



# metroplan orlando

A REGIONAL TRANSPORTATION PARTNERSHIP

## MUNICIPAL ADVISORY COMMITTEE MEETING MINUTES

**DATE:** Thursday, December 7, 2023

**LOCATION:** MetroPlan Orlando  
David L. Grovdahl Board Room  
250 South Orange Avenue, Suite 200  
Orlando, Florida 32801

**TIME:** 9:30 a.m.

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**Mayor John Dowless, Chairman, presided.**

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### **Members in attendance:**

Mayor Phil Anderson, City of Winter Park  
Mayor John Dowless, City of Edgewood  
Commissioner Richard Firstner, City of Ocoee  
Mayor David Henson, City of Casselberry  
Commissioner Sal Ramos, Town of Oakland  
Commissioner Brian Sackett, City of Longwood  
Mayor Megan Sladek, City of Oviedo  
Commissioner Jordan Smith, City of Lake Mary

### **Members not in attendance:**

\* Mayor Nathan Blackwell, City of St. Cloud  
\* Council Member Tony Davit, Town of Windermere  
\* Mayor Nicholas Fouraker, City of Belle Isle  
Mayor Angie Gardner, Town of Eatonville  
Councilmember Vance Guthrie, City of Maitland  
Mayor Kevin McCann, City of Winter Springs  
Vacant, City of Winter Garden

\* *Excused Absence*

### **Others in attendance were:**

Ms. Amy Beckmann, FDOT D5  
Ms. Patricia Whitton, LYNX  
Ms. Katina Kavouklis, FTE  
Mr. Patrick Panza, Bike Walk Central Florida  
Mr. Alex Trauger, MetroPlan Orlando  
Ms. Sarah Larsen, MetroPlan Orlando

Ms. Lisa Smith, MetroPlan Orlando  
Ms. Taylor Laurent, MetroPlan Orlando  
Mr. Mighk Wilson, MetroPlan Orlando  
Mr. Jason Sartorio, MetroPlan Orlando  
Mr. Slade Downs, MetroPlan Orlando  
Ms. Rachel Frederick, MetroPlan Orlando

## **I. CALL TO ORDER**

Chairman John Dowless called the meeting to order at 9:30 a.m. In honor of National Pearl Harbor Remembrance Day, Commissioner Sal Ramos opened the meeting with a moment of prayer and led the Pledge of Allegiance.

## **II. CHAIR'S ANNOUNCEMENTS**

Chairman John Dowless stressed the importance of in-person quorums. He reviewed the meeting and public comment procedures.

## **III. AGENDA REVIEW**

Ms. Larsen noted agency staff changes for today's meeting, Ms. Amy Beckmann representing FDOT District 5 and Ms. Katina Kavouklis representing Florida's Turnpike Enterprise. She provided dates for upcoming Sunshine Corridor TCAR Public Meetings hosted by FDOT. She congratulated MetroPlan Orlando staff member Leilani Vaiaoga on the birth of her son. MetroPlan Orlando staff member Mighk Wilson provided the Safety Moment that highlighted safety during the holidays.

## **IV. ROLL CALL & CONFIRMATION OF QUORUM**

Ms. Lisa Smith conducted the roll call and confirmed a quorum was present.

Mayor Henson moved to excuse the absences of Blackwell, Davit and Fouraker. Commissioner Sackett seconded the motion, which passed unanimously.

## **V. PUBLIC COMMENTS ON ACTION ITEMS**

None.

## **VI. AGENCY REPORTS / PARTNER UPDATES**

- **Florida Department of Transportation**

Ms. Amy Beckmann, FDOT District 5, provided updates on various construction projects in the MetroPlan Orlando region to include resurfacing, pedestrian and bicycle safety projects, and intermittent lane closures for various safety projects. She announced public meetings for the I-4 interchange.

- **LYNX**

Ms. Patricia Whitton, LYNX, stated that LYNX is currently working on its National Transit Data Base Reporting for both operational and financial purposes for the Federal Transit Administration, and noted that the process will be on-going through January. She stated that LYNX has wrapped up their on-board surveying and that the final report will be available on [Public Transportation in Orange, Seminole & Osceola \(golynx.com\)](http://golynx.com). She added that LYNX has a larger database that they can share with partners if needed. She provided an overview of average user statistics based on user surveys completed. She announced that the new Florida Mall Transfer Superstop opens on Sunday, December 10<sup>th</sup>.

- **Florida's Turnpike Enterprise (FTE)**

Ms. Katina Kavouklis, FTE, introduced herself as the new Transportation Planning Manager. There were no updates from FTE.

## VII. ACTION ITEMS

### A. Approval of November 2, 2023, Meeting Minutes

Approval of the minutes for the meeting was requested.

**MOTION:** Mayor Henson moved approval of the November 2, 2023, MAC meeting minutes. Mayor Sladek seconded the motion, which passed unanimously.

### B. Revisions to the 2045 MTP

Ms. Taylor Laurent, MetroPlan Orlando, presented the proposed revisions to the 2045 MTP. She explained that staff is proposing that these Plan Revisions to include fully funded Transportation Improvement Program (TIP) projects in the Existing-plus-Committed network, incorporate new discretionary funding grants and appropriations awarded within the region, and other miscellaneous changes based on local agency feedback. Ms. Laurent provided an overview of the Requested amendments/modifications that will be made to the *Cost Feasible Plan: Strategies, Programs* documentation of the adopted 2045 Metropolitan Transportation Plan. Items of particular significance to focus on are as follows:

- Tables 6, 9, 11, 12, and 13, updated for consistency with the TIP.
- Tables 12, 13, 16, and 18 updated to include a new federal discretionary grant and state funding appropriations awarded to partners within the region.
- Tables 13 and 16 revised to notate projects eligible for Sun Trail program funding.
- Table 8 revised to update the SR 417 widening project end limit per Florida's Turnpike Enterprise's request.
- Tables 6, 7, 9, 10, 11, 12, 13, 14, 15, 16, 17, and 18 revised for consistency with local plans per partner agency requests.

**MOTION:** Mayor Sladek moved approval of the amendments to the 2045 Metropolitan Transportation Plan. Mayor Henson seconded the motion. Motion carried unanimously.

### C. 2024 Board and Committee Meeting Calendar

Ms. Sarah Larsen, MetroPlan Orlando, requested approval of the 2024 Board and Committee Meeting calendar. She pointed out that the June/July meeting cycle was moved up a week due to the 4<sup>th</sup> of July holiday.

**MOTION:** Mayor Sladek moved approval of the 2024 MetroPlan Orlando Board and Committee meeting calendar. Mayor Henson seconded the motion, which passed unanimously.

## VIII. PRESENTATIONS & STATUS REPORTS

### A. Regional Vision Zero Action Plan

Mr. Mighk Wilson, MetroPlan Orlando, began his presentation by sharing the video 'Vision Zero Central Florida – Counting Down to Zero Traffic Deaths'. He stated that the High Injury Network of the region's most dangerous roads has been identified. Mr. Wilson shared statistics gathered from the data collected. He highlighted the various methods of public engagement and provided a

demonstration of the Vision Zero Central Florida hub site. Mr. Wilson stated that a countermeasure handbook is in the works, and a benchmarking process has been undertaken at MetroPlan Orlando. He said that the next steps include developing Vision Zero Resolutions. The Vision Zero Task Force will meet again in February.

#### **B. Urban Area Boundary Smoothing Process**

Mr. Alex Trauger, MetroPlan Orlando, provided a preview of the 2020 Census Urban Area Boundary Smoothing Process. He explained that following each census, MPO's are required to consider changes to the Board Apportionment Plan, the Metropolitan Planning Area, and the Census Urban Area Boundary. He noted that both the Board Apportionment Plan and Metropolitan Planning were presented and received Board approval. Mr. Trauger discussed the five-step approach used in adjusting the urban boundary. Mr. Trauger pointed out that the Census Urban Area Boundary does not supersede local government comprehensive plan policies or service provisions. He stated that staff has been working closely with the growth management staff of local government partners to obtain feedback in addition to coordinating with the Lake-Sumter MPO for the shared urban boundary. He said that moving forward, staff will continue to document local agency feedback, continue coordination with FDOT, and make any final adjustments to the Urban Area Boundary. Approval of the Urban Area Boundary Smoothing Process is anticipated for the January/February round of Committee/Board meetings.

#### **C. Electric Vehicles Readiness Study**

Ms Laura Bouck, MetroPlan Orlando, provided a brief overview of the upcoming Electric Vehicles Readiness Study. Ms. Bouck stated that the study has kicked off and is planned to go on for the next 12 months. The study entails assessing existing conditions, making policy recommendations and infrastructure changes where needed. She provided an overview of the proposed scope of work.

#### **D. Best Foot Forward Annual Report**

Mr. Patrick Panza, Bike/Walk Central Florida, presented the Annual Report for BWCF's Best Foot Forward program. He shared tracking progress of the program over the last ten years, to highlight enforcement efforts and public outreach. Mr. Panza detailed the Annual Best Foot Forward Regional Summit held in Spring of 2023 and various stakeholder meetings. He noted that Bike Walk Central Florida engaged a public relations/marketing firm, and the result has been substantially greater exposure of the Best Foot Forward program. He provided information on various partnerships, i.e., the Apopka Active Transportation Network Study, Healthy West Orange Trails Connection and Bike 5 event. The full report may be viewed at: [https://metroplanorlando.gov/wp-content/uploads/231117\\_MetroPlan-Orlando-FY-23-Annual-Report\\_FINAL.pdf](https://metroplanorlando.gov/wp-content/uploads/231117_MetroPlan-Orlando-FY-23-Annual-Report_FINAL.pdf)

### **IX. GENERAL INFORMATION**

- A. FDOT Monthly Construction Status Report was provided.
- B. Highlights from November 13, 2023, MetroPlan Orlando Board Meeting was provided.
- C. Air Quality Report – The latest air quality report for the MetroPlan Orlando area was provided.
- D. Press Releases – from partner agencies were provided.
- E. 2022/23 Federally Obligated Funds Report Letter - Letters to the FHWA, FTA, and FAA summarizing the 2022/23 Federally Obligated Funds were provided for information purposes. Additionally, a full report was provided.
- F. 2022/23 BEBR Population Comparison – The University of Florida's Bureau of Economic and Business Research (BEBR) has published annual population estimates for 2023. A comparison of estimates from 2022 to 2023 was provided.

**X. UPCOMING MEETINGS OF INTEREST**

A list of selected upcoming meetings to be held at MetroPlan Orlando's office. For more information and a full list of upcoming meetings, visit [www.MetroPlanOrlando.org/calendar](http://www.MetroPlanOrlando.org/calendar).

- A. Next Municipal Advisory Committee Meeting | February 8, 2024 | 9:30 a.m.
- B. Upcoming MetroPlan Orlando Board Meeting | December 13, 2023 | 9:00 a.m.

**XI. MEMBER COMMENTS**

None.

**XII. PUBLIC COMMENTS (GENERAL)**

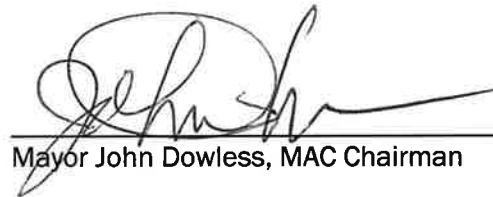
Ms. Joanne Counelis commented on the need for bus stops and shelters at several sites in Seminole County, and the need for 24/7 bus and train service in the Region.

**XIII. ADJOURNMENT**

The Municipal Advisory Committee meeting was adjourned at 11:11 a.m.

The meeting was recorded and transcribed by Ms. Lisa Smith.

Approved this 8<sup>th</sup> day of February 2024.



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Mayor John Dowless, MAC Chairman



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Ms. Lisa Smith,  
Senior Board Services Coordinator

As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which the appeal is to be based.