



**COMMUNITY ADVISORY COMMITTEE  
MEETING MINUTES**

**DATE:** Wednesday, December 03, 2025

**LOCATION:** MetroPlan Orlando  
David L. Grovdahl Board Room  
250 South Orange Avenue, Suite 200  
Orlando, Florida 32801

**TIME:** 9:30 a.m.

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*Chair Nilisa Council presided.*

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**Members in attendance were:**

Mr. John Ashton, MetroPlan Appointee  
Ms. Christine Bancalari, MetroPlan Appointee  
Mr. Jeffrey Campbell, MetroPlan Appointee  
Mr. Bryant Coleman, City of Kissimmee  
Ms. Nilisa Council, MetroPlan Appointee  
Mr. Jae Fortune, MetroPlan Orlando Appointee  
Ms. Janette Frevola, Orange County Appointee  
Ms. Viviane Grillo, Osceola County  
Ms. Theresa Mott, City of Apopka  
Mr. R.J. Mueller, MetroPlan Appointee  
Mr. Thomas O'Hanlon, Seminole County  
Mr. Jesse Phillips, Seminole County  
Mr. Jeff Piggrem, MetroPlan Appointee  
Ms. Judy Pizzo, MetroPlan Appointee  
Ms. Patricia Rumph, MetroPlan Appointee  
Ms. Marissa Salas, MetroPlan Appointee  
Mr. Dan Stack, City of Altamonte Springs  
Ms. Theo Webster, MetroPlan Appointee  
Appointee  
Mr. Clyde Wells, Osceola County  
Ms. Sheeba West, MetroPlan Appointee  
Alternate

**Members not in attendance were:**

Mr. Nadeem Battla, Osceola County  
Mr. Joseph Caesar, Orange County Appointee  
Mr. Joel Davis, City of St. Cloud  
Mr. Lucas Ferrar, Seminole County  
Ms. Ashley Guss, MetroPlan Appointee  
Ms. Misty Heath, City of Orlando  
Mr. Adam Negron, MetroPlan Appointee  
Mr. Torin Saltos, MetroPlan Appointee  
Mr. David Sibila, MetroPlan Appointee  
Ms. Venise White, MetroPlan Appointee  
Vacant, MetroPlan Appointee  
Vacant, MetroPlan Appointee (Alternate)  
Vacant, City of Sanford

**Others in attendance were:**

Mr. Jonathan Scarfe, FDOT D5  
Ms. Emily Bush, Bike/Walk Central Florida  
Mr. Gary Huttmann, MetroPlan Orlando  
Ms. Virginia Whittington, MetroPlan Orlando  
Mr. Alex Trauger, MetroPlan Orlando  
Mr. Eric Hill, MetroPlan Orlando  
Ms. Mary Ann Horne, MetroPlan Orlando  
Ms. Taylor Laurent, MetroPlan Orlando  
Ms. Lara Bouck, MetroPlan Orlando  
Mr. Mighk Wilson, MetroPlan Orlando  
Ms. Sarah Larsen, MetroPlan Orlando  
Ms. Adriana Rodriguez, MetroPlan Orlando  
Mr. Slade Downs, MetroPlan Orlando  
Ms. Leilani Vaiaoga, MetroPlan Orlando  
Ms. Giselle Valadez, MetroPlan Orlando  
Ms. Lisa Smith, MetroPlan Orlando  
Ms. Rachel Frederick, MetroPlan Orlando

A complete listing of other attendees may be obtained upon request.

**I. CALL TO ORDER**

Chair Nilisa Council called the Community Advisory Committee meeting to order at 9:33 a.m. Chair Council welcomed everyone and confirmed that this meeting is fully in-person, so all committee members are asked to be physically present in the Boardroom.

**II. PLEDGE OF ALLEGIANCE**

Mr. Clyde Wells led the Pledge of Allegiance.

**III. CHAIRMAN'S COMMENTS**

Chair Council shared that a quorum at the October CAC meeting was not met and therefore the action items from that meeting will be taken up today. Chair Council noted the election of the 2026 officers today and announced she will step down as the Chair but remains a member of the CAC. Chair Council extended appreciation to members and those at MetroPlan Orlando and thanked committee members for the opportunity to lead.

**IV. AGENDA REVIEW**

Ms. Mary Ann Horne thanked Chair Council for her service. She reminded members of MetroPlan Orlando holiday closures and also the recruitment of CAC members in January 2026 for vacant seats.

Mr. Mighk Wilson presented the Safety Moment for December which focused on Turbo Roundabouts. He discussed the challenges people experience with 2-lane roundabouts and how the Dutch developed the

Turbo Roundabout in 1996, which features a spiral shape. The first such roundabout in the U.S. was installed in Jacksonville in 2021. Mr. Wilson noted that your entry lane to the roundabout determines your exit and showed a video experiencing this roundabout on his bicycle. He stated there have been no serious or fatal crashes, however there has been an increase in total crashes. Member discussion ensued.

## **V. AGENCY REPORTS - FDOT**

Mr. Jonathan Scarfe noted that no turbo roundabouts are currently planned in District 5, though they are recognized as an option when planning.

He shared an upcoming project 445772-1, U.S. 441 at Clarcona-Ocoee Road, and the recently completed project 448799-1, S.R. 434 from Centaurus Boulevard to McCulloch Road. Mr. Scarfe also noted a project from Silver Star Road from S.R. 438 to U.S. 441 has just received final acceptance. He concluded with Safety Reminders and FDOT Project Resources: CFL Roads [Your source for information on FDOT projects in Central Florida](#), I-4 Beyond the Ultimate: [I-4 Beyond the Ultimate: Building a Better I-4](#) | [I-4 Beyond](#) and District Five Office of Safety Website: [D5 Office of Safety Home](#)

## **VI. CONFIRMATION OF QUORUM**

Ms. Rachel Frederick conducted the attendance roll call and confirmed we did have a quorum.

## **VII. PUBLIC COMMENTS ON ACTION ITEMS**

No comments

## **VIII. ACTION ITEMS**

### **A. August 27, 2025, CAC Meeting Minutes**

Approval of the meeting minutes for the August 27, 2025, CAC meeting is requested.

**MOTION:** Ms. Theresa Mott moved to approve the CAC August 27, 2025, meeting minutes. Mr. Jeffrey Campbell seconded the motion. Motion passed unanimously.

### **B. Amendments to Transportation Improvement Program (TIP) FY 2025/26 – FY 2029/30**

The Chair asked the committee to vote to ratify the TIP amendments.

**MOTION:** Mr. Tom O'Hanlon moved to ratify the TIP amendments. Mr. Jae Fortune seconded the motion. Motion passed unanimously.

### **C. Draft 2026 MetroPlan Orlando Advisory Committee Meeting Schedule**

**MOTION:** Mr. Tom O'Hanlon moved to ratify the MetroPlan Orlando meeting schedule. Mr. Jeffrey Campbell seconded the motion. Motion passed unanimously.

**D. October 22, 2025 Meeting Minutes**

**MOTION:** Ms. Judy Pizzo moved to approve the October 22, 2025 CAC Meeting Minutes. Ms. Theo Webster seconded the motion. Motion passed unanimously.

**E. Adoption of the 2050 Metropolitan Transportation Plan (MTP)**

Ms. Taylor Laurent presented, outlining the process taken to reach this point with the 2050 Plan. She stated all technical and public participation requirements had been met and detailed metrics supporting this. Ms. Laurent detailed the revisions made to the plan based on partner agency feedback received.

Ms. Laurent requested approval of the 2050 MTP and Congestion Management Process as presented.

Member discussion ensued regarding future technology that will impact such plans, Members suggested clarification of projects in the plan that are cost feasible and those that are currently not. A question was answered regarding the process of amending the plan. Also asked was how other states, cities, countries were researched for comparable best practices. E-bikes were also raised as a concern, and 'flying cars' being a real probability in the future.

Chair Council asked if it were possible to actually experience the driverless technology as a group.

Ms. Bancalari raised the possibility of a Focus Group in regard to Driverless and Future Technology in transportation. Ms. Horne advised if the group so wished that could be facilitated.

**MOTION:** Mr. Tom O'Hanlon moved to approve the 2050 Metropolitan Transportation Plan. Ms. Viviane Grillo seconded the motion. Motion passed unanimously.

**F. Amendments to Transportation Improvement Plan (TIP) FY 2025/26 – FY 2029/30**

Mr. Alex Trauger shared the following amendments:

- New Project: FM #456094-1: Osceola County Basin Studies for Resilience – PROTECT Grant.
- Existing Project with Phase and Funding added: FM #156094-1: Poinciana Connector

Mr. Trauger asked for the recommended approval of the TIP Amendments of the FY 2025/26 – FY 2029/30, as presented.

Ms. Janet Frevola asked if more detail could be supplied on projects they are recommending approval of amendments on.

Mr. Bryant Coleman asked for more information on the PROTECT Grant in Osceola.

**MOTION:** Mr. Tom O'Hanlon moved to approve the Transportation Improvement Program as presented. Ms. Theresa Mott seconded the motion. Motion passed unanimously.

## **G. Election of 2026 Officers**

Ms. Virginia Whittington quoted the CAC Bylaws regarding the election of Chair and Vice-Chair and the responsibilities they hold. Ms. Whittington shared that Vice-Chair Judy Pizzo had registered her interest in being the CAC Chair for 2026. There were no additional nominations from the floor, when members were asked.

Ms. Whittington requested a motion to cease nominations for the CAC Chair 2026.

**MOTION:** Mr. Tom 'O'Hanlon moved the motion to cease nominations for CAC Chair 2026. Ms. Theresa Mott seconded the motion. Motion passed unanimously.

Ms. Judy Pizzo (Seminole County resident) accepted the nomination and Ms. Whittington requested a motion to approve Ms. Judy Pizzo as CAC Chair 2026

**MOTION:** Mr. Tom O'Hanlon moved to approve Ms. Judy Pizzo as the CAC Chair 2026. Ms. Janette Frevola seconded the motion. Motion passed unanimously.

Ms. Whittington opened the floor for nominations for CAC Vice-Chair 2026. Mr. Tom O'Hanlon (Seminole County resident) nominated himself, however as per the Bylaws the Chair and Vice-Chair cannot be from the same county. Ms. Janet Frevola then nominated herself for Vice-Chair and Mr. Jeffrey Campbell nominated Ms. Theresa Mott.

Ms. Whittington requested a motion to cease nominations for the CAC Vice-Chair 2026.

**MOTION:** Ms. Theo Webb moved the motion to cease nominations for CAC Vice-Chair 2026. Ms. Theresa Mott seconded the motion. Motion passed unanimously.

Ms. Mott respectfully declined the nomination as Vice-Chair. Ms. Whittington requested a motion to approve Ms. Janet Frevola as CAC Vice-Chair 2026

**MOTIION:** Mr. Jeffrey Campbell moved to approve Ms. Janet Frevola as CAC Vice-Chair 2026, Mr. Jae Fortune seconded the motion, Motion passed unanimously.

Ms. Whitington thanked current Chair Nilisa Council for her service and for the willingness of members to step up. She confirmed Ms. Judy Pizzo as Chair and Ms. Janet Frevola as Vice-Chair for 2026.

## **IX. PRESENTATIONS & STATUS REPORTS**

### **A. Presentation on MetroPlan Orlando's Annual Traffic Signal Retiming (TSR) Before and After Study**

Mr. Eric Hill presented on the annual Retiming Study. He outlined why the signal timing program takes place and noted they had retimed across 4 independent intersections and 20 corridors this

time. Mr. Hill brought attention to the handout which covered the information within this presentation. He also introduced Ms. Leyi Zhang from Kittleson & Associates who completed the evaluation for MetroPlan Orlando.

Mr. Hill shared slides which showed the locations of the corridors retimed. He noted that over time, as the number of traffic signals increases in the region, so do the requests for retiming and retiming all requested is not possible. He outlined how the data is collected, the performance metrics, and then shared the project results. The overall benefit costs (b/c) ratio was -0.4, however Mr. Hill discussed other ways of measuring this work. He shared a graphic, which detailed the historic benefit-cost ratio and highlights how this figure has had a fairly consistent downward trend over time. He stated there is only so much signal retiming you can do and the signals may already be well optimized. Mr. Hill noted it is a balancing act of competing priorities. He shared the evolving challenges of the evaluation study and that a discussion is ongoing to see how an evaluation program should look in the future.

Member discussion ensued, including the impact of technology to assist a program like this. Also discussed was the pedestrian and bicycle movement within the metrics and the concern that safe freedom of movement for all is important.

Members were encouraged to send any further questions to Mr. Hill and/or Ms. Horne.

## **B. Presentation and Annual Report on Best Foot Forward Pedestrian Safety Initiative.**

Ms. Emily Bush confirmed the program focuses on increasing pedestrian safety at marked crosswalks through evaluation, engineering, enforcement and education. She shared statistics across all four sections, highlighting the scope of work covered.

Ms. Bush shared FY 25 Program-Wide Insights and confirmed the program had expanded into all of District 5 and into Polk County. She stated that installing low-cost engineering solutions can have a very effective impact and shared details. Continuing on to Enforcement she stated driver yield rates improve 100% of the time when certain conditions are met and shared the benefits of educational events. Ms. Bush noted the concern raised by drivers of electric devices and scooter usage, especially among children.

Ms. Bush then highlighted some specific crosswalks throughout the region, the improvements made and the positive impact achieved. She detailed the Bike/Walk Kids program they are trialing, as well as Bike Rodeos and thanked the partners who helped fund those events. Also noted was Trail Map development they worked on for Seminole County.

Chair Council shared her appreciation for the work of Best Foot Forward, as did Ms. Vivian Grillo.

## **X. GENERAL INFORMATION**

### **A. FDOT Monthly Construction Status Report – The latest FDOT Monthly Construction Status Report for the MetroPlan Orlando area.**

- B. **Highlights from November 12, 2025, MetroPlan Orlando Board Meeting** – A series of highlights and notable actions from the most recent MetroPlan Orlando Board Meeting.
- C. **Air Quality Report** – The latest air quality report for the MetroPlan Orlando area.
- D. **LYNX Press Release** – A press release from LYNX.
- E. **Bicycle and Pedestrian Report** – A report on bicycle and pedestrian projects in the MetroPlan Orlando region.
- F. **Approved 2026 MetroPlan Orlando Committee Meeting Schedule Report** – A copy is enclosed.
- G. **Fiscal Year 2024/2025 Federally Obligated Funds Report** – The FY 2024/25 Federally Obligated Funds Report can be viewed at: [MetroPlan Orlando FY 2024/25 Federally Obligated Funds Report](#)
- H. **2024/25 BEBR Population Comparison** – the University of Florida's Bureau of Economic and Business Research (BEBR) has published annual population estimates for 2025. A comparison of estimates from 2024 to 2025 was enclosed.

## XI. UPCOMING MEETINGS OF INTEREST

A list of selected upcoming meetings to be held at MetroPlan Orlando's office. For more information and a full list of upcoming meetings, visit the [MetroPlan Orlando Calendar](#).

- A. Municipal Advisory Committee (MAC) – December 3, 2025
- B. Transportation System Management & Operations Advisory Committee (TSMO) – December 5, 2025
- C. Technical Advisory Committee – December 5, 2025
- D. **MetroPlan Orlando Board** – December 10, 2025
- E. **Vision Zero Safety Speaker Series: 20 is Plenty; Safer Streets, Stronger Communities** – December 16, 2025
- F. LYNX Board (at LYNX Central Station) – January 22, 2025
- G. SunRail / CFCRC Board (at LYNX Central Station)- January 22, 2025
- H. **Community Advisory Committee (CAC)** – January 28, 2025

## XII. MEMBER COMMENTS

Ms. Judy Pizzo thanked members for their attendance today. Mr. Piggrem referenced the presentation by Orlando International Airport at the recent Board Meeting (see the link here [MetroPlan Orlando Board Meeting - November 12, 2025](#) time stamp 17:00)

Ms. Rumph noted that the Orange County Board of Commissioners are planning a workshop on Micro-mobility Devices. Mr. Phillips noted the SCOUT service in Seminole County and shared some data of rides taken so far.

Ms. Mott thanked Chair Council for her service as Chair and wished Chair Elect Pizzo and Vice-Chair Elect Frevola well in their roles. Mr. Mueller seconded Ms. Mott and also noted that he sees his role as a CAC member to spread the word in communities and using his voice to raise concerns. He had submitted letters to various bodies concerning micro-mobility and is happy to see the workshop planned by Orange BCC.

Ms. Bancalari shared statistics concerning accessibility for people with disabilities and wheelchair users. She is launching a program called 'I can go', teaching people with unique abilities to be able to use all forms of transportation.

## XIII. PUBLIC COMMENTS (GENERAL)

Mr. David Bottomley – Orange County, as a wheelchair user he shared he had used the BEEP service and was not secured properly. He also referenced Florida statute 337.408 which states bus stops must be ADA compliant.

## XIV. ADJOURNMENT

There being no further business, the meeting adjourned at 11:44 a.m.

Respectfully transcribed and submitted by Ms. Rachel Frederick, MetroPlan Orlando.

Approved this 28th day of January 2026.



Ms. Rachel Frederick,  
Board Services Coordinator

  
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Ms. Judy Pizzo, Chair

As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which it is based.