



# metroplan orlando

A REGIONAL TRANSPORTATION PARTNERSHIP

## MUNICIPAL ADVISORY COMMITTEE MEETING MINUTES

**DATE:** Thursday, March 7, 2024

**LOCATION:** MetroPlan Orlando  
David L. Grovdahl Board Room  
250 South Orange Avenue, Suite 200  
Orlando, Florida 32801

**TIME:** 9:30 a.m.

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**Mayor John Dowless, Chairman, presided.**

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### Members in attendance:

Mayor John Dowless, City of Edgewood  
Mr. Demetris Pressley for Mayor Angie Gardner, Town of Eatonville  
Councilmember Vance Guthrie, City of Maitland  
Mayor David Henson, City of Casselberry (Virtual)  
Mayor Kevin McCann, City of Winter Springs  
Commissioner Sal Ramos, Town of Oakland  
Mayor Tony Bony for Commissioner Brian Sackett, City of Longwood  
Mayor Megan Sladek, City of Oviedo  
Commissioner Jordan Smith, City of Lake Mary

### Members not in attendance:

Mayor Phil Anderson, City of Winter Park  
\*Council Member Tony Davit, Town of Windermere  
Commissioner Richard Firstner, City of Ocoee  
\*Mayor Nicholas Fouraker, City of Belle Isle  
Vacant, City of Winter Garden

\* *Excused Absence*

### Others in attendance were:

Ms. Amy Beckmann, FDOT D5  
Ms. Patricia Whitton, LYNX  
Mr. Siao Si Fine, FTE  
Mr. Alex Trauger, MetroPlan Orlando  
Ms. Sarah Larsen, MetroPlan Orlando  
Mr. Eric Hill, MetroPlan Orlando  
Ms. Lisa Smith, MetroPlan Orlando

Ms. Taylor Laurent, MetroPlan Orlando  
Mr. Mighk Wilson, MetroPlan Orlando  
Ms. Adriana Rodriguez, MetroPlan Orlando  
Mr. Jason Sartorio, MetroPlan Orlando  
Mr. Slade Downs, MetroPlan Orlando  
Ms. Rachel Frederick, MetroPlan Orlando

**I. CALL TO ORDER**

Chairman John Dowless called the meeting to order at 9:30 a.m. He called for a moment of silence and Commissioner Sal Ramos led the Pledge of Allegiance.

**II. CHAIR'S ANNOUNCEMENTS**

Chairman John Dowless stressed the importance of in-person quorums. He reviewed the meeting and public comment procedures in addition to accessibility guidelines.

**III. AGENDA REVIEW**

Ms. Sarah Larsen, MetroPlan Orlando staff member, noted that there were no changes to the printed agenda. She introduced Mr. Will Hawthorne, new CFX Liaison. She announced that the Conference on Minority Transportation Officials (COMTO) is soliciting agencies to host the 2024 Careers in Transportation for Youth (CITY) Internship Program. She noted that a flyer was included in the information items providing more details. MetroPlan Orlando staff member Mr. Mighk Wilson provided the Safety Moment that highlighted March as Florida Bicycle Safety Month.

**IV. ROLL CALL & CONFIRMATION OF QUORUM**

Ms. Lisa Smith conducted the roll call and confirmed a quorum was present.

Councilman Vance Guthrie moved to excuse the absence of Mayor Nicholas Fouraker, City of Belle Isle and Councilman Tony Davit, Town of Windermere. Commissioner Jordan Smith seconded the motion. Motion carried unanimously.

**V. PUBLIC COMMENTS ON ACTION ITEMS**

None.

**VI. AGENCY REPORTS / PARTNER UPDATES**

- **Florida Department of Transportation**

Ms. Amy Beckmann, FDOT District 5, called attention to the updated FDOT Construction Report, pointing out that the document now include hyperlinks and maps and opens to specific projects on the [Your source for information on FDOT projects in Central Florida \(cflroads.com\)](http://Your source for information on FDOT projects in Central Florida (cflroads.com) website) website. Ms Beckmann provided updates on recently completed construction projects in the MetroPlan Orlando region to include resurfacing, pedestrian and bicycle safety projects, and intermittent lane closures for various safety projects. She noted that D5 is hosting a public information session for the diverging diamond interchange and changes to Sand Lake Road and Darryl Carter Parkway on March 7<sup>th</sup> from 5 pm to 7 pm at the Rosen Center, 1184 Apopka Vineland Road, Orlando, Fl.

- **LYNX**

Ms. Patricia Whitton, LYNX, reported that LYNX ridership is averaging 60,000 riders per day, approximately an 8% increase compared to March 2023 and up 75% from pre-covid level ridership. She noted that the Swan Shuttle resumed service on March 5<sup>th</sup> running 4 hours in the morning and 4 hours in the afternoon. New service changes begin April 1<sup>st</sup> which includes a new route 311 and link 111 has been removed.

- **Florida's Turnpike Enterprise (FTE)**

Mr. Siao Si Fine, Florida's Turnpike Enterprises, provided an update on the Turnpike Mainline resurfacing from mile post 198-207 and the all-electronic tolling conversion from the Lantana Toll Plaza to 3 Lakes toll plaza which also includes removal of existing toll plazas and installation of dynamic messaging signs.

## **VII. ACTION ITEMS**

### **A. Approval of February 8, 2024, Meeting Minutes**

Approval of the minutes for the meeting was requested.

**MOTION:** Mayor Megan Sladek moved approval of the February 8, 2024, MAC meeting minutes. Commissioner Sal Ramos seconded the motion. Motion carried unanimously.

### **B. FDOT Amendment to FY 2024-2028 TIP**

Mr. Jason Sartorio, MetroPlan Orlando staff, requested that MAC make a recommendation to the Board to amend the FY 2023/24 – FY 2027/28 TIP to include the following item:

- **FM #445299-1: SR 535 from N of SR 530/US 192 to S of International Dr. –**  
This amendment adds a total of \$6,559,059 in federal, state, and local funding for construction including: \$905,745 in ACNR funds, \$2,467,959 in DDR funds, \$267,987 in LF funds, \$2,907,088 in SA funds, and \$10,280 in DIH funds.

Mr. Sartorio noted that funding is being added to a project where cost estimates have increased due to scope changes and cost increases for materials. A letter from FDOT staff explaining the amendment request was provided along with a fact sheet prepared by MetroPlan Orlando staff, and the draft resolution to be presented at the March 13, 2024, Board meeting.

**MOTION:** Mayor Kevin McCann moved approval of the amendment to the FY 2024-2028. Mayor Megan Sladek seconded the motion. Motion carried unanimously.

### **C. FY 2025-26 UPWP for Submittal to FDOT**

Mr. Alex Trauger, MetroPlan Orlando staff, requested that MAC recommend to the Board to approve the draft FY 2025-26 Unified Planning Work Program (UPWP). Mr. Trauger explained that the UPWP is a two-year document that represents the MetroPlan Orlando working budget. It is one of the required documents that all MPOs must prepare and receive Board approval. MPOs in the State of Florida are required to prepare a UPWP every two years. He noted that the UPWP defines in very general terms the work that the MPO staff will be doing over the planning period. Some of the tasks will be done with the assistance of our General Planning Consultants.

**MOTION:** Commissioner Sal Ramos moved to approve the draft FY 2025-26 UPWP for submittal to FDOT. Mayor Tony Boney seconded the motion. Motion carried unanimously.

## **VIII. PRESENTATIONS & STATUS REPORTS**

### **A. Vision Zero Status Update**

Mr. Mighk Wilson, MetroPlan Orlando, presented an update to the Vision Zero efforts. He discussed public engagement efforts, and the feedback map that allows the reporting of incidents or concerns

and the ability to upload photos. He highlighted the FDOT Safety Strategic Plan workshop held on January 31<sup>st</sup>. He shared additions to the hub site called attention to the Elected Officials Guide. He pointed out there is also a Safety Guide for kid's activity book, fact sheets on the HIN (High Injury Network), and a page on trend analysis. Mr. Wilson provided details of the Task Force Meeting #4 held on February 20<sup>th</sup>. He stated that the meeting covered topics such as a Benchmarking Process for the MetroPlan Orlando region, pairing the Countermeasures with identified projects from the HIN, and potential prioritization categories. He noted that the federal government published its Notice of Funding Opportunity (NOFO) on February 20 for the Safe Streets 4 All program. Mr. Wilson stated that applications are due May 16<sup>th</sup>, which does not allow adequate time to submit. However, Mr. Wilson noted that there are still opportunities for planning or demonstration grants with later deadlines, that will be pursued for the region. He reviewed the next steps and stated that the Vision Zero Action Plan document is on track to be adopted in Spring 2024.

#### **B. Regional Transportation for All (Title VI + LEP) Plan**

Ms. Sarah Larsen, MetroPlan Orlando presented the Transportation for All Plan. She explained that it is an update and expansion on Title VI and Limited English Plan (LEP). Ms. Larsen confirmed that MetroPlan Orlando is using USDOT's Equity Action Plan (2022) to expand the plan, focusing on underserved, overburdened, and disadvantaged communities. She stated that they also used USDOT resources including the Equitable Transportation Communities (ETC) web map to identify those areas most in need. She identified the types of disadvantages affecting people and shared the definition of transportation equity as defined by responses to the 2021 Regional Public Opinion Survey Report. She noted that a Partner Agency network is being established with the goal of having broad representation of the community. Ms. Larsen defined Transportation Underserved Communities (TUCs) as those places with the greatest disadvantage and need in the region and shared a map highlighting those areas. She shared the Equity Plan Development Timeline.

#### **C. 2050 MTP Status Update**

Ms. Taylor Laurent, MetroPlan Orlando, presented a status report on the 2050 Metropolitan Transportation Plan and highlighted the ongoing work, reviewing and identifying the goals and objectives. Ms. Laurent shared the link ([2050 MTP Technical Workshop \(youtube.com\)](https://www.youtube.com/watch?v=2050MTPTechnicalWorkshop)) to the 2050 MTP Technical Workshop meeting that was held on February 8<sup>th</sup> and recapped the discussions. She noted the next workshop will be held on April 11<sup>th</sup> at 2.00 p.m. and previewed the agenda.

#### **D. TSM&O Master Plan Status Update**

Mr. Eric Hill, MetroPlan Orlando, presented an update on the TSMO Master Plan. Mr. Hill discussed the makeup of the Steering committee and noted there had been six meetings held since June 2022. The final is scheduled for March 20<sup>th</sup>. Mr. Hill detailed the strategies and provided an overview of the project scope and provided the next steps. Mr. Hill told MAC members that there are several different areas of focus, including leveraging existing investments, pursuing regional strategies, and artificial intelligence.

### **IX. GENERAL INFORMATION**

- A. FDOT Monthly Construction Status Report was provided.
- B. Highlights from February 14, 2024, MetroPlan Orlando Board Meeting was provided.
- C. Bicycle and Pedestrian Report was provided.
- D. 2050 MTP Update Information was provided.
- E. Careers in Transportation for Youth (CITY) Internship Program was provided.

**X. UPCOMING MEETINGS OF INTEREST**

A list of selected upcoming meetings to be held at MetroPlan Orlando's office. For more information and a full list of upcoming meetings, visit [www.MetroPlanOrlando.org/calendar](http://www.MetroPlanOrlando.org/calendar).

- A. Next Municipal Advisory Committee Meeting | May 2, 2024 | 9:30 a.m.
- B. Upcoming MetroPlan Orlando Board Meeting | March 13, 2024 | 9:00 a.m.

**XI. MEMBER COMMENTS**

Mayor Dowless stated that the Tri County League of Cities will hold its next meeting in the City of Orlando Commission Chamber on March 21<sup>st</sup> from 4-5:30 p.m. to discuss homelessness. He invited MAC members to attend if their schedule allows. Ms. Larsen announced that staff assembled individual packets of the Vision Zero Children's activity books for each member to take back to their respective jurisdictions.

**XII. PUBLIC COMMENTS (GENERAL)**

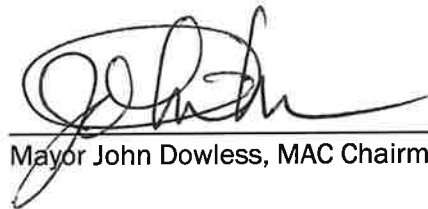
None.

**XIII. ADJOURNMENT**

The Municipal Advisory Committee meeting was adjourned at 10:45 a.m.

The meeting was recorded and transcribed by Ms. Lisa Smith.

Approved this 2<sup>nd</sup> day of May 2024.



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Mayor John Dowless, MAC Chairman



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Ms. Lisa Smith,  
Senior Board Services Coordinator

As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which the appeal is to be based.