



metroplan orlando

A REGIONAL TRANSPORTATION PARTNERSHIP

MUNICIPAL ADVISORY COMMITTEE MEETING MINUTES

DATE: Thursday, September 4, 2025

LOCATION: MetroPlan Orlando
David L. Grovdahl Board Room
250 South Orange Avenue, Suite 200
Orlando, Florida 32801

TIME: 9:30 a.m.

Commissioner Jordan Smith, Chairman, presided.

Members in attendance:

Commissioner Stan Smith for Mayor Jason Carson, City of Belle Isle
Commissioner Craig Russell for Mayor Shelia DeCiccio, City of Winter Park
Mayor John Dowless, City of Edgewood
Mayor David Henson, City of Casselberry
Commissioner Scott Kennedy, City of Ocoee
Mayor Kevin McCann, City of Winter Springs
Commissioner Sal Ramos, Town of Oakland
Mayor Megan Sladek, City of Oviedo
Commissioner Jordan Smith, City of Lake Mary

Members not in attendance:

*Council Member Tony Davit, Town of Windermere
Mayor Angie Gardner, Town of Eatonville
Councilmember Vance Guthrie, City of Maitland
*Mayor Brian Sackett, City of Longwood
Vacant, City of Winter Garden

Others in attendance were:

Mr. Jonathan Scarfe, FDOT D5
Ms. Trish Whitton, LYNX
Ms. Victoria Williams, FTE
Mr. Alex Trauger, MetroPlan Orlando
Ms. Sarah Larsen, MetroPlan Orlando
Mr. Mighk Wilson, MetroPlan Orlando

Ms. Taylor Laurent, MetroPlan Orlando
Mr. Jason Sartorio, MetroPlan Orlando
Mr. Slade Downs, MetroPlan Orlando
Ms. Lisa Smith, MetroPlan Orlando
Ms. Rachel Frederick, MetroPlan Orlando

I. CALL TO ORDER

Chairman Jordan Smith called the meeting to order at 9:30 a.m., followed by the Pledge of Allegiance led by Mayor Angie Gardner, Town of Eatonville.

II. CHAIR'S ANNOUNCEMENTS

Chairman Jordan Smith stressed the importance of in-person quorums. He reviewed the meeting and public comment procedures in addition to accessibility guidelines.

III. AGENDA REVIEW

Ms. Sarah Larsen, MetroPlan Orlando, announced the MTP Public Meeting scheduled for September 29th at the Orange County Multicultural Center in Pine Hills, the Bike Five Cities Event sponsored by Bike Walk Central Florida scheduled for October 25th, and the Florida Bicycle Association Summit scheduled for November 14th. Ms. Larsen announced that MetroPlan Orlando is the recipient of a \$2 million grant from the Federal Highway Administration for the prioritization process pilot program (PPPP). She explained that the grant will enable collaboration between MetroPlan Orlando, FDOT District 5, UCF and a consultant to develop and implement a pilot prioritization process that is a model for TSMO strategies. Ms. Larsen alerted MAC members that on September 10th the MetroPlan Orlando Board will approve updates to the current Title VI Nondiscrimination and Limited English Proficiency Plan and the Public Participation Plan. She explained that the updated plans will eliminate references to map tools that the federal government is no longer using, update demographic information based on latest census figures, and remove outdated information from both plans. Mr. Mighk Wilson, MetroPlan Orlando, presented the safety moment highlighting red light running.

IV. ROLL CALL & CONFIRMATION OF QUORUM

Ms. Lisa Smith conducted roll call and confirmed a quorum was physically present, noting a request to excuse Councilman Guthrie's, City of Maitland, absence from the June 26th meeting due to illness and Mayor Sackett's, City of Longwood, absence from today's meeting.

MOTION: Mayor Henson moved to excuse the absences Councilman Guthrie and Mayor Sackett. Mayor Sladek seconded the motion. Motion carried unanimously.

V. PUBLIC COMMENTS ON ACTION ITEMS

None.

VI. AGENCY REPORTS / PARTNER UPDATES

- Florida Department of Transportation

Mr. Jonathan Scarfe, FDOT District 5, announced a public hearing will be held for the PD&E study for S.R. 60 from Prairie Lake Road to Florida's Turnpike virtually on October 14th and in person on October 15th at 6 p.m. at the West Gate River Ranch Resort and Rodeo. Mr. Scarf provided updated on completed and ongoing projects. He called attention to the FDOT Construction Report and directed MAC members to the website to keep abreast of projects of interest: [Your source for information on FDOT projects in Central Florida \(cflroads.com\)](https://www.cflroads.com).

- **LYNX**

Ms. Trish Whitton, LYNX, reported that average daily trip count is currently around 64,000 per day, noting an increase of 12% from this time last year. She announced that the Pine Hills Transfer center is officially open.

- **Florida's Turnpike Enterprise (FTE)**

Ms. Victoria Williams, FTE, provided an update on Commissioner Sal Ramos, Town of Oakland, request to check into FTE directional signage for the Town's entrance/exit. Ms. Williams noted that the research is ongoing due to some construction widening projects that have moved some of those signs out of place. She added that there is a process that tracks the signs and makes sure they get put back; however, no specific timeline has been given. Ms. Williams explained that all the detailed requests are being evaluated, and she will come back with an update at a future meeting.

VII. ACTION ITEMS

A. Approval of June 26, 2025, Meeting Minutes

Approval of June 26, 2025, meeting minutes were requested.

MOTION: Mayor Dowless moved approval of June 26, 2025, MAC meeting minutes. Mayor Henson seconded the motion. Motion carried unanimously.

B. Approval of the Roll-Forward Amendments to the FY 2025/26 – FY 2029/30 Transportation Improvement Program (TIP)

Mr. Jason Sartorio, MetroPlan Orlando, requested that the MAC recommend to the Board to adopt the Roll-Forward Amendments to the FY 2025/26 – FY 2029/30 Transportation Improvement Program. A letter from FDOT explaining the amendments, a summary prepared by MetroPlan Orlando staff, the draft resolution, and the full list of amendments were provided.

MOTION: Mayor McCann moved to approve Roll Forward Amendments to the FY 2025/26-FY 2029/30 Transportation Improvement Plan (TIP). Mayor Henson seconded the motion. Motion carried unanimously.

VIII. PRESENTATIONS & STATUS REPORTS

A. Status Update on 2050 MTP

Ms. Taylor Laurent, MetroPlan Orlando, briefed the MAC on the continuing development of the 2050 Metropolitan Transportation Plan (MTP) including the draft cost-feasible plan and funding policy. Ms. Laurent provided an explanation of the different funding buckets and their applications within the MTP. She discussed with the MAC members the trends in federal funding and the challenges of meeting transportation needs with available funds. She concluded with the next steps and key milestones for the MTP development cycle.

B. Status Update: Vision Zero Central Florida

Ms. Lara Bouck, MetroPlan Orlando, provided an update to the MAC concerning Vision Zero and ongoing safety activities which included demonstration projects in Orange, Osceola and Seminole Counties. Ms. Bouck highlighted She introduced the road safety evaluation program and the road safety audit studies. She spoke about the importance of micro mobility safety and the upcoming safety speaker series webinars.

IX. GENERAL INFORMATION

- A. FDOT Monthly Construction Status Reports for March and April 2025 were provided.
- B. Highlights from July 9, 2025, MetroPlan Orlando Board Meeting were provided.
- C. The latest air quality report for the MetroPlan Orlando area was provided.
- D. The latest Bicycle & Pedestrian Report for the MetroPlan Orlando area was provided.
- E. The latest PD&E Tracking Status Report for the MetroPlan Orlando area was provided.

X. UPCOMING MEETINGS OF INTEREST

A list of selected upcoming meetings to be held at MetroPlan Orlando's office were provided. For more information and a full list of upcoming meetings, visit www.MetroPlanOrlando.org/calendar.

XI. MEMBER COMMENTS

None.

XII. PUBLIC COMMENTS (GENERAL)

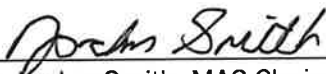
None.

XIII. ADJOURNMENT

The Municipal Advisory Committee meeting was adjourned at 10:45 a.m.

The meeting was recorded and transcribed by Ms. Lisa Smith.

Approved this 6th day of November 2025.


Cmsr. Jordan Smith, MAC Chairman


Ms. Lisa Smith,
Senior Board Services Coordinator

As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which the appeal is to be based.