



**MUNICIPAL ADVISORY COMMITTEE  
MEETING MINUTES**

**DATE:** Thursday, September 7, 2023

**LOCATION:** MetroPlan Orlando  
David L. Grovdahl Board Room  
250 South Orange Avenue, Suite 200  
Orlando, Florida 32801

**TIME:** 9:30 a.m.

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**Mayor John Dowless, Chairman, presided.**

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**Members in attendance:**

Mayor Phil Anderson, City of Winter Park  
Council Member Tony Davit, Town of Windermere  
Mayor John Dowless, City of Edgewood  
Commissioner Richard Firstner, City of Ocoee  
Mayor Nicholas Fouraker, City of Belle Isle  
Mr. Demetris Pressley for Mayor Angie Gardner, Town of Eatonville  
Councilmember Vance Guthrie, City of Maitland (via the Zoom Platform)  
Mayor David Henson, City of Casselberry  
Mayor Kevin McCann, City of Winter Springs  
Commissioner Sal Ramos, Town of Oakland  
Commissioner Brian Sackett, City of Longwood  
Mayor Megan Sladek, City of Oviedo  
Ms. Sabreena Colbert for Commissioner Jordan Smith, City of Lake Mary

**Members not in attendance:**

\*Mayor Nathan Blackwell, City of St. Cloud  
Vacant, City of Winter Garden

\* *Excused Absence*

**Others in attendance were:**

Mr. Jonathan Scarfe, FDOT D5	Ms. Taylor Laurent, MetroPlan Orlando
Ms. Patricia Whitton, LYNX	Mr. Mighk Wilson, MetroPlan Orlando
Mr. Alex Trauger, MetroPlan Orlando	Ms. Mary Ann Horne, MetroPlan Orlando
Ms. Sarah Larsen, MetroPlan Orlando	Mr. Jason Sartorio, MetroPlan Orlando
Ms. Lisa Smith, MetroPlan Orlando	Mr. Slade Downs, MetroPlan Orlando
Ms. Rachel Frederick, MetroPlan Orlando	

**I. CALL TO ORDER**

Chairman John Dowless called the meeting to order at 9:31 a.m. Councilman Davit led the Pledge of Allegiance.

**II. CHAIR'S ANNOUNCEMENTS**

Chairman John Dowless stressed the importance of in-person quorums. He reviewed the meeting and public comment procedures.

**III. AGENDA REVIEW**

Ms. Larsen thanked MAC members and their staff for their efforts in updating the roster. Ms. Larsen welcomed back MetroPlan Orlando member Lara Bouck, Senior Transportation Engineer/Project Manager. She called attention to the new formatting of the MetroPlan Orlando website and provided the new website address: <https://MetroPlanOrlando.gov>. She recognized MetroPlan Orlando staff member Mighk Wilson, who presented the Safety moment highlighting the August/September "Drive Sober or Get Pulled Over" campaign. Ms. Larsen noted that she will be presenting the update for Florida's Turnpike Enterprise in the absence of Mr. Siaosi Fine.

**IV. ROLL CALL & CONFIRMATION OF QUORUM**

Ms. Lisa Smith conducted the roll call and confirmed a quorum was present.

**V. PUBLIC COMMENTS ON ACTION ITEMS**

None.

**VI. AGENCY REPORTS / PARTNER UPDATES**

- **Florida Department of Transportation**

Mr. Jonathan Scarfe, FDOT District 5, called attention to the FDOT construction report included in the agenda packet. He noted ongoing road closures at the intersection of Oakridge Road/Orange Blossom Trail in Orange County and a section of John Young Parkway in Osceola County. He provided an update on the I-4 Beyond the Ultimate project. Mr. Scarfe reported that District 5 has sent crews to assist District 2 with the aftermath of the recent hurricane. Mr. Scarfe encouraged members to utilize [www.cflroads.com](http://www.cflroads.com) to obtain major project updates.

- **LYNX**

Ms. Patricia Whitton, LYNX, reported that ridership remains at around 55,000/day. She reported on the service changes effective August 20<sup>th</sup>. Ms. Whitton stated that the LYNX public service bus has been unveiled which showcases 8 non-profit agencies throughout the year. Ms. Whitton stated that LYNX has completed its review with the Federal Transit Administration.

- **Florida's Turnpike Enterprise (FTE)**

Ms. Sarah Larsen, MetroPlan Orlando staff, provided the FTE report on behalf of Mr. Siaosi Fine. She reported that the SunTrax facility celebrated its grand opening on June 24<sup>th</sup>.

## VII. ACTION ITEMS

### A. Approval of July 6, 2023, Meeting Minutes

Approval of the minutes for the July 6<sup>th</sup> meeting was requested.

**MOTION:** Mayor Fouraker moved approval of the July 6, 2023, MAC meeting minutes. Mayor McCann seconded the motion, which passed unanimously.

### B. FDOT Amendment to FY 2024

Mr. Jason Sartorio, MetroPlan Orlando staff, is requesting the MAC make a recommendation to the Board that the FY 2024 – 2028 TIP be amended to include the following item:

- FM #453340-1 – 10<sup>th</sup> St Complete Streets Project Phase 1

A letter from FDOT staff explaining the amendment request, a summary sheet prepared by MetroPlan Orlando staff, and the draft resolution to be presented at the September 13, 2023, Board meeting was provided.

**MOTION:** Mayor McCann recommended approval of the request to amend the FY 2024-2028. Mayor Sladek seconded the motion, which passed unanimously.

### C. FDOT Roll-Forward Amendment to FY 2024

Mr. Jason Sartorio, MetroPlan Orlando, requested the MAC to make a recommendation to the Board that the FY 2024 – 2028 TIP be amended to include Roll-Forward Projects from the FY 2023 – 2027 TIP. Link to review FDOT Roll Forward Report & SunRail Roll Forward Report [Sunrail & FDOT Roll Forward Report FY 2024 - 2028](#). A letter from FDOT staff explaining the amendment request, a summary sheet prepared by MetroPlan Orlando staff, and the draft resolution to be presented at the September 13, 2023, Board meeting was provided.

**MOTION:** Mayor Sladek recommended approval of the Roll Forward Amendments to the FY 2024/2028 Transportation Improvement Plan. Mayor Fouraker seconded the motion, which passed unanimously.

## VIII. PRESENTATIONS & STATUS REPORTS

### A. Regional Vision Zero Action Plan

Mr. Mighk Wilson, MetroPlan Orlando, presented an update on the Vision Zero Regional Plan, confirming that the first Task Force meeting had taken place in August. He detailed the meeting agenda and stated there had been high attendance and engagement. Mr. Wilson outlined the Vision Zero approach and the core elements of Vision Zero communities. He also detailed the key tasks ahead, the project schedule timeline and next steps. Mr. Wilson confirmed the next meeting is to be held on September 19, 3.00 p.m., that it is a virtual meeting, and all are welcome.

## B. Active Transportation Plan Update

Ms. Taylor Laurent, MetroPlan Orlando staff, presented the Active Transportation Plan update. Ms. Laurent noted that the existing conditions assessment is now complete. She shared the scoring criteria on current bicycle and pedestrian levels for existing facilities, data gathering, and provided details of the workshops that were held with both the MetroPlan Orlando CAC and TAC after their respective August meetings. Ms. Laurent detailed the next steps to include the study of additional enhancements, new trail segments, intersection crossing treatments, corridor improvements, locations for pedestrian bridges/tunnels, and to provide policy recommendations.

## IX. GENERAL INFORMATION

- A. **FDOT Monthly Construction Status Report** –The latest FDOT Monthly Construction Status Report for the Orlando area was provided.
- B. **Highlights from July 12, 2023 MetroPlan Orlando Board Meeting** – A series of highlights and notable actions from the most recent MetroPlan Orlando Board Meeting was provided.
- C. **Air Quality Report** – The latest air quality report for the MetroPlan Orlando area was provided.
- D. **LYNX Press Release** – A press release from LYNX was provided.
- E. **Bicycle and Pedestrian Report** – A report on bicycle and pedestrian projects in the MetroPlan Orlando region was provided.
- F. **FHWA Data Driven Safety Analysis Virtual Workshops Handout** – The Federal Highway Administration (FHWA) conducted a series of virtual workshops on safety analysis. Materials from the workshop series were provided.
- G. **TIP Modification Letter** – A letter detailing administrative changes to the FY 2024 – 2028 transportation Improvement Program was provided.

## X. UPCOMING MEETINGS OF INTEREST

A list of selected upcoming meetings to be held at MetroPlan Orlando's office. For more information and a full list of upcoming meetings, visit [www.MetroPlanOrlando.org/calendar](http://www.MetroPlanOrlando.org/calendar).

- A. Next Municipal Advisory Committee Meeting | November 2, 2023 | 9:30 a.m.
- B. Upcoming MetroPlan Orlando Board Meeting | September 13, 2023 | 8:00 a.m.
- C. LYNX Board Meeting | September 28, 2023 | 1:00 p.m. | LYNX Central Station
- D. CFCRC (SunRail) Board Meeting | September 28, 2023 | 2:00 p.m. | LYNX Central Station
- E. American Public Transportation Association Conference | October 9-11, 2023 | Orange County Convention Center

## XI. MEMBER COMMENTS

None.

## XII. PUBLIC COMMENTS (GENERAL)

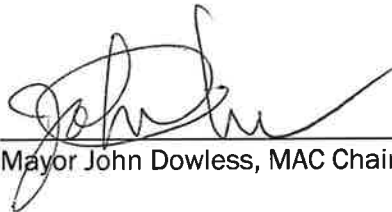
None.

## XIII. ADJOURNMENT

The Municipal Advisory Committee meeting was adjourned at 10:43 a.m.

The meeting was recorded and transcribed by Ms. Lisa Smith.

Approved this 2<sup>nd</sup> day of November 2023.



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Mayor John Dowless, MAC Chairman



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Ms. Lisa Smith,  
Senior Board Services Coordinator

As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which the appeal is to be based.