



metroplan orlando

A REGIONAL TRANSPORTATION PARTNERSHIP

MUNICIPAL ADVISORY COMMITTEE MEETING MINUTES

DATE: Thursday, May 8, 2025

LOCATION: MetroPlan Orlando
David L. Grovdahl Board Room
250 South Orange Avenue, Suite 200
Orlando, Florida 32801

TIME: 9:30 a.m.

Mayor John Dowless, Chairman, presided.

Members in attendance:

Council Member Tony Davit, Town of Windermere
Commissioner Marty Sullivan for Mayor Shelia DeCiccio, City of Winter Park
Mayor John Dowless, City of Edgewood
Commissioner Stan Smith, City of Belle Isle
Councilmember Vance Guthrie, City of Maitland
Mayor David Henson, City of Casselberry
Mayor Kevin McCann, City of Winter Springs
Commissioner Sal Ramos, Town of Oakland
Mayor Brian Sackett, City of Longwood
Mayor Megan Sladek, City of Oviedo
Commissioner Jordan Smith, City of Lake Mary

Members not in attendance:

Mayor Angie Gardner, Town of Eatonville
*Commissioner Scott Kennedy, City of Ocoee
Vacant, City of Winter Garden

* *Excused Absence*

Others in attendance were:

Mr. Jonathan Scarfe, FDOT D5
Ms. Patricia Whitton, LYNX
Mr. Alex Trauger, MetroPlan Orlando
Ms. Lara Bouck, MetroPlan Orlando
Ms. Lisa Smith, MetroPlan Orlando

Ms. Adriana Rodriguez, MetroPlan Orlando
Mr. Jason Sartorio, MetroPlan Orlando
Mr. Slade Downs, MetroPlan Orlando
Ms. Rachel Frederick, MetroPlan Orlando

I. CALL TO ORDER

Chairman John Dowless called the meeting to order at 9:30 a.m. He called for a moment of silence followed by the Pledge of Allegiance led by Mayor David Henson, City of Casselberry.

II. CHAIR'S ANNOUNCEMENTS

Chairman John Dowless stressed the importance of in-person quorums. He reviewed the meeting and public comment procedures in addition to accessibility guidelines.

III. AGENDA REVIEW

Ms. Lara Bouck, MetroPlan Orlando, highlighted the success of the April 9th 2050 MTP Summit held at the Lake Mary Event Center and announced upcoming events: the FDOT Central Florida Safety Summit scheduled for May 9th at the Daytona International Speedway. She noted registration details were provided in the information packet. Ms. Bouck noted FDOT will host advanced air mobility workshops at the Orlando City Hall on June 3-6, 2025. Ms. Bouck presented the safety moment highlighting distracted driving.

IV. ROLL CALL & CONFIRMATION OF QUORUM

Ms. Lisa Smith conducted roll call and confirmed a quorum was physically present, noting Commissioner Scott Kennedy requested an excused absence.

MOTION: Mayor Sackett moved to excuse the absence of Commissioner Scott Kennedy, City of Ocoee. Mayor Henson seconded the motion. Motion carried unanimously.

V. PUBLIC COMMENTS ON ACTION ITEMS

None.

VI. AGENCY REPORTS / PARTNER UPDATES

- Florida Department of Transportation

Mr. Jonathan Scarfe, FDOT District 5, provided updates on the Road to the Future Transportation hiring event. He noted over 600 job seekers and 80 industry partners attended. Mr. Scarf discussed the new "Coffee with Construction" program, which aims to improve community communication about upcoming developments. Mr. Scarf announced Jim Stroz has been hired as the new Director of Transportation Development, replacing Jack Atkins. He called attention to the FDOT Construction Report and directed MAC members to the website to keep abreast of projects of interest: [Your source for information on FDOT projects in Central Florida \(cflroads.com\)](https://www.cflroads.com).

- LYNX

Ms. Patricia Whitton, LYNX, reported average daily trips of 64,000 noting an increase of 82% since the Covid pandemic. She reported on April 20th service changes made to increase efficiency.

- Florida's Turnpike Enterprise (FTE)

No report provided.

VII. ACTION ITEMS

A. Approval of March 6, 2025, Meeting Minutes

Approval of March 6, 2025, meeting minutes were requested.

MOTION: Mayor David Henson moved approval of the March 6, 2025, MAC meeting minutes. Mayor Megan Sladek seconded the motion. Motion carried unanimously.

B. Appointment of Bylaws Review and Nominating Subcommittee

Staff requested the appointment of a Bylaws Review and Nominating Subcommittee that will recommend a slate of officers for the term July 2025 through June 2027 as well as review the MAC bylaws and make updates as necessary. Approval of the subcommittee's recommendations will be brought before the MAC at the June 5th meeting for approval and the new officers will assume their roles at the June 26th meeting.

Commissioners Jordan Smith, Sal Ramos, Stan Smith and Mayors John Dowless and Brian Sackett volunteered to serve on the Bylaws Review and Nominating Subcommittee.

MOTION: Mayor Brian Sackett moved to accept the members of the Bylaws Review and Nominating Subcommittee. Commissioner Jordan Smith seconded the motion. Motion carried unanimously.

VIII. PRESENTATIONS & STATUS REPORTS

A. 2050 MTP Status Update

Ms. Taylor Laurent, MetroPlan Orlando, presented on the 2050 MTP summit, highlighting the need for the MTP needs dashboards and planning consistency lists. Taylor discusses the feedback from the summit, including the desire for a balanced approach with a strong emphasis on multi-modal options. Discussion ensued concerning the status quo scenario, the safety category, and the potential inclusion of widening projects in the funding policy. Ms. Laurent outlined proposed actions, including exploring options for the safety category, transit capital funds, and active transportation improvements.

B. Status Update on Vision Zero Central Florida

Ms. Lara Bouck, MetroPlan Orlando, provided an update on Vision Zero planning efforts, including the adoption of regional and local action plans and ongoing demonstration projects. Ms. Bouck noted the award of a supplemental planning grant and the development of a quick build guide to accelerate project delivery. She highlighted the Vision Zero task force meetings, safety speaker series, and collaboration with FDOT. The committee discusses the importance of continuing education credits for planners and the success of a local bicycle safety village.

As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which the appeal is to be based.

D. Presentation on Prioritized Project List (PPL) and Transportation Improvement Program (TIP)

Mr. Alex Trauger, MetroPlan Orlando, gave an Informational presentation on the Transportation Improvement Program (TIP) and the Prioritized Project List (PPL), which identifies unfunded phases of projects. Mr. Trauger discussed the maintenance and stabilization approach for the current year, focusing on holding down existing priorities and noted that the committee will receive a more formal presentation of both at the June meeting. He noted that both documents are available to view online at: <https://metroplanorlando.gov/plans/>.

IX. GENERAL INFORMATION

- A. FDOT Monthly Construction Status Report for February and March 2025 was provided.
- B. Highlights from March 12, 2025, MetroPlan Orlando Board Meeting were provided.
- C. The latest air quality report for the MetroPlan Orlando area was provided.
- D. A press release from LYNX was provided.
- E. The latest report on bicycle and pedestrian projects in the MetroPlan Orlando region was provided.
- F. The latest PD&E status report was provided.
- G. Information was provided on the Advanced Air Mobility (AAM) Workshops hosted by FDOT at Orlando City Hall on June 3-6, 2025.
- H. Information was provided on the 2nd Annual FDOT Safety Summit on May 9, 2025, at the Daytona International Speedway.

X. UPCOMING MEETINGS OF INTEREST

A list of selected upcoming meetings to be held at MetroPlan Orlando's office were provided. For more information and a full list of upcoming meetings, visit www.MetroPlanOrlando.org/calendar.

XI. MEMBER COMMENTS

None.

XII. PUBLIC COMMENTS (GENERAL)

None.

XIII. ADJOURNMENT

The Municipal Advisory Committee meeting was adjourned at 11:00 a.m.

The meeting was recorded and transcribed by Ms. Lisa Smith.

Approved this 5th day of June 2025.



Mayor John Dowless, MAC Chairman



Ms. Lisa Smith,
Senior Board Services Coordinator