



metroplan orlando

A REGIONAL TRANSPORTATION PARTNERSHIP

MUNICIPAL ADVISORY COMMITTEE MEETING MINUTES

DATE: Thursday, November 7, 2024

LOCATION: MetroPlan Orlando
David L. Grovdahl Board Room
250 South Orange Avenue, Suite 200
Orlando, Florida 32801

TIME: 9:30 a.m.

Mayor John Dowless, Chairman, presided.

Members in attendance:

Council Member Tony Davit, Town of Windermere
Commissioner Marty Sullivan for Mayor Shelia DeCiccio, City of Winter Park
Mayor John Dowless, City of Edgewood
Mr. Demetris Pressley for Mayor Angie Gardner, Town of Eatonville
Councilmember Vance Guthrie, City of Maitland
Mayor David Henson, City of Casselberry
Mayor Kevin McCann, City of Winter Springs
Commissioner Sal Ramos, Town of Oakland
Commissioner Brian Sackett, City of Longwood
Commissioner Jordan Smith, City of Lake Mary

Members not in attendance:

* Mayor Nicholas Fouraker, City of Belle Isle
* Commissioner Scott Kennedy, City of Ocoee
* Mayor Megan Sladek, City of Oviedo (Virtual)
Vacant, City of Winter Garden

* *Excused Absence*

Others in attendance were:

Ms. Amy Beckmann, FDOT D5
Ms. Patricia Whitton, LYNX
Mr. James Brown, FTE (Virtual)
Mr. Alex Trauger, MetroPlan Orlando
Ms. Sarah Larsen, MetroPlan Orlando
Ms. Lisa Smith, MetroPlan Orlando

Ms. Taylor Laurent, MetroPlan Orlando
Mr. Mighk Wilson, MetroPlan Orlando
Ms. Adriana Rodriguez, MetroPlan Orlando
Mr. Jason Sartorio, MetroPlan Orlando
Mr. Slade Downs, MetroPlan Orlando
Ms. Rachel Frederick, MetroPlan Orlando

I. CALL TO ORDER

Chairman John Dowless called the meeting to order at 9:30 a.m. He called for a moment of silence followed by the Pledge of Allegiance led by Councilman Tony Davit.

II. CHAIR'S ANNOUNCEMENTS

Chairman John Dowless stressed the importance of in-person quorums. He reviewed the meeting and public comment procedures in addition to accessibility guidelines.

III. AGENDA REVIEW

Ms. Sarah Larsen, MetroPlan Orlando, noted a change on the printed agenda that Ms. Virginia Whittington, MetroPlan Orlando, is presenting the Title VI Non-Discrimination Plan and Limited English Proficiency (LEP) Plan. She reported on the EV Workshop Series and noted that the final workshop is scheduled for November 12th virtually, and the discussion will focus on grant applications and funding opportunities. She reported on FDOT District 5 Mobility Week events, and announced the November 13th MetroPlan Orlando Board meeting was cancelled. Mighk Wilson, MetroPlan Orlando, provided the Safety Moment highlighting "Crosswalk Safety".

IV. ROLL CALL & CONFIRMATION OF QUORUM

Ms. Lisa Smith conducted the roll call and confirmed a quorum was present.

Commissioner Brian Sackett moved to excuse the absences of committee members Mayor Nicholas Fouraker, Mayor Megan Sladek and Commissioner Scott Kennedy. Commissioner Jordan Smith seconded the motion. Motion carried unanimously.

V. PUBLIC COMMENTS ON ACTION ITEMS

None.

VI. AGENCY REPORTS / PARTNER UPDATES

- **Florida Department of Transportation**

Ms. Amy Beckmann, FDOT District 5, called attention to the FDOT Construction Report and directed MAC members to the website to keep abreast of projects of interest: [Your source for information on FDOT projects in Central Florida \(cflroads.com\)](https://www.cflroads.com). Ms. Beckmann provided an extensive update on District 5 Hurricane Helene and Milton responses.

- **LYNX**

Ms. Patricia Whitton, LYNX, reported that September 3rd remained the highest ridership day since the Covid pandemic with 64,204 average daily trips. She provided an update on LYNX Hurricane Milton efforts, and coordination efforts with FDOT for Mobility Week for a multi-modal workshop, "Try Transit Free Day" for LYNX and SunRail, and hosting a workshop with AARP. She noted that LYNX received the Florida Public Transportation Association Award for last year's Public Service Bus. Ms. Whitton added that the LYNX Holiday Bus begins on December 2nd, and that LYNX will be celebrating 20 years for the Central Station on November 19th

- **Florida's Turnpike Enterprise (FTE)**

Mr. Siaozi Fine. FTE, noted that he has no project updates for today's meeting and that the tentative work program will be presented at the next meeting

VII. ACTION ITEMS

A. Approval of September 5, 2024, Meeting Minutes

Approval of the September 5, 2024, meeting minutes was requested.

MOTION: Mayor David Henson moved approval of the September 5, 2024, MAC meeting minutes. Commissioner Brian Sackett seconded the motion. Motion carried unanimously.

B. FDOT Amendment to FY 2025 – 2029 TIP

Mr. Jason Sartorio, MetroPlan Orlando staff, requested that MAC make a recommendation to the Board that the FY 2024/25 – FY 2028/29 TIP be amended to include the following item(s):

- FM #447602-1: Buenaventura Blvd. Traffic Signals from Florida Pkwy. To E. Osceola Pkwy.
- GOAA-PFL0014938: MCO Multimodal Connections Program – GOAA is pursuing a federal TIFIA loan for \$2,180,000,000 (loan and match). Project included in TIP proactively for purposes of planning consistency. Inclusion in TIP and STIP required prior to awarding credit assistance.

A letter from FDOT staff explaining the amendment requests, along with a sheet prepared by MetroPlan Orlando staff and the draft resolution to be presented at the September 11, 2024, Board meeting was provided.

Note: Ms. Larsen announced that Councilman Davit alerted staff that he has a work conflict and would not vote on this item. The memorandum of voting conflict form was provided to become a part of the record for this meeting.

MOTION: Mayor Kevin McCann moved approval of the amendments to the FY 2025-2029 TIP. Commissioner Marty Sullivan seconded the motion. Motion carried unanimously.

C. Title VI Non-Discrimination Plan and Limited English Proficiency (LEP) Plan

Ms. Virginia L. Whittington, MetroPlan Orlando, presented the Title VI Non-Discrimination Plan and Limited English Proficiency Plan on behalf of Ms. Mary Ann Horne. Ms. Whittington announced the promotion of Ms. Horne to the position Public Information Manager. She presented an update to the Title VI and LEP plan. Ms. Whittington communicated the need for the plan and how they currently endeavor to reach all communities in communicating the plan while also understanding their needs. She shared how MetroPlan Orlando works to serve the community without discrimination and detailed engagement efforts with people who speak languages other than English and the resources available to them. Ms. Whittington noted that the plan refers to Transportation Underserved Communities (TUCs) and identified those areas in the region. She requested that MAC make a recommendation to approve to approve the plan. Due to the size of the document, the Title VI and LEP Plan can be accessed online: [Title VI Program: Nondiscrimination and Language Plan - DRAFT FOR APPROVAL \(metroplanorlando.gov\)](https://metroplanorlando.gov/TitleVIProgram/NondiscriminationandLanguagePlan-DRAFTFORAPPROVAL)

MOTION: Commissioner Sal Ramos moved to approve the Title VI Non-Discrimination Plan and Limited English Proficiency (LEP) Plan. Commissioner Brian Sackett seconded the motion. Motion carried unanimously.

D. Draft 2025 MetroPlan Orlando Board and Advisory Committee Meeting Schedule

Ms. Sarah Larsen, MetroPlan Orlando, requested recommendation to approve. She noted the addition of a second meeting in June 2025 due to a July meeting that would fall on the 4th Holiday.

MOTION: Mayor David Henson moved to approve the 2025 MetroPlan Orlando Board and Advisory Committee Meeting Schedule. Mayor David Henson seconded the motion. Motion carried unanimously.

VIII. PRESENTATIONS & STATUS REPORTS

A. Status Update on the 2050 Metropolitan Transportation Plan (MTP)

Ms. Taylor Laurent, MetroPlan Orlando, presented a status update on the 2050 Metropolitan Transportation Plan (MTP). She noted some recent public engagement efforts. She stated that the technical analysis work is underway and is in the process of completing a final review of the 2050 needs list with each local agency. Ms. Laurent gave an overview of the recent technical workshop that was held on October 17, 2024, a recording of which will be posted on the MetroPlan Orlando website. She shared the results of the Prioritization Goals Weighting Survey were shared, and Ms. Laurent also detailed the project prioritization process, goal weighting and evaluation criteria by mode. She stated that the MTP is still on track for adoption by December 2025.

B. Presentation on Regional Traffic Signal Retiming Program

Ms. Lara Bouck, MetroPlan Orlando, presented the before and after of the annual signal retiming for fiscal year 2022-23. Ms. Bouck provided an overview on the significance of the signal timing program and noted that 24 corridors and 1 independent intersection were retimed across the region. She shared which data source is used and the process of determining which signals are retimed and the performance metrics used and highlighted the project results and benefit cost summary. Ms. Bouck noted that signal retiming is a balancing act of competing priorities. She noted the change in travel speeds and findings of a distracted driving analysis that was completed. A distracted driving summary can be found on the MetroPlan Orlando website after the meeting along with the Speeding Analysis and Signal retiming program report.

C. Presentation on Bicycle Safety and Related Topics

Mr. Mighk Wilson, MetroPlan Orlando, led a discussion on bicycle safety. He provided insight into what he observed and learned with his 30 years of experience in pedestrian planning and as an avid bike rider. He discussed education efforts and bicycle crash typing, statistics and data collection efforts, bicycling for transportation versus recreation, the rules for movement. He provided a comparison of a biking in Orlando versus Amsterdam by looking at a typical street. Mr. Wilson responded to Committee members questions and concerns as relates to distractions, safety initiatives and efforts.

D. Presentation from “reThink Your Commute”

Ms. Jo Santiago, Passenger Operations Supervisor FDOT D5 and Project Manager of reThink Your Commute Program, presented an overview. She stated that the purpose of the program is to encourage those in single occupancy vehicles to use alternative modes of transportation. Ms. Santiago shared commuter outreach efforts, partnerships, benefits of collaboration, and shared the return on investment for FDOT. She discussed the Strategic Plan and marketing/social media campaigns they undertake.

IX. GENERAL INFORMATION

- A. FDOT Monthly Construction Status Report was provided.
- B. Highlights from September 11, 2024, MetroPlan Orlando Board Meeting was provided.
- C. The latest Air Quality Report was provided.
- D. A press release from LYNX was provided.
- E. Information was provided outlining the most recent updates and progress on the 2050 Metropolitan Transportation Plan.
- F. An informational flyer from the American Cancer Society was provided
- G. A letter explaining modifications to the FY 2024/25-2028/29 TIP was provided.
- H. An infographic detailing the growing problem of distracted driving was provided.

X. UPCOMING MEETINGS OF INTEREST

A list of selected upcoming meetings to be held at MetroPlan Orlando’s office. For more information and a full list of upcoming meetings, visit www.MetroPlanOrlando.org/calendar.

- A. Next Municipal Advisory Committee Meeting | December 5, 2024 | 9:30 a.m.
- B. Upcoming MetroPlan Orlando Board Meeting | December 11, 2024 | 9:00 a.m.
- C. LYNX Board (at LYNX Central Station) | December 12, 2024 | 1:00 p.m.
- D. SunRail/CFCRC Board (at LYNX Central Station) | November 14, 2024 | 2:00 p.m.
- E. Transportation Disadvantaged Local Coordinating Board | November 14, 2024 | 10:00 a.m.

XI. MEMBER COMMENTS

None.

XII. PUBLIC COMMENTS (GENERAL)

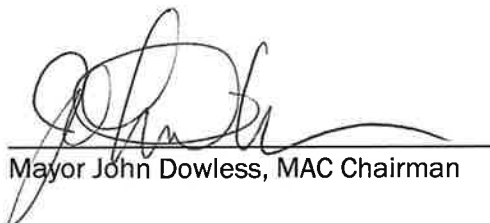
Ms Joanne Counelis, expressed the need for better bus service on Sundays, holidays, late nights and in specific areas in Lake Mary. She emphasized the need for 24 hour bus and train service for the MetroPlan Orlando region.

XIII. ADJOURNMENT

The Municipal Advisory Committee meeting was adjourned at 10:30 a.m.

The meeting was recorded and transcribed by Ms. Lisa Smith.

Approved this 5th day of December 2024.



Mayor John Dowless, MAC Chairman

Lisa Smith

Ms. Lisa Smith,
Senior Board Services Coordinator

As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which the appeal is to be based.