



metroplan orlando

*A REGIONAL TRANSPORTATION PARTNERSHIP*

**TRANSPORTATION DISADVANTAGED LOCAL  
COORDINATING BOARD  
AGENDA**

**November 13, 2025 @ 10:00 a.m.**

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## TRANSPORTATION DISADVANTAGED LOCAL COORDINATING BOARD

**DATE & TIME:**

Thursday, November 13, 2025 | 10:00 a.m.\*

**NOTE:** The TDLCB meeting will begin at 10:30 a.m. or immediately upon adjournment of the Annual Public meeting, whichever occurs first.

**LOCATION:**

MetroPlan Orlando  
250 S. Orange Avenue, Suite 200  
Orlando, FL 32801

**CLICK HERE TO JOIN VIRTUALLY:**

[Transportation Disadvantaged Local Coordinating Board \(metroplanorlando.gov\)](https://metroplanorlando.gov)

**MEMBERS OF THE PUBLIC ARE WELCOME!**

Participate at the location above or online from your computer, smartphone or tablet. Zoom meeting ID and dial-in info available here on [web calendar](#).



**WiFi available** | Network: MpoGuest | Password: mpoaccess

I.	CALL TO ORDER	Chairperson Pat Bates
II.	PLEDGE OF ALLEGIANCE	
III.	CHAIR'S ANNOUNCEMENTS	Chairperson Pat Bates
IV.	AGENDA REVIEW & ANNOUNCEMENTS	Ms. Virginia Whittington
V.	CONFIRMATION OF QUORUM	Ms. Rachel Frederick
VI.	PUBLIC COMMENTS ON ACTION ITEMS	

Comments on *Action Items* can be made in two ways:

1. In person at the meeting location listed at the top of this agenda.
2. Virtually via Zoom. Use the 'raise hand' feature during public comment to indicate you want to speak.

How to comment:

1. Complete an electronic speaker card at [MetroPlanOrlando.gov/SpeakerCard](https://MetroPlanOrlando.gov/SpeakerCard). Hard copies of the speaker card are available in the meeting room and should be given to MetroPlan Orlando staff. The chairperson will call on each speaker.
2. Each speaker has two minutes to address the board and should state his/her name and address for the record.

If your comment does not pertain to action items on the agenda, you may comment at the general public comment period at the end of the meeting.

VII. ACTION ITEMS		
A.	Approval of August 14, 2025, TDLCB Meeting Minutes (Section 1)	Ms. Virginia Whittington
B.	2026 QATF Proposed Meeting Schedule (Section 2)	Ms. Virginia Whittington
C.	Request for Approval of Annual Expenditure Report (AER) (Section 3)	Ms. Virginia Whittington
D.	Request for Approval of Annual Operating Report (AOR) (Section 4)	Ms. Virginia Whittington
E.	Approval of QATF Membership Recommendations <ul style="list-style-type: none"> <li>• Ms. Marilyn Baldwin, Representing the Disabled</li> <li>• Mr. Robert Melia, Citizen Advocate (System User)</li> </ul>	Ms. Virginia Whittington

VIII. PRESENTATIONS & STATUS REPORTS		
A.	Status Update on 2050 MTP (Section 5)	Ms. Taylor Laurent MetroPlan Orlando
B.	LYNX/Community Transportation Coordinator (CTC) Update (Section 6)	Ms. Kim Frye ACCESS LYNX

IX. GENERAL INFORMATION		
A.	Planning Grant Update (Section 7)	
B.	Report of Operator Payments (Section 8)	

X. UPCOMING MEETINGS/EVENTS OF INTEREST		
A.	Quality Assurance Task Force Meeting – January 27, 2026; 10:00 a.m. at MetroPlan Orlando	
B.	Transportation Disadvantaged Local Coordinating Board Meeting – February 12, 2026; 10:00 a.m. at MetroPlan Orlando	
C.	Commission for Transportation Disadvantaged Business Meeting – December 12, 2025 (Virtual Meeting. Visit <a href="https://www.fdot.gov/ctd/ctd-calendar">https://www.fdot.gov/ctd/ctd-calendar</a> to for the access link or call in number.)	

## XI. MEMBER COMMENTS

## XII. PUBLIC COMMENTS (GENERAL)

Public comments of a general nature can be made in two ways:

1. In person at the meeting location listed on page 1 of this agenda.
2. Virtually via Zoom. Use the 'raise hand' feature during public comment to indicate you want to speak.

### How to comment:

1. Complete an electronic speaker card at [MetroPlanOrlando.gov/SpeakerCard](https://MetroPlanOrlando.gov/SpeakerCard). Hard copies of the speaker card are available in the meeting room and should be turned in to MetroPlan Orlando staff. The chairperson will call on each speaker.
2. Each speaker has two minutes to address the board and should state his/her name and address for the record.

## XIII. ADJOURNMENT

*Public participation is conducted without regard to race, color, national origin, sex, age, disability, religion, or family status. Persons wishing to express concerns, who require special assistance under the Americans with Disabilities Act, or who require language services (free of charge) should contact MetroPlan Orlando by phone at (407) 481-5672 or by email at [info@metroplanorlando.gov](mailto:info@metroplanorlando.gov) at least three business days prior to the event.*

*La participación pública se lleva a cabo sin distinción de raza, color, origen nacional, sexo, edad, discapacidad, religión o estado familiar. Las personas que deseen expresar inquietudes, que requieran asistencia especial bajo la Ley de Americanos con Discapacidad (ADA) o que requieran servicios de traducción (sin cargo) deben ponerse en contacto con MetroPlan Orlando por teléfono (407) 481-5672 (marcar 0) o por correo electrónico [info@metroplanorlando.gov](mailto:info@metroplanorlando.gov) por lo menos tres días antes del evento.*

# Section 1

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**ORANGE/ OSCEOLA/ SEMINOLE COUNTIES JOINT TRANSPORTATION  
DISADVANTAGED LOCAL COORDINATING BOARD MEETING**

**DATE:** Thursday, August 14, 2025  
**TIME:** 10:00 a.m.  
**LOCATION:** MetroPlan Orlando  
250 South Orange Avenue, Suite 200  
Orlando, FL 32801

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**Commissioner Mayra Uribe, Presiding**

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**Members in attendance were:**

Ms. Marilyn Baldwin, representing the Disabled  
Ms. Neika Berry, Citizen Advocate (Non-system User)  
Ms. Charlotte Campbell representing the Elderly  
Ms. Tashara Cooper, At-Large Alternate  
Ms. Betsy Delano, representing the Medical Community  
Ms. Sharon Jennings for Ms. Jeannette Estes, Agency for Persons with Disabilities  
Mr. Rob Gilts for Ms. Wendy Ford, Osceola Council on Aging  
Ms. Jamie Ledgerwood, FDOT  
Mr. Bob Melia, Citizen Advocate (System User)  
Mr. Luis Nieves-Ruiz, SunRail CAC  
Mr. Wayne Olson, Division of Vocational Rehabilitation  
Mr. Calvin Smith, AHCA  
Commissioner Mayra Uribe, Orange County  
Mr. Adam Zubritsky, OCPS

**Members not in attendance:**

Mayor Pat Bates, Seminole County, Chairperson  
Mayor Jackie Espinosa, Osceola County  
Ms. Janeé Olds, Career Source CF  
Ms. Yvette Reyes, Economically Disadvantaged  
Ms. Cena Underwood, At-Large Alternate  
Ms. Alnita Whitt, Veterans  
Vacant, State Coordinating Council of Early Childhood  
Vacant, EMS  
Vacant, For-Profit Operator

### **Staff in Attendance**

Mr. Gary Huttman, MetroPlan Orlando  
Ms. Virginia Whittington, MetroPlan Orlando  
Ms. Mary Ann Horne, MetroPlan Orlando  
Ms. Taylor Laurent, MetroPlan Orlando  
Ms. Leilani Vaiaoga, MetroPlan Orlando  
Ms. Lisa Smith, MetroPlan Orlando  
Ms. Rachel Frederick, MetroPlan Orlando

### **Others in Attendance**

Mr. Dave Burrowes, ACCESS LYNX  
Ms. Selita Stubbs, ACCESS LYNX  
Mr. Benjamin Gonzalez, ACCESS LYNX  
Mr. Lendy Castillo, ACCESS LYNX  
Mr. Mohammed Gad, ACCESS LYNX  
Mr. Joey Hogan, TransDev

A complete list of other attendees may be obtained upon request.

## **I. CALL TO ORDER**

In the absence of the Chair, Vice-Chair and immediate past Chair, Mr. Wayne Olson (QATF Chair), called the meeting to order at 10:04 a.m. and welcomed members.

## **II. PLEDGE OF ALLEGIANCE**

Mr. Bob Melia led the Pledge of Allegiance.

## **III. CHAIR ANNOUNCEMENTS**

Mr. Olson reminded members of the importance of attending in person and how members of the public can participate in person or virtually.

## **IV. AGENDA REVIEW & ANNOUNCEMENTS**

Ms. Virginia Whittington expressed her appreciation to Mr. Olson for stepping in to chair the meeting, noting that such action is permitted under the bylaws in such circumstances. Ms. Whittington stated there are no changes to the agenda.

Mr. Mighk Wilson presented the Safety Moment on Distracted Driving. He shared statistics that four out of ten fatal and serious crashes involve a distracted driver. Mr. Wilson detailed Florida's Wireless Use Law, which was implemented in 2019. He shared earlier in the year, a bill had been moving through Florida's Senate (SB 1348) that would *'revise penalties for the use of a wireless communications device while operating a motor vehicle'* however the House companion did not

advance. Mr. Wilson also shared a video from the US Department of Transportation's National Highway Traffic Safety Administration which can be seen here: [Phone Personalities | :30](#)

Mr. Bob Melia noted the high number of drivers he witnesses using their phones every day during his commutes.

## V. CONFIRMATION OF QUORUM

Ms. Rachel Frederick confirmed a quorum was present.

## VI. PUBLIC COMMENTS ON ACTION ITEMS

None.

Mr. Wayne Olson reported the meeting highlights from the June 12, Quality Assurance Task Force, with there being no action items. There were three updates presented and the next QATF meeting is October 28<sup>th</sup>, 2025, when members will provide feedback and recommendations on the CTC rating scale.

[Commissioner Uribe presided over the remainder of the meeting]

## VII. ACTION ITEMS

### A. Approval of the June 12, 2025 TDLCB Meeting Minutes

Approval of the June 12, 2025 TDLCB Meeting Minutes was requested.

**MOTION:** Mr. Luis Nieves-Ruiz moved approval of the June 12, 2025 meeting minutes.  
Ms. Marilyn Baldwin seconded the motion, which passed unanimously.

## VIII. PRESENTATIONS & STATUS REPORTS

### A. Status Update: 2050 Metropolitan Transportation Plan (MTP)

Ms. Taylor Laurent provided a status update on the development of the 2050 MTP. She called attention to an interactive dashboard now available on the MetroPlan Orlando website. The dashboard can be used to view transportation project needs and the cost feasible plan to help identify which projects will be prioritized.

Ms. Laurent explained the various 'buckets' of funding used for the cost feasible plan development and how those funds are allocated. She confirmed the 2050 MTP recommended funding policy received the consensus of the MetroPlan Orlando board and its committees. She outlined the next steps with the presentation of the 2050 MTP for review at the September 29 public meeting.

Member comments included discussion about the dashboard and the need to ensure it is accessible to all.

Referencing her role as Chair of the MPOAC, Commissioner Uribe shared there is an upcoming MPOAC Institute which gives a deeper understanding of the transportation planning, funding and decision-making processes, that would be beneficial to members. She encouraged members to attend with the next Institute taking place on Friday, October 10, 2025 in West Palm Beach.

Commissioner Uribe requested a motion for a member of the TDLCB Board to attend the MPOAC Institute on October 10 in West Palm Beach. Mr. Bob Melia expressed his interest in attending.

**MOTION:** Ms. Marilyn Baldwin moved the motion for a member to attend the MPOAC Institute as noted. Mr. Luis-Nieves seconded the motion, which passed unanimously.

Ms. Whittington stated that she would contact the MPOAC and coordinate with Mr. Melia if this is something that could be done.

## **B. ACCESS LYNX/Community Transportation Coordinator (CTC) Update**

Mr. Lendy Castillo and Ms. Selita Stubbs of Access LYNX presented the latest update. Ms. Stubbs introduced Mr. David Burrowes (Chief Operating Officer - LYNX) who was present in the audience.

Mr. Castillo shared that trip demand has increased 7% year to date in comparison to the same period in 2024, with 343,400 trips from January to June in 2025. He analyzed the trips by purpose, identifying employment and dialysis as the primary reasons for travel, with the average on time performance at 91% year to date. He continued highlighting customer service activity statistics with 55,097 calls answered in June.

Ms. Selita Stubbs reported on the shortfall between the actual costs of total monthly trips and the transportation disadvantaged funding received from the Commission for Transportation. She explained the difference is paid by Orange, Osceola and Seminole county taxpayers. Ms. Stubbs highlighted to members the need to work with insurance companies who offer medical trips, but patients either are not aware of this or choose to book twice and use the ride that turns up first.

Members discussed Medicare Advantage patients who receive a limited amount of rides with no co-pays, but then need assistance transitioning to Medicaid rides. Ms. Betsy Delano noted these are called 'dually eligible' patients and they need assistance navigating this change. Ms. Baldwin raised concerns about ending telehealth and so increasing the demand for rides. Ms. Whittington noted previously accessible data that helped Access LYNX coordinate rides efficiently is no longer available to them. Chair Uribe explored ways to improve the process and Ms. Whittington advised that the matter will be added to the next QATF agenda for discussion.

Member Ms. Neika Berry complimented the LYNX team on the increase in the average speed of call answering, from 5:08 minutes in May to 3:51 minutes in June.

### C. Mobility Matters: Understanding ADA and Transportation Disadvantaged (TD) Eligibility

Ms. Virginia Whittington provided an overview of the Americans with Disabilities Act, highlighting its provisions related to accessible paratransit services for individuals who are unable to use fixed-route transit due to a disability. She noted the types of eligibility and that while the service is federally mandated, ADA paratransit is not federally funded and relies on local funding partners.

In contrast, Transportation Disadvantaged (TD) is a state funded program and is considered a last-resort option. Ms. Whittington outlined the eligibility and noted the fares for riders. She detailed the eligibility process for each program via Access LYNX and confirmed those riders with permanent disabilities are granted three-years eligibility before they need to re-certify. In both cases (ADA or TD), determination of eligibility takes 21-days and requires a functional assessment and application signed by a licensed medical professional. Eligibility for clients with urgent medical cases, such as dialysis, can be expedited.

Ms. Baldwin reminded members of the option to donate to the TD Trust Fund when renewing car tags and that those funds are returned to the county of origin. Further funding discussions ensued.

## IX. GENERAL INFORMATION

Chair Uribe called attention to the following general information items found in the agenda packet.

- A. Planning Grant Report
- B. Report of Operator Payments

## X. UPCOMING MEETINGS OF INTEREST

- A. **MetroPlan Orlando Board Meeting** – Wednesday, September 10, 2025; 9:00 a.m.
- B. **FPTA/CTD Annual Conference & Expo** - September 2-4, 2025, Clearwater, FL
- C. **2050 Metropolitan Transportation Plan Public Meeting** - September 29, 2025; 5:00P-7:00P, Orange County Multicultural Center, 7149 West Colonial Dr., Orlando
- D. **Quality Assurance Task Force Meeting** – Tuesday, October 28, 2025; 10:00 a.m.
- E. **Annual Transportation Disadvantaged Public Workshop** – Thursday, November 13, 2025; 10:00 a.m.; Location TBD

## XI. MEMBER COMMENTS

Member Bob Melia discussed a call he had received from a patient who was stranded when the family accessible vehicle broke down and it took four hours to find a service who could accommodate a chair user to get them home. With there being no same day service from Access

LYNX, he inquired if there is an option members know would be a safety net in this emergency situation.

Ms. Marilyn Baldwin expressed concerns that Brightline might not be accessible for individuals with disabilities. Members requested that a presentation be scheduled at an upcoming meeting.

Mr. Luis Nieves-Ruiz introduced an intern student who had accompanied him today.

Ms. Jamie Kersey-Ledgerwood - FDOT, announced today was her last meeting, and Ms. Jo Santiago-Mercer would be replacing her.

## XII. PUBLIC COMMENTS (GENERAL)

None.

## XIII. ADJOURNMENT

Chair Uribe thanked everyone for attending.

There being no further business the meeting adjourned at 11:27 a.m.

Respectfully transcribed and submitted by Ms. Rachel Frederick.

Approved this 13<sup>th</sup> day of November 2025.

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Commissioner Pat Bates, Chairperson

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Rachel Frederick  
Board Services Coordinator

*As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which the appeal is to be based.*

## **Section 2**

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**DRAFT**

## QATF and TDLCB 2026 Quarterly Meeting Schedule

(All meetings are scheduled to begin at 10:00 a.m.)

LOCATION: MetroPlan Orlando  
David L. Grovdahl Board Room  
250 S. Orange Avenue, Suite 200  
Orlando, FL 32801

### **QATF**

January 27, 2026

April 28, 2026

July 28, 2026

October 27, 2026

### **TDLCB**

February 12, 2026

May 16, 2026

August 20, 2026\*

November 12, 2026

\* Date adjusted due to conflict



## Section 3

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250 SOUTH ORANGE AVENUE  
SUITE 200  
ORLANDO, FLORIDA 32801

PH: 407.481.5672  
FX: 407.481.5680  
WWW.METROPLANORLANDO.GOV

September 15, 2025

Mr. Kyle Mills  
Area 4 Project Manager  
Florida Commission for the Transportation Disadvantaged  
605 Suwannee Street, MS 49  
Tallahassee, FL 32399-0450

Dear Mr. Mills,

Enclosed with this letter, please find our submission of the 2024-2025 Actual Expenditure Report (AER) for Orange, Osceola and Seminole (OOS) Counties.

The report reflects actual trips and expenses for the FY 2024-25 service year as reported by LYNX. The first page shows our system wide numbers (Orange, Osceola, and Seminole combined). Subsequent pages are county by county.

Feel free to contact me if you have any questions or concerns.

Sincerely,

Virginia L. Whittington  
Director of Regional Partnerships & OOS TDLCB Staff Liaison

Enclosure



**COMMISSION FOR THE TRANSPORTATION DISADVANTAGED  
ACTUAL EXPENDITURE REPORT FORM**  
(One form for each county  
Do not report funds from state agency sources)

**COUNTY:** Joint Orange, Osceola, and Seminole Counties

**DUE:** September 15, 2025

<b>Coordinated Transportation</b>			
ACTUAL PRIOR YEAR			
Local Funding		Direct Federal Funding	
Expenditures	# of Trips, Operating Subsidy or Capital	Expenditures	# of Trips, Operating Subsidy or Capital
26,939,960	386,213	19,960,858	286,158

<b>Transportation Alternatives</b>			
ACTUAL PRIOR YEAR			
Local Funding		Direct Federal Funding	
Expenditures	# of Trips, Operating Subsidy or Capital	Expenditures	# of Trips, Operating Subsidy or Capital

<b>Other</b>			
ACTUAL PRIOR YEAR			
Local Funding		Direct Federal Funding	
Expenditures	# of Trips, Operating Subsidy or Capital	Expenditures	# of Trips, Operating Subsidy or Capital



**COMMISSION FOR THE TRANSPORTATION DISADVANTAGED  
ACTUAL EXPENDITURE REPORT FORM**

(One form for each county)

**Do not report funds from state agency sources)**

**COUNTY:** Orange County

**DUE:** September 15, 2025

**Coordinated Transportation**

ACTUAL PRIOR YEAR			
Local Funding		Direct Federal Funding	
Expenditures	# of Trips, Operating Subsidy or Capital	Expenditures	# of Trips, Operating Subsidy or Capital
17,905,851	256,699	13,015,878	181,734

**Transportation Alternatives**

ACTUAL PRIOR YEAR			
Local Funding		Direct Federal Funding	
Expenditures	# of Trips, Operating Subsidy or Capital	Expenditures	# of Trips, Operating Subsidy or Capital

**Other**

ACTUAL PRIOR YEAR			
Local Funding		Direct Federal Funding	
Expenditures	# of Trips, Operating Subsidy or Capital	Expenditures	# of Trips, Operating Subsidy or Capital



**COMMISSION FOR THE TRANSPORTATION DISADVANTAGED  
ACTUAL EXPENDITURE REPORT FORM**  
(One form for each county  
Do not report funds from state agency sources)

**COUNTY:** Osceola County  
**DUE:** September 15, 2025

**Coordinated Transportation**

ACTUAL PRIOR YEAR			
Local Funding		Direct Federal Funding	
Expenditures	# of Trips, Operating Subsidy or Capital	Expenditures	# of Trips, Operating Subsidy or Capital
4,122,245	59,097	3,634,850	63,341

**Transportation Alternatives**

ACTUAL PRIOR YEAR			
Local Funding		Direct Federal Funding	
Expenditures	# of Trips, Operating Subsidy or Capital	Expenditures	# of Trips, Operating Subsidy or Capital

**Other**

ACTUAL PRIOR YEAR			
Local Funding		Direct Federal Funding	
Expenditures	# of Trips, Operating Subsidy or Capital	Expenditures	# of Trips, Operating Subsidy or Capital



**COMMISSION FOR THE TRANSPORTATION DISADVANTAGED  
ACTUAL EXPENDITURE REPORT FORM**  
(One form for each county  
Do not report funds from state agency sources)

**COUNTY:** Seminole County  
**DUE:** September 15, 2025

**Coordinated Transportation**

ACTUAL PRIOR YEAR			
Local Funding		Direct Federal Funding	
Expenditures	# of Trips, Operating Subsidy or Capital	Expenditures	# of Trips, Operating Subsidy or Capital
4,911,864	70,417	3,310,130	41,083

**Transportation Alternatives**

ACTUAL PRIOR YEAR			
Local Funding		Direct Federal Funding	
Expenditures	# of Trips, Operating Subsidy or Capital	Expenditures	# of Trips, Operating Subsidy or Capital

**Other**

ACTUAL PRIOR YEAR			
Local Funding		Direct Federal Funding	
Expenditures	# of Trips, Operating Subsidy or Capital	Expenditures	# of Trips, Operating Subsidy or Capital

## Section 4

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# CTC Organization

County: Orange

CTC Status: Approved

Fiscal Year: 7/1/2024 - 6/30/2025

CTD Status: Approved

Date Initiated: 7/29/2025

**CTC Organization Name:** Central Florida Regional Transportation Authority

**Address:** 455 N Garland Avenue

**City:** Orlando

**State:** FL

**Zip Code:** 32801

**Organization Type:** Public Transit Authority

**Network Type:** Partial Brokerage

**Operating Environment:** Urban

**Transportation Operators:** Yes

**Number of Transportation Operators:** 1

**Coordination Contractors:** Yes

**Number of Coordination Contractors:** 9

**Provide Out of County Trips:** Yes

**Local Coordinating Board (LCB) Chairperson:** Honorable Pat Bates

**CTC Contact:** Selita Stubbs

**CTC Contact Title:** Senior Manager of Mobility Services

**CTC Contact Email:** SStubbs@golynx.com

**Phone:** (407) 254-6039

## CTC Certification

I, Selita Stubbs, as the authorized Community Transportation Coordinator (CTC) Representative, hereby certify, under the penalties of perjury as stated in Chapter 837.06, F.S., that the information contained in this report is true, accurate, and in accordance with the accompanying instructions.

CTC Representative (signature):

## LCB Certification

I, Honorable Pat Bates, as the Local Coordinating Board Chairperson, hereby, certify in accordance with Rule 41-2.007(6), F.A.C. that the Local Coordinating Board has reviewed this report and the Planning Agency has received a copy.

LCB Chairperson (signature):

\_\_\_\_\_



# CTC Organization

County: Osceola

Fiscal Year: 7/1/2024 - 6/30/2025

CTC Status: Approved

CTD Status: Approved

Date Initiated: 8/11/2025

**CTC Organization Name:** Central Florida Regional Transportation Authority

**Address:** 455 N Garland Avenue

**City:** Orlando

**State:** FL

**Zip Code:** 32801

**Organization Type:** Public Transit Authority

**Network Type:** Partial Brokerage

**Operating Environment:** Urban

**Transportation Operators:** Yes

**Number of Transportation Operators:** 1

**Coordination Contractors:** Yes

**Number of Coordination Contractors:** 3

**Provide Out of County Trips:** Yes

**Local Coordinating Board (LCB) Chairperson:** Honorable Pat Bates

**CTC Contact:** Selita Stubbs

**CTC Contact Title:** Senior Manager of Mobility Services

**CTC Contact Email:** SStubbs@golynx.com

**Phone:** (407) 254-6039

## CTC Certification

I, Selita Stubbs, as the authorized Community Transportation Coordinator (CTC) Representative, hereby certify, under the penalties of perjury as stated in Chapter 837.06, F.S., that the information contained in this report is true, accurate, and in accordance with the accompanying instructions.

CTC Representative (signature): \_\_\_\_\_

## LCB Certification

I, Honorable Pat Bates, as the Local Coordinating Board Chairperson, hereby, certify in accordance with Rule 41-2.007(6), F.A.C. that the Local Coordinating Board has reviewed this report and the Planning Agency has received a copy.

LCB Chairperson (signature): \_\_\_\_\_



# CTC Organization

County: Seminole

CTC Status: Approved

Fiscal Year: 7/1/2024 - 6/30/2025

CTD Status: Approved

Date Initiated: 8/11/2025

**CTC Organization Name:** Central Florida Regional Transportation Authority

**Address:** 455 N Garland Avenue

**City:** Orlando

**State:** FL

**Zip Code:** 32801

**Organization Type:** Public Transit Authority

**Network Type:** Partial Brokerage

**Operating Environment:** Urban

**Transportation Operators:** Yes

**Number of Transportation Operators:** 1

**Coordination Contractors:** Yes

**Number of Coordination Contractors:** 3

**Provide Out of County Trips:** Yes

**Local Coordinating Board (LCB) Chairperson:** Honorable Pat Bates

**CTC Contact:** Selita Stubbs

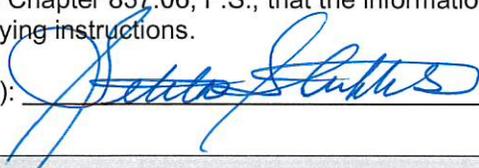
**CTC Contact Title:** Senior Manager of Mobility Services

**CTC Contact Email:** SStubbs@golynx.com

**Phone:** (407) 254-6039

## CTC Certification

I, Selita Stubbs, as the authorized Community Transportation Coordinator (CTC) Representative, hereby certify, under the penalties of perjury as stated in Chapter 837.06, F.S., that the information contained in this report is true, accurate, and in accordance with the accompanying instructions.

CTC Representative (signature):  \_\_\_\_\_

## LCB Certification

I, Honorable Pat Bates, as the Local Coordinating Board Chairperson, hereby, certify in accordance with Rule 41-2.007(6), F.A.C. that the Local Coordinating Board has reviewed this report and the Planning Agency has received a copy.

LCB Chairperson (signature): \_\_\_\_\_

# Section 5



# 2050 Metropolitan Transportation Plan Preview

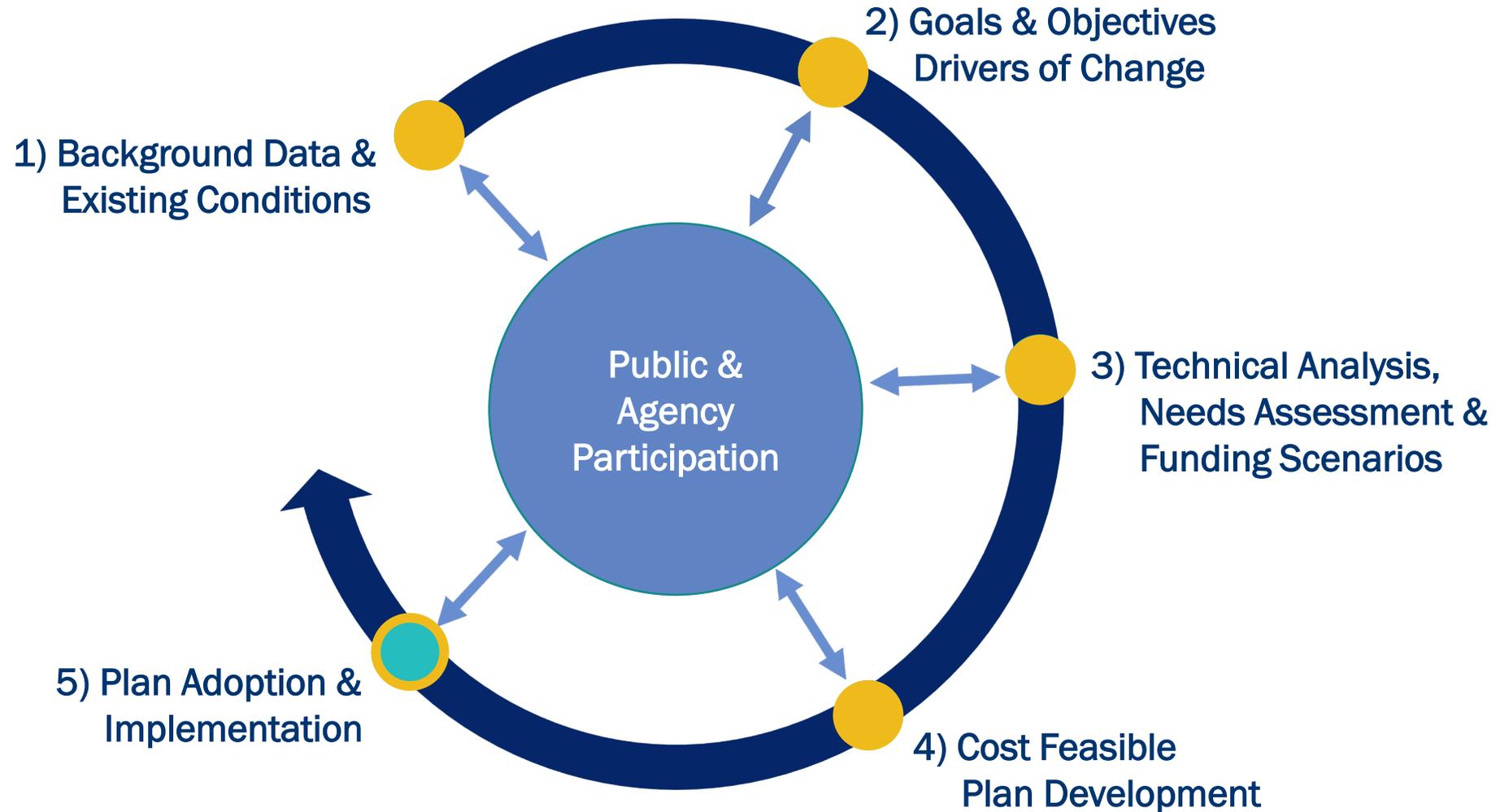
November 2025





# 2050 Planning Process

Simplified



# Key Federal Requirements

23 CFR 450.324

- Minimum 20-year planning horizon
- Updated every five years
- Cost Feasible and Fiscally Constrained
- Performance-Based Planning





# Planning Emphasis Areas

23 CFR 450.306



Transportation  
Resiliency



Transit Asset  
Management



Performance  
Based Planning



Safety



Intercity  
Travel



Stormwater  
Mitigation



Environmental  
Linkages



Housing



Tourism &  
Visitors



Scenario  
Planning



Rural  
Connectivity



Congestion  
Management

# Public Participation

23 CFR 450.316

- Reasonable opportunities to be involved
- Make information available in electronically accessible formats
- Seek out & consider needs of traditionally underserved
- Visualization techniques & plain language



# Draft 2050 MTP

[www.MetroPlanOrlando.gov/2050](http://www.MetroPlanOrlando.gov/2050)

- Chapter 1: Introduction
- Chapter 2: Goals and Objectives
- Chapter 3: Existing Conditions, Area Profile, and Travel Patterns
- Chapter 4: Congestion Management Process
- Chapter 5: Community Health and Housing
- Chapter 6: Environmental Stewardship
- Chapter 7: Freight and Goods Movement
- Chapter 8: Transit Element
- Chapter 9: Regional Safety Element
- Chapter 10: Active Transportation Needs Assessment
- Chapter 11: TSM&O Needs Assessment
- Chapter 12: Roadway Needs Assessment
- Chapter 13: Multimodal Needs
- Chapter 14: Drivers of Change
- Chapter 15: Public Participation Findings\*
- Chapter 16: Prioritization Process
- Chapter 17: Financial Resources
- Chapter 18: Funding and Investment Policy
- Chapter 19: Cost Feasible Plan
- Chapter 20: Conclusion and Implementation Process



*\*Coming soon*

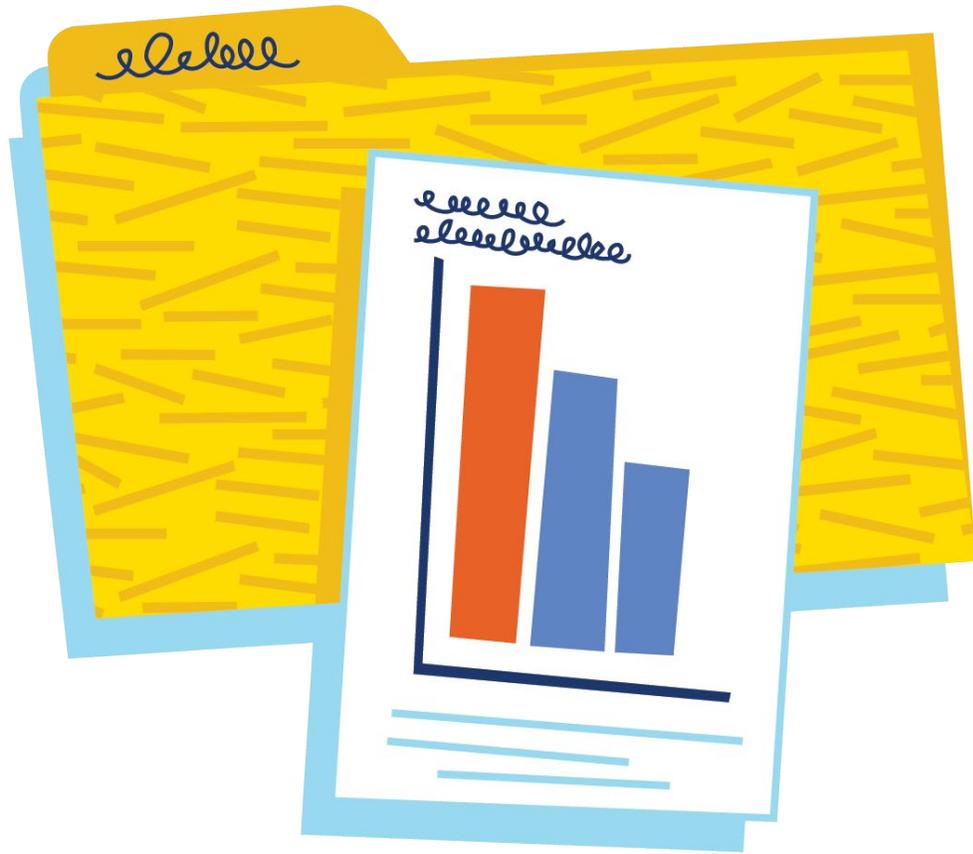
# Supplemental Documentation

## 2050 MTP: Appendices and Technical Reports

- Appendix A – Data Source Guide
- Appendix B – Plans Review Summary
- Appendix C – O-D Analyses & Travel Profiles
- Appendix D – System Performance Report
- Appendix E – Congestion Management Process Summary of Performance Measures Trends
- Appendix F – Community Health and Housing Supplemental Information
- Appendix G – Environmental Stewardship
- Appendix H – Regional Transit Needs
- Appendix I – Regional High Injury Network Transportation Needs and Opportunities
- Appendix J – Sidewalk Needs
- Appendix K – TSMO Strategies by Project Corridor
- Appendix L – Public Participation Documentation\*
- Appendix M – Public Participation Plan\*
- Appendix N – Record of Public Comments\*
- Appendix O – Financial Resources Supplemental Information
- Appendix P – Transportation Project Cost and Complexity Estimations
- Appendix Q – Local Transportation Needs and Opportunities



*\*Coming soon*



# Cost Feasible Project Lists (draft)

# Cost Feasible Plan Programming Structure

## Existing + Committed

- Projects fully programmed for construction in the Transportation Improvement Program (TIP)

## In Progress

- Projects that are partially programmed in the TIP but not yet finished or funded for construction

## Cost Feasible

- Projects that have not been started but are high priorities and financially feasible by 2050

## Unfunded Needs

- Projects that are needed but can not be afforded based on reasonably available revenues



# 2050 MTP: Cost Feasible Plan



## State Highway System

- 51 Projects
- \$1.075 Billion
- Table 19-5



## TSM&O\*

- 27 Projects & Programs
- \$120.3 Million
- Table 19-11



## High Injury Network Countermeasures\*

- 2 Programs
- \$146.3 Million
- Table 19-8



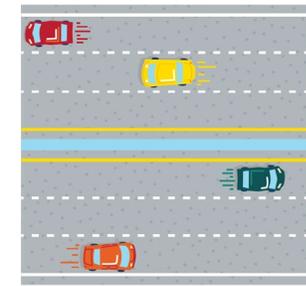
## Active Transportation\*

- 8 Projects & Programs
- \$44.7 Million
- Table 19-10



## Urban Corridor Improvements\*

- 21 Projects
- \$123.4 Million
- Table 19-9



## Toll Funded / Expressway Improvements

- \$9.1 Billion
- Table 19-6 & Table Q-1

Note: Full lists of Cost Feasible Projects and Unfunded Needs are shown in Chapter 19 of the draft 2050 MTP. Additional information available at [MetroPlanOrlando.gov/2050](http://MetroPlanOrlando.gov/2050).  
 \*Projects to be implemented by Local Governments via the FDOT Local Agency Program (LAP).

# 2050 MTP: Cost Feasible Plan

## Transit Planning, Capital, Operations and Maintenance

Estimated funding = **\$13.3 Billion**

### Includes :

- MPO federal funding for eligible transit capital expenses (\$6.1M per year)
- Existing LYNX service and capital cost (estimated: \$9.5 Billion over 20 years)
- Existing SunRail service and capital costs (estimated: \$3.7 Billion over 20 year)

Note: Full list of Regional Transit Cost Feasible Projects and Unfunded Needs is shown in Table 19-12 of the draft 2050 MTP.



# Planning Consistency

Additional Needs List Tables – Chapter 19 and Appendix Q

- Interstate Highway System and Strategic Intermodal System
- Aviation
- Orange County and Municipalities
- Osceola County and Municipalities
- Seminole County and Municipalities



# Public & Agency Participation



# Public & Agency Participation

## Participation to Date

- Advisory Committees & Board Meetings
- MTP Technical Workshops
- Interdisciplinary Interviews
- Public Engagement Events



# Incorporating Feedback

## Core MTP Elements Shaped by Public and Partner Feedback

### Public Feedback

- Selection of goals and objectives
- Identification of preferred project improvement types
- Prioritization methodology
- Funding policy

### Technical Feedback

- All of the above
- Needs assessments
- Technical analysis for planning emphasis areas
- Cost feasible plan



# MTP Public Meeting: Sept 29

- Orange County Multicultural Center
- About 20 Attendees
- Open-House Style with 13 Stations
- Most Visited: 2050 Issues & Drivers of Change; Safety (Vision Zero); Transit; TSM&O



# There Was a Lot to Talk About

- Topics Ranged from Safety to Multimodal Transportation
- Attendees Liked Meeting Format





# Public Comment Opportunities

## 2050 Metropolitan Transportation Plan

**In-person and virtually-accessible presentations and opportunities for public comment at upcoming Advisory Committee and Board Meetings:**

- CAC (10/22/25)
- TAC (10/24/25)
- TSMO (10/24/25)
- MAC (11/6/25)
- Board (11/12/25)
- CAC (12/3/25)
- MAC (12/4/25)
- TAC (12/5/25)
- TSMO (12/5/25)
- Board (12/10/25)

### **Public Meeting at Orange County Multicultural Center**

*Date/Time:* Monday, September 29, 2025, anytime 5pm to 7pm

*Location:* 7149 W Colonial Dr, Orlando, FL 32818

### **Online/Virtual Overview of 2050 MTP**

[www.MetroPlanOrlando.gov/2050](http://www.MetroPlanOrlando.gov/2050)

### **Other Methods to Submit a Public Comment**

Email us: [MTP@MetroPlanOrlando.gov](mailto:MTP@MetroPlanOrlando.gov)

Send us Mail: MetroPlan Orlando, MTP Comments,  
250 S. Orange Ave., Suite 200, Orlando, FL 32801

Leave us a Voicemail: (321) 430-0721

See <https://metroplanorlando.gov/calendar> for event details and access information.

# Next Steps

## September 29 – November 21

- Public Review of the Draft 2050 MTP

## December 2025

- MetroPlan Orlando Board and Advisory Committees take action on the 2050 MTP





# Thank you!

Taylor Laurent, PE, AICP  
MetroPlanOrlando.gov/2050 | 407-481-5672  
MTP@MetroPlanOrlando.gov



## Section 6





## LYNX Mobility Services Quarterly CTC Report



## Table of Contents

- Overview
- ACCESS LYNX Trip Demand
- ACCESS LYNX Performance
- Trip Duration
- Customer Service Activity
- Service cost and funding
- Opportunities
- Summary
- Questions and Close



# Overview



- **ACCESS LYNX Increasing Trip Demand**
  - 6 % increase in YTD 2025 compared to same period 2024
  - September '25 is a 10% increase over September '24
- **On-Time Performance (OTP) Improving**
  - Maintaining a good performance at goal
- **Call Center addressing “Average Speed of Answer”**
  - High volume of ETA calls
- **Cost of service challenges**
- **Paratransit Fleet Status**
  - New/Replacement Procurement process
  - 76 new vehicles in fleet
    - Additional deliveries weekly

# ACCESS LYNX Trip Demand

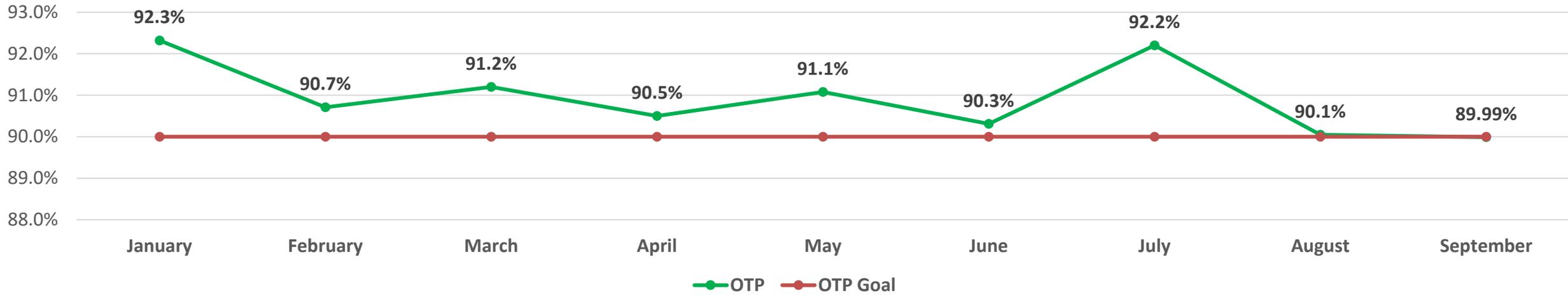


	<b>CY - 2024</b>	<b>CY - 2025</b>
January	51,669	55,804
February	51,596	54,336
March	53,512	58,566
April	56,064	61,324
May	56,526	59,366
June	50,417	53,991
July	53,980	55,123
August	56,740	57,814
September	54,177	59,644 <i>(unreconciled)</i>
October	54,321	-
November	55,414	-
December	54,372	-
<b>YTD</b>	<b>648,788</b>	<b>515,968</b>

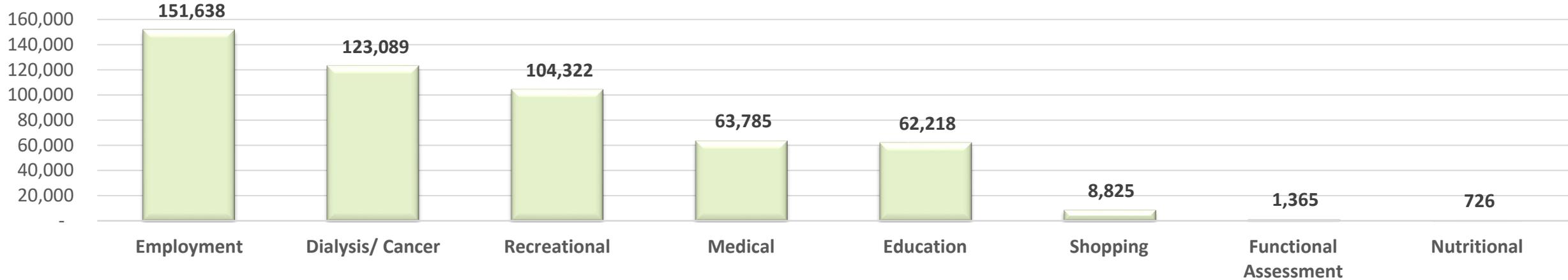
# Performance 2025

## On-Time Performance

**Avg OTP 91%**



## Count



## Trip Duration

### Performed Trips January 2025 Through September 2025

<b>Mileage Classification</b>	<b>Duration Thresholds (Not to Exceed)</b>	<b>Average Distance (Miles)</b>	<b>Average Duration</b>
1-5 Miles	1 hr.	2.87	00:24:35
5-9 Miles	1 hr. 15 Mins	7.29	00:37:50
9-13 Miles	1 hr. 30 Mins	11.46	00:49:40
13-18 Miles	1 hr. 45 Mins	15.24	00:56:56
18-22 Miles	2 hrs.	19.76	01:03:28
22-28 Miles	2 hrs. 15 Mins	24.4	01:12:32
28-32 Miles	2 hrs. 30 Mins	30	01:21:56
32+ Miles	2 hrs. 45 Mins	37.39	01:31:43

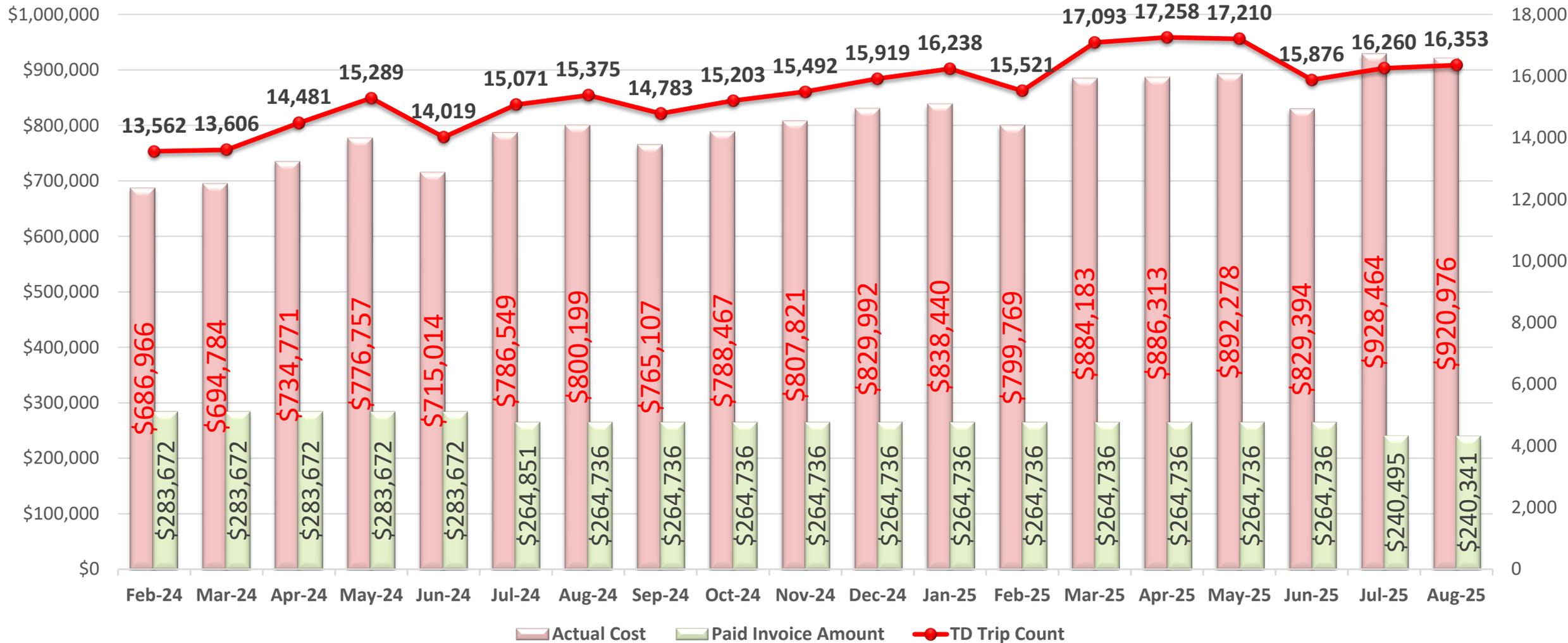
# Customer Service Activity

	January 25	February 25	March 25	April 25	May 25	June 25	July 25	August 25	September 25
<b>Average Speed of Answer</b>	4:04	4:01	4:13	6:26	5:08	3:51	4:12	5:12	4:00
<b>Average Calls Answered Per Agent</b>	55	55	56	57	61	64	64	71	69

	January 25	February 25	March 25	April 25	May 25	June 25	July 25	August 25	September 25
<b>Total Calls</b>	51,264	48,440	52,761	55,952	57,940	55,097	57,185	61,366	57,820
<b>Calls Answered</b>	43,996	41,783	45,353	44,681	48,308	47,465	48,787	50,751	49,733
<b>Calls Answered Percentage</b>	86%	86%	86%	80%	83%	86%	85%	83%	86%

# Service Cost and Funding

## Comparison of Actual Cost vs. Paid Invoice Amounts



## Summary

- **Demand for trips is robust**
  - Near 57,000 trips performed/month
- **On-Time Performance (OTP) steady**
- **FY25 vehicle procurement**
  - 76 out 85 delivered
  - Consistent deliveries
- **Maintaining existing fleet**
  - Preventative maintenance schedule
- **Targeting 3-minute Average Speed of Answer amid call center challenges**



# Questions and Close



# Section 7

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SERVICE AREA/COUNTIES:  
Orange, Osceola, and Seminole

INVOICE NUMBER: G3D35 Q1  
 INVOICE DATE: September 30, 2025  
 QUARTER SERVICE DATES: July 1 - September 30, 2025

AGENCY  
MetroPlan Orlando

I PROGRAM MANAGEMENT	PROGRESS
A. When necessary and in cooperation with the LCB, <b>solicit and recommend a CTC</b> . The selection will be accomplished, to the maximum extent feasible, through public competitive bidding or proposals in accordance with applicable laws and rules. Such recommendation shall be presented to the Commission by Planning Agency staff or their designee as needed. (Tasks 2A)	No activity.
B. Develop and maintain a process for the <b>appointment and reappointment of voting and non-voting members</b> to the local coordinating board. (41-2.012, FAC)	Ongoing.
C. Prepare <b>agendas</b> for local coordinating board meetings consistent with the <i>Local Coordinating Board and Planning Agency Operating Guidelines</i> . (Task 3)	The agendas for the July Quality Assurance Task Force (QATF) and August TDLCB meetings are provided as deliverables.
D. Prepare official <b>minutes</b> of local coordinating board meetings regardless of a quorum) and submit a copy along with the quarterly report to the Commission. For committee meetings, prepare minutes in the form of a brief summary of basic points, discussions, decisions, and recommendations to the full board. Keep records of all meetings for at least five years. (Task 3)	A copy of the highlights from the July QATF meeting and draft meeting minutes from the August LCB meeting, and attendance record are provided as deliverables.
E. Provide at least one <b>public workshop</b> annually by each local coordinating board, and assist the Commission, as requested, in co-sponsoring public workshops. This public workshop must be in addition to the local coordinating board meetings. It may, however, be held in conjunction with the scheduled local coordinating board meeting (immediately following or prior to the local coordinating board meeting). (Task 4)	No activity this . The next annual public meeting will be held November 13, 2025.
F. Provide staff support for <b>committees</b> of the local coordinating board. (Task 3)	Ongoing. MetroPlan Orlando provides a staff liaison and board services coordinator to support the TDLCB and its committees.
G. Develop and update annually <b>by-laws</b> for local coordinating board approval. Approved by-laws shall be submitted to the Commission. (Task 5)	No activity this reporting period.
H. Develop, annually update, and implement local coordinating board <b>grievance procedures</b> in accordance with the Commission guidelines. Procedures shall include a step within the local complaint and/or grievance procedure that advises a dissatisfied person about the Commission's Ombudsman Program. A copy of the approved procedures shall be submitted to the Commission. (Task 6)	No activity this reporting period.
I. Provide the Commission with a current <b>membership roster and mailing list</b> of local coordinating board members. The membership roster shall be submitted with the first quarterly report and when there is a change in membership. (Task 3)	An updated LCB member roster is provided as deliverable.
J. Provide <b>public notice</b> of local coordinating board meetings and local public workshops in accordance with the <i>Coordinating Board and Planning Agency Operating Guidelines</i> . (Task 3)	Copies of legal advertisements published in accordance with the Coordinating Board and Planning Agency Operating guidelines are presented as deliverables.

K. Review and comment on the <b>Annual Operating Report</b> for submittal to the local coordinating board, and forward comments/concerns to the Commission for the Transportation Disadvantaged. (Task 7)	In progress. The Annual Operating Report was submitted September 11, 2025 in accordance with the established guidelines. The report will be presented to the LCB at their November 13th meeting.
L. Report the <b>actual expenditures (AER)</b> of direct federal and local government transportation funds to the Commission for the Transportation Disadvantaged no later than September 15th. (Task 8)	The Annual Expenditure Report was approved and submitted to the CTD on September 15, 2025 in accordance with established guidelines.

II. SERVICE DEVELOPMENT	PROGRESS
A. Jointly, with the community transportation coordinator and the local coordinating board, develop the <b>Transportation Disadvantaged Service Plan (TDSP)</b> following CTD guidelines. (Task 1)	No activity this reporting period.
B. Encourage integration of “transportation disadvantaged” issues into <b>local and regional comprehensive plans</b> . Ensure activities of the local coordinating board and community transportation coordinator are consistent with local and state comprehensive planning activities including the Florida Transportation Plan. (427.015, FS)	This is an ongoing activity.
C. Encourage the local community transportation coordinator to work cooperatively with <b>regional workforce boards</b> established in Chapter 445, F.S., and provide assistance in the development of innovative transportation services for participants in the welfare transition program. (427.0157, FS)	This is an ongoing activity.

III. TECHNICAL ASSISTANCE, TRAINING, AND EVALUATION	PROGRESS
A. Provide the LCB with <b>quarterly reports</b> of local TD program administrative support accomplishments as outlined in the grant agreement and any other activities related to the TD program. (Task 9)	The LCB received a copy of the latest quarterly report at their August meeting.
B. Attend at least one <b>Commission-sponsored training</b> , including but not limited to, the CTD’s regional meetings, the CTD’s annual training workshop, or other sponsored training. (Task 10)	Attended the Commission-sponsored training conducted at the FPTA/CTD Conference September 2025 in St. Pete Beach.
C. Attend at least one <b>CTD meeting</b> each year within budget/staff/schedule availability.	No activity this reporting period.
D. Notify CTD staff of local <b>TD concerns</b> that may require special investigations.	No activity this reporting period.
E. Provide <b>training</b> for newly-appointed LCB members. (Task 3)	No activity this reporting period.
F. Provide <b>assistance</b> to the CTC, purchasing agencies, and others, as needed, which may include participation in, and initiating when necessary, local or regional meetings to discuss TD needs, service evaluation and opportunities for service improvement.	No activity this reporting period.

G. To the extent feasible, collect and review <b>proposed funding applications</b> involving "TD" funds consistent with Chapter 427, F.S., and Rule 41-2, F.A.C., and provide recommendations to the LCB. (427.0157, FS)	No activity this reporting period.
H. Ensure the local coordinating board conducts, as a minimum, <b>an annual evaluation</b> of the community transportation coordinator. The local coordinating board shall evaluate the coordinator using the Commission's <i>Evaluation Workbook for Community Transportation Coordinators and Providers in Florida</i> (at a minimum using the modules concerning Competition In Use of Operators, Cost-Effectiveness and Efficiency, and Availability of Service) and local standards as defined in the Transportation Disadvantaged Service Plan. (Task 2B)	No activity this reporting period.
I. Assist the CTD in <b>joint reviews</b> of the CTC.	No activity this reporting period.
J. Ensure the LCB annually reviews <b>coordination contracts</b> to advise the CTC whether the continuation of said contract provides the most cost effective and efficient transportation available, consistent with Rule 41-2, F.A.C.	Ongoing activity.
K. Implement recommendations identified in the CTD's <b>QAPE</b> reviews.	No activity this reporting period.

Other Items of Development and Update in accordance with Laws, Rules, and Commission policy:

By submission of this Quarterly Report, the information provided is accurate and accountable and corresponds with the activities for this quarter.

\_\_\_\_\_  
Representative

Date:

# Section 8





October 29, 2025

Mayor Pat Bates, Chairperson  
Transportation Disadvantaged Local Coordinating Board  
c/o MetroPlan Orlando  
250 South Orange Avenue, Suite 200  
Orlando, Florida 32801

Dear Mayor Bates,

Contracted operators are entitled to prompt payment for services funded by the Commission for the Transportation Disadvantaged Trust Fund as outlined in the Trip/Equipment Grant executed between the Commission and LYNX as follows:

21.20 Payment to Subcontractors: Payment by the Grantee to all subcontractors with approved third-party subcontracts shall be in compliance with Section 287.0585, Florida Statutes. Each third-party contract from the Grantee to a subcontractor for goods or services to be performed as a whole or in part with Transportation Disadvantaged Trust Fund moneys must contain the following statement:

*When a contractor receives from a state agency any payment for contractual services, commodities, supplies, or construction contracts subject to the provisions of Chapter 339, the contractor shall pay such moneys received to each subcontractor and supplier in proportion to the percentage of work completed by each subcontractor and supplier at the time of receipt of the payment. If the contractor receives less than full payment, then the contractor shall be required to disburse only the funds received on a pro rata basis with the contractor, subcontractors, and suppliers, each receiving a prorated portion based on the amount due on the payment. If the contractor without reasonable cause fails to make payment required by this section to subcontractors and suppliers within 7 working days after the receipt by the contractor of full or partial payment, the contractor shall pay to the subcontractors and suppliers a penalty in the amount of one-half of one percent of the amount due, per day, from the expiration of the period allowed herein for payment. Such penalty shall be in addition to actual*

407-841-2279

[www.golynx.com](http://www.golynx.com)

455 North Garland Avenue  
Orlando, FL 32801-1518

*payments owed and shall not exceed 15 percent of the outstanding balance due. In addition to other fines or penalties, a person found not in compliance with any provision of this subsection may be ordered by the court to make restitution for attorney's fees and all related costs to the aggrieved party or the Department of Legal Affairs when it provides legal assistance pursuant to this section. The Department of Legal Affairs may provide legal assistance to subcontractors or vendors in proceedings brought against contractors under the provisions of this section.*

Our contractor, Transdev Services, Inc, is notified annually in writing that if they feel that LYNX is not fulfilling the obligations as outlined in the above paragraph, they may seek assistance through the Commission for the Transportation Disadvantaged Ombudsman Program Helpline at 1-800-983-2435 (TTY 1-800-648-6084) or the State of Florida Attorney General's Office at 1-800-892-0375.

With this letter, I am certifying to the Local Coordinating Board that LYNX has met the above timely payment requirements to our contractor for the period of July 1, 2025 to September 30, 2025.

Sincerely,



Kimberly Frye  
Director, Mobility Services

cc: David Burrowes – LYNX Chief Operating Officer  
The Joint Transportation Disadvantaged Local Coordinating Board of  
Orange, Osceola, and Seminole Counties (via MetroPlan Orlando)