



MetroPlan Orlando Board

MEETING MINUTES

DATE: Wednesday, December 11, 2024

TIME: 9:00 a.m.

LOCATION: MetroPlan Orlando
Park Building
250 S. Orange Ave, Suite 200
Orlando, FL 32801

Commissioner Cheryl Grieb, Chair, Presided

Members in attendance were:

Hon. Brandon Arrington, Central Florida Expressway Authority
Hon. Pat Bates, City of Altamonte Springs
Hon. Lee Constantine, Seminole County
Hon. Bob Dallari, Seminole County
Hon. Mayor Jerry Demings, Orange County
Hon. Mayor John Dowless, Municipal Advisory Committee
Hon. Mayor Buddy Dyer, City of Orlando
Hon. Ken Gilbert, City of St. Cloud
Mr. M. Carson Good for Tim Weisheyer, Greater Orlando Aviation Authority
Hon. Cheryl Grieb, Osceola County
Hon. Viviana Janer, LYNX/Central Florida Commuter Rail Commission
Hon. Christine Moore, Orange County
Hon. Bryan Nelson, City of Apopka
Hon. Kelly Semrad, Orange County
Mr. Stephen Smith, Sanford Airport Authority
Hon. Nicole Wilson, Orange County

Hon. Mayor Art Woodruff, City of Sanford

Members/Advisors attending the meeting via the Zoom Platform:

Hon. Mayor Jackie Espinosa, City of Kissimmee
Hon. Tony Ortiz, City of Orlando

Advisors in Attendance

Secretary John Tyler, FDOT District 5
Mr. Shaun Germolus, Kissimmee Gateway Airport
Mr. Brian Sanders, Transportation Systems Management & Operations Committee
Mr. Joshua DeVries, Technical Advisory Committee
Dr. Dan Stephens, Community Advisory Committee

Members/Advisors not in Attendance:

Hon. Maribel Gomez Cordero, Orange County
Hon. Michael Scott, Orange County
Hon. Mayra Uribe, Orange County

Others in Attendance:

Mr. Jonathan Scarfe, FDOT District 5
Ms. Amy Beckman, FDOT District 5
Mr. Siasos Fine, FTE

Staff in Attendance:

Mr. Gary Huttman
Mr. Jay Small, Dinsmore & Shohl
Mr. Jason Loschiavo
Ms. Virginia Whittington
Mr. Alex Trauger
Mr. Eric Hill
Ms. Taylor Laurent
Mr. Mighk Wilson
Ms. Adriana Rodriguez
Mr. Jason Sartorio
Mr. Slade Downs
Ms. Mary Ann Horne
Ms. Lailani Vaiaoga
Ms. Lisa Smith
Ms. Rachel Frederick

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Board Chair Cheryl Grieb called the meeting to order at 9:00 a.m. and welcomed everyone. Mayor Art Woodruff, City of Sanford, led the Pledge of Allegiance.

II. CHAIR'S ANNOUNCEMENTS

Commissioner Vivana Janer reported on the September 30th and November 14th Central Florida Commuter Rail Commission (CFCRC) meetings. The Board received a video presentation highlighting the 2025 Blind Experience held on October 30th. MetroPlan Orlando staff member Mighk Wilson provided the Safety Moment highlighting Older Driver Awareness.

III. EXECUTIVE DIRECTOR'S ANNOUNCEMENTS

Mr. Huttmann announced that the Board Apportionment Plan received final approval from the Governor's Office on August 12th. He officially welcomed Orange County Commissioner Michael Scott and City of St. Cloud Councilman Ken Gilbert to the Board. He called attention to the recent Boardroom changes made to accommodate additional Board members. He acknowledged City of Sanford Mayor Art Woodruff, who attended virtually. Mr. Huttmann congratulated Commissioner Mayra Uribe for receiving the 2024 Outstanding Elected Official Leadership Award from AMPO. He congratulated MetroPlan Orlando staff member Lara Bouck on her recent promotion to Manager of Project Development. He announced the 2024 Blind Experience to take place October 30th at the OPD Headquarters. Mr. Huttmann called attention to the information provided in the supplemental folders.

IV. FDOT REPORT

Secretary John Tyler provided a year-end report updating the Board members on the I-4 Moving Florida Forward Initiative in Osceola County, and the I-4 Express project in Seminole. He provided a new website launched to keep abreast of project updates: Homepage - MovingI4Forward.com. He discussed challenges with the Work Program due to construction cost increases and asset maintenance, He detailed projects retained and funding received. Secretary Tyler noted the Work Program public comment period is open thru December 20th and public comments can be submitted to: www.fdot.gov/WPPH/District5. Secretary Tyler provided fatality statistics noting a 20% decrease in Central Florida and a decrease of 30% in the greater Orlando area. He called attention to the impaired driving campaign "Drive Sober or Get Pulled Over" Holiday Edition.

V. ROLL CALL AND CONFIRMATION OF QUORUM

Ms. Lisa Smith called the roll and confirmed that a quorum was physically present.

VI. AGENDA REVIEW

Mr. Huttmann called attention to Consent Agenda Item IX.E, 2025 Board and Committee Schedule. He noted there will not be a time adjustment for the July Board Meeting due to a change in meeting dates for Partner Budget workshops/hearings.

VII. COMMITTEE REPORTS

Advisory Committee reports from the meetings were presented by the Municipal Advisory Committee, Community Advisory Committee, TSMO, and Technical Advisory Committee chairpersons.

VIII. PUBLIC COMMENTS ON ACTION ITEMS

Mr. Jeff Piggrem, Orlando Florida, MetroPlan Orlando Community Advisory Committee member gave context to the CAC recommended denial of the GOAA TIP Amendment, Action Item X.A.

IX. CONSENT AGENDA

- A. Minutes of the September 11, 2024, Board Meeting –
- B. Approval of Financial Report for August, September & October 2024
- C. Approval of the Travel Report for August, September & October 2024
- D. Approval & Acceptance of the Annual Financial Report & Audit
- E. Approval of the 2025 MetroPlan Orlando Board & Committee Meeting Schedule
- F. Approval of the 2025 Board & Committee Member Travel for MetroPlan Orlando Business
- G. Approval of the Sole Source Contract with Streetlight
- H. Approval of the Consultant Selection Committee Recommendation for General Planning Consultant Services Contracts
- I. Approval of the Consultant Selection Committee Recommendation for Strategic Communications Consultant Contract
- J. Approval of contribution to the UCF Foundation Distinguished Lecture Series

MOTION: Commissioner Dallari moved to approve the Consent Agenda Items A through J. Commissioner Janer seconded the motion. Motion carried unanimously.

X. OTHER ACTION ITEMS

- A, Approval of the amendments to the FY2024-25 – FY 2029-30 Transportation Improvement Program (TIP) – **(Roll Call vote for Resolutions 24-12 and 24-13)**

Mr. Sartorio provided an overview of the TIP amendments listed in Resolution 24-12. FM#447602-1 Buenaventura Boulevard Traffic Signal Improvements and GOAA-PFL0014938 MCO Multimodal connections program. Both he and Mr. Alex Trauger responded to Board member's questions and concerns for the GOAA amendment.

MOTION: Commissioner Janer moved to approve Resolution 24-12 amendments to the FY 2024-25-FY 2029-30 Transportation Improvement Program (TIP). Commissioner Arrington seconded the motion. A roll call vote was conducted. Motion carried unanimously.

Mr. Sartorio called attention to FM #447104-1; the resurfacing project listed in Resolution 24-13. Staff recommended pulling the item from action today. He noted that the amendment will be brought back for action following a review of additional information provided by FDOT. He provided an overview of the remaining amendments and requested a recommendation of

approval. A letter from FDOT staff explaining the amendment requests, along with a sheet prepared by MetroPlan Orlando staff and the draft resolution to be presented

MOTION: Mayor Demings moved to approve Resolution 24-13 amendments to the FY 2024-25-FY 2029-30 Transportation Improvement Program (TIP) except for FM #447104-1. Commissioner Arrington seconded the motion. A roll call vote was conducted. Motion carried unanimously.

B. Approval of the amendments to the 2045 Metropolitan Transportation Plan (Roll Call Vote)

Ms. Taylor Laurent, MetroPlan Orlando staff, requested approval of amendments to the 2045 Metropolitan Transportation Plan. MetroPlan Orlando staff are proposing these Plan Revisions to update Transportation Improvement Program (TIP) projects in the existing-plus-committed network and other miscellaneous changes based on local agency feedback. She noted that requested amendments / modifications will be made to the Cost Feasible Plan: Strategies, Programs documentation of the adopted 2045 Metropolitan Transportation Plan. Items of particular significance for our Committees and the Board are as follows:

- Tables 6, 9, 11, 12, and 13 updated for consistency with the TIP including the requested TIP amendments in October, November, and December 2024.
- Tables 15, 16, and 18 revised for consistency with local plans per partner agency requests.

An overview fact sheet along with the Hyperlink to the 2045 Cost Feasible Plan with proposed revision was provided: https://metroplanorlando.gov/wp-content/uploads/2045MTP_CostFeasiblePlan_Adopted-Dec2020_Revised-Dec2024_Draft-for-Public-Review.pdf.

MOTION: Mayor Dyer moved to approve the amendments to the 2045 Metropolitan Transportation plan. Commissioner Moore seconded the motion. A roll call vote was conducted. Motion carried unanimously.

C. Approval of the Title VI & Limited English Proficiency Report

Ms. Mary Ann Horne, MetroPlan Orlando, presented the Title VI Non-Discrimination Plan and Limited English Proficiency Plan. She presented an update to the Title VI and LEP plan. Ms. Horne explained the need for the plan and how they currently endeavor to reach all communities in communicating the plan while also understanding their needs. She shared how MetroPlan Orlando works to serve the community without discrimination and detailed engagement efforts with people who speak languages other than English and the resources available to them. Ms. Horne noted that the plan refers to Transportation Underserved Communities (TUCs) and identified those areas in the region. Due to the size of the document, the Title VI and LEP Plan can be accessed online: [Title VI Program: Nondiscrimination and Language Plan - DRAFT FOR APPROVAL \(metroplanorlando.gov\)](#)

MOTION: Commissioner Janer moved approval of the Title VI and Limited English Proficiency Report. Commissioner Moore seconded the motion. Motion carried unanimously.

D. Election of MetroPlan Orlando Board Officers for 2025

Board Chair Cheryl Grieb reviewed the rules pertaining to Board Officers (Chairman, Vice-Chairman and Secretary-Treasurer), and conducted elections for the period of January 1, 2025 - December 31, 2025. A copy of the history of past Chairs was provided.

Office of Chairperson

MOTION: Commissioner Janer nominated Commissioner Bob Dallari, Seminole County, for the office of Chairperson. Mayor Dyer seconded the motion. Motion carried unanimously.

There were no further nominations. Commissioner Dallari was declared Chairperson by acclamation and is considered installed and shall assume the duties of the office at the conclusion of the meeting, consistent with Section IV (3) of the MetroPlan Orlando Internal Operating Procedures.

Office of Vice-Chairperson

MOTION: Mr. Good nominated Commissioner Christine Moore for the office of Vice Chairperson. Mayor Demings seconded the motion. Motion carried unanimously.

There were no further nominations. Commissioner Moore was declared Vice-Chairperson by acclamation and is considered installed and shall assume the duties of the office at the conclusion of today's meeting, consistent with Section IV (3) of the MetroPlan Orlando Internal Operating Procedures.

Office of Secretary/Treasurer

MOTION: Commissioner Arrington nominated Commissioner Viviana Janer for the office of Secretary/Treasurer. Mr. Good seconded the motion. Motion carried unanimously.

There were no further nominations. Commissioner Janer was declared Secretary/Treasurer by acclamation and is considered installed and shall assume the duties of the office at the conclusion of the meeting, consistent with Section IV (3) of the MetroPlan Orlando Internal Operating Procedures.

XI. INFORMATION ITEMS FOR ACKNOWLEDGEMENT

- A. Executive Directors Report
- B. FDOT Monthly Construction Status Report – August, September and October 2024
- C. Bicycle & Pedestrian Report
- D. Air Quality Report – October and November 2024
- E. 2025 Legislative Positions
- F. Letter of Support– *City of Orlando Reconnecting Communities Pilot (RCP) Grant Program Application – STEER Orlando (Solving Transportation Equity for Every Resident)*

- G. Letter of Support – Osceola County’s Reconnecting Communities Pilot Discretionary Grant Proposal
- H. Letter of Support – Cocoa Multi Modal Passenger Station and Rail project
- I. Memo from Mr. Huttmann to Secretary Tyler re: TIP Modification
- J. Memo from Mr. Huttmann to MetroPlan Orlando Board Members re: 2024 BEBR Population Estimates
- K. Memo from Mr. Huttmann to MetroPlan Orlando Board & Committee Members re: Safe Streets & Roads for All Grant Award
- L. Fact Sheet – Silver Star Road (SR 438) Intersection Improvements
- M. Fact Sheet – SR 429 Capacity Improvements
- N. Copy of email from Mr. Chip Skambis, Dinsmore Shohl, - Alternate Voting Members
- O. FDOT District 5 Safety Central Newsletter
- P. Best Foot Forward Annual Report:
<https://metroplanorlando.gov/wp-content/uploads/24.11.22-MetroPlan-FY-23-24-BFF-Annual-Report.pdf>
- Q. Fiscal Year 2023/24 Federally Obligated Funds Report:
MetroPlan-Orlando-FY-2023_24-Federally-Obligated-Funds-Report.pdf
- R. Transmittal of FY 2023/24 Federally Funded Projects to Federal Highway Administration; Federal Transit Administration; and Federal Aviation Administration
- S. 2050 MTP Status Report November and December 2024
- T. PD&E Tracking Report July 1st – September 30th

MOTION: Commissioner Dallari moved approval of the Information Items for Acknowledgement: Items A through T. Commissioner Janer seconded the motion. Motion carried unanimously.

XII. OTHER BUSINESS/PRESENTATIONS

A. Status Update for the 2050 MTP

Ms. Taylor Laurent, MetroPlan Orlando, presented a status update on the 2050 Metropolitan Transportation Plan (MTP) sharing recent activities including outreach events and working with the Central Florida Regional Planning Model Team at FDOT. She stated that the assessment meetings with local jurisdictions and FDOT had been completed over the last six months and that the final needs list review is in the final comment process. Ms. Laurent stated the next steps are to finalize the prioritization process and gave insight into how that process was being completed. She called attention to the 2050 MTP timeline and previewed the first activity of 2025 which is Infrastructure Investment Scenario Planning.

B. Update on the SR 417 Connection to Orlando Sanford Airport

Mr. Will Hawthorne, Director of Transportation Planning and Policy, CFX, gave an update on the SR 417 Connection to Sanford International Airport study. He highlighted studies undertaken for the existing system (SR 417 Capacity Improvements: SR 528 to SR 408, study completion May 2025 and SR 429 Capacity Improvements: Seidel to Tilden Road, study completion May 2025). Mr. Hawthorne reviewed the new alignments:

- SR 538 Southport Connector Expressway; 15-mile corridor, next public meeting to take place Q1, 2025
- SR 515 Northeast Connector Expressway; 20–23-mile corridor, first public meeting Q2, 2025
- SR 417 Sanford Airport Connector; 2–3-mile corridor, advisory group meetings and Alternatives Public Meeting to take place January 2025.

Mr. Hawthorne detailed the current options being considered and the impact on directing traffic away from Lake Mary Boulevard.

C. Best Foot Forward (BFF) Annual Report

Ms. Emily Hanna, Executive Director, Bike/Walk Central Florida, presented the Best Foot Forward Annual Report. She shared tracking progress of the program over the last ten years, to highlight enforcement efforts and public outreach. Ms. Hanna detailed the Annual Best Foot Forward Regional Summit and various stakeholder meetings. She noted that Bike Walk Central Florida engaged a public relations/marketing firm, and the result has been substantially greater exposure of the Best Foot Forward program. She provided information on various partnerships, i.e., the Apopka Active Transportation Network Study, Healthy West Orange Trails Connection and Bike 5 event.

XIII. PUBLIC COMMENTS (GENERAL)

Ms. Courtney Reynolds, Florida Bicycle Association, encouraged Board members to join the Hands-Free Florida Coalition.

XIV. BOARD MEMBER COMMENTS

Mr. Carson Good, GOAA representative, provided an update on the GOAA Executive Director search.

XV. NEXT MEETING: Wednesday, March 12, 2025, 9:00 a.m.

XVI. ADJOURN BOARD MEETING

There being no further business. The meeting was adjourned at 11:20 a.m. The meeting was transcribed by Ms. Lisa Smith.

Approved this 12th day of February 2025.


 Commissioner Bob Dallari, Chair


 Ms. Lisa Smith,
 Board Services Coordinator/Recording Secretary

As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which the appeal is to be based.