



metroplan orlando

A REGIONAL TRANSPORTATION PARTNERSHIP

MUNICIPAL ADVISORY COMMITTEE MEETING MINUTES

DATE: Thursday, September 8, 2022

LOCATION: MetroPlan Orlando
David L. Grovdahl Board Room
250 South Orange Avenue, Suite 200
Orlando, Florida 32801

TIME: 9:30 a.m.

Council Member Keith Trace, Chairman, presided

Members in attendance:

Commissioner Todd Weaver for Mayor Phil Anderson, City of Winter Park
Mayor John Dowless, City of Edgewood
Mayor Nicholas Fouraker, City of Belle Isle
Mayor Angie Gardner, Town of Eatonville
Mayor David Henson, City of Casselberry
Mayor Kevin McCann, City of Winter Springs
Commissioner Sal Ramos, Town of Oakland
Mayor Megan Sladek, City of Oviedo
Commissioner Jordan Smith, City of Lake Mary
Council Member Keith Trace, City of St. Cloud

Members not in attendance:

Commissioner Richard Firstner, City of Ocoee
Councilmember Vance Guthrie, City of Maitland
Mayor Jim O'Brien, Town of Windermere
Commissioner Brian Sackett, City of Longwood (Virtual)
Vacant, City of Winter Garden

* *Excused Absence*

Others in attendance were:

Ms. Rakinya Hinson, FDOT
Ms. Catalina Chacon, FDOT
Mr. Hatem Aguib, FDOT
Mr. Jason Learned, FDOT
Ms. Michelle Kendall, WSP
Mr. James Boyle, LYNX
Mr. Siaoisi Fine, FTE
Mr. Cody Johnson, LYNX

Mr. Alex Trauger, MetroPlan Orlando
Mr. Keith Caskey, MetroPlan Orlando
Ms. Lisa Smith, MetroPlan Orlando
Ms. Cynthia Lambert, MetroPlan Orlando
Ms. Mary Ann Horne, MetroPlan Orlando
Ms. Leilani Vaiaoga, MetroPlan Orlando
Ms. Virginia Whittington, MetroPlan Orlando
Ms. Cathy Goldfarb, MetroPlan Orlando

I. CALL TO ORDER

Chairman Keith Trace called the meeting to order at 9:31 a.m.

II. PLEDGE OF ALLEGIANCE

Mayor Angie Gardner led the Pledge of Allegiance.

III. CHAIR'S ANNOUNCEMENTS

Chairman Trace asked MAC members to keep their mics muted when not speaking. He then detailed the public comment procedures and noted that the meetings are accessible to all.

IV. AGENDA REVIEW/FOLLOW-UP

Mr. Alex Trauger reported that there were no changes to the agenda. He called attention to Mr. Cody Johnson, who is the new LYNX representative for MAC. Mr. Trauger then reported that City of Longwood Commissioner Brian Sackett was unable to attend in person and would be participating virtually.

V. CONFIRMATION OF QUORUM

Ms. Cathy Goldfarb conducted the roll call and confirmed a quorum.

VI. Public Comments on Action Items

None

VII. Agency Reports/Partner Updates

- **Florida Department of Transportation**

Ms. Rakinya Hinson, FDOT, reported to MAC Members that the most recent FDOT construction report was included in the agenda packet. She thanked local partners for their participation in project discussions. Ms. Hinson called attention to two upcoming events involving SunRail, College Week September 12th - 16th, where college students and staff rode for free and Rail Safety Week September 18th - 23rd.

- **LYNX**

Mr. Cody Johnson, LYNX, introduced himself. He reported that ridership remains at 66% pre-pandemic levels with September 2nd posting the highest count recently. He noted LYNX is working on finalizing their Transit Development Plan (TDP), a passenger survey and December service changes.

- **Florida Turnpike Enterprise**

Mr. Siao Si Fine, FTE, reported on upcoming public meetings which included widening SR 417 from Aloma Avenue to SR 434 August 30th (virtual) and September 1st (in person). In addition, September 12th (virtual) and 13th (in person) there will be a public meeting for widening the Turnpike Mainline from Neptune Road to Osceola Parkway.

VIII. ACTION ITEMS

A. Approval of July 7, 2022 Meeting Minutes

Approval was requested of the July 7th MAC meeting minutes, which were provided.

MOTION: Mayor Megan Sladek moved for approval of the July 7th MAC meeting minutes. Mayor Kevin McCann seconded the motion, which passed unanimously.

B. Emergency Amendment to FY 2022/23 – FY 2026/27 Transportation Improvement Program

On August 10, 2022, the MetroPlan Orlando Board Chairwoman signed a resolution approving an amendment to the FY 2022/23 - 2026/27 TIP requested by FDOT on an emergency basis to allocate federal funds for the project in a timely manner to address construction cost increases. The amendment included the following project:

- FM #441140-1 – SR 436 from Northlake Blvd./Cranes Roost Blvd. to Boston Avenue

Mr. Keith Caskey, MetroPlan Orlando staff, presented an overview of the amendment request. A letter from FDOT explaining the amendment request was provided, along with a fact sheet prepared by MetroPlan Orlando staff and the resolution signed by the Board Chairwoman on August 10th. The amendment request was presented to the MetroPlan Orlando Board for ratification on September 14, 2022.

MOTION: Mayor Nicholas Fouraker moved for approval of the emergency amendment to the FY 2022/23 – FY 2026/27 Transportation Improvement Program.
Mayor Megan Sladek seconded the motion, which passed unanimously.

C. FDOT Amendment to FY 2022/23 - 2026/27 TIP

Mr. Keith Caskey, MetroPlan Orlando staff, requested the MAC to recommend that the FY 2022/23 – FY 2026/27 TIP be amended to include projects that had funds that rolled forward from FY 2021/22 to FY 2022/23. A letter from FDOT explaining the amendment request was provided, along with the FDOT Roll Forward Report (*which included a separate page showing SunRail projects*), a fact sheet prepared by MetroPlan Orlando staff and the draft resolution to be presented at the September 14th Board meeting. Mr. Caskey told MAC members that this was an annual routine amendment to the TIP to roll forward funds not committed by the end of the fiscal year in order to be consistent with FDOT's Work Program

MOTION: Mayor David Henson moved for approval of the amendment to the FY 2022/23 – FY 2026/27 Transportation Improvement Program. Commissioner Jordan Smith seconded the motion, which passed unanimously.

D. FDOT Amendment to FY 2022/23 - 2026/27 TIP

Mr. Keith Caskey, MetroPlan Orlando staff, requested the MAC to recommend that the FY 2022/23 – 2026/27 TIP be amended to include the following projects:

- FM #4443151 – I-4 at Sand Lake Road from west of SR 528 to west of Kirkman Road
- FM #4443153 – I-4 from west of SR 536 to west of SR 528
- FM #448914-1 – I-4 from east of SR 535 to west of SR 535
- FM #449771-1 – I-4 from west of SR 536 to west of Central Florida Pkwy.

Before action was taken on the amendment request, Ms. Catalina Chacon and Mr. Hatem Aguib from FDOT provided a brief presentation on the changes requested for the I-4 projects.

A letter from FDOT staff explaining the amendment request was provided, along with a fact sheet prepared by MetroPlan Orlando staff and the draft resolution to be presented at the September 14th Board meeting. Ms. Catalina Chacon and Mr. Hatem Aguib provided information on the four projects included in the amendment request. Discussion ensued regarding access at Sand Lake Rd and I-4, direct connect on SR 535 Phase I and steps mitigate tear down work in order to construct Brightline in the future.

MOTION: Mayor Megan Sladek moved for approval of the amendment to the FY 2022/23 –FY 2026/27 Transportation Improvement Program.
Mayor Kevin McCann seconded the motion, which passed unanimously.

IX. PRESENTATIONS AND STATUS REPORTS

A. Presentation on Functional Classification & Urban Area Boundary Update Process

Mr. Jason Learned, FDOT, gave presentation on FDOT's process for the functional classification of roadways and updating the urban area boundary. Mr. Learned provided information on the background of the process, a general schedule, and the update process. He noted that the Urban Areas are revised every 10 years based on population counts from the census, and the functional classification is reviewed and revised during that same time frame. Mr. Learned reviewed the functional classification method and hierarchy and provided information on the classification categories and mobility versus accessibility. In addition, he reviewed information comparing to FHWA ranges and application of functional classification. Mr. Learned provided a graphic detailing urban boundaries and functional classification and a table detailing urban boundaries and federal highway funding. He reviewed the schedule in detail, current activities, key players in the approval process, contact information and final considerations. Discussion ensued regarding changes to the urban/rural area boundaries.

B. Status Update on SunRail Transition

Ms. Michelle Kendall, WSP, gave a status report on the transition of the management of the SunRail system from FDOT to local government jurisdictions. She reviewed the project history, the transition analysis framework, and operational analysis. Ms. Kendall provided information on proposed governance structure which included three options; the recommended option was to have LYNX take over operations. She noted that the Commuter Rail Commission will vote on the governance structure in September. Ms. Kendall reviewed the financial analysis including the local operating share, cost allocation, local operating share allocation, capital plan funding, revenue, cost comparison for the three governance options, and local allocation options. In addition, she detailed the activities necessary for implementation and next steps. Discussion ensued regarding projected DeLand station ridership, farebox issues, how will the expansion be handled, low ridership numbers for the Maitland station and the effect of working from home on commuter rail ridership.

C. Presentation on LYNX Transit Development Plan

Mr. James Boyle, LYNX, gave a presentation on the latest Transit Development Plan (TDP). Mr. Boyle provided background information on the TDP. He told MAC members that the TDP incorporates the needs plans from the three-county area into an integrated multi-tiered network with a variety of services to meet those needs. He reviewed public outreach efforts, including the TDP survey results and goals. Mr. Boyle provided additional information on operating and capital costs, project schedule, and future planning projects. Discussion ensued regarding who to contact regarding bus stops.

X.GENERAL INFORMATION

A. FDOT Monthly Construction Status Report

The latest FDOT Monthly Construction Status Report for the Orlando area was provided.

B. MetroPlan Orlando Board Highlights

A copy of the July 27, 2022 Board Meeting Highlights was provided.

C. Air Quality Report

The latest air quality report for the MetroPlan Orlando area was provided.

D. LYNX Press Releases

A set of press releases from LYNX was provided.

E. Bicycle and Pedestrian Report

A report on bicycle and pedestrian projects in the MetroPlan Orlando region was provided.

F. 2022 ADA Pocket Field Guide

FDOT's 2022 Americans with Disabilities Act (ADA) Pocket Field Guide was available at https://fdotwww.blob.core.windows.net/sitefinity/docs/default-source/roadway/ada/ada-pocket-field-guide-update06-16-2022.pdf?sfvrsn=bdf6554a_2

G. Florida's Turnpike Widening Project Flyer

A flyer from Florida's Turnpike Enterprise regarding the PD&E study for the widening of Florida's Turnpike from north of SR 70 (St. Lucie County) to north of SR 60 (Osceola County) was provided.

H. I-4 Truck & Freight Parking PD&E Study Flyer

A flyer from FDOT regarding the I-4 Truck and Freight Parking PD&E Study was provided.

I. Best Foot Forward Quarterly Progress Report

The latest Best Foot Forward Quarterly Progress Report was provided at the following link: <https://bikewalkcf.sharepoint.com/Shared%20Documents/Forms/AllItems.aspx?id=%2FShared%20Documents%2FBest%20Foot%20Forward%2FProgress%20Reports%2FFY%2022%2FQ3%2F220731%5FMetroPlan%20Orl%20FY22%20Q3%20PR%5FFINAL%2Epdf&parent=%2FShared%20Documents%2FBest%20Foot%20Forward%2FProgress%20Reports%2FFY%2022%2FQ3&p=true&ga=1>

J. FDOT Discretionary Grant Information Sessions Flyer

A flyer from FDOT regarding upcoming regional discretionary grant information sessions was provided.

X. UPCOMING MEETINGS OF INTEREST

A. Next Municipal Advisory Committee meeting

The next MAC meeting was scheduled to be held in person on November 3, 2022 at 9:30 a.m. in the MetroPlan Orlando Board Room, 250 South Orange Avenue, Suite 200, Orlando FL 32801.

B. Next MPO Board Meeting

The next MetroPlan Orlando Board meeting was scheduled to be held in person on September 14, 2022, at 9:00 a.m. in the MetroPlan Orlando Board Room, 250 South Orange Avenue, Suite 200, Orlando FL 32801.

XI. MEMBER COMMENTS

None.

XII. PUBLIC COMMENTS (GENERAL)

None.

XIV. ADJOURNMENT

The Municipal Advisory Committee meeting was adjourned at 11:03 a.m.

The meeting was recorded and transcribed by Ms. Cathy Goldfarb.

Approved this 3rd day of November 2022.



Council Member Keith Trace, Chairman



Ms. Cathy Goldfarb,
Senior Board Services Coordinator

As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which the appeal is to be based.