



**MUNICIPAL ADVISORY COMMITTEE
MEETING MINUTES**

DATE: Wednesday, December 3, 2025

LOCATION: MetroPlan Orlando
David L. Grovdahl Board Room
250 South Orange Avenue, Suite 200
Orlando, Florida 32801

TIME: 1:00 p.m.

Commissioner Jordan Smith, Chairman, presided.

Members in attendance:

Mayor Jason Carson, City of Belle Isle
Council Member Tony Davit, Town of Windermere
Commissioner Marty Sullivan for Mayor Shelia DeCiccio, City of Winter Park
Mayor John Dowless, City of Edgewood
Mayor David Henson, City of Casselberry
Commissioner Scott Kennedy, City of Ocoee
Mayor Kevin McCann, City of Winter Springs
Commissioner Sal Ramos, Town of Oakland
Mayor Brian Sackett, City of Longwood
Mayor Megan Sladek, City of Oviedo
Commissioner Jordan Smith, City of Lake Mary

Members not in attendance:

Mayor Angie Gardner, Town of Eatonville
Councilmember Vance Guthrie, City of Maitland
Vacant, City of Winter Garden

Others in attendance were:

Mr. Jonathan Scarfe, FDOT D5
Ms. Trish Whitton, LYNX
Mr. Loren Hughes, FTE
Mr. Alex Trauger, MetroPlan Orlando
Ms. Sarah Larsen, MetroPlan Orlando
Mr. Mighk Wilson, MetroPlan Orlando

Ms. Taylor Laurent, MetroPlan Orlando
Mr. Jason Sartorio, MetroPlan Orlando
Mr. Slade Downs, MetroPlan Orlando
Ms. Lisa Smith, MetroPlan Orlando
Ms. Rachel Frederick, MetroPlan Orlando

I. CALL TO ORDER

Chairman Jordan Smith called the meeting to order at 1:00 p.m., followed by the Pledge of Allegiance led by Commissioner Scott Kennedy, City of Ocoee.

II. CHAIR'S ANNOUNCEMENTS

Chairman Jordan Smith stressed the importance of in-person quorums. He reviewed the meeting and public comment procedures in addition to accessibility guidelines. Chairman Smith gave remarks regarding the November 12th MetroPlan Orlando Board Meeting.

III. AGENDA REVIEW

Ms. Sarah Larsen, MetroPlan Orlando, thanked MAC members for their flexibility in the meeting time change. She called attention to upcoming holiday office closures. Mr. Mighk Wilson, MetroPlan Orlando, presented the safety moment highlighting the Jacksonville Turbo Roundabout.

IV. ROLL CALL & CONFIRMATION OF QUORUM

Ms. Lisa Smith conducted roll call and confirmed a quorum was physically present.

V. PUBLIC COMMENTS ON ACTION ITEMS

None.

VI. AGENCY REPORTS / PARTNER UPDATES

- **Florida Department of Transportation**

Mr. Jonathan Scarfe, FDOT District 5, called attention to the current construction report provided in the agenda package. Mr. Scarfe provided updates on ongoing and recently completed construction projects including a project on US 441 and a resurfacing project on SR 434. He noted that December is National Impaired Driver Prevention Month. Mr. Scarfe directed MAC members to the website to keep abreast of projects of interest: [Your source for information on FDOT projects in Central Florida \(cflroads.com\).](http://Your source for information on FDOT projects in Central Florida (cflroads.com).)

- **LYNX**

Ms. Patricia Whitton, LYNX, reported that average daily ridership count is currently around 66,000 per day, noting an increase of 15% from this time last year. Ms. Whitton noted that the LYNX holiday bus is making its rounds and if Santa is driving, the ride is free. She announced that LYNX is hosting a gingerbread inspired holiday event at Central Station on December 11th from 1:30-4:00.

- **Florida's Turnpike Enterprise (FTE)**

Mr. Loren Hughes, FTE, provided updates on FTE construction projects and road closures.

VII. ACTION ITEMS

A. Approval of November 6, 2025, Meeting Minutes

Approval of November 6, 2025, meeting minutes were requested.

MOTION: Mayor Megan Sladek moved approval of November 6, 2025, MAC meeting minutes. Mayor David Henson seconded the motion. Motion carried unanimously.

B. Adoption of 2050 Metropolitan Transportation Plan (MTP)

Ms. Taylor Laurent, MetroPlan Orlando, presented the 2050 Metropolitan Transportation Plan and requested that the MAC recommended adoption to the MetroPlan Orlando Board. Ms. Laurent summarized coordination efforts which included background and existing conditions, developing our regional vision, performing all technical analyses and needs assessments, and ultimately creating a Cost Feasible Plan of improvements for transportation through the year 2050. Ms. Laurent highlighted public engagement efforts used to guide the development of the 2050 plan.

MOTION: Commissioner Sal Ramos moved to adopt the 2050 Metropolitan Transportation Plan (MTP). Mayor Megan Sladek seconded the motion. Motion carried unanimously.

C. Amendments to the FY 2025/26 - FY 2029/30 Transportation Improvement Program

Mr. Alex Trauger, MetroPlan Orlando, requested that the MAC recommend to the Board to adopt the Amendments to the FY 2025/26 – FY 2029/30 Transportation Improvement Program. A letter from FDOT explaining the amendments, a summary prepared by MetroPlan Orlando staff, the draft resolution, and the full list of amendments were provided.

MOTION: Mayor Megan Sladek moved to approve the amendments to the FY 2025/26-FY 2029/30 Transportation Improvement Program (TIP). Motion carried unanimously.

D. MAC December 2026 Meeting Date

A follow-up discussion was held on the 2026 Committee and Board Calendar to determine the December 2026 MAC meeting date. At the November MAC meeting, staff were directed to confirm the dates for the Florida League of Cities 2026 Legislative Conference due to a potential conflict with the December 2026 meeting. Staff contacted the FLC staff. It is confirmed that the dates of the FLC 2026 Legislative Conference are December 2-4, 2026. Staff offered these dates/times for the December 2026 MAC meeting:

- Tuesday, December 1st at 9:30 a.m.
- Wednesday, December 2nd at 1 p.m.
- Tuesday, December 8th at 9:30 a.m.

MAC members selected Tuesday, December 8th at 9:30 a.m. as the December 2026 meeting date.

MOTION: Mayor Megan Sladek moved to accept Tuesday, December 8th at 9:30 a.m. as the December 2026 meeting date. Motion carried unanimously.

VIII. PRESENTATIONS & STATUS REPORTS

A. Presentation on MetroPlan Orlando's Annual Traffic Signal Retiming (TSR) Before and After Study

Mr. Eric Hill, MetroPlan Orlando, gave a presentation on the Annual Traffic Signal Retiming Before and After Study. Mr. Hill explained that the use of our traffic signals is another tool in the toolbox to improve traffic flow, reduce delays, reduce speeding, because there are some studies that show that traffic signal retiming can help in reducing speeding. He presented the annual traffic signal retiming report, highlighting the benefits and challenges of the program, including increased travel time and fuel consumption. MAC members discussed the effectiveness of the program and the need for more resources and innovative solutions, such as AI.

B. Presentation and Annual Report on Best Foot Forward Pedestrian Safety Initiative

Ms. Emily Bush, Bike Walk Central Florida presented the annual report on the Best Foot Forward Pedestrian Safety Initiative. Ms. Bush noted that Best Foot Forward focuses on getting more drivers to yield and stop for pedestrians in marked crosswalks, as Florida law requires. Best Foot Forward works to accomplish this goal using the 4E approach (evaluation, Engineering, Enforcement and Education) and its success in improving driver yield rates at marked crosswalks approach of combining community education with low-cost engineering changes and high-visibility enforcement. The full annual report on the Best Foot Forward pedestrian safety initiative can be viewed at: <https://metroplanorlando.gov/wp-content/uploads/FY25-Annual-Report-for-MetroPlan-Orlando-BFF-Program.pdf>

IX. GENERAL INFORMATION

- A. FDOT Monthly Construction Status Report for November 2025 was provided.
- B. Highlights from November 12, 2025, MetroPlan Orlando Board Meeting were provided.
- C. The latest air quality report for the MetroPlan Orlando area was provided.
- D. The latest LYNX Press Release was provided.
- E. The latest Bicycle and Pedestrian Report was provided.
- F. The approved 2026 MetroPlan Orlando Committee Meeting calendar was provided.
- G. Fiscal Year 2024/25 Federally Obligated Funds Report was provided.
- H. 2024/25 BEBR Population Comparison was provided.

X. UPCOMING MEETINGS OF INTEREST

A list of selected upcoming meetings to be held at MetroPlan Orlando's office were provided. For more information and a full list of upcoming meetings, visit www.MetroPlanOrlando.org/calendar.

XI. MEMBER COMMENTS

None.

XII. PUBLIC COMMENTS (GENERAL)

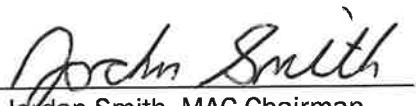
None.

XIII. ADJOURNMENT

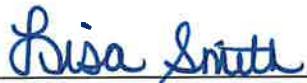
The Municipal Advisory Committee meeting was adjourned at 10:45 a.m.

The meeting was recorded and transcribed by Ms. Lisa Smith.

Approved this 5th day of February 2025.



Cmsr. Jordan Smith, MAC Chairman



Ms. Lisa Smith,

Senior Board Services Coordinator

As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which the appeal is to be based.