



# metroplan orlando

A REGIONAL TRANSPORTATION PARTNERSHIP

## MUNICIPAL ADVISORY COMMITTEE MEETING MINUTES

**DATE:** Thursday, June 8, 2023

**LOCATION:** MetroPlan Orlando  
David L. Grovdahl Board Room  
250 South Orange Avenue, Suite 200  
Orlando, Florida 32801

**TIME:** 9:30 a.m.

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Mayor John Dowless, Chairman, presided.

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### Members in attendance:

Mayor Phil Anderson, City of Winter Park  
Mayor Nathan Blackwell, City of St. Cloud  
Council Member Tony Davit, Town of Windermere  
Mayor John Dowless, City of Edgewood  
Commissioner Stan Smith for Mayor Nicholas Fouraker, City of Belle Isle  
Councilmember Vance Guthrie, City of Maitland  
Mayor Kevin McCann, City of Winter Springs  
Mr. Andy Stewart for Commissioner Sal Ramos, Town of Oakland  
Mayor Tony Boni for Commissioner Brian Sackett, City of Longwood  
Mayor Megan Sladek, City of Oviedo  
Commissioner Jordan Smith, City of Lake Mary

### Members not in attendance:

Commissioner Richard Firstner, City of Ocoee  
Mayor Angie Gardner, Town of Eatonville  
Mayor David Henson, City of Casselberry  
Vacant, City of Winter Garden

\* *Excused Absence*

### Others in attendance were:

Mr. Jonathan Scarfe, FDOT D5	Ms. Taylor Laurent, MetroPlan Orlando
Mr. Saiosi Fine, Florida's Turnpike Enterprise	Mr. Mighk Wilson, MetroPlan Orlando
Ms. Patricia Whitton, LYNX	Ms. Mary Ann Horne, MetroPlan Orlando
Mr. Alex Trauger, MetroPlan Orlando	Mr. Jason Sartorio, MetroPlan Orlando
Ms. Sarah Larsen, MetroPlan Orlando	Mr. Slade Downs, MetroPlan Orlando
Ms. Lisa Smith, MetroPlan Orlando	

**I. CALL TO ORDER**

Chairman John Dowless called the meeting to order at 9:31 a.m. Mayor Sladek led the pledge of allegiance.

**II. CHAIR'S ANNOUNCEMENTS**

Chairman John Dowless stressed the importance of in-person quorums. He reviewed the meeting and public comment procedures. Mayor Dowless welcomed Mr. Andy Stewart, Town of Oakland, Council Member Tony Davit, Town of Windermere, Mayor Tony Boni, City of Longwood, and Commissioner Stan Smith, City of Belle Isle.

**III. AGENDA REVIEW**

Ms. Larsen called attention to the new MetroPlan Orlando branding and welcomed new staff member Ms. Rachel Frederick, Board Services Coordinator. She recognized MetroPlan Orlando staff member Mighk Wilson, who presented the Safety Moment focusing on Teen Distracted Driving. Ms. Larsen stated there were no changes to today's agenda.

**IV. ROLL CALL & CONFIRMATION OF QUORUM**

Ms. Lisa Smith conducted the roll call and confirmed a quorum was present.

**V. PUBLIC COMMENTS ON ACTION ITEMS**

None.

**VI. AGENCY REPORTS / PARTNER UPDATES**

- **Florida Department of Transportation**

Mr. Jonathan Scarfe, FDOT District 5, called attention to the FDOT construction report included in the agenda packet. Mr. Scarfe encouraged members to utilize [www.cflroads.com](http://www.cflroads.com) to obtain major project updates. He stated that the FDOT team has wrapped up their review of the MetroPlan Orlando TIP and found no issues. He reported that the 20 projects identified in the Moving Florida Forward Initiative were approved to move forward and the next steps are prioritizing and timing into the various TIPs. He noted that the next round of meetings for the for the FY 2025/2027 3R process (resurface, refurbish, and restore) is anticipated for mid-June.

- **LYNX**

Ms. Patricia Whitton, LYNX, reported that the LYNX was recognized as a Silver Status Bike Friendly Business by the City of Orlando. She noted that ridership remains at around 55,000/day which is lower than pre-pandemic levels but approximately 11% higher than this time one year ago.

- **Florida's Turnpike Enterprise (FTE)**

Mr. Siao Si Fine, FTE, reported on the Toll Relief Program. He noted that since the program launched January 1, 2023, over \$150 million in toll relief credits have been issued benefitting approximately 1.2 million Floridians.

## VII. ACTION ITEMS

### A. Approval of May 4, 2023, Meeting Minutes

Approval of the meeting minutes for the May 4<sup>th</sup> was requested.

**MOTION:** Mayor Sladek moved approval of the May 4, 2023, MAC meeting minutes. Mayor Boni seconded the motion, which passed unanimously.

### B. FDOT Amendment to FY 2022/23 – FY 2026/27 TIP

Mr. Jason Sartorio, MetroPlan Orlando staff, presented the request to amend the FY 2022/23 – FY 2026/27 TIP to include the following item(s):

- **FM #246572-2** – CFRTA/LYNX Section 5307 Land Acquisition, Engineering & Construction
- **FM #445694-1** – SR 50/Colonial Dr Safety Project (from Pine Hills Rd to Tampa Ave)
- **FM #450531-1** – SR 424/Edgewater Dr Traffic Signal Project (at Aloha St/Satel Dr)
- **FM #450583-1** – SR 436 Resurfacing Project (from Lake Howell Road to Orange/Seminole County Line)

A letter from FDOT staff explaining the amendment request along with a sheet prepared by MetroPlan Orlando staff, and the draft resolution to be presented at the June 14, 2023, Board meeting was provided.

**MOTION:** Mayor Sladek moved to approve the FDOT Amendment to the FY 2022/2023-2026/27 TIP. Mayor Blackwell seconded the motion, which passed unanimously.

### C. MAC Bylaws Update

The Bylaws Review and Nominating Subcommittee met on May 31, 2023, reviewed MAC bylaws, and made recommendations regarding updates. A meeting summary and a copy of the MAC Bylaws were provided. Ms. Larsen noted that no changes were recommended for the bylaws.

**MOTION:** Mayor McCann moved to accept the bylaws with no changes. Mayor Sladek seconded the motion, which passed unanimously.

### D. Election of 2023-2025 MAC Officers

The Bylaws Review and Nominating Subcommittee met on May 31, 2023, and recommended a slate of officers for the term August 2023 through June 2025. A meeting summary including the subcommittee's recommended slate of officers: Mayor John Dowless, Chairman, and Mayor David Henson, Vice Chairman, was provided. Newly elected officers will assume their roles effective July 6, 2023.

**MOTION:** Mayor Sladek moved to accept Mayor John Dowless as Chairman. Mayor Anderson seconded the motion, which passed unanimously.

The members of the MAC did not accept the recommendation of the Bylaws Review and Nominating Subcommittee for the Vice Chair. A brief discussion ensued, and Commissioner Jordan Smith was nominated as the Vice-Chair.

**MOTION:** Mayor Sladek moved to accept Commissioner Joran Smith as Vice-Chairman. Mayor Blackwell seconded the motion, which passed unanimously.

## **VIII. PRESENTATIONS & STATUS REPORTS**

### **A. Preview of the FY 2023/24 – FY 2027/28 Transportation Improvement Program (TIP)**

Mr. Jason Sartorio, MetroPlan Orlando staff, provided a preview of the FY 2023/24-FY 2027/28 Transportation Improvement Program (TIP) annual update. The FDOT highway, Turnpike, Traffic Operations and Safety, bicycle and pedestrian, transit and commuter rail sections of the new TIP can be reviewed at the following link: <https://metroplanorlando.org/wp-content/uploads/Draft-Transportation-Improvement-Program-TIP-FY2324-FY2728.pdf>. Mr. Sartorio noted that the CFX Five-Year Work program will be added to the TIP once it has been approved by the CFX Board at its June 8<sup>th</sup> meeting. He called attention to the TIP public hearing scheduled for June 21<sup>st</sup> at 11:30 a.m. on Zoom.

Mayor Anderson thanked FDOT and MetroPlan Orlando for their collaboration efforts for Aloma Avenue/SR 426. He noted that the project is listed on Page 44 of the TIP document and provided an overview of the safety concerns. Mayor Anderson stated that he appreciated the efforts to move the funding of the design into the current year and at the July meeting will be making a request to accelerate the construction from FY 2025/26-FY 2024/25. Mr. Trauger provided an overview of the project development process. He noted that the project is an FDOT resurfacing project and is funded with district dedicated funds.

### **B. Preview of the FY 2028/29 – FY 2037/38 Prioritized Projects List**

Mr. Slade Downs, MetroPlan Orlando staff, provided a preview of the FY 2028/29-FY 2037/38 Prioritized Project List (PPL) annual update. This is an opportunity for members to provide comments prior to next month's adoption action on the PPL. A draft list of projects can be viewed and downloaded using the following link: <https://metroplanorlando.org/wp-content/uploads/Draft-Prioritized-Project-List-PPL-2028-2038.pdf>. Mr. Downs reviewed the background information on the PPL, approach, considerations, funding programs, priority lists, and key priorities. He provided information on the project categories and funding sources, along with a look at what's next. He requested that feedback be provided to staff by June 9<sup>th</sup>.

## **IX. GENERAL INFORMATION**

- A. FDOT Monthly Construction Status Report** –The latest FDOT Monthly Construction Status Report for the Orlando area was provided.
- B. Highlights from May 10, 2023, MetroPlan Orlando Board Meeting** – A series of highlights and notable actions from the most recent MetroPlan Orlando Board Meeting was provided.
- C. Air Quality Report** – The latest air quality report for the MetroPlan Orlando area was provided.

## **X. UPCOMING MEETINGS OF INTEREST**

A list of selected upcoming meetings to be held at MetroPlan Orlando's office. For more information and a full list of upcoming meetings, visit [www.MetroPlanOrlando.org/calendar](http://www.MetroPlanOrlando.org/calendar).

- A. Next Municipal Advisory Committee Meeting | 07.06.2023 | 9:30 a.m.
- B. Upcoming MetroPlan Orlando Board Meeting | 07.12.2023 | 9:00 a.m.
- C. LYNX Board Meeting | 06.22.2023 | 1:00 p.m.
- D. CFCRC (SunRail) Work Session | 06.22.2023 | 2:00 p.m.

**XI. MEMBER COMMENTS**

None.

**XII. PUBLIC COMMENTS (GENERAL)**

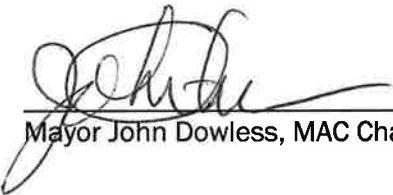
None.

**XIII. ADJOURNMENT**

The Municipal Advisory Committee meeting was adjourned at 10:43 a.m.

The meeting was recorded and transcribed by Ms. Lisa Smith.

Approved this 6<sup>th</sup> day of July 2023.



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Mayor John Dowless, MAC Chairman



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Ms. Lisa Smith,  
Senior Board Services Coordinator

As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which the appeal is to be based.