



MUNICIPAL ADVISORY COMMITTEE
MEETING MINUTES

DATE: Thursday, February 5, 2026

LOCATION: MetroPlan Orlando
David L. Grovdahl Board Room
250 South Orange Avenue, Suite 200
Orlando, Florida 32801

TIME: 9:30 a.m.

Commissioner Jordan Smith, Chairman, presided.

Members in attendance:

Mr. Phil Price for Mayor Jason Carson, City of Belle Isle
Council Member Tony Davit, Town of Windermere
Commissioner Marty Sullivan for Mayor Shelia DeCiccio, City of Winter Park
Mayor John Dowless, City of Edgewood
Councilmember Vance Guthrie, City of Maitland
Mayor David Henson, City of Casselberry
Commissioner Scott Kennedy, City of Ocoee
Mayor Kevin McCann, City of Winter Springs
Commissioner Sal Ramos, Town of Oakland
Mayor Brian Sackett, City of Longwood
Mayor Megan Sladek, City of Oviedo
Commissioner Jordan Smith, City of Lake Mary

Members not in attendance:

Mayor Angie Gardner, Town of Eatonville
Vacant, City of Winter Garden

Others in attendance were:

Mr. Jonathan Scarfe, FDOT D5
Ms. Trish Whitton, LYNX
Mr. Loren Hughes, FTE
Mr. Alex Trauger, MetroPlan Orlando
Ms. Sarah Larsen, MetroPlan Orlando
Mr. Mighk Wilson, MetroPlan Orlando

Ms. Taylor Laurent, MetroPlan Orlando
Ms. Lara Bouck, MetroPlan Orlando
Mr. Slade Downs, MetroPlan Orlando
Ms. Lisa Smith, MetroPlan Orlando
Ms. Rachel Frederick, MetroPlan Orlando

I. CALL TO ORDER

Chairman Jordan Smith called the meeting to order at 9:30 a.m., followed by the Pledge of Allegiance led by Mayor Bryan Sackett, City of Longwood.

II. CHAIR'S ANNOUNCEMENTS

Chairman Jordan Smith stressed the importance of in-person quorums. He reviewed the meeting and public comment procedures in addition to accessibility guidelines. Chairman Smith gave remarks regarding the December 10th MetroPlan Orlando Board Meeting.

III. AGENDA REVIEW

Ms. Sarah Larsen, MetroPlan Orlando, highlighted the recipients of the USDOT SS4A grants, and announced the launch of the MetroPlan Orlando Instagram page: @metroplan_orlando. Ms. Larsen introduced the new Transportation Planning Intern Jamie McMillan. Mr. Mighk Wilson, MetroPlan Orlando, presented the safety moment highlighting rail crossing safety.

IV. ROLL CALL & CONFIRMATION OF QUORUM

Ms. Lisa Smith conducted roll call and confirmed a quorum was physically present.

V. PUBLIC COMMENTS ON ACTION ITEMS

None.

VI. AGENCY REPORTS / PARTNER UPDATES

- **Florida Department of Transportation**

Mr. Jonathan Scarfe, FDOT District 5, called attention to the current construction report provided in the agenda package. Mr. Scarfe provided updates on ongoing and recently completed construction projects including a resurfacing project on Orange Avenue that also included pedestrian safety improvements and bringing the curbs up to ADA standards. Mr. Scarfe noted that February 6th is Crossing Guard Appreciation Day, and Central Florida Construction Career Days were held on January 29th and 30th at the Volusia County Fairgrounds. Mr. Scarfe directed MAC members to the following websites to keep abreast of projects of interest: [Your source for information on FDOT projects in Central Florida \(cflroads.com\)](#), the I-4 Beyond the Ultimate website: <https://i4beyond.com>, and the District Five Office of Safety website: <https://www.fdot.gov/d5safety>

- **LYNX**

Ms. Patricia Whitton, LYNX, reported that LYNX ridership across all modes surpassed 22 million in 2025, an increase of approximately 2 million trips from 2024. The average daily ridership remains around 64,000 per day. Ms. Whitton reported that the new transit app which provides real-time bus information has been launched.

- **Florida's Turnpike Enterprise (FTE)**

Mr. Loren Hughes, FTE, provided updates on FTE construction projects and road closures in Orange, Osceola and Seminole counties. Mr. Hughes noted that information regarding the integration of API into navigation systems to assist with alerting drivers of lane has been provided as follow-up to Commissioner Kennedy's question at a prior meeting.

VII. ACTION ITEMS

A. Approval of December 3, 2025, Meeting Minutes

Approval of December 3, 2025, meeting minutes were requested.

MOTION: Mayor David Henson moved approval of December 3, 2025, MAC meeting minutes. Mayor Megan Sladek seconded the motion. Motion carried unanimously.

B. Amendments to the FY 2025/26 - FY 2029/30 Transportation Improvement Program

Ms. Taylor Laurent, MetroPlan Orlando, requested that the MAC recommend to the Board to adopt the Amendments to the FY 2025/26 – FY 2029/30 Transportation Improvement Program. A letter from FDOT explaining the amendments, a summary prepared by MetroPlan Orlando staff, the draft resolution, and the full list of amendments were provided.

MOTION: Mayor David Henson moved to approve the amendments to the FY 2025/26-FY 2029/30 Transportation Improvement Program (TIP). Mayor Brian Sackett seconded the motion. Motion carried unanimously.

C. Support for Federal Transportation Performance Targets

Ms. Lara Bouck, MetroPlan Orlando, requested approval and support for the federal transportation performance measures and targets. She noted that the support of the safety performance measure targets has been done annually since 2018 as a part of the performance-based planning process. Ms. Bouck gave a brief presentation on the five federal performance measures, and noted that today's requested action focuses on safety, bridge and pavement conditions and system performance/reliability. She provided an overview of each performance measure, and the current state of the system performance, and responded to questions and concerns raised by MAC members.

MOTION: Mayor John Dowless moved to approve the Federal Transportation Performance Targets. Mayor David Henson seconded the motion. Motion carried unanimously.

VIII. PRESENTATIONS & STATUS REPORTS

A. Presentation on the FY27+FY28 Unified Planning Work Program (UPWP)

Mr. Alex Trauger, MetroPlan Orlando, provided a preview of the upcoming Unified Planning Work Program (UPWP) for Fiscal Years 2027 and 2028. Mr. Trauger explained that the UPWP is a two-year document that represents the MetroPlan Orlando operating budget; and it's one of the required documents that all MPOs must prepare and receive Board approval. Mr. Trauger reviewed the timeline for transmittal to FDOT, the organization and core tasks detailed in the document, and proposed studies and planning activities. Mr. Trauger stated that the draft UPWP will be presented at the March MAC meeting for a recommendation to the Board.

B. LYNX Transit Development Plan (TDP) Annual Update

Ms. Trish Whitton, LYNX, presented the annual update to the LYNX Transit Development Plan highlighting goals, accomplishments, service changes, and upcoming projects. She noted recent achievements which include the opening of the Pine Hills Transfer Center in August 2025, the completion of an ADA transition plan, an update of the Human Services transportation plan. Upcoming projects include a transit-oriented development planning project along State Road 436 and a new bus transfer facility at the airport. Ms. Whitton noted that the plan will be presented to the MetroPlan Orlando and LYNX Boards for authorization.

IX. GENERAL INFORMATION

- A. Highlights from December 10, 2025, MetroPlan Orlando Board Meeting
- B. 2025 Air Quality Report
- C. FDOT Monthly Construction Status Update
- D. Bicycle and Pedestrian Report
- E. PD&E Tracking Status Report (2025 Q4)
- F. Administrative Modification to the FY 2025/26 – FY 2029/30 Transportation Improvement Program

X. UPCOMING MEETINGS OF INTEREST

A list of selected upcoming meetings to be held at MetroPlan Orlando's office were provided. For more information and a full list of upcoming meetings, visit www.MetroPlanOrlando.org/calendar.

XI. MEMBER COMMENTS

None.

XII. PUBLIC COMMENTS (GENERAL)

None.

XIII. ADJOURNMENT

The Municipal Advisory Committee meeting was adjourned at 10:45 a.m.

The meeting was recorded and transcribed by Ms. Lisa Smith.

Approved this 5th day of March 2026.


Cmsr. Jordan Smith, MAC Chairman


Ms. Lisa Smith,
Senior Board Services Coordinator

As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which the appeal is to be based.