



COMMUNITY ADVISORY COMMITTEE
MEETING MINUTES

DATE: Wednesday, August 23, 2023

LOCATION: MetroPlan Orlando
David L. Grovdahl Board Room
250 South Orange Avenue, Suite 200
Orlando, Florida 32801

TIME: 9:30 a.m.

Chairman Jeffrey Campbell, presided

Members in attendance were:

Mr. Jeffrey Boebinger, City of Altamonte Springs
Mr. Mark Bolton, MetroPlan Appointee
Mr. Benjamin Bossley, MetroPlan Appointee
Mr. Jeffrey Campbell, MetroPlan Appointee
Ms. Sarah Elbadri, City of Sanford
Ms. Ashley Guss, MetroPlan Appointee
Ms. Gigi Moorman, Orange County
Ms. Theresa Mott, City of Apopka
Mr. R.J. Mueller, MetroPlan Appointee
Mr. Thomas O'Hanlon, Seminole County
Mr. Vincent Pereira, MetroPlan Appointee
Mr. Brindley Pieters, Seminole County
Mr. Jeff Piggrem, MetroPlan Appointee
Ms. Judy Pizzo, MetroPlan Appointee (Alternate)
Ms. Patricia Rumph, Orange County
Mr. David Sibila, MetroPlan Appointee
Ms. Theo Webster, MetroPlan Appointee
Ms. Venise White, MetroPlan Appointee

Members not in attendance were:

Mr. Nadeem Battla, Osceola County
Ms. Susan Buttery, MetroPlan Appointee
Mr. Alejandro Cintron Medina,
MetroPlan Appointee
Mr. Bryant Coleman, City of Kissimmee
Ms. Patricia Colloca Massot, Seminole County
Mr. Joseph Colon, MetroPlan Appointee
Ms. Nilisa Council MetroPlan Appointee
Mr. Joel Davis, City of St. Cloud
Ms. Cynthia Henry, Orange County
Mr. Daniel J. López, Osceola County
Ms. TeNeika Neasman, City of Orlando
Ms. Marissa Salas, MetroPlan Appointee
Dr. Casmore Shaw, Osceola County
Dr. Dan Stephens, MetroPlan Appointee
Vacant, MetroPlan Appointee

Others in attendance were:

Mr. Jonathan Scarfe, FDOT

Mr. Chuck Koppernolle, FDOT
Mr. Siao Si Fine, FTE
Ms. Kathrin Tellez, Fehr & Peers
Ms. Elizabeth Suarez, Fehr & Peers
Mr. Charles Abbatantuono, Lynx
Mr. Cody Johnson, Lynx
Mr. P.J. Smith, xGeographic
Ms. Mary Ann Horne, MetroPlan Orlando
Ms. Virginia Whittington, MetroPlan Orlando
Mr. Alex Trauger, MetroPlan Orlando
Ms. Taylor Laurent, MetroPlan Orlando
Ms. Cynthia Lambert, MetroPlan Orlando
Mr. Eric Hill, Metroplan Orlando
Mr. Mighk Wilson, MetroPlan Orlando
Mr. Slade Downs, MetroPlan Orlando
Mr. Jason Sartorio, Metroplan Orlando
Ms. Sara Larsen, MetroPlan Orlando
Ms. Lara Bouck, MetroPlan Orlando
Ms. Adriana Rodriguez, MetroPlan Orlando
Ms. Rachel Frederick, MetroPlan Orlando

A complete listing of other attendees may be obtained upon request.

I. CALL TO ORDER

Chairman Jeffrey Campbell welcomed everyone and called the Community Advisory Committee meeting to order at **9:35 a.m.**

II. PLEDGE OF ALLEGIANCE

Mr. David Sibila led the Pledge of Allegiance.

III. CHAIRMAN'S COMMENTS

Chairman Campbell detailed public comment procedures. He stated that there would be a workshop on the Active Transportation Plan once this regular meeting had concluded. He shared at the MetroPlan Orlando Board meeting in July how vitally interested this committee was in the Distracted Driving presentation by Ms. Loreen Bobo and how strongly the committee is in favor of regional action on safety.

Chairman Campbell asked committee members to keep Vice Chair Dr. Dan Stephens and his family in our thoughts.

IV. AGENDA REVIEW

Ms. Mary Ann Horne, MetroPlan Orlando, reminded CAC members that meetings require an in-person quorum, currently 16 and emphasized the importance of RSVPs for the meeting. Ms. Horne detailed a field trip for the committee planned for Wednesday September 27, 9.30 a.m. to the Regional

Transportation Management Center in Sanford. She asked Mr. Eric Hill - MetroPlan Orlando, to share what could be expected on the visit which included a request for CAC members to contribute feedback on technology improvements to our transportation network. He stated it will be an informal visit but there will be a presentation on the Transportation Systems Management and Operations (TSMO) Masterplan and an opportunity to let engineers know more about the needs of the travelling public. Ms. Horne asked members to contact her if they wished to attend the visit and advised more information will be available nearer the time.

Ms. Horne introduced two new MetroPlan Orlando staff members – Ms. Adriana Rodriguez, Senior Transportation Engineer, and Ms. Lara Bouck, Senior Transportation Engineer and Project Manager who people may recognize as a returning staff member after a brief time working for the City of Tampa.

Ms. Horne highlighted the new MetroPlan Orlando website, which is now MetroPlanOrlando.gov. She detailed how this is safer and more recognizable to the public as an authentic government site. All communication online and on paper will be with the .gov email addresses and webpage. The website has updated graphics and content and has a greater presence for Safety and Technology and partner news. Ms. Horne asked members to share their opinions on the update via a survey which can be found on the website.

Mr. Mighk Wilson presented a Safety Moment which for this month was “Drive Sober or Get Pulled Over”. He shared crash trend statistics and how MetroPlan Orlando area compares with other major metro areas in Florida.

Comments from the committee included the desire to track crashes that don’t happen due to autonomous vehicle technology.

Ms. Horne highlighted Mobility Week, which starts on October 27, and said more information will follow. She also reminded committee members of the annual change to CAC leadership, with a virtual meeting in November of an officer-selection subcommittee. She asked members to consider if they would be interested in serving on that subcommittee or as Chair or Vice-Chair of the CAC in 2024. The current Chair, Mr. Campbell, is term-limited. The first step to this change will begin at the October meeting with selection of the subcommittee.

No changes were made to the printed agenda.

V. CONFIRMATION OF QUORUM

Ms. Rachel Frederick conducted the attendance roll call and confirmed a quorum.

VI. PUBLIC COMMENTS ON ACTION ITEMS

None.

VII. ACTION ITEMS

A. June 28, 2023, Meeting Minutes (Tab 1)

Approval of the meeting minutes for June 28, 2023, is requested.

MOTION: Ms. Theresa Mott moved to approve the meeting minutes from June 28, 2023.
Ms. Judy Pizzo seconded the motion, which passed unanimously.

B. FDOT Amendment to FY 2024 – 2028 TIP (Tab 2)

Mr. Jason Sartorio, MetroPlan Orlando staff, requested the CAC make a recommendation to the Board that the FY 2024 – 2028 TIP be amended to include the following item:

- FM #453340-1 – 10th St Complete Streets Project Phase 1

Mr. Sartorio detailed that this was a federal discretionary (RAISE) grant fund of \$1.2 million that had been awarded.

MOTION: Mr. Jeffrey Boebinger moved to approve the FDOT Amendment to FY 2024 – 2028
Mr. David Sibila seconded the motion, which passed unanimously.

C. Board Approval is requested for the Roll Forward Amendment to FY 2024 -2028 (Tab 3)

Mr. Sartorio asked for a recommendation to the Board that the FY 2024 – 2028 TIP be amended to include Roll-Forward Projects from the FY 2023 – 2027. He explained this is applicable to funds that were not committed by the end of the fiscal year on June 30th and so automatically roll forward to FY 2024 in FDOT's new adopted 5-year work program. Mr. Sartorio stated that Metroplan Orlando needs to amend the TIP to be consistent with the work program and confirmed that the cost or the schedule of the projects are not affected.

Link to the FDOT Roll Forward Report & SunRail Roll Forward Report - [SunRail & FDOT Roll Forward Report FY 2024 - 2028](#)

MOTION: Mr. Tom O'Hanlon moved to approve the Roll Forward Amendment to FY 2024 - 2028
Ms. Theo Webster seconded the motion, which passed unanimously.

VIII. PRESENTATIONS & STATUS REPORTS

A. Regional Vision Zero Action Plan

Mr. Mighk Wilson, MetroPlan Orlando, presented an update on the Vision Zero Regional Plan, confirming that the first Task Force meeting had taken place the previous week. He detailed the meeting agenda and stated there had been high attendance and engagement. Mr. Wilson outlined the Vision Zero approach and the core elements of Vision Zero communities. He also detailed the project schedule timeline and next steps.

Ms. Adriana Rodriguez, MetroPlan Orlando, was identified as the initial point of contact for Osceola County in response to a question asked. Mr. Alex Trauger, MetroPlan Orlando, added

that county and city level plans were still in the scoping phase, and the plan will include public engagement, elected official training, and meetings in the local communities.

Other comments made by committee members included the risks that occur outside of roads and agreement on the need for a Vision Zero focus.

B. Active Transportation Plan Update

Ms. Kathrin Tellez presented the Active Transportation Plan update, clarifying that the purpose is to improve transportation safety outcomes for our most vulnerable road users. Ms. Tellez reminded the committee of the last meeting in October 2022, which helped establish what the existing conditions were. She shared the scoring criteria on current bicycle and pedestrian levels of comfort with existing facilities. Ms. Tellez also detailed travel accessibility to key daily/weekly destinations and identified that people who live in disadvantaged communities have lower levels of access on those comfortable facilities.

With all the data gathered, Ms. Tellez shared, they were now able to add additional enhancements to what was already on the books, to include new trail segments, intersection crossing treatments, corridor improvements and locations for pedestrian bridges or tunnels. Around 100 of these will be shown in the workshop after the meeting. She also highlighted some policy recommendations.

Ms. Tellez detailed some workshop components and how committee members can be involved after the meeting, how members could share their feedback, and project next steps.

Committee members shared their appreciation of the work, and questions were raised regarding the funding component and also regarding utility corridors impacting on the plan. Ms. Taylor Laurent responded that the Active Transportation Plan will directly feed into and serve as the needs assessment for bicycle, pedestrian, and other active modes to the 2050 MetroPlan Orlando Transportation Plan. Ms. Laurent stated discussions around funding will happen at that stage.

Another comment was raised concerning the removal of bike lanes when construction occurs and the risk that brings for bicycle users. A request was made to please keep that in mind whenever construction happens.

IX. GENERAL INFORMATION

- A. FDOT Monthly Construction Status Update** – The latest FDOT Monthly Construction Status Report for the Orlando area was provided.
- B. Highlights from July 12, 2023, MetroPlan Orlando Board Meeting** – A series of highlights and notable actions from the most recent MetroPlan Orlando Board meeting was provided.

- C. **Air Quality Report** – The latest air quality report for the MetroPlan Orlando area was provided.
- D. **LYNX Press Release** – Two press releases from LYNX were provided.
- E. **Bicycle and Pedestrian Report** – A report on bicycle and pedestrian projects in the MetroPlan Orlando region is enclosed.
- F. **FHWA Data Driven Safety Analysis Virtual Workshops Handout** – The Federal Highway Administration (FHWA) conducted a series of virtual workshops on safety analysis. Materials from the workshop series are enclosed.
- G. **Transportation Improvement Program (TIP) Modification Letter** – A letter explaining modifications to the FY 2023/24 – 2027/28 TIP has been included.

X. **UPCOMING MEETINGS OF INTEREST**

A list of selected upcoming meetings to be held at MetroPlan Orlando's office was provided. For more information and a full list of upcoming meetings, visit the calendar section of the website.

- A. Transportation Systems, Management, & Operations committee (TSM&O), August 25, 2023.
- B. Technical Advisory Committee (TAC), August 25, 2023
- C. Municipal Advisory Committee (MAC), September 7, 2023
- D. MetroPlan Orlando Board, September 13, 2023
- E. **Community Advisory Committee (CAC), October 25, 2023**
Please note: **NO REGULAR CAC meeting in September, but we will be touring the Regional Transportation Management Center on Sept. 27.** After October, the remaining CAC meeting for 2023 is on 12/6.

X. **MEMBER COMMENTS**

Comments raised included a recommendation that a survey take place of roads where flooding is likely to happen and consider doing something for the future. Also requested was an update in a future meeting on the Osceola Parkway Expansion projects. In addition, comments were made regarding the extensive increased use of EV bicycles, which are becoming very popular and more affordable. Concerns were added about EV bikes, their lack of regulation and how they should be considered in future projects. A question was raised regarding bus stops on S.R. 192 in St. Cloud that are lacking shade/awnings/benches. Ms. Sara Larsen - MetroPlan Orlando responded that this was a LYNX issue, and they are currently doing a bus stop inventory throughout the three counties.

A request was also made for an update to be provided at the next meeting, on the status of the Pine Hills Road extension going north.

Ms. Pizzo highlighted Bike Walk Central Florida's, Bike 5 event which happens on October 14th.

XI. PUBLIC COMMENTS (GENERAL)

None.

XII. ADJOURNMENT

There being no further business, the meeting adjourned at 10.41 a.m.

Respectfully transcribed and submitted by Ms. Rachel Frederick, MetroPlan Orlando.

Approved this 25th day of October 2023.



Mr. Jeffrey Campbell, Chairman



Ms. Rachel Frederick,
Board Services Coordinator

As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which it is based.