



metroplan orlando

A REGIONAL TRANSPORTATION PARTNERSHIP

COMMUNITY ADVISORY COMMITTEE MEETING MINUTES

DATE: Wednesday, January 24, 2024

LOCATION: MetroPlan Orlando
David L. Grovdahl Board Room
250 South Orange Avenue, Suite 200
Orlando, Florida 32801

TIME: 9:30 a.m.

Chairman Dan Stephens, presided.

Members in attendance were:

Mr. Jeffrey Boebinger, City of Altamonte Springs
Mr. Mark Bolton, MetroPlan Appointee
Mr. Benjamin Bossley, MetroPlan Appointee
Mr. Bryant Coleman, City of Kissimmee
Ms. Nilisa Council MetroPlan Appointee
Ms. Ashley Guss, MetroPlan Appointee
Ms. Theresa Mott, City of Apopka
Mr. Daniel J. López, Osceola County
Ms. TeNeika Neasman, City of Orlando
Mr. Thomas O'Hanlon, Seminole County
Mr. Brindley Pieters, Seminole County
Mr. Jeff Piggrem, MetroPlan Appointee
Ms. Judy Pizzo, MetroPlan Appointee
Ms. Marissa Salas, MetroPlan Appointee
Dr. Dan Stephens, MetroPlan Appointee

Others in attendance were:

Ms. Amy Beckmann, FDOT
Ms. Catalina Chacon, FDOT
Ms. Kati Sherrard, FDOT
Mr. Tracy Hood, FDOT

Members not in attendance were:

Mr. Nadeem Battla, Osceola County
Mr. Jeffrey Campbell, MetroPlan Appointee
Mr. Alejandro Cintron Medina,
MetroPlan Appointee
Mr. Joel Davis, City of St. Cloud
Ms. Sarah Elbadri, City of Sanford
Mr. R.J. Mueller, MetroPlan Appointee
Mr. Vincent Pereira, MetroPlan Appointee
Dr. Casmore Shaw, Osceola County
Mr. David Sibila, MetroPlan Appointee
Ms. Theo Webster, MetroPlan Appointee
Ms. Venise White, MetroPlan Appointee
Vacant, Orange County Appointee
Vacant, Orange County Appointee
Vacant, Orange County Appointee
Vacant, Seminole County Appointee
Vacant, MetroPlan Appointee
Vacant, MetroPlan Appointee
Vacant, Alternate (Non-voting)

Mr. Jim Wood, Kimey-Horn
Mr. Gary Huttman, MetroPlan Orlando
Ms. Virginia Whittington, MetroPlan Orlando
Mr. Alex Trauger, MetroPlan Orlando
Mr. Eric Hill, MetroPlan Orlando
Ms. Taylor Laurent, MetroPlan Orlando
Ms. Mary Ann Horne, MetroPlan Orlando
Mr. Mighk Wilson, MetroPlan Orlando
Mr. Slade Downs, MetroPlan Orlando
Mr. Jason Sartorio, Metroplan Orlando
Ms. Lisa Smith, MetroPlan Orlando
Ms. Rachel Frederick, MetroPlan Orlando

A complete listing of other attendees may be obtained upon request.

I. CALL TO ORDER

Chairman Dan Stephens welcomed everyone and called the Community Advisory Committee meeting to order at **9:35 a.m.** He confirmed that this meeting is fully in-person, so all committee members are asked to be physically present in the Boardroom.

II. PLEDGE OF ALLEGIANCE

Vice-Chair Nilisa Council led the Pledge of Allegiance.

III. CHAIRMAN'S COMMENTS

Chairman Dan Stephens detailed public comment procedures. He stated at the MetroPlan Orlando Board meeting in December, former Chair Campbell informed the Board of the change in leadership of the CAC. Chair Dan Stephens confirmed he will represent the CAC at the February 14th, MetroPlan Orlando Board meeting. He stressed the importance of being punctual when attending the CAC meetings and respectful of presenter's time.

IV. AGENDA REVIEW

Ms. Mary Ann Horne welcomed members, reiterated the need for a quorum of 14 members in the room and the importance of advising of your attendance prior to the meeting.

Ms. Horne noted recruitment was underway to fill the vacant MetroPlan Orlando-appointee seats on the CAC with the aim of having new members in place for the April meeting. Ms. Horne thanked those members attending today and also recognized the perfect meeting attendance of Jeffrey Campbell, Theresa Mott, Tom O'Hanlon, Brindley Pieters, Jeff Piggrem, and Judy Pizzo during 2023.

Ms. Horne brought to everyone's attention a CarFit flyer, detailing an event in St. Cloud which gives advice to older drivers. She also advised the Committee there were calendars available to collect at the information table.

Mr. Mighk Wilson presented this month's Safety Moment which focused on the recent amendment to Florida's Move Over Law. He shared that this now also applies to disabled vehicles displaying

warning lights, flares, or if people are visibly present around a vehicle on the shoulder. Mr. Wilson noted the required actions are to vacate the lane or reduce your speed to 20 mph below that posted.

There was no change to the printed agenda. However, since the packet had been shared, an updated version of the Central Florida Expressway Authority's Project Development & Environmental (PD&E) tracking info had been produced which was left at each member's seat.

V. CONFIRMATION OF QUORUM

Ms. Rachel Frederick conducted the attendance roll call, and at this time, we did not have a quorum.

Due to the shortfall in quorum, Chair Dan Stephens requested Mr. Alex Trauger present the UPWP Preview, to allow time for a quorum in the room.

VIII. B UPWP preview (FY2025-26)

Mr. Alex Trauger presented a preview of the Unified Planning Work Program (UPWP) for which approval will be requested next month. He shared that the UPWP - MetroPlan Orlando's Annual Operating Budget - would take effect from July 1st, 2024, through to June 30th, 2026. Mr. Trauger stated that it is a state requirement that MPOs produce a 2-year UPWP.

Mr. Trauger continued to outline the process schedule with May 15th being the deadline to submit the final UPWP to FDOT. He continued, sharing information on the 10 organization and core tasks, and in addition the Proposed Studies and Planning Activities. Mr. Trauger explained the Estimated Revenue of each financial year and also the estimated pass-through funding that is given to LYNX via MetroPlan Orlando.

A committee member asked if a project could be reviewed after completion, to measure its success and use lessons learned for future projects. In addition, a compliment was given to traffic signal retiming, and in response to a further question, Mr. Trauger confirmed that a task-by-task breakout can be found on Table 2 of the UWPW.

*A quorum was now present, and Chair Dan Stephens resumed the agenda as below.

VI. PUBLIC COMMENTS ON ACTION ITEMS

No public comments were made.

VII. ACTION ITEMS

A. Approval of October Minutes to Correct Procedural Error

Approval of the meeting minutes for October 25, 2023, is requested. Due to a procedural error, a vote was not recorded for the October 25, 2023, CAC minutes in the previous meeting. This vote will officially approve the minutes for the record.

MOTION: Mr. Brindley Pieters moved to approve the meeting minutes from October 25, 2023. Mr. Jeffrey Boebinger seconded the motion, which passed unanimously.

B. Approval of December 6, 2023, Meeting Minutes

Approval of the meeting minutes for December 6, 2023, was requested.

MOTION: Mr. Bryant Coleman moved to approve the meeting minutes for December 6th. Ms. Judy Pizzo seconded the motion, which passed unanimously.

C. Support FDOT Safety Performance Measure Targets

Mr. Alex Trauger presented, giving background to the process. He followed by detailing the six federal safety performance measures used, and the current 'State of the System' with traffic fatalities in the MPO region trending upward. The action requested is for FDOT Statewide targets for the Federal Performance measure which is zero for all.

MOTION: Mr. Daniel Lopez moved to approve the federal safety performance targets as presented. Ms. Nilisa Council seconded the motion, which passed unanimously.

D. MTP Amendment: I-4 Moving Florida Forward

Ms. Catalina Chacon, FDOT presented, detailing the new Corridors Program Team created by Central Office to deliver three of the Moving Florida Forward projects. She stated these are:

- Project number 12: I-4 from Champions Gate to Osceola Parkway
- Project number 13: Poinciana Parkway Extension Connector
- Project number 16: I-4 from U.S. 27 to Champions Gate.

Ms. Chacon shared a project map of the planned construction and detailed how the road layout would look.

Ms. Kati Sherrard, FDOT, outlined the current project status of the I-4 project in Osceola and Polk County. Ms. Sherrard stated that they have reached out with a YouTube video to the industry to raise awareness of the project and to date, the team have had 40+ meetings with interested vendors, consultants & interested contractors. She shared that the office is pivoting from 2-Phased Design Build Contracts to Multiple Contracts with different procurement

methods, with the benefit of a shorter time from advertising the contract to being awarded at approximately 4 months.

Ms. Sherrard continued detailing the Construction, Engineering and Construction Contract (CEI), with a timeframe for advertising in March 2024, and having them on board at the same time as the first contract.

Member questions included preserving the right of way for a possible future rail station in Celebration, and also the confirmation of no gap in the express lanes between Osceola Parkway and Kirkman Road on completion of the ten-year work program. It was also requested that FDOT be mindful of the audience when presenting to the public and to reduce the jargon and acronyms. Clarification was also given concerning lessons learned from the I-4 Ultimate and also reassurance was given that the team hope to have minimum impact on traffic while construction goes ahead. There was also confirmation that a procurement schedule would be made available once approved.

Ms. Taylor Laurent requested approval of the Proposed Revisions to the 2045 MTP to include the three projects noted.

MOTION: Mr. Brindley Pieters moved to recommend approval of the MTP Amendments as presented. Ms. Nilisa Council seconded the motion, which passed unanimously.

E. FDOT Amendment to FY 2024-28 TIP

Mr. Jason Sartorio, presented three TIP amendments:

- FM# 453202-1 – Apopka Trail Connections
- FM# 431456-1 – Moving Florida Forward (SR 400/I-4 W of CR 532 to E of CR 522/Osceola Pkwy)
- FM# 431456-2 – Moving Florida Forward (SR 400/I-4 W, Osceola Co. Line to E of SR 536/World Center Dr)

MOTION: Mr. Tom O’Hanlon moved to approve the FDOT amendment to FY 2024 – 2028 TIP as presented. Ms. Judy Pizzo seconded the motion, which passed unanimously.

F. Urban Area Boundary Smoothing

Mr. Alex Trauger updated on the Urban Area Boundary Smoothing status. He shared the work done to date including obtaining feedback from local agencies. He clarified the impact of change meaning those areas become eligible for projects, and the adjusted Urban Area Boundary does not supersede local government comprehensive plan policies or service provisions.

Discussion ensued on clarification of some of the points presented, and concern was raised that newly identified Urban areas could lead to more construction development and the loss of rural expanse. Mr. Trauger confirmed that the new boundary does not give any advantage of changing future land use.

Mr. Trauger requested action to move to approve the proposed 2020 Adjusted Urban Area Boundary, as presented.

MOTION: Mr. Tom O'Hanlon moved to approve the proposed 2020 Adjusted Urban Area as presented. Mr. Daniel Lopez seconded the motion. A Roll Call vote followed, and the motion passed with 13 votes to 1.

VIII. PRESENTATIONS & STATUS REPORTS

A. Florida Sunshine Law Refresher

Ms. Lisa Smith, MetroPlan Orlando presented, outlining the three basic requirements that meetings must be open and accessible, with reasonable notice given and there be a record of the meeting. She clarified what constitutes a public meeting and that the law applies not just to the Board but all Committees and working groups. Ms. Smith stated that the law covers all forms of communication including social media and hybrid meetings which need to be considered part of the public record. She noted some exceptions and caveats to posting of some gatherings but encouraged members to be mindful not to discuss any issues that could come up before the committee. Ms. Smith also shared the sanctions for violations, and encouraged members to reach out to the Regional Partnerships team at MetroPlan Orlando should they require guidance.

A committee member inquired if this also applied to HOA's.

B. UPWP Preview (FY 2025-26)

** Mr. Alex Trauger presented this item earlier in the meeting, to allow time for the required quorum to be in the room for Action Items.*

C. 2050 MTP Kickoff

Ms. Taylor Laurent presented, first explaining what the Metropolitan Transportation Plan (MTP) is and explaining the path taken so far and the key federal requirements. Ms. Laurent listed the tasks & activities in developing the plan and detailed the opportunities for engagement and feedback going forward, to include MTP Technical Workshops. She continued sharing the anticipated schedule and said that the plan must be adopted by December 2025.

Ms. Laurent highlighted the current MTP Status Report and said one will be added to each agenda in future meetings. Ms. Laurent shared a preview of the Feb. 8 workshop agenda, and highlighted four questions that members should consider, to help shape the development of the MTP.

Questions raised by the Committee included if utility corridors could be mapped and also if there are corridors that municipalities and MetroPlan Orlando can identify that do not need any further expansion, and so could be used in other ways. A comment also raised was the need to plan for future technology with self-driving vehicles.

D. Vision Zero Status Update

Mr. Mighk Wilson presented, beginning with details of the Engineering Countermeasures Toolkit and how the countermeasures are categorized and detailed. He stated that they are currently working on Non-Infrastructure Countermeasures, which includes behavioral change, improved data collection, road & vehicle maintenance, automated enforcement, and post-crash care.

Mr. Wilson shared the public engagement events that have occurred, and those future events planned. He highlighted the Media Briefing that took place on December 13, which included the MetroPlan Orlando Board, FDOT personnel, and MetroPlan Orlando staff and resulted in 25+ minutes of on-air coverage by both English and Spanish-language outlets. He also stated that 174 contributions have been input to the hub site by members of the public detailing the problems they identify in the region, and 116 safety-related comments have been carried over from the Active Transportation Plan.

The MetroPlan Orlando Communications team is also working on a Vision Zero Kids Book to help educate young people and this should be available in the next few weeks. Mr. Wilson announced the Safety Workshop organized by FDOT District 5 to be held at City of Orlando City Hall on January 31, at 1.30 p.m.

Finally, Mr. Wilson updated the project schedule timings.

A committee member requested that the MetroPlan Orlando Vision Zero team attend events in Osceola County and also requested a flyer to encourage greater public participation. Ms. Mary Ann Horne confirmed she would email out the Vision Zero links to all committee members.

E. Tracking the Trends

Mr. Slade Downs detailed the aims and content of the Tracking the Trends program. The Tracking the Trends website can be found at www.MetroPlanOrlando.gov/trends. He continued

by showing sample pages of the updated site, which offer a mix of metrics and maps, with technical and granular data. He confirmed there will also be an Accessibility Hub which allows users to see how accessible and safe locations are in relation to points of interest.

IX. GENERAL INFORMATION

- A. FDOT Monthly Construction Status Report –The latest FDOT Monthly Construction Status Report for the MetroPlan Orlando area was enclosed.
- B. Highlights from December 13, 2023, MetroPlan Orlando Board Meeting – A series of highlights and notable actions from the most recent MetroPlan Orlando Board Meeting.
- C. PD&E Tracking Status Report – A report providing the latest status of the PD&E studies currently underway in the MetroPlan Orlando area was enclosed.
- D. 2023 Air Quality Summary – A summary of the 2023 air quality for the MetroPlan Orlando area was enclosed.
- E. 2024 MPO Legislative Position Statements – A list of the 2024 legislative position statements approved by the MetroPlan Orlando Board at their meeting on December 13, 2023, was enclosed.
- F. Notice of Funding Opportunity (NOFO) – The FHWA has announced a NOFO for the Bridge Investment Program, including planning and projects funding for bridges. Applications are due March 19, 2024, and more information can be found at <https://grants.gov/search-results-detail/351567>.

X. UPCOMING MEETINGS OF INTEREST

A list of selected upcoming meetings to be held at MetroPlan Orlando's office. For more information and a full list of upcoming meetings, visit the MetroPlan Orlando Calendar.

- A. Transportation Systems, Management, & Operations Committee (TSM&O), Jan. 26, 2024
- B. Technical Advisory Committee (TAC), January 26, 2024
- C. MetroPlan Orlando / FDOT Safety Summit, January 31, 2024
- D. Quality Assurance Task Force, January 31, 2024
- E. Municipal Advisory Committee (MAC), February 8, 2024
- F. Central Florida MPO Alliance Board, February 9, 2024
- G. MetroPlan Orlando Board, February 14, 2024
- H. Transportation Disadvantaged Local Coordinating Board (TDLCB), February 15, 2024
- I. MTP Technical Workshop, TBD
- J. **Community Advisory Committee (CAC), February 28, 2024**
After February, the remaining meetings are; April 24; May 29; June 26; August 28; October 23; December 4.

XI. MEMBER COMMENTS

Ms. Theresa Mott requested a copy of the Sunshine Law refresher as presented. Ms. Pizzo emphasized how important she regards the contributions that the CAC members make, and this was concurred by the Chair. Mr. Piggrem noted the difference between older technology and current that can be built upon and also shared the news of the birth of his second child.

XII. PUBLIC COMMENTS (GENERAL)

None.

XIII. ADJOURNMENT

There being no further business, the meeting adjourned at 11.38 a.m.

Respectfully transcribed and submitted by Ms. Rachel Frederick, MetroPlan Orlando.

Approved this 28th day of February 2024.


Dr. Dan Stephens, Chairman



Ms. Rachel Frederick,
Board Services Coordinator

As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which it is based.