50. Safety improvements include widening the lanes to make room for bike lanes, constructing raised medians, upgrading traffic signals, and lighting and improving drainage.

Update: The Contractor is continuing Phase 1B (northbound Goldenrod Road) with work on the water main and storm drainage along the northbound lanes of the project. Electric utility work is also ongoing along the project that is not directly related to construction. Concrete work on the curb and sidewalk is currently taking place along the northbound side of the project. Intermittent lane closures along the project for utility work and other construction activities are ongoing.

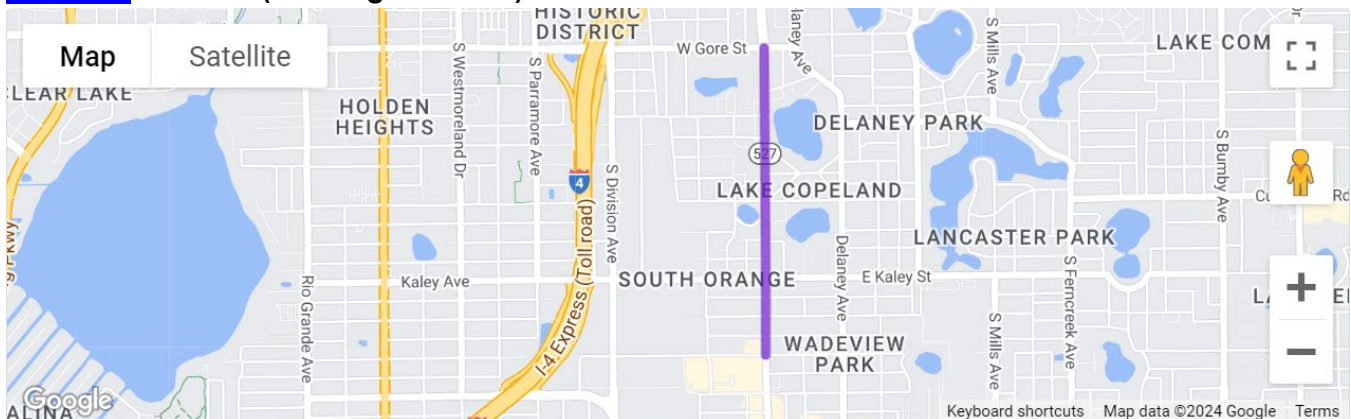
[441113-1](#) I-4 at Daryl Carter Parkway Interchange



- Contract T5724
- Contractor: Superior Construction Company Southeast, LLC
- Project Cost: \$83 million
- Project Start: Fall 2022
- Estimated Completion: Early 2026
- **Description:** This project will convert the Daryl Carter Parkway overpass, between Central Florida Parkway and State Road 535, into a diverging diamond interchange. The interchange will give motorists an alternate route to reach retailers and restaurants in the Lake Buena Vista area. Three new ramps connecting Interstate 4 (I-4) to Daryl Carter Parkway will be built: exit ramps from both directions of I-4 to Daryl Carter Parkway and an entrance ramp to eastbound I-4. Project includes drainage improvements for Big Sand Lake, project 441113-3.

Update:

[441145-1](#) S.R. 527 (S Orange Avenue) from Grant Street to Gore Street

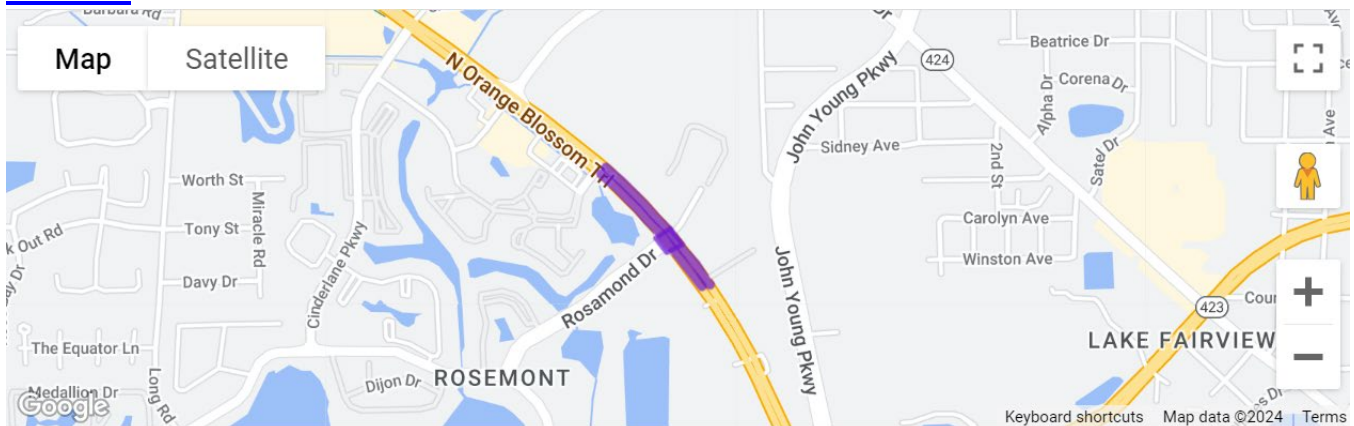


- Contract T5760
- Contractor: Hubbard Construction Company
- Project Cost: \$4.7 million
- Project Start: January 29, 2024

- Estimated Completion: Spring 2025
- **Description:** The purpose of this job is to resurface State Road 527 (S. Orange Avenue) from Grant Street to Gore Street. In addition to repaving the roadway, the project plans to extend curb lines in certain areas to better define on-street parking and improve sight lines for traffic turning onto Orange Avenue from side streets. Short, raised traffic separators are also planned within the existing center two-way left turn lane at four locations: south of Lake Beauty Drive, south of Copeland Drive, near Underwood Street and north of Annie Street. Improved crosswalks and new pedestrian lighting are planned, along with decorative sidewalk & crosswalk features in conjunction with the Pulse Memorial.

Update: This project was originally slated to begin in May of 2024 but was moved up due to the work OUC had to complete for FDOT to get started finishing ahead of schedule. Work began on January 29, and stakeholders were made aware of the updated timeline.

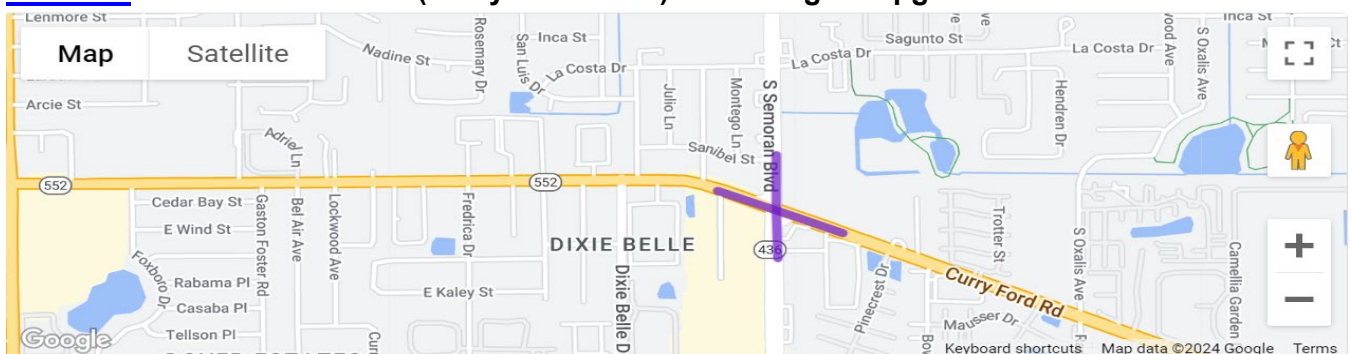
[441395-1](#) U.S. 441 at Rosamond Drive



- Contract E57B0
- Contractor: Chinchor Electric, Inc.
- Project Cost: \$1.9 million
- Project Start: October 2023
- Estimated Completion: Spring 2024
- **Description:** The purpose of the project is to signalize the intersection of U.S. 441 (North Orange Blossom Trail) and Rosamond Drive. Additional work will include resurfacing the roadway, installing pedestrian facilities, and upgrading signage and pavement markings.

Update: The contractor will continue with paving and pull box installation for the next two weeks. The installation of a second shaft is scheduled for February 1, 2024.

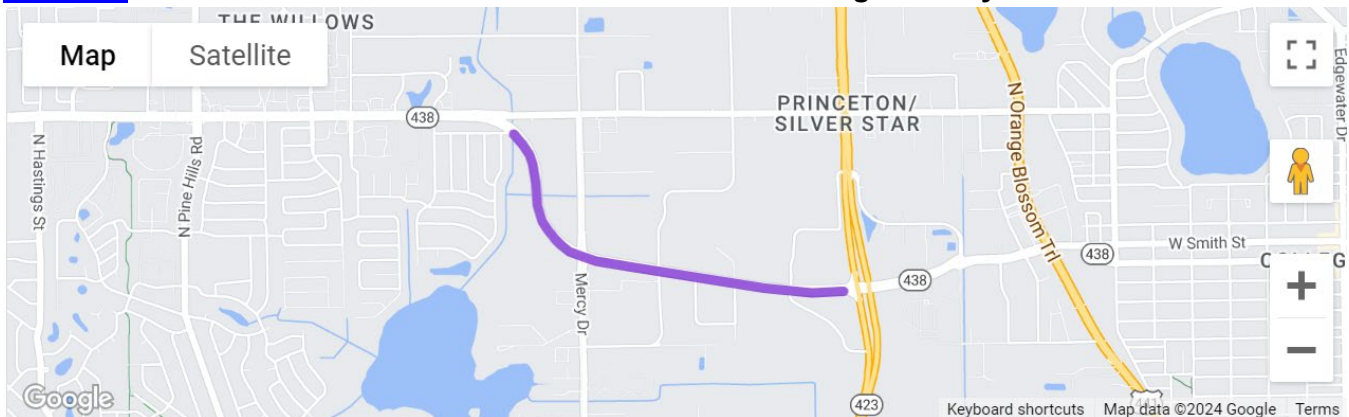
[443514-1](#) S.R. 436 at S.R. 552 (Curry Ford Road) Traffic Signal Upgrade



- Contract T5762
- Contractor: Chinchor Electric, Inc.
- Project Cost: \$3 million
- Project Start: April 2023
- Estimated Completion: Early 2024
- **Description:** The Florida Department of Transportation (FDOT) will rebuild the existing signal at the intersection of Semoran Boulevard (State Road (S.R.) 436) and Curry Ford Road (S.R. 552). In addition, the project includes modifying the existing right turn lanes at the intersection, improving drainage, and resurfacing the roadway within the project limits. This includes adding and upgrading the traffic control devices. The upgraded traffic signal system will have new vehicle detection capabilities, accessible pedestrian signals, and signal heads which will provide increased contrast for better visibility. Additionally, a raised crosswalk will be installed in the Eastbound right turn lane where Curry Ford Road (S.R. 552) intersects with Semoran Boulevard (S.R. 436). The purpose of this project is to improve traffic operations and safety along State Road's (S.R.) 436 & 552.

Update: There is still some paving work to be done on Eastbound Curry Ford Road. Tentatively, a final walkthrough has been scheduled for February 6th but might be rescheduled due to cold temperatures delaying paving operations.

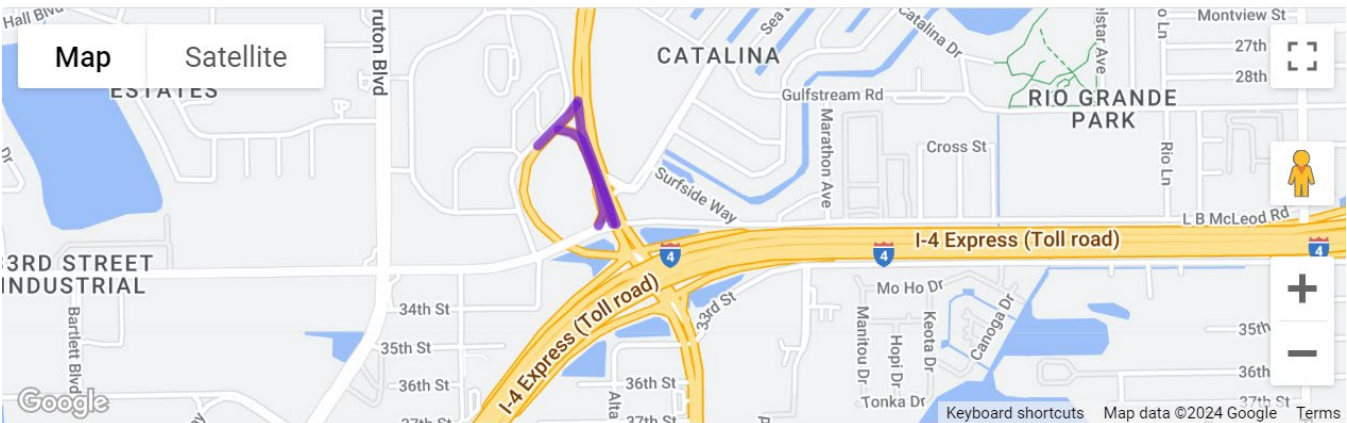
443816-1 Princeton Street from Chantelle Road to John Young Parkway



- Contract E56B2
- Contractor: Atlantic Civil Constructors Corporation
- Project Cost: \$3.4 million
- Project Start: June 2023
- Estimated Completion: Early 2024
- **Description:** The project is to resurface Princeton Street (State Road (S.R.) 438) from Chantelle Road to John Young Parkway (S.R. 423). Other improvements include minor drainage improvements, as well as sidewalk and curb ramp reconstruction in accordance with current Americans with Disabilities Act (ADA) standards.

Update: At present, there are 2-4 multi-signposts to be installed. Pending the City of Orlando's input, an additional directional bore might be installed.

444175-1 I-4 Off-Ramp at C.R. 423 (John Young Parkway) to L.B. McLeod Road



- Contract E55B2
- Contractor: Ranger Construction Industries, Inc.
- Project Cost: \$2.9 million
- Project Start: June 2023
- Estimated Completion: Early 2024
- **Description:** The purpose of this project is to alleviate congestion and merging conflicts on John Young Parkway (County Road 423) just north of the Interstate 4 (I-4) interchange. The project proposes to modify the westbound I-4 exit ramp to John Young Parkway to physically separate traffic turning west onto LB McLeod Road from traffic on John Young Parkway. The modified ramp will have a new raised concrete traffic separator on the existing loop ramp to westbound LB McLeod Road to prevent vehicles from trying to cross over several lanes of John Young Parkway to access eastbound LB McLeod Road. The existing exit ramp to the traffic signal will be widened to provide designated right and left turn lanes onto John Young Parkway and provide a safer path for vehicles heading to eastbound LB McLeod Road.

Update: Contractor is making improvements that include milling and resurfacing of the travel lanes, turn lanes, traffic signals, paved shoulders, and medians on southbound C.R. 423 from the westbound S.R. 400 (I-4) off-ramp to L.B. McLeod Road in Orange County.

444315-1 & 444315-3 I-4 at Sand Lake Road Interchange

444315-1	444315-3
<p>444315-1 I-4 at Sand Lake Rd Interchange from east of SR 528 to west of SR 425</p> <p>Website for Entire Project: https://i4beyond.com/</p>	<p>444315-3 SR 400 from west of SR 536 to west of SR 528</p>
<p>This project will convert the Sand Lake Road and I-4 interchange into a diverging diamond interchange. The Diverging Diamond Interchange (DDI) is a type of interchange in which the two directions of traffic at an interchange cross to the opposite side of the road on both sides of the bridge. A DDI eliminates several traffic conflict points by moving drivers to the side of the road where they can turn left without having to cross in front</p>	<p>The project will construct a single buffer separated express lane on I-4 in the westbound direction from west of State Road (S.R.) 528 to west of Central Florida Parkway. The project will also add the final striping, friction coarse and tubular markers for the full length of the single buffer express lane on I-4 in</p>

of oncoming traffic. These improvements will help to accommodate future projected traffic demand and improve driver safety and efficiency.

For the most up-to-date information and status on this project log onto <https://i4beyond.com/project-designs/sand-lake-road-interchange-improvements/>

Click on link to learn more about using a Diverging Diamond Interchange: Diverging Diamond Interchange (DDI) Video.

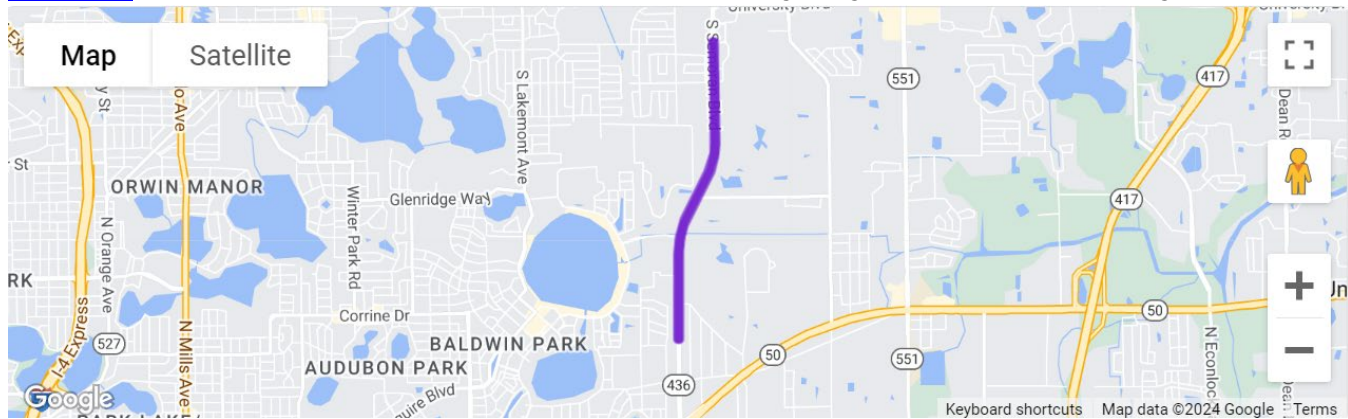
the westbound direction from west of S.R. 528 to west of S.R. 536

For the most up-to-date information and status on this project log onto <https://i4beyond.com/project-designs/sand-lake-road-interchange-improvements/>

- Contract E59A6
- Contractor: Lane Construction Corp.
- Project Cost: \$218 million
- Project Start: Summer 2023
- Estimated Completion: Spring 2027

Update:

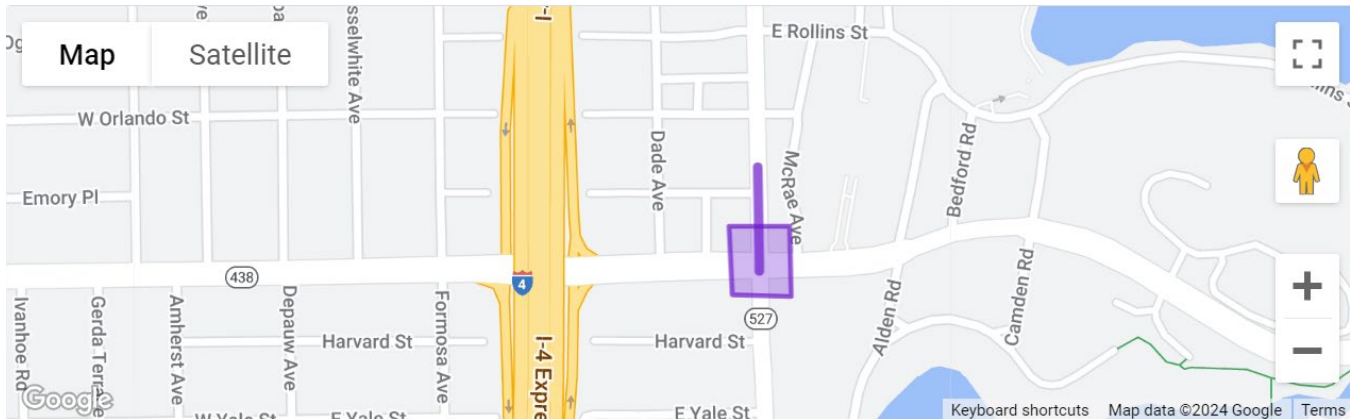
445303-1 State Road (S.R.) 436 from north of Old Cheney Hwy to south of University Park Drive



- Contract E57B5
- Contractor: Ranger Construction Industries, Inc.
- Construction Cost: \$11 million
- Project Start: November 2023
- Estimated Completion: Spring 2025
- **Description:** This project plans to construct improvements along State Road (S.R.) 436 from north of Old Cheney Highway to north of University Park Drive in Orlando. This project will repave the roadway and implement strategies to increase safety for all users along the project corridor. Safety improvements include speed management enhancements such as lane width reduction, a barrier curb, right turn lane elimination, driveway modifications, and traffic-calming landscaping. The project will also focus on cyclist safety with separated and designated bicycle facilities and particular emphasis on pavement markings. A midblock crossing with a Pedestrian Hybrid Beacon (PHB) will also be installed at University Park Drive.

Update: The Contractor is currently working on the demolition and reconstruction of concrete traffic separators in the median throughout the project. Intermittent inside lane closures along the project to accommodate this work are ongoing through the beginning of the new year.

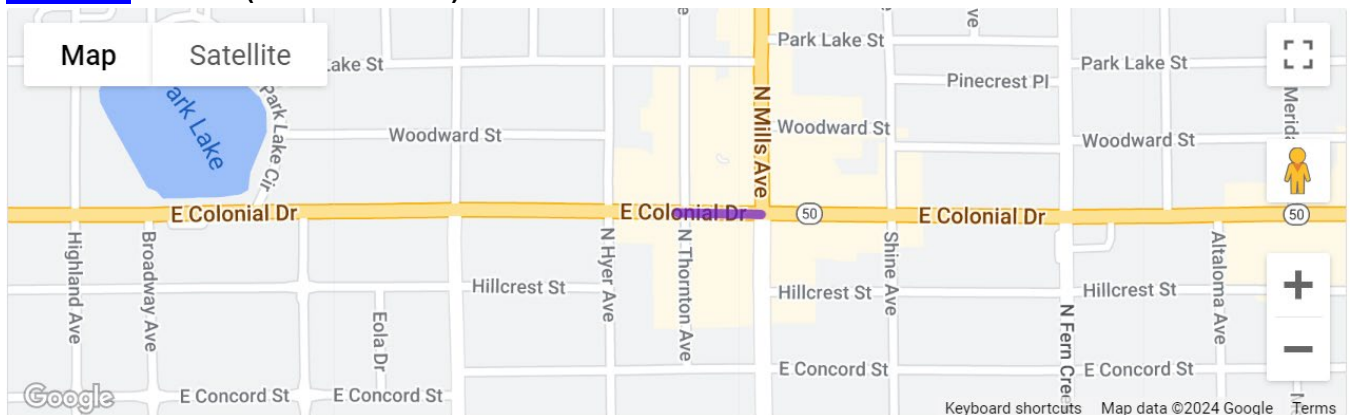
445692-1 S.R. 527 (Orange Avenue) Milling & Resurfacing at S.R. 438 (Princeton Street) Intersection



- Contract T5778
- Contractor: Chinchor Electric, Inc.
- Project Cost: \$1.6 million
- Project Start January 2024
- Estimated Completion: Fall 2024
- **Description:** The purpose of this project is to improve the intersection of Orange Avenue (State Road (S.R.) 527) at Princeton Street (S.R. 438) in Orlando. The improvement will reconstruct the traffic signals with new signal poles and upgrade pedestrian features at the intersection. A new traffic separator will also be added along Orange Avenue north of Princeton Street between the southbound left turn lane and northbound lanes.

Update: Preliminary work has begun. Pre-drill meeting scheduled for early February 2024.

445693-1 S.R. 50 (Colonial Drive) from Thornton Avenue to Mills Avenue

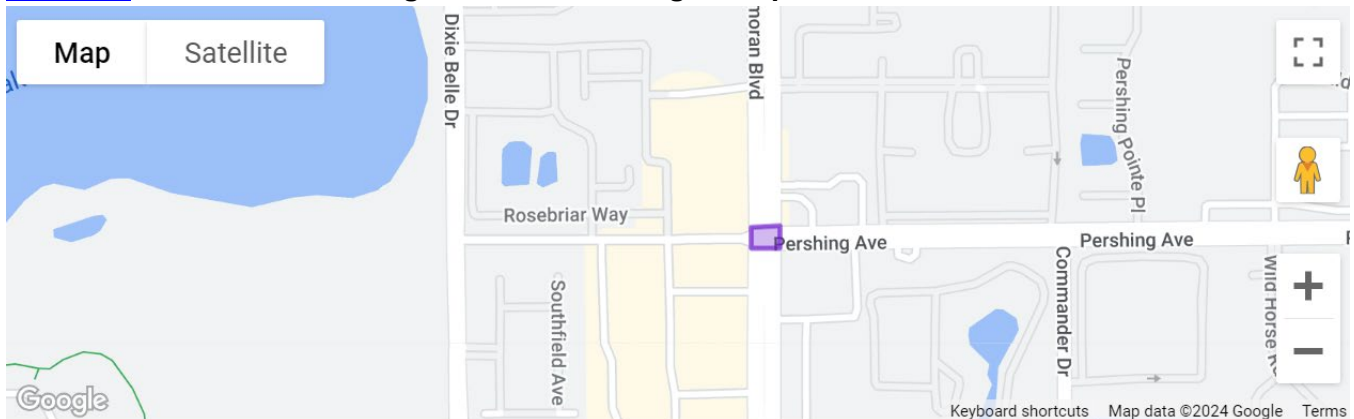


- Contract T5772
- Contractor: Highway Safety Devices, Inc.
- Project Cost: \$1.9 million
- Project Start: May 2023
- Estimated Completion: Spring 2024
- **Description:** The purpose of this project is to construct improvements on East Colonial Drive (S.R. 50) from North Thornton Avenue to North Mills Avenue (U.S. 17-92). The project will promote motorist and pedestrian safety along this segment of East Colonial Drive. Specific improvements include: Reconstructing and upgrading the traffic signal at the intersection of East Colonial Drive and Mills Avenue, including new signal poles; Extending the eastbound left-turn

lane to North Mills Avenue to increase space for turning vehicles; Constructing a traffic separator on East Colonial Drive west of North Mills Avenue to better define the extended left turn lane, and Reconstructing and extending all four corners at the intersection of East Colonial Drive and North Thornton Avenue to improve safety for pedestrians. Other improvements include reconstructing sidewalk as needed and enhancing intersection lighting. No changes are planned for the existing on-street parking.

Update: Extended lane closure in place October 26 – February 19 at the intersection of Thornton Avenue and S.R. 50 for drainage /installation/work. Discovery of unforeseen concrete at the intersection of S.R. 50 and Thornton Avenue extended lane closure from January 19 as it needs to be removed before contractor can work on drainage in this area.

[445707-1](#) S.R. 436 at Pershing Avenue Traffic Signal Improvements



- Contract T5775
- Contractor: Chinchor Electric, Inc.
- Project Cost: \$937,000
- Project Start: August 2023
- Estimated Completion: Spring 2024
- **Description:** The purpose of this project is to improve the intersection of State Road 436 at Pershing Avenue. The improvement will add new mast arm signals to increase the safety of the intersection.

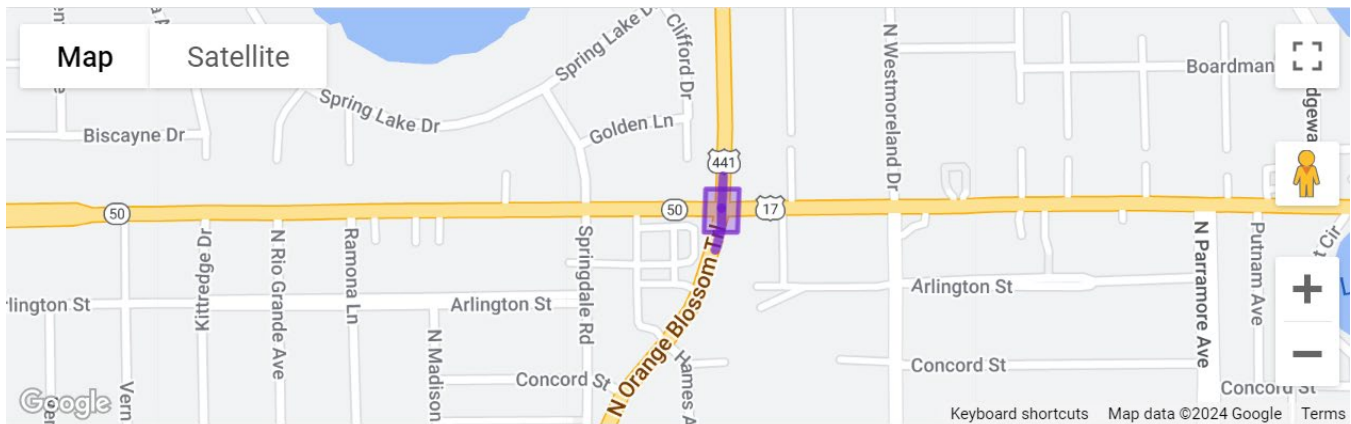
Update: Starting in February, Contractor will begin installation of remaining two poles as well as work on traffic signals.

[445715-1](#) S.R. 438 (Silver Star Road) at Powers Drive



- Contract T5769
 - Contractor: Traffic Control Devices, Inc.
 - Project Cost: \$1.8 million
 - Project Start: June 2023
 - Estimated Completion: Spring 2024
 - **Description:** This project will reconstruct the existing traffic signal at Silver Star Road (State Road 438) and Powers Drive to improve pedestrian safety and improve signal operations. The project includes upgraded pedestrian crosswalks, signals and pedestrian curb ramps.
- Update:** Contractor is still working on scheduling a signal inspection with Orange County. The only work left to be done on the roadway is some remaining intersection striping.

445767-1 S.R. 500/U.S. 441 (Orange Blossom Trail) and S.R. 50 (Colonial Drive) signal reconstruction



- Contract T5783
- Contractor: Highway Safety Devices, Inc.
- Project Cost: \$2 million
- Project Start: October 2023
- Estimated Completion: Summer 2024
- **Description:** The purpose of the project is to improve overall safety and operations at the intersection of State Road 50 (Colonial Drive) and U.S. 441 (Orange Blossom Trail), including pedestrian crossing improvements. Work involves construction of new mast arms, new accessible pedestrian signals, construction of sidewalk and curb ramp, and resurfacing within the intersection.

Update: Contractor has indicated that they will begin shooting bore within the next two weeks. Additionally, shafts have been installed so curb and sidewalk work will begin shortly.

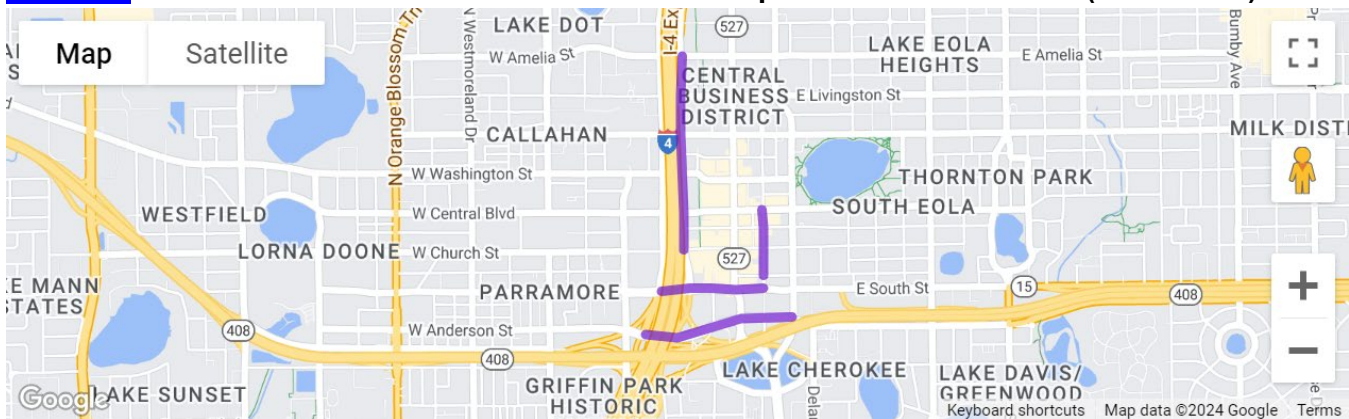
[445771-1](#) Orange Blossom Trail at Oak Ridge Road



- Contract T5776
- Contractor: Ranger Construction Industries, Inc.
- Project Cost: \$1.8 million
- Project Start: June 2023
- Estimated Completion: Early 2024
- **Description:** Signal reconstruction at Orange Blossom Trail (State Road 500, US 441) and Oak Ridge Road to improve pedestrian safety and improve signal operations. The purpose of the project is to implement the recommendations of the Pedestrian Safety Study. The nature of the project is a signal reconstruction to improve overall safety and improve pedestrian crossing activity. Proposed improvements are limited to satisfying the recommendations of the Study in addition to modifying the returns to provide separate curb ramps.

Update: Construction work has been completed, project awaiting final acceptance.

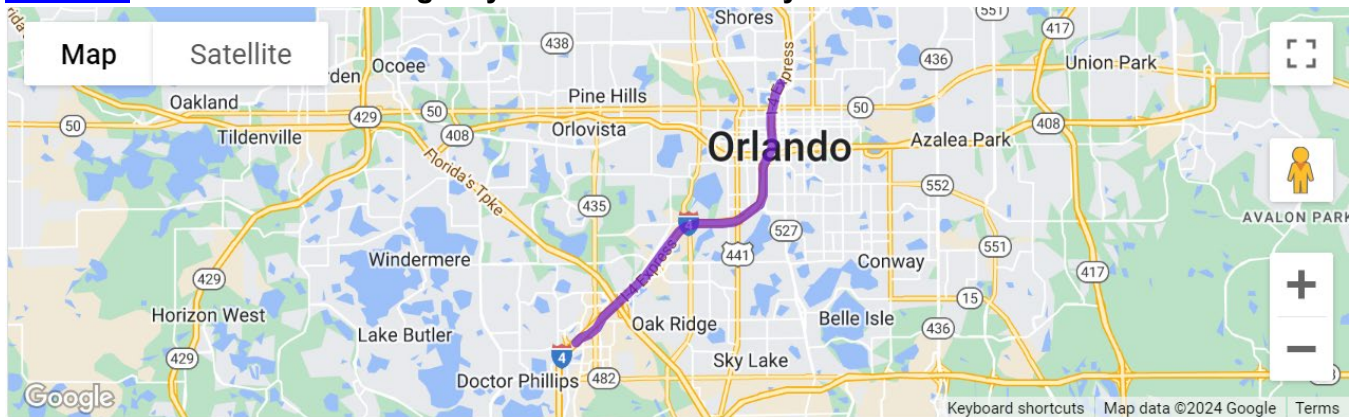
[447807-1](#) Smart Orlando Downtown Advance Traffic Operations Performance (SODA TOP)



- Contract E59A5
- Contractor: Sice, Inc.
- Project Cost: \$974,000
- Project Start: June 2022
- Estimated Completion: Early 2024
- **Description:** This is a design-build Intelligent Transportation Systems (ITS) project to install hardware and software to provide Transit Signal Priority (TSP) operation for signalized intersections and LYNX Buses in Orange County.

Update: Delay(s) in obtaining materials has delayed work, contractor in contact with vendors.

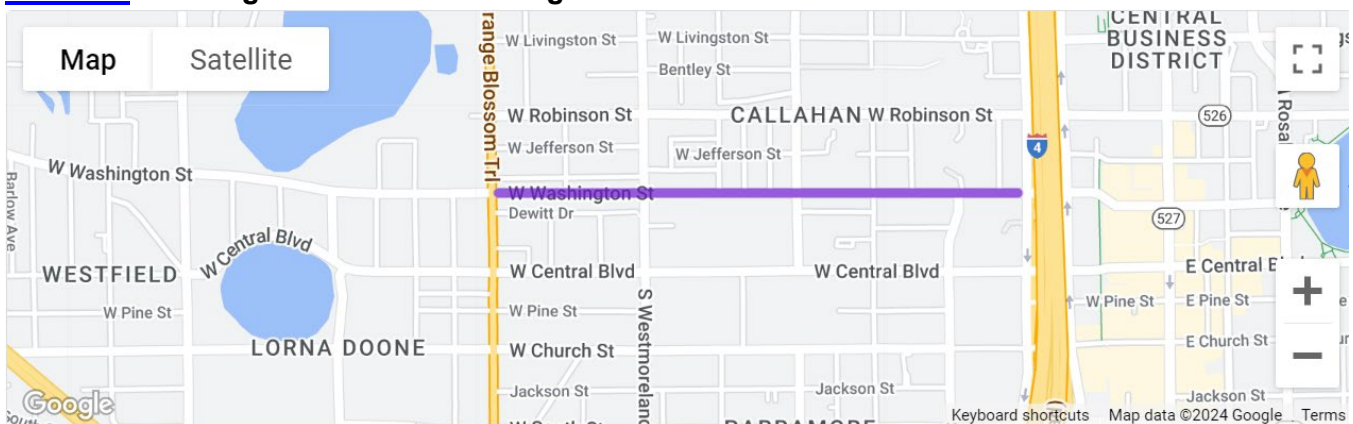
448520-1 & 450770-1 I-4 Wrong Way Vehicle Detection System



- Contract E56B7
- Contractor: Sice, Inc.
- Project Cost: \$3.5 million
- Project Start: August 2023
- Estimated Completion: Fall 2024
- **Description:** The purpose of this project is to install wrong way vehicle detection systems (WWVDS) on interstate off-ramps to notify drivers, traffic emergency responders, and law enforcement of a wrong way driving activity. This goal of this project is to enhance safety for the travelling public by deterring and minimizing accidents due to wrong way driving. This technology will be implemented at 16 ramps on I-4 from SR 435/Kirkman Road to Ivanhoe Blvd. The WWVDS initiative supports the FDOT's commitment to achieving zero fatalities and serious injuries on the State Highway System. For more information on the WWVDS initiative and technology visit <https://www.fdot.gov/traffic/teo-divisions.shtm/cav-ml-stamp/Wrong-Way-driving>

Update: Contractor is installing signs and striping enhancements, wrong way driving deterrents, and wrong way vehicle detection systems at various interchanges.

448789-1 Washington Street from Orange Blossom Trail to I-4

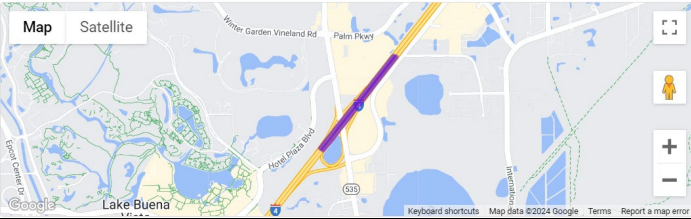
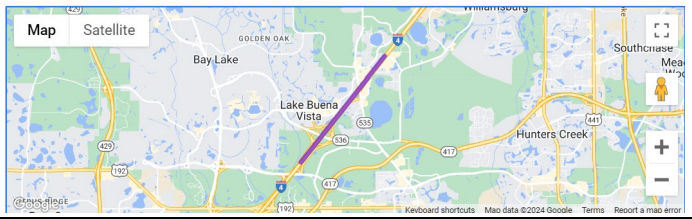


- Contract E58B0
- Contractor: Gibbs & Register, Inc.
- Project Cost: \$1.8 million
- Project Start: January 2, 2024
- Estimated Completion: Fall 2024
- **Description:** This is a safety and resurfacing project on Washington Street (State Road (S.R.) 526) from Orange Blossom Trail (U.S. 441) to I-4. In addition to resurfacing the travel lanes, the

project is considering various safety and speed management strategies such as: reducing travel lane widths, installing speed tables at multiple locations, the installation of high visibility crosswalks and improving intersection lighting. Some trees that are presenting safety hazards may also be removed.

Update: Preliminary work was done throughout January. Between Westmoreland and Terry Avenue on Washington Street, the removal of two large oak trees is required to facilitate the installation of speed tables, thus enhancing pedestrian safety. To carry out this tree removal, a temporary detour will be implemented, lasting no more than 4 hours. This will take place on February 7th, from 9 am to 1 pm.

448914-1 & 449771-1 I-4 at S.R. 535 Interchange Improvements

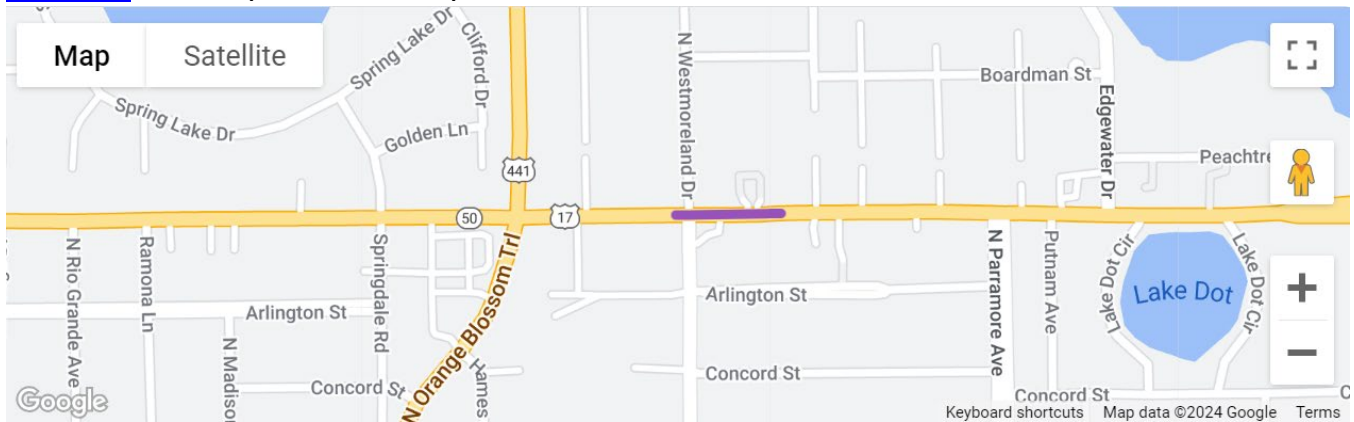
448914-1	449771-1
<p>448914-1 I-4 at SR 535 Interchange Improvements Website for Entire Project: https://i4beyond.com/</p> 	<p>449771-1 I-4 from west of Daryl Carter Parkway to west of SR 536 Website for Entire Project: https://i4beyond.com/</p> 
<p>This project will partially reconstruct the Interstate 4 (I-4) and Apopka-Vineland Road (State Road (S.R.) 535) interchange to enhance safety and improve access to and from westbound I-4.</p> <p>Planned improvements include:</p> <ul style="list-style-type: none"> • Constructing a new loop ramp from northbound Apopka-Vineland Road to westbound I-4. The ramp will enhance safety and mobility by eliminating the need for motorists to turn left across traffic. • Realigning the westbound I-4 entrance ramp from southbound Apopka-Vineland Road, improving traffic flow and giving motorists more time to merge onto I-4. • Lengthening the westbound I-4 exit ramp to Apopka-Vineland Road to reduce backups onto the I-4 mainline. • Milling and resurfacing Apopka-Vineland Road and extending storage for left- and right-turn lanes. <p>This project will be constructed in conjunction with FPID 449771-1.</p> <p>Please visit to https://i4beyond.com/project-designs/interim-improvements-to-i-4-and-county-road-c-r-532-in-osceola-county/</p>	<p>This project will add a single, buffer-separated, westbound managed lane to Interstate 4 (I-4) from west of State Road (S.R.) 536 to west of Daryl Carter Parkway. The complete managed lane will be built in three separate projects extending from west of S.R. 536 to west of Sand Lake Road (S.R. 482). The single, buffer-separated express lane will be open once all three segments are completed.</p> <p>This project will be constructed in conjunction with FPID 448914-1.</p> <p>To learn more, please visit to https://i4beyond.com/public-meeting/i4-at-apopka-vineland-road-s-r-535-interchange-public-meeting/.</p>

- Contract E55B8
- Contractor: Lane Construction Corp.
- Project Cost: \$102 million

- Project Start: Fall 2023
 - Estimated Completion: Summer 2026
- Update:**

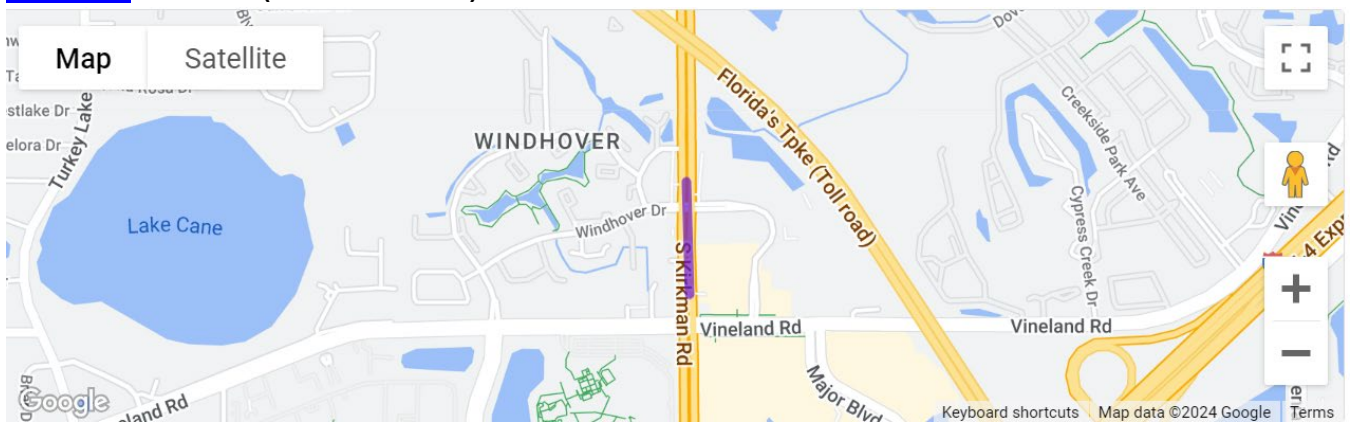
ORANGE COUNTY RECENTLY COMPLETED PROJECTS:

445695-1 S.R. 50 (Colonial Drive) at Westmoreland Drive



- Contract T5766
 - Contractor: Traffic Control Devices, Inc.
 - Project Cost: \$1.4 million
 - Project Start: April 2023
 - Estimated Completion: Fall 2023
- Update:** Project has reached final acceptance.

446020-1 S.R. 435 (Kirkman Road) from north of Vineland Road to north of Windhover Drive



- Contract E58A7
- Contractor: Valencia Construction Group, Inc.
- Project Cost: \$1.5 million
- Project Start: December 2022
- Estimated Completion: Fall 2023
- **Description:** This project will construct a new traffic signal on State Road (S.R.) 435 (Kirkman Road) at Windhover Way and include Americans with Disabilities Act (ADA) improvements to

the crosswalks and sidewalks at the intersection. Minor drainage improvements at the intersection and lengthening the left turn lane on southbound Kirkman Road at the intersection of Vineland Road.

Update: Project has reached final acceptance.

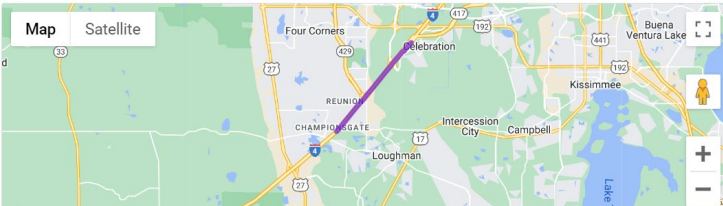
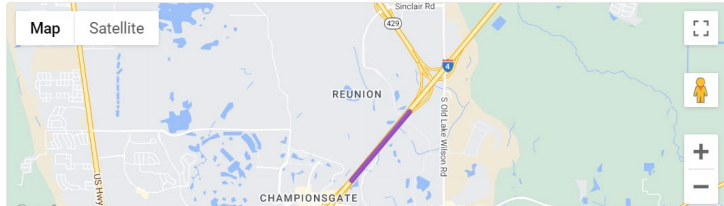
OSCEOLA COUNTY

OSCEOLA COUNTY UPCOMING PROJECTS:

None in February – Mid-March.

OSCEOLA COUNTY CURRENT PROJECTS:

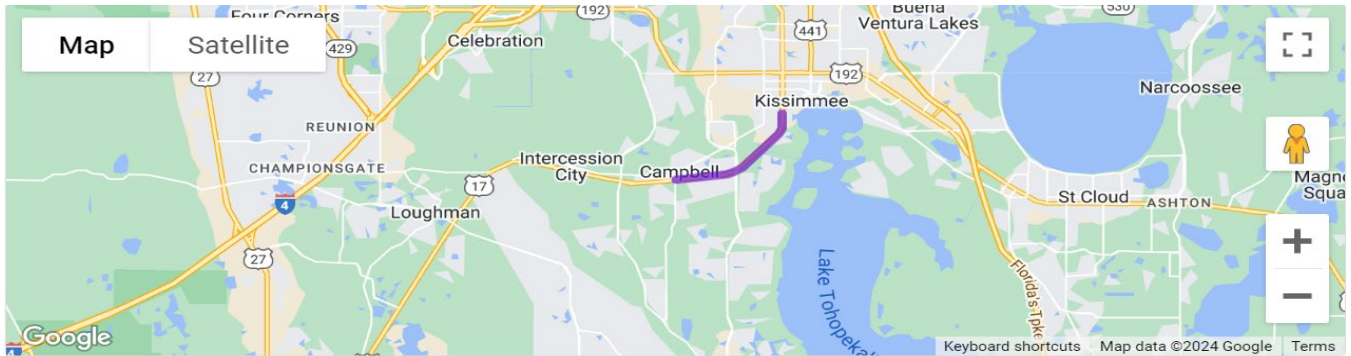
[443958-1](#) & [444329-1](#) I-4 from Polk County line to west of S.R. 417

443958-1	444329-1
<p>443958-1 I-4 resurfacing from Polk County line to west of SR 417</p> 	<p>444329-1 I-4 auxiliary lanes to/from SR 429</p> 
<p>The purpose of this project is to mill and resurface all travel lanes on I-4 from the Polk County Line to west of State Road (S.R.) 417. This project will be constructed in conjunction with FPID 444329-1.</p>	<p>The purpose of this project is to add one auxiliary lane on both eastbound and westbound I-4 between County Road (C.R.) 532 and State Road (S.R.) 429. The westbound off-ramp to C.R. 532 will also be widened to two lane to increase off-ramp flow and capacity. This project will also mill and resurface S.R. 429 between I-4 and Sinclair Road. This project will be constructed in conjunction with FPID 443958-1.</p>

- Contract T5728
- Contractor: Southland Construction, Inc.
- Project Cost: \$10.4 million
- Project Start: November 2022
- Estimated Completion: Early 2024

Update: Contractor is milling and resurfacing, creating base work, shoulder treatment, drainage improvements, shoulder gutter, lighting, overhead sign structures, guardrail, bridge culvert widening, bridge rail retrofit, pavement removal, and signing and pavement marking.

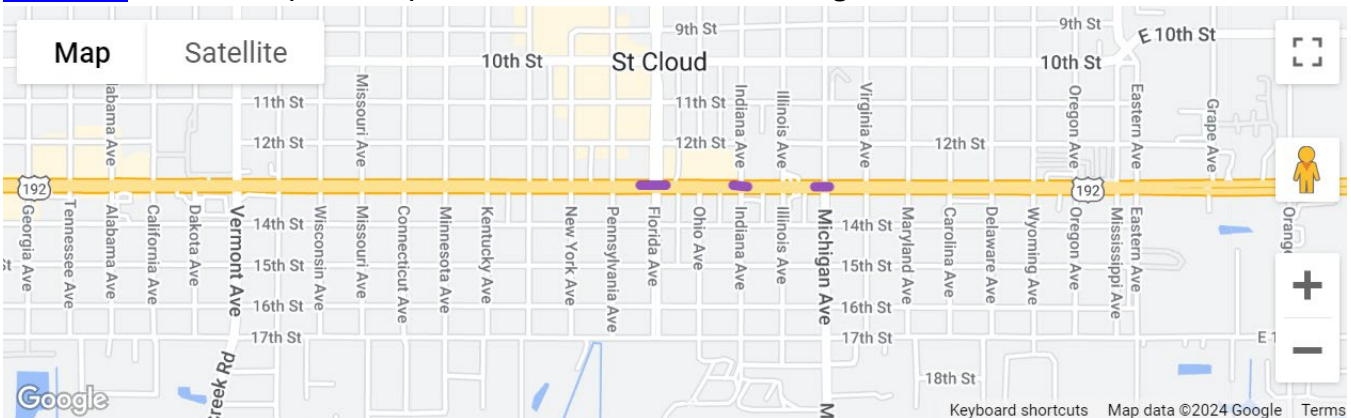
445210-1 John Young Parkway (U.S. 17-92) from east of Ham Brown Road to south of Portage Street



- Contract E50B0
- Contractor: Preferred Materials, Inc.
- Project Cost: \$14.2 million
- Project Start: September 2022
- Estimated Completion: Spring 2024
- **Description:** This project will resurface U.S. 17-92 (Orange Blossom Trail/John Young Parkway) from east of Ham Road to south of Portage Street to extend the life of the roadway. The project will construct concrete islands at the intersection of U.S. 17-92 and Pleasant Hill Road to facilitate new pedestrian crosswalks and widen some right turn lanes to accommodate bicycle through lanes. The project also includes drainage improvements, shoulder widening, new sidewalk construction to fill some existing gaps where possible, curb ramp reconstruction, and traffic signal upgrades.

Update: Contractor is working on signalization, signage, FC 5 and pavement markings.

445709-1 13th Street (U.S. 192) from Florida Avenue to Michigan Avenue

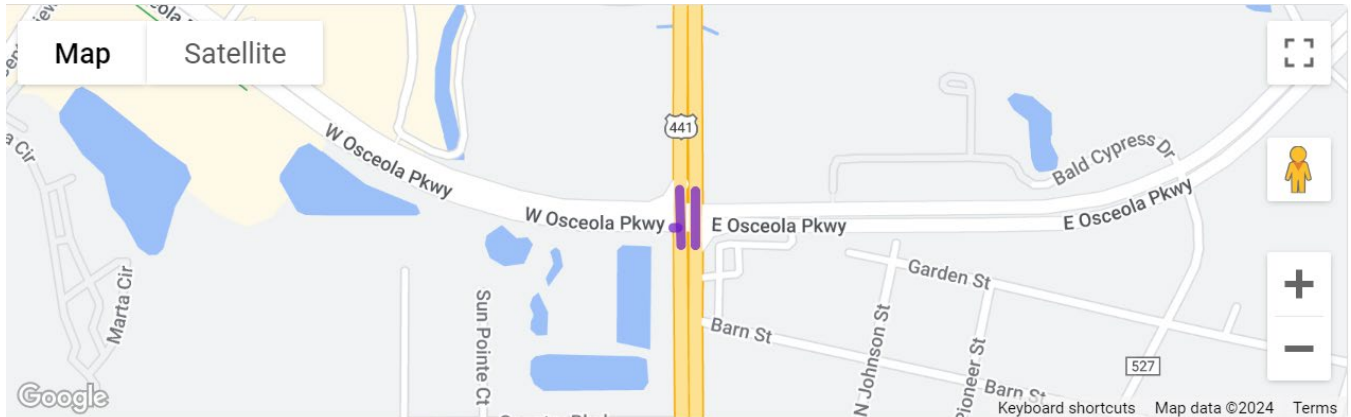


- Contract T5779
- Contractor: Chinchor Electric, Inc.
- Project Cost: \$3.5 million
- Project Start: September 2023
- Estimated Completion Summer 2024
- **Description:** The purpose of the project is to improve pedestrian safety along this section of 13th Street (U.S. 192) in St. Cloud. The project plans to add pedestrian activated signals and reconstruct the existing directional median at Florida Avenue and Indiana Avenue. The new signals would remain green for drivers on 13th Street until activated by a pedestrian. Once

activated, the signal will turn to yellow and red, stopping traffic to allow the pedestrian to cross. Additionally, the project proposes to reconstruct and upgrade the existing signal on 13th Street at Michigan Avenue, including updated pedestrian features to enhance safety and meet current Americans with Disabilities Act (ADA) requirements.

Update: Contactor began drainage work in January as well as work on pole installation and testing.

445801-1 S.R. 500/600 Orange Blossom Trail at Osceola Parkway

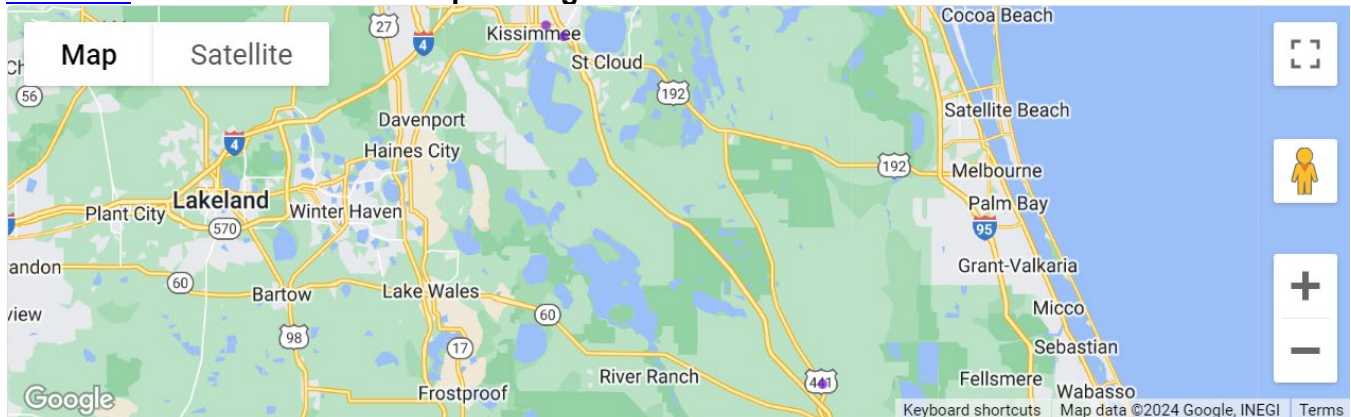


- Contract T5787
- Contractor: Atlantic Civil Constructors Corporation
- Project Cost: \$2.4 million
- Project Start: October 2023
- Estimated Completion: Spring 2024
- **Description:** The purpose of the project is to improve safety and operations at the intersection of Orange Blossom Trail (U.S. 441/S.R. 500/S.R. 600) and Osceola Parkway. The project will include signal modifications and left turn lane extension to improve overall safety and operations of the intersection. Proposed improvements also include sidewalk construction along eastbound Osceola Parkway to fill the existing sidewalk gap.

Update: Contractor is currently conducting soft digs and coordination work.

OSCEOLA COUNTY RECENTLY COMPLETED PROJECTS:

449424-1 U.S. 192/U.S. 441 Multiple Bridge Rehabilitation at various locations



- Contract E55B3
- Contractor: M & J Construction Company of Pinellas County, Inc.
- Project Cost: \$951,000

- Project Start: March 2023
- Estimated Completion: Summer 2023
- **Description:** The Florida Department of Transportation (FDOT) will rehabilitate multiple bridges on U.S. 192/U.S. 441 (W. Vine Street in Kissimmee, E. Irlo Bronson Memorial Highway in St. Cloud, and S. Kenansville Road near Yeehaw Junction) with surface treatment, joint repairs, and other incidental construction over Mill Slough, over Blue Cypress Creek, and over Bass Slough in Osceola County.

Update: Project has reached final acceptance.

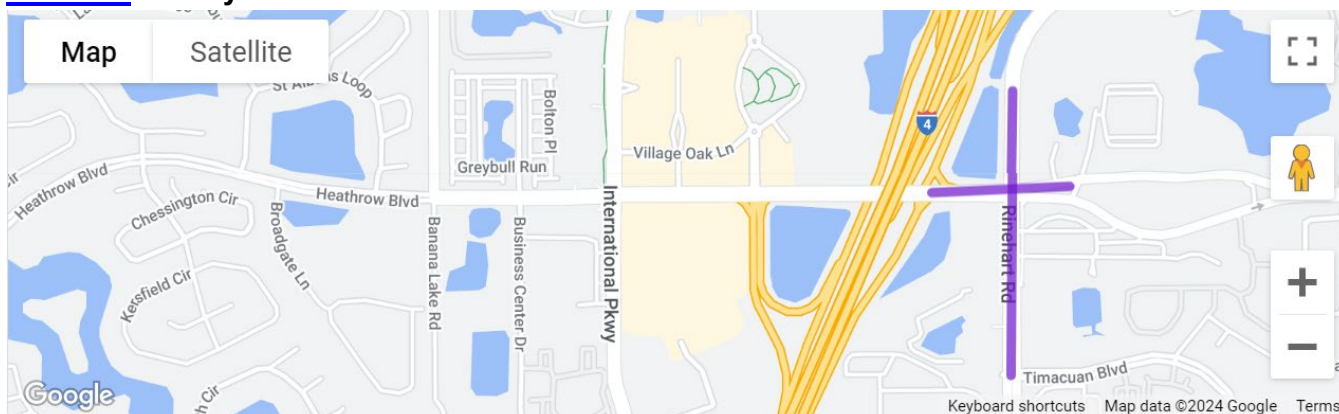
Seminole County

SEMINOLE COUNTY UPCOMING PROJECTS:

None in February – Mid-March.

SEMINOLE COUNTY CURRENT PROJECTS:

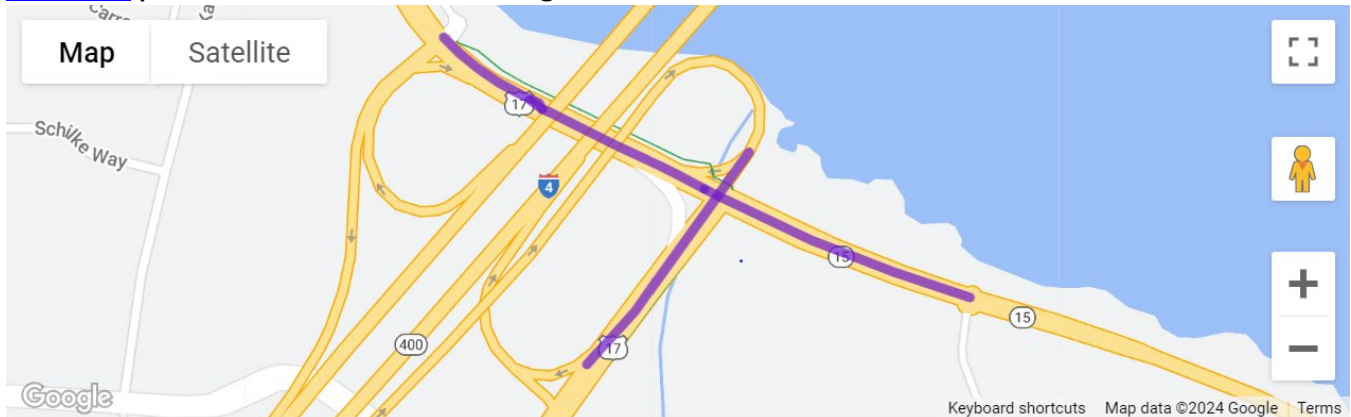
242592-6 County Road 46A and Rinehart Road Intersection



- Contract: E57B3
- Contractor: Atlantic Civil Constructors Corporation.
- Construction Cost: \$9.8 Million
- Project Start: October 2023
- Estimated Completion: Summer 2025
- **Description:** The purpose of the County Road (C.R.) 46A (H.E. Thomas Parkway) and Rinehart Road intersection improvement project is to increase traffic efficiency while reducing congestion onto the Interstate 4 (I-4) and C.R. 46A interchange. The proposed enhancements will increase capacity at the intersection by modifying select existing turn lanes and adding new turn lanes. Construction began in the fall of 2023 and is anticipated to reach completion in 2025. For the most up-to-date project information, please visit: [C.R. 46A and Rinehart Road intersection project](#).

Update: The Contractor is currently working on stabilization, a cantilever wall, drainage structures, drilled shafts, and the installation of Maintenance of Traffic per the Temporary Traffic Control Plan.

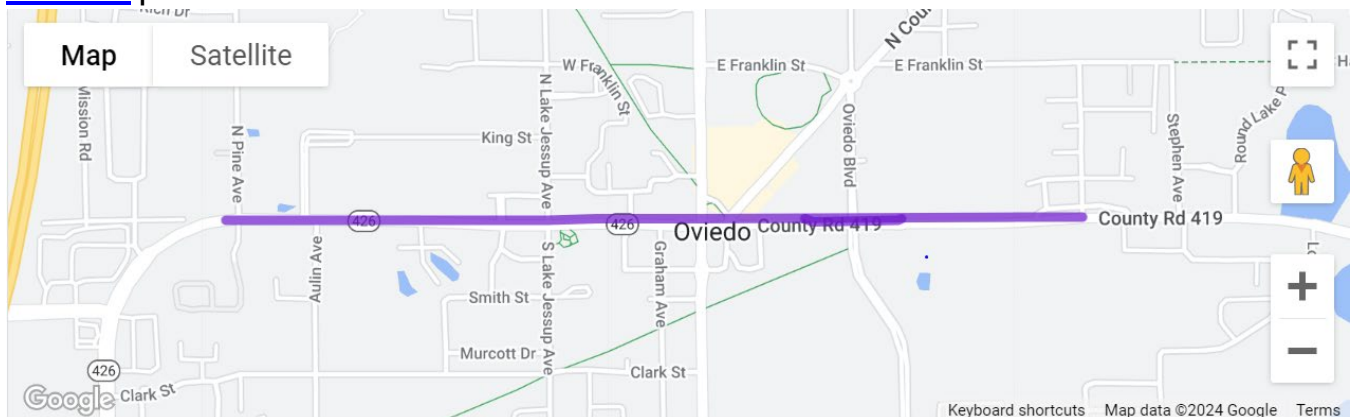
[242592-8](#) | I-4 and U.S. 17-92 Interchange



- Contract: T5795
- Contractor: Hubbard Construction Company
- Construction Cost: \$8.3 Million
- Project Start: October 2023
- Estimated Completion: Fall 2024
- **Description:** The purpose of this project is to improve safety, mobility and enhance operations at the Interstate 4 (I-4) and U.S. 17-92 interchange. Improvements include adding an additional right turn lane at the I-4 off-ramps and replacing the existing signalization at both I-4 ramp intersections with U.S.-17-92 with new mast arms. Construction started in the fall of 2023 and is expected to be completed by late 2024. For the most up-to-date project information, please visit: [I-4 and U.S. 17-92 interchange project](#).

Update: The Contractor is currently working on erosion control, drilled shafts, stabilization, widening, and the installation of Maintenance of Traffic per the Temporary Traffic Control Plan.

[415030-6](#) | Oviedo Ultimate S.R. 426 / C.R. 419 from Pine Avenue to Avenue B



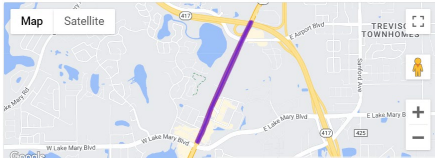
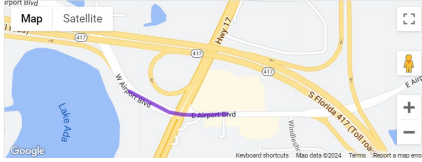
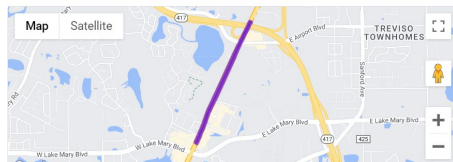
- Contract: T5736
- Contractor: Masci General Contractor, Inc.
- Construction Cost: \$21 million
- Project Start: January 2022
- Estimated Completion: Fall 2024
- **Description:** The proposed improvements to State Road 426/County Road 419 begin at Pine Avenue and extend east to Avenue B for 1.4 miles. The proposed improvements include widening the two-lane roadway to a four-lane divided urban roadway. It will consist of two travel lanes in each direction, separated by a 22-foot-wide raised grassed median, bike lanes, and sidewalks on both sides. This project will also include improvements to Lake Jessup Avenue

and Oviedo Boulevard. Improvements to stormwater ponds for drainage and flood control are included in this project, as well. In addition, a pedestrian hybrid beacon (PHB) is being installed at Oviedo High School to aid students in crossing SR 426. This PHB will stop traffic in both directions when activated and has been proven to reduce pedestrian crashes by 55% and reduce serious injury and fatal crashes by 15%.

Update: The Contractor is working on excavation, drainage operations, subgrade, base, concrete sidewalk and curb, street lighting, signalization, and asphalt paving. Lake Jessup Ave. is still closed at SR 426. The alternate route is Tomoka Drive to Carib Lane. An active detour along Geneva Drive will remain in place until the Summer of 2024. Several alternate routes can be used, from Central Ave. to Franklin Street and Broadway Street to Oviedo Boulevard. The local property access will be maintained. All traffic is scheduled to be shifted onto the south side of the newly constructed roadway from Pine Avenue/Chippendale Terrace to Central Ave/SR 434 in mid-January 2024. The north side of the roadway will then be reconstructed according to plan.

436679-1, 436679-2, 436857-1

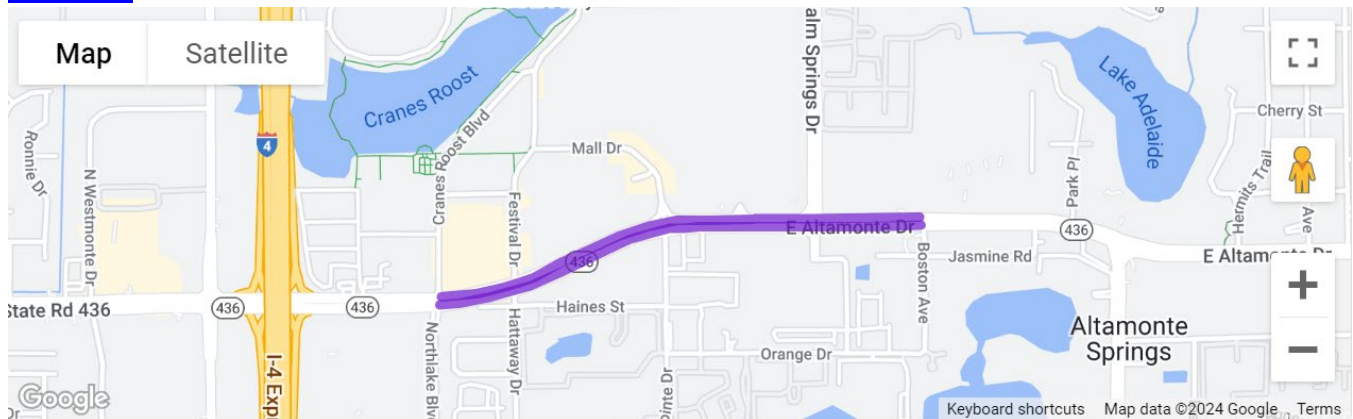
Resurfacing / Widening U.S. 17-92 from north of Lake Mary Boulevard to the north of Airport Boulevard, along with intersection improvements at Airport Boulevard

436679-1	436679-2	436857-1
<p>436679-1 US 17-92 from north of Lake Mary Boulevard to north of Airport Boulevard</p> 	<p>436679-2 US 17-92 at Airport Boulevard</p> 	<p>436857-1 US 17-92 from north of Lake Mary Boulevard to north of Airport Boulevard</p> 
<p>This project will extend existing right turn lanes on Orlando Drive (U.S. 17-92) to create continuous outside turn lanes in southbound and northbound directions.</p> <p>A pedestrian hybrid beacon (PHB) mid-block crossing will also be added onto Orlando Drive (U.S. 17-92).</p> <p>Pedestrian Hybrid Beacon Video</p> <p>What to do at PHBs</p>	<p>The purpose of this project is to resurface the roadway, add a westbound right turn lane, restripe the two eastbound right turn lanes on Airport Boulevard, and install a new traffic signal with mast arm poles.</p>	<p>This project consists of milling and resurfacing of the four existing lanes on U.S. 17-92 (Orlando Drive).</p>

- Contract: T5686
- Contractor: Masci General Contractor, Inc.
- Construction Cost: \$10.4 Million
- Project Start: March 2021
- Estimated Completion: Early 2024

Update: The Contractor is continuing to work on street lightning and punch-list items.

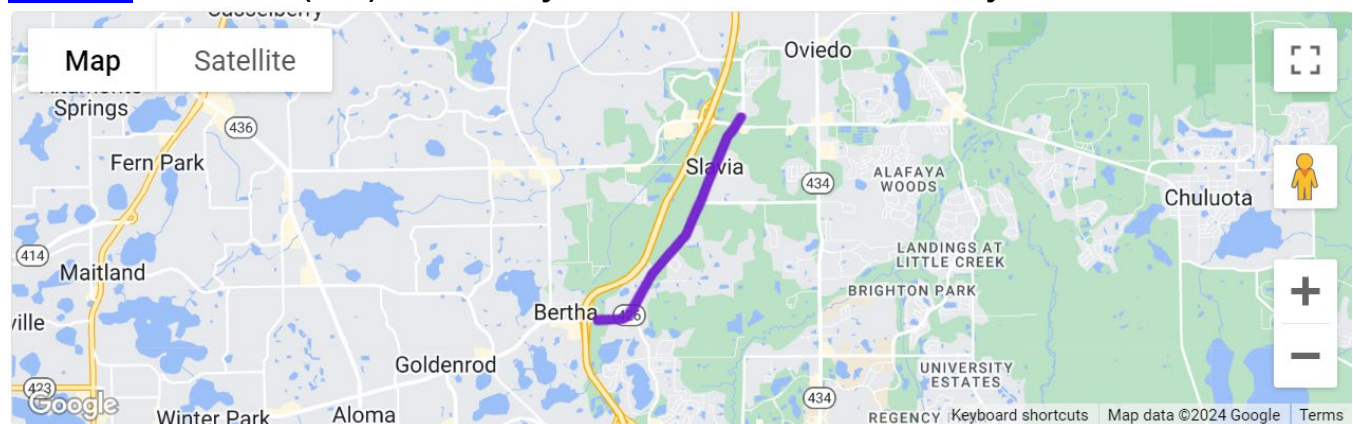
[441140-1](#) SR 436 from Northlake Boulevard/Cranes Roost Boulevard to Boston Avenue



- Contract: T5749
- Contractor: Masci General Contractor, Inc.
- Construction Cost: \$13.9 Million
- Project Start: June 2023
- Estimated Completion: Summer 2024
- **Description:** The purpose of the project is to resurface State Road (S.R.) 436 from Northlake Boulevard/Cranes Roost Boulevard to Boston Avenue. Additional work includes sidewalk additions and reconstruction, curb ramps reconstruction, drainage improvements, signing and pavement markings, bicycle keyhole additions, traffic signal upgrades, and pedestrian lighting improvements.

Update: The Contractor is currently pouring concrete curb and sidewalk on both sides of the project, lighting underground, signalization, as well as performing ongoing drainage improvements. Paving operations to the mainline, side streets, and driveways have begun and will continue throughout the project.

[445221-1](#) State Road (S.R.) 426 from Mystic Lake / Starwood Drive to Eyrie Drive



- Contract: E56B8
- Contractor: P&S Paving, Inc.
- Construction Cost: \$6.7 Million
- Project Start: September 2023
- Estimated Completion: Fall 2024
- **Description:** The Florida Department of Transportation (FDOT) will resurface State Road (S.R.) 426 from Mystic Lake Drive (Starwood Drive) to Eyrie Drive. This resurfacing project will include safety improvements for cyclists and pedestrians. These safety improvements include reconstructing curb ramps to meet current ADA (Americans with Disabilities Act) standards,

enhancing pedestrian crossings, upgrading crosswalk signalization equipment, and enhancing pedestrian lighting at the signalized intersections. Speed feedback signs will be installed to notify drivers when the posted speed limit has been exceeded.

Update: The Contractor is currently finishing drainage work and minor widening along the project limits. Utility adjustments throughout the project are also ongoing, as well as pedestrian signalization improvements. Short, intermittent lane closures are expected throughout the project for concrete median separator, sidewalk, ADA curb ramp, and driveway pad replacements.

RECENTLY COMPLETED:

None to report.

Board Meeting Highlights – February 14, 2024

- **Chairwoman's Announcements:** Vice-Chairman Bob Dallari opened the meeting at 9:00 a.m. Mayor Bryan Nelson, City of Apopka, led the Pledge of Allegiance. Commissioner Mayra Uribe reported on the January 25th MPOAC Meeting. Commissioner Uribe called attention to proposed House Bill 7049 that is currently going through various House Subcommittees. Commissioner Christine Moore, Orange County, reported on the February 9th Central Florida MPO Alliance Meeting. MetroPlan Orlando staff member Mighk Wilson provided the Safety Moment highlighting the Move Over Law.
- **MetroPlan Orlando Executive Director's Announcements:** Mr. Huttman provided an update on the Board Apportionment Plan. He welcomed Council Member Ken Gilbert, City of St. Cloud and Mr. Tim Weisheyer, Orlando Executive Airport. He acknowledged alternates Commissioner Michael Scott, Orange County, Commissioner Jordan Smith, Municipal Advisory Committee, and Mr. Jack Adkins, FDOT. He noted that Commissioner Tony Ortiz (City of Orlando), was participating virtually; Mr. Huttman alerted Board members to the newly added performance measure on Greenhouse Gas Emissions; and provided an update on the FDOT Joint Certification. He congratulated Osceola County on the \$160 million award from the National Science Foundation; and City of Orlando award of \$606,000 to study several corridors identified on the High Injury Network. Mr. Huttman thanked the attendees of the Safety Summit held on January 31st. He congratulated MetroPlan Orlando staff member Taylor Laurent on her appointment to the national AMPO Technical Committee. Mr. Huttman called attention to information contained in supplemental folders.
- **FDOT Report:** Mr. Jack Adkins, FDOT District 5, highlighted the joint certification efforts with MetroPlan Orlando. He noted that the Moving Florida Forward Corridor Program Team will be providing an update on the I-4 portion on today's agenda. He noted that a \$180 million INFRA grant has been awarded for truck parking efforts. He reported on Strategic plan efforts and thanked those that participated in the January 31st safety summit at Orlando City Hall. He announced that the next workshops on the Departments Strategic Safety Plan will be held on February 26th for Lake, Sumter, and Marion counties and February 27th for Brevard, Volusia, and Flagler counties. He announced the Wekiva Parkway Community celebration on February 24th from 8 am to 12 noon at the Neighborhood Lakes Trail Head in Sorrento.
- **Agenda Review:** Mr. Huttman called attention to agenda item IX, B. Financial Report noting that there was no December report.
- **Public Comments on Action Items:** None.
- Unanimously **Approved** Consent Items: A through D
- Received an update on the FDOT Moving Florida Forward Initiative and Unanimously **Approved** the amendments to the 2045 Metropolitan Transportation Plan (Roll call vote conducted)
- Unanimously Approved the Amendments to the FY 2024-2028 TIP (Roll call vote conducted)
- Unanimously **Approved** the Adjusted Urban Area Boundaries
- Unanimously **Approved** the Federal Performance Safety Targets
- Unanimously **Approved** Information Items for Acknowledgement Items: A through J
- **Other Business:** Presentations: **Vision Zero Safety Action Plan Update** (Mr. Mighk Wilson, MetroPlan Orlando); **Preview of FY24/25-25/26 Unified Planning Work** (Mr. Alex Trauger, MetroPlan Orlando); **Preview of the 2050 Metropolitan Transportation Plan** (Ms. Taylor Laurent, MetroPlan Orlando); **2024 Legislative Session Update** (Ms. Virginia Whittington, MetroPlan Orlando)
- **General Public Comments:** Ms. Joanne Counelis commented on the need for bus stops and shelters at several sites in Seminole County, and the need for 24/7 mass transit in the Region.
- **Board Member Comments:** None.
- **Next Board Meeting – March 13, 2024**



metroplan orlando
A REGIONAL TRANSPORTATION PARTNERSHIP

Memorandum

February 15, 2024

To: MetroPlan Orlando Advisory Committee Members
From: Mighk Wilson, Senior Planner
Subject: February 2024 Bicycle & Pedestrian Activity Update

City of Casselberry

The Sunset Drive Livable Street Improvements project is substantially complete.

Construction of the Southcot Drive Bicycle/Pedestrian Improvements has commenced.

Design has also begun for the Central Casselberry Connectivity project, which will make bicycle/pedestrian-focused safety and connectivity improvements to four streets in Casselberry, including a portion of S Winter Park Drive.

This spring the City plans to release a design solicitation for Winter Park Drive Complete Street Improvements Phase 1, which will include a shared use path and many other complete street features along Winter Park Drive from Marigold Rd to Seminola Blvd.

Seminole County

Celery/Mellonville Trail (Lake Monroe Loop)
Phase 1
Limits: Mellonville Ave from Seminole Ave to Celery Ave. Celery Ave from Mellonville Ave to 343 feet east of Sipes Ave.
Status: Project split into two phases. ROW acquired.

Celery/Mellonville Trail (Lake Monroe Loop)
Phase 2
Limits: Celery Ave from 343 feet east of Sipes Ave to Chickasaw Dr.
Status: Project split into two phases. ROW acquisition underway.

EE Williamson Rd Trail Connector
Limits: East of I-4 Bridge to CR 427/Ronald Reagan Blvd
Status: Construction complete. Minor punch items remain.
Reconstruction of intersection at Rangeline Road underway.

CR 419 at Snowhill Rd Sidewalk
Limits: Snowhill Rd to 7th Street
Status: Notice to Proceed issued January 2024.

Oxford Rd Drainage & Sidewalk
Limits: Derbyshire Road to East Blvd (sidewalk on west side only)
Status: Design plans at 99%. County and City of Casselberry to enter into an ILA for shared work effort.

Old Lake Mary Rd Sidewalks
Limits: Windtree Ct to W 25th Street
Status: Design plans at 93%. Coordination with FPL for utility conflicts. ROW negotiations ongoing.

Orange Blvd/CR 431 Safety Improvements
(includes Ped/Bike enhancements)
Limits: SR 46 to Monroe Rd
Status: Design and ROW acquisition in process. Relocation and redesign of ponds to extend schedule.

Cross Seminole Trail Connector Ramps at US 17-92
Limits: Cross Seminole Trail at US 17-92.
Connect sidewalks on US 17-92 to the Trail.
Status: Project to be advertised for construction December 2023.

Wymore Rd Drainage, Bike & Ped Improvements
Limits: Orange County line to Spring Valley Rd
Status: Construction at 54%.

Central Seminole Trail – North Section
(formally Power Corridor Trail Study)
Limits: SR 434 at Winter Park Drive to Cross Seminole Trail at US 17-92 via Power Easement
Status: Property owners unwilling to provide needed easements. Project on hold.

Seminole Wekiva Trail Tunnels at SR 434 and SR 436
Limits: One underpass at SR 434 at Orange Blvd. and a second underpass at SR 436 at Laurel St.
Status: Design work underway.

SR 434 Improvements to include Roundabouts and Bike/Ped/Trail improvements
Limits: SR 417 to Franklin St.
Status: Re-evaluation of ROW needs.

Oranole Road/Linneal Beach Sidewalks
Limits: Orange County Line to Playa Way.
Status: 60% design plans.

Lake of the Woods Blvd Crosswalk and Sidewalk Gaps
Limits: US 17-92 to Oxford Rd
Status: Design plans at 90%.

North Street Corridor Improvement Phase I
Limits: Raymond Ave / west North St / north Palm Springs Drive
Status: Design plans at 90%. ROW negotiations with FDOT ongoing. Public meeting held December 2023.

North Street Corridor Improvements Phase 2
Limits: Palm Springs Drive from Center St to North St
Status: Review of draft scope underway.

North Street Corridor Improvements Phase 3
Limits: North St from Palm Spring Drive to Ronald Reagan Blvd
Status: Review of draft scope underway.

Riverview Ave – Sidewalks
Limits: SR 46 to existing sidewalk at Narcissus Ave
Status: Working on ROW acquisitions. Design at 97%.

Sanford Ave and Rosehill Trail – RR Crossing
Limits: East side of Sanford Ave, north of Rosehill Trail to north of CSX RR crossing.
Status: Design complete. Coordination with CSX continues on several work products.

Tucker Drive Sidewalks
Limits: Ronald Reagan Blvd and north 470 feet.
Status: Initial survey underway



2050 MTP Status Report | February/March 2024



WHAT IS THE 2050 MTP?

The Metropolitan Transportation Plan (MTP) establishes the vision of Central Florida's entire transportation system for Orange, Osceola, and Seminole Counties. This plan for the year 2050 identifies current and future transportation needs. Projects must be included in the plan to receive federal and state funding. The plan is updated every five years to reflect the changing dynamics of the region.

ONGOING WORK AND PROGRESS TO DATE

BACKGROUND & EXISTING CONDITIONS

- Public Participation Plan under development
- Beginning travel patterns and origin-destination analyses
- Existing conditions, area profile analyses, and Data Source Guide under development

GOALS & OBJECTIVES

- Review of prior goals and objectives underway
- Beginning identification of future trends for 2050

TECHNICAL ANALYSIS, NEEDS ASSESSMENT, INVESTMENT SCENARIO PLANNING

- Coordination with FDOT on the Central Florida Regional Planning Model underway
- Congestion Management Process (CMP) update underway
- Preparing to begin evaluations for planning emphasis areas, including: financial resources, community and environmental components, freight, and highway capacity

2050 MTP SCHEDULE

Task	2024				2025			
	Jan – Mar	Apr – Jun	Jul – Sep	Oct – Dec	Jan – Mar	Apr – Jun	Jul – Sep	Oct – Dec
Background & Existing Conditions								
Goals & Objectives								
Technical Analysis, Needs Assessment, Investment Scenario Planning								
Cost Feasible Plan Development								
Plan Adoption & Implementation								





UPCOMING 2050 MTP MEETINGS AND OUTREACH EVENTS

Date/Time	Meeting/Event	Location
April 11, 2024 at 2:00pm	2050 MTP Technical Workshop	Virtual / Zoom https://metroplanorlando.gov/calendar/
June 13, 2024 at 2:00pm	2050 MTP Technical Workshop	Virtual / Zoom https://metroplanorlando.gov/calendar/
August 8, 2024 at 2:00pm	2050 MTP Technical Workshop	Virtual / Zoom https://metroplanorlando.gov/calendar/

For more information on the 2050 MTP, contact:

Taylor Laurent

2050 MTP Project Manager

MTP@MetroPlanOrlando.gov

(407) 481-5672

MetroPlanOrlando.gov/Draft2050Plan

Para obtener más información, contacte:

Mary Ann Horne

2050 MTP Communications Strategist

MTP@MetroPlanOrlando.gov

(407) 481-5672





Solicitation of Agencies to Host Internship Program

The Conference of Minority Transportation Officials (COMTO) is the leading national advocate for employment diversity, inclusion, and contracting opportunities in the multi-modal, multi-billion-dollar transportation industry. Our mission is to eliminate barriers to maximum participation for minority individuals, veterans, people with disabilities and certified MWDBE businesses through leadership training, professional development, scholarship and internship funding, political advocacy, partnership building and networking opportunities.

2024 CITY Internship Host Program

In 1994, COMTO partnered with the Federal Transit Administration to design the Careers in Transportation for Youth (CITY) Internship Program to provide minority college students with an opportunity to explore careers in the public transportation sector. Since its inaugural year, the CITY Internship Program has evolved into a 10- week paid summer internship program that presents interns with a unique opportunity to gain professional and practical experience in transportation and aims to prepare the best and brightest youth to become the future leaders, decision-makers, and change agents in the industry. The program is supported by host organizations and agencies across modes. Host organizations do not have to be members of COMTO.

Additional information about COMTO and CITY is available at:

[COMTO | The Voice of Equity In Transportation](#)
[CITY Internship Program | COMTO](#)

Host Applications are now being accepted and can be submitted here:

[CITY Internship Host Application \(office.com\)](#)

I have also included the 2024 Host Agency Overview which outlines responsibilities and requirements, as well as a FAQ sheet. COMTO would like to have all host applications submitted by April 1st, 2024 to ensure all Host Agreements are signed by May 2024 (about 30 days prior to the start of the Internship Program in June 2024).

If you have any additional questions, please feel free to contact me. Thank you!

Tiara C. Fisher
Senior Manager, NextGen Programs
tiara.fisher@comtonational.org | comto.org



2024 CITY Internship Host Program Overview

PROGRAM BACKGROUND

In 1994, COMTO partnered with the Federal Transit Administration to design the Careers In Transportation for Youth (CITY) Internship Program to provide minority college students with an opportunity to explore careers in the public transportation sector. Since its inaugural year, the CITY Internship Program has evolved into a 10-week paid summer internship program that presents interns with a unique opportunity to gain professional and practical experience in transportation and aims to prepare the best and brightest youth to become the future leaders, decision-makers, and change agents in the industry. The program is supported by host organizations and agencies across modes. Host organizations do not have to be members of COMTO.

INTERNSHIP COMPONENTS

- 40-hour work week
- Minimum \$18.00 per hour
- Commuter stipend based on internship placement and individual need
- Opportunity to attend and present during COMTO's National Meeting & Training Conference
- Targeted soft skills and workforce readiness training
- Access to scholarship opportunities
- Premier mentorship and networking

INTERN ELIGIBILITY

CITY Interns must be eligible to work in the United States or Canada. They must also be an undergraduate (junior or senior) or graduate student interested in a STEAM discipline, who are enrolling full-time in the coming fall academic term, with a GPA of 2.5 or higher, and must be willing to authorize COMTO HQ and/or host agency to conduct a background check.

10-WEEK SCHEDULE AT-A-GLANCE

The CITY Internship program consists of 10 weeks of work experience, targeted

soft skills and workforce readiness training, premier mentorship and networking with students and professionals across North America, and the opportunity to provide feedback via evaluations throughout the program. The 10-week experience also includes some interns attending COMTO's National Meeting and Training Conference and presenting to top industry executives.

A. Orientation

The internship program will begin with a webinar orientation session that will provide an overview for students and introduce them to other participants.

B. Daily Immersive Internship Experience

Over 10 weeks each intern will explore careers in transportation with host organizations and agencies. This experience may involve a "Job Shadow" approach where interns will connect with an individual professional and learn their day-to-day experience or a "Variety Approach," where they visit multiple departments and learn the many facets of the transportation industry across disciplines.

C. Recommended Enrichment Activities

During the internship, many successful hosts offer additional activities to further enrich the intern's experience throughout the program. Activities may include but are not limited to:

- Lunch with Leadership
- Visit to rail operations center
- Visit to paratransit operations center
- Bus or train tour of public transit system
- Visit to a public transit system construction site

D. Weekly Calls with COMTO HQ

For one hour each week during the program, COMTO HQ will conduct targeted soft skills and workforce readiness training through webinars. The interns will be connected to COMTO HQ, COMTO Chapters, and industry leaders through interactive sessions covering topics on a variety of subjects from job searching techniques, to office etiquette, and other modern workforce challenges and strategies. The COMTO HQ program manager will connect with the host contact regularly to receive feedback and status on interns.

E. Closing Recognition Program and Day-In-The-Life Video Showcase

At the completion of the internship assignment, students will participate in a closing recognition program that will provide them with a sense of accomplishment for their contributions to your organization. The recognition program will allow students to showcase their Day-in-the-Life video projects encapsulating their internship experience. COMTO will provide the Intern with a certificate of completion signed by the President/CEO within 2 weeks of the internship end date. This is a separate program from the National Meeting and Training Conference Recognition.

F. National Meeting and Training Conference

Top selected and host-sponsored interns will attend NMTC and have the opportunity to network with top industry executives.

HOST COMMITMENT

Full Salary Support: Host agrees to sponsor CITY Interns at the sponsorship level of **\$12,170.72 per intern**, paid directly to COMTO. Unless otherwise specified, Internship will be conducted at the Host's office(s).

OR

Partial Support: Host agrees to sponsor CITY Interns at the sponsorship level of **\$3,386.72 per intern**, paid directly to COMTO. Unless otherwise specified, Internship will be conducted at the Host's office(s). ***Partial Support does not include intern salary. Only NMTC Costs and Indirect Costs.***

Choosing partial support means that the host agrees to distribute and collect all necessary payroll documents to and from sponsored CITY Intern(s) and administer and pay bi-weekly Intern salary directly from Host's payroll at no less than \$18.00 per hour for 40 hours per week for Summer 2024.

NOTE: For Host Organizations that are interested in supporting more than one intern at Partial Support, there is a flat rate of \$1,000 for each additional intern that will participate in COMTO HQ programming and receive support but will not attend NMTC.

NMTC Support is required for one intern per host organization.

Host Commitment Breakdown

Internship Requirements	Full Support Host	Partial Support Host
\$18.00/per hour for up to 40 hours per week (no overtime is authorized)	Host agency will pay COMTO directly and COMTO will then pay intern	Salary paid to intern directly by host agency
Individualized Commuter Stipend for Workplace Travel (based on host support)	Host agency will pay COMTO directly and COMTO will then pay intern	Stipend paid to intern directly by host agency
Cost for attendance at COMTO National Meeting and Training Conference	Paid directly to COMTO by host agency	Paid directly to COMTO by host agency
Opportunity to attend and present during COMTO's National Meeting & Training Conference	Included	Included
Targeted soft skills and workforce readiness training	Include	Included
Access to scholarship opportunities	Included	Included
Premier mentorship and networking	Included	Included

Full Support Cost Breakdown	
Program Length	10 Weeks
Hours Per Week	40
Pay Rate	\$18.00
Salary Total	\$7,200
Total NMTC Travel Cost	\$2,776
*22% Indirect Support	\$2,194.72
TOTAL FULL SUPPORT COST PER INTERN	\$12,170.72

Partial Support Cost Breakdown	
Flight (Approximate based on an average roundtrip to Houston, TX priced through Expedia)	\$700.00
Local Transportation Allotment	\$120
Lodging Rate (\$239 per night for 4 nights + taxes/fees)	\$1,130
Per Diem (\$69 per day as outlined by GSA)	\$276
Conference Registration Fee	\$550
*22% Indirect Support	\$610.72
TOTAL PARTIAL SUPPORT COST PER INTERN	\$3,386.72

ADDITIONAL REQUIREMENTS

1. NMTC Support for one intern
2. Intern made available for one-hour weekly COMTO HQ Calls
3. Commuter stipend based on internship placement and individual need
4. Access dedicated contact within the organization with oversight of the internship program
5. Provide a safe and enriching environment for interns to thrive

HOST ROLES AND RESPONSIBILITIES

Overview

The CITY Intern Program aims to put Interns on the fast track to careers in transportation. Internship Hosts are expected to provide a meaningful work experience, expose Interns to the countless career opportunities in the industry, and supply opportunities for leadership and skill development. Interns should have the opportunity to participate in one or more of the following activities during their internship at/with the host:

- Meet with key leadership
- Attend and/or participate in high-level meetings
- Participate in technical visits; manage a solo project; lead or co-lead a meeting; work to resolve, or contribute to solving a problem statement

COMTO Headquarters will require the host to provide the intern's supervisor's contact and their program agenda for all interns.

COMTO ROLES AND RESPONSIBILITIES

Recruitment, selection, official host agreement, and payment details will be provided upon Host acceptance.

PROGRAM CONTACT

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