



metroplan orlando

A REGIONAL TRANSPORTATION PARTNERSHIP

MUNICIPAL ADVISORY COMMITTEE MEETING MINUTES

DATE: Thursday, February 2, 2023

LOCATION: MetroPlan Orlando
David L. Grovdahl Board Room
250 South Orange Avenue, Suite 200
Orlando, Florida 32801

TIME: 9:30 a.m.

Mayor John Dowless, Vice Chairman, presided.

Members in attendance:

Mayor Phil Anderson, City of Winter Park
Mayor Nathan Blackwell, City of St. Cloud
Mayor John Dowless, City of Edgewood
Commissioner Richard Firstner, City of Ocoee
Mayor Nicholas Fouraker, City of Belle Isle
Councilmember Vance Guthrie, City of Maitland
Mayor David Henson, City of Casselberry
Commissioner Brian Sackett, City of Longwood
Mayor Megan Sladek, City of Oviedo
Commissioner Jordan Smith, City of Lake Mary

Members not in attendance:

Mayor Angie Gardner, Town of Eatonville *
Council Member Tony Davit, Town of Windermere
Mayor Kevin McCann, City of Winter Springs
Commissioner Sal Ramos, Town of Oakland
Vacant, City of Winter Garden

* *Excused Absence*

Others in attendance were:

Ms. Kathrin Tellez, Fehr and Peers
Ms. Roberta Fennessy, VHB
Mr. Cody Johnson, LYNX
Mr. Alex Trauger, MetroPlan Orlando
Ms. Lisa Smith, MetroPlan Orlando
Ms. Taylor Laurent, MetroPlan Orlando

Ms. Mary Ann Horne, MetroPlan Orlando
Ms. Leilani Vaiaoga, MetroPlan Orlando
Ms. Virginia Whittington, MetroPlan Orlando
Ms. Cathy Goldfarb, MetroPlan Orlando
Mr. Jason Sartorio, MetroPlan Orlando
Mr. Slade Downs, MetroPlan Orlando

I. CALL TO ORDER

Vice Chairman John Dowless called the meeting to order at 9:31 a.m.

II. PLEDGE OF ALLEGIANCE

Mayor Nathan Blackwell led the Pledge of Allegiance.

III. CHAIR'S ANNOUNCEMENTS

Vice Chairman Dowless welcomed Mayor Nathan Blackwell, City of St. Cloud and asked him to introduce himself. He asked MAC members to keep their mics muted when not speaking and detailed the public comment procedures, noting that the meetings are accessible to all.

IV. AGENDA REVIEW / FOLLOW-UP

Mr. Alex Trauger called attention to a recent announcement by the Governor regarding additional funding to move transportation projects forward. He told MAC members that the Poinciana Parkway and I-4 in Osceola County were projects that would be expedited due to the additional funding. Mr. Trauger reported that MetroPlan Orlando recently was awarded a \$3.7 million Safe Streets for All (SS4A) grant. He also announced that Ms. Sarah Larsen, MetroPlan Orlando staff and MAC liaison, had a baby boy, James Alexander, January 28th. Mr. Trauger recognized Dr. Kelly Brock, City of Casselberry, who recently was named one of thirteen Complete Streets Changemakers by Smart Growth America. Mayor Henson offered praise for Dr. Brock's work. He told committee members that there were no FDOT or Florida's Turnpike Enterprise staff available to attend the meeting. Mr. Trauger noted that the Sunshine Law Refresher presentation had been removed from the meeting agenda; and that Mr. Jim Wood, Kimley Horn, would be presenting on the TSMO Master Plan. He introduced Ms. Mary Ann Horne, MetroPlan Orlando staff, who spoke briefly about the 2022 Annual Report, which was provided. Ms. Horne announced a competition between MetroPlan Orlando committees to see which committee could log the most shares of the Annual Report. The deadline for the competition was February 15th and the winner, she noted, would be announced at the February/March round of meetings, and would receive a prize. Mr. Trauger added that there was one additional change to the agenda under action items; noting that in order to elect a Vice-Chair, the MAC would first need to elect a Chairman; and that he would provide additional information at the appropriate time on the agenda.

V. CONFIRMATION OF QUORUM

Ms. Cathy Goldfarb conducted the roll call and confirmed a quorum.

VI. Public Comments on Action Items

None

VII. Agency Reports/Partner Updates

- **Florida Department of Transportation**

There was no representative from FDOT in attendance. FDOT liaisons were attending statewide training.

- **LYNX**

Mr. Cody Johnson, LYNX, reported that ridership is currently at 56,653 weekly, which is 72% pre-pandemic levels and up 20% from February 2022. He told MAC members that LYNX's survey is ongoing and will wrap up before summer. Mr. Johnson reported that LYNX

is working on the major update to the Transportation Disadvantaged Service Plan (TDSP) and will be holding three community meetings, one in each county. In addition, he reported, LYNX is working on their April service changes. Discussion ensued regarding the TDSP and how often LYNX makes service changes.

- **Florida Turnpike Enterprise**

There was no representative from Florida's Turnpike Enterprise in attendance. FTE liaisons were attending statewide training.

VIII. ACTION ITEMS

A. Approval of December 8, 2022 Meeting Minutes

Approval was requested of the December 8th MAC meeting minutes, which were provided.

MOTION: Mayor David Henson moved for approval of the December 8th MAC meeting minutes. Mayor Megan Sladek seconded the motion, which passed unanimously.

B. Approval of TIP Amendments

Mr. Jason Sartorio, MetroPlan Orlando staff, requested the MAC recommend to the Board that the FY 2022/23 – FY 2026/27 TIP be amended to include the following items:

- FM# 452505-1 – 5310 Grant for Aspire Health Partners
- FM# 452509-1 – 5310 Assistance for LYNX
- FM# 452512-2 – 5310 Grant for The Opportunity Center, Inc.
- FM# 439252-1 – Buck Road Bridge (#754005) over Little Econ-Orange Co.
- FM# 442334-1 – Shingle Creek Trail Ph. 2A (John Young Pkwy to Pleasant Hill Rd)
- FM# 245316-6 – I-4 Traffic Surveillance System
- FM# 452229-1 – Rumble Stripes Bundle 5A
- FM# 452229-5 – Rumble Stripes Bundle 5E
- FM# 452364-1 – I-4 EV Charging Station (Phase 1)

A letter from FDOT staff explaining the amendment request was provided, along with a sheet prepared by MetroPlan Orlando staff and the draft resolution to be presented at the February 8, 2023 Board meeting. Mr. Sartorio provided a brief overview of the projects included in the amendment request.

MOTION: Commissioner Brian Sackett moved for approval of the amendment to the FY 2022/23 – FY 2026/27 TIP. Mayor Megan Sladek seconded the motion, which passed unanimously.

C. Approval of Federal PM Targets / Support of FDOT Statewide and LYNX Targets

Mr. Alex Trauger, MetroPlan Orlando staff, requested the annual re-support of FDOT's targets for Safety, Travel Time Reliability, Bridge and Pavement Condition, as well as the targets established in the SunRail and LYNX Transit Asset Management (TAM) plan. Supplemental information was provided. Mr. Trauger gave a brief presentation on the performance measure targets and progress trending towards targets. He provided background information and reviewed the performance measures.

MOTION: Mayor Nathan Blackwell moved for approval of FDOT's targets for Safety, Travel Time Reliability, Bridge and Pavement Condition, as well as the targets established in the SunRail and LYNX Transit Asset Management (TAM) plan. Mayor Megan Sladek seconded the motion, which passed unanimously.

D. Election of MAC Vice Chairperson

Action was requested of the MAC to nominate and elect a Vice Chairperson to serve through June 2023 or until the MAC Nominating and Bylaws Subcommittee convenes and recommends the next two-year slate of officers in May 2023. Mr. Alex Trauger, MetroPlan Orlando staff, provided an overview in advance of MAC action. He told MAC members that the MAC bylaws call for a Chair and Vice Chair with a past Chair to be called upon if neither Chair or Vice Chair are available. Due to the past Chair and Chairman no longer serving on MAC, the Vice Chair currently is the only seated officer. Mr. Trauger explained, in this circumstance, MAC could hold a special election to fill the vacancies. Mr. Trauger then opened nominations for the MAC Chairperson.

MOTION: Councilmember Vance Guthrie nominated Mayor John Dowless as Chairman. Mayor Megan Sladek motioned to close nominations. Motion passed unanimously.

Mayor Dowless was elected MAC Chairman. Chairman Dowless discussed the MAC leadership tradition and noted a representative from a Seminole County municipality would be next following that tradition. Mayor Dowless then opened nominations for MAC Vice Chairperson.

MOTION: Chairman John Dowless nominated Commissioner Jordan Smith as Vice Chair.

MOTION: Councilmember Vance Guthrie nominated Mayor David Henson as Vice Chair.

Nominations closed.

MOTION: Chairman John Dowless nominated Commissioner Jordan Smith as Vice Chair.

Motion passed 8:2 (Guthrie, Fouraker opposed).

MOTION: Councilmember Vance Guthrie nominated Mayor David Henson as Vice Chair.

Motion failed 2:8 (Guthrie, Fouraker).

Commissioner Jordan Smith was elected MAC Vice Chair.

IX. PRESENTATIONS & STATUS REPORTS

- A. Florida Sunshine Law Refresher – Item removed during Agenda Review.**
- B. Status Update on MetroPlan Orlando's ongoing TSM&O Master Plan**

Mr. Eric Hill, MetroPlan Orlando staff, provided an update on the Transportation Systems Management & Operations Master Plan. Mr. Hill told MAC members that TSMO is the use of innovation in transportation to use the transportation system more efficiently. He explained that an Intelligent Transportation System Master Plan had been completed a few years ago and that plan now falls under the TSMO umbrella including high technology and low technology. The TSMO Master Plan Steering

Committee started in April 2022, with Kimley Horn as Project Manager and has held two meetings in 2022 that will be reported on. A third meeting was held January 24, 2023 and was too late to be included in the current report. Mr. Hill reviewed the members of the Steering Committee, the focus of meeting 1 including scope of work, key documents, and roles and responsibilities, and the Master Plan vision and goals. In addition, he reviewed the October 4th meeting existing conditions, and input on needs. Mr. Hill provided the master schedule, Steering Committee schedule and the next steps.

C. Presentation on City of Casselberry's Winter Park Drive Complete Streets Study

Ms. Kathrin Tellez, Fehr & Peers, gave a presentation on the Winter Park Drive Complete Streets Study. Ms. Tellez reviewed the key goals of the city and the study area which ran from SR 434 to Red Bug Lake Road. She reported that an existing conditions assessment was conducted which identified opportunities and constraints. Ms. Tellez noted that public outreach was also conducted, and they received 100 unique comments. In addition, walking audit, nighttime audit, bicycle audit and ADA assessment were completed. Guiding principles were developed which included purpose and need, evaluation method, design guidelines and alternates. As a result of this work, three concepts were developed. A concept plan was developed for the alternatives. Ms. Tellez reviewed the community feedback and key takeaways. She shared a few highlights from the study and 3D renderings. The final report, she added, is available online. Mayor Henson commented that this is a much-used corridor that is a major cut through and handles a lot of traffic. Discussion ensued regarding next steps, installation of a bench and shaded area, installation of sensory signs and the length of the corridor.

D. Presentation on City of Oviedo's 10-Year Mobility Plan

Ms. Roberta Fennessy, VHB, gave a presentation on the Oviedo Mobility Plan. Ms. Fennessy told MAC members that the Oviedo Mobility Plan addresses existing and near-term transportation challenges including congestion, connectivity and multimodal access. She noted the project was funded by MetroPlan Orlando. She also provided a project history, project evaluation and prioritization, prioritized projects, and recommended programming. In addition, Ms. Fennessy reviewed funding strategies and estimated costs, and recommended capital projects and programs. Discussion ensued regarding the proposed road diet on Alafaya Woods Boulevard.

X. GENERAL INFORMATION

A. FDOT Monthly Construction Status Update

The latest FDOT Monthly Construction Status Report for the Orlando area was provided.

B. Highlights from December 2022 MPO Board Meeting

A series of highlights from the most recent MetroPlan Orlando Board Meeting were provided.

C. Bicycle and Pedestrian Report

A report on bicycle and pedestrian projects in the MetroPlan Orlando region was provided.

D. PD&E Tracking Status Report

A report providing the latest status of the PD&E studies currently underway in the MetroPlan Orlando area was provided.

- E. MetroPlan Orlando Annual Report**
A digital copy of the 2022 MetroPlan Orlando's Annual Report to the Community is available at: bit.ly/NotesOnTheFuture; a printed copy and information on the annual report Committee Challenge was provided at the meeting in members' supplemental folders.
- F. Active Transportation Plan – Public Participation Kick Off Announcement**
The Active Transportation Plan has moved into the public participation phase. The citizen feedback survey and comment map can be accessed at MetroPlanOrlando.com/ATP.
- G. 2023 MetroPlan Orlando Legislative Priorities and Positions**
A list of the 2022 legislative priorities approved by the MetroPlan Orlando Board at their meeting of November 10, 2021 was provided.

X. UPCOMING MEETINGS OF INTEREST

A list of selected upcoming meetings to be held at MetroPlan Orlando's office. For more information and a full list of upcoming meetings, visit www.MetroPlanOrlando.org/calendar

- A. Next Municipal Advisory Committee Meeting**
The next MAC meeting was scheduled in person on March 2, 2023 at 9:30 a.m. in the MetroPlan Orlando Board Room, 250 South Orange Avenue, Suite 200, Orlando FL 32801.
- B. Next MetroPlan Orlando Board Meeting**
The next MetroPlan Orlando Board meeting was scheduled in person on February 8, 2023, at 9:00 a.m. in the MetroPlan Orlando Board Room, 250 South Orange Avenue, Suite 200, Orlando FL 32801.
- C. Transportation Disadvantaged Local Coordinating Board (TDLCB)**
The next TDLCB meeting was scheduled in person on February 9, 2023, at 10:30 a.m. in the MetroPlan Orlando Board Room, 250 South Orange Avenue, Suite 200, Orlando FL 32801.
- D. Central Florida Metropolitan Planning Organization Alliance (CFMPOA)**
The next CFMPOA meeting was scheduled on February 10, 2023 at 10:30 a.m. in the MetroPlan Orlando Board Room, 250 South Orange Avenue, Suite 200, Orlando FL 32801.

XI. MEMBER COMMENTS

Mayor David Henson commented that unreported bicycle accidents are an issue to look at seriously.

Mayor Phil Anderson commented on FDOT's work to solve safety issues on SR 426 is ongoing.

Mayor Megan Sladek thanked MetroPlan Orlando for support on the Oviedo Mobility Plan.

Mayor Nickolas Fouraker thanked Chairman Dowless for his leadership.

Chairman Dowless reported that Mayor Angie Gardner was unable to attend the MAC meeting and had requested her absence be excused.

MOTION: Mayor John Dowless moved for approval of excusing the absence of Mayor Angie Gardner. Councilmember Vance Guthrie seconded the motion, which passed unanimously.

XII. PUBLIC COMMENTS (GENERAL)

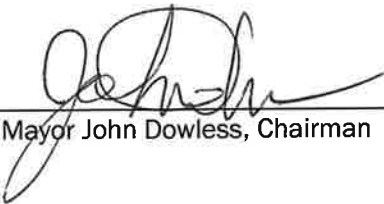
None.

XIII. ADJOURNMENT

The Municipal Advisory Committee meeting was adjourned at 10:43 a.m.

The meeting was recorded and transcribed by Ms. Cathy Goldfarb.

Approved this 2nd day of March 2023.



Mayor John Dowless, Chairman



Ms. Cathy Goldfarb,
Senior Board Services Coordinator

As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which the appeal is to be based.