



COMMUNITY ADVISORY COMMITTEE  
MEETING MINUTES

**DATE:** Wednesday, April 24, 2024

**LOCATION:** MetroPlan Orlando  
David L. Grovdahl Board Room  
250 South Orange Avenue, Suite 200  
Orlando, Florida 32801

**TIME:** 9:30 a.m.

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*Chair Dan Stephens presided.*

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**Members in attendance were:**

Mr. Benjamin Bossley, MetroPlan Appointee  
Mr. Joseph Caesar, Orange County Appointee  
Mr. Jeffrey Campbell, MetroPlan Appointee  
Mr. Bryant Coleman, City of Kissimmee  
Mr. Joel Davis, City of St. Cloud  
Ms. Ashley Guss, MetroPlan Appointee  
Ms. Theresa Mott, City of Apopka  
Mr. R.J. Mueller, MetroPlan Appointee  
Mr. Thomas O'Hanlon, Seminole County  
Mr. Brindley Pieters, Seminole County  
Ms. Judy Pizzo, MetroPlan Appointee  
Ms. Bericia Rogers, MetroPlan Orlando Appointee  
Ms. Caroline Roskey, MetroPlan Orlando Appointee  
Ms. Marissa Salas, MetroPlan Appointee  
Dr. Dan Stephens, MetroPlan Appointee  
Ms. Theo Webster, MetroPlan Appointee  
Ms. Venise White, MetroPlan Appointee (alternate)

**Others in attendance were:**

Ms. Amy Beckmann, FDOT  
Ms. Kathrin Tellez, Fehr & Peers  
Mr. Jim Wood, Kimley-Horn

**Members not in attendance were:**

Mr. Nadeem Battla, Osceola County  
Mr. Jeffrey Boebinger, City of Altamonte Springs  
Mr. Mark Bolton, MetroPlan Appointee (Non-voting)  
Ms. Nilisa Council MetroPlan Appointee  
Ms. Sarah Elbadri, City of Sanford  
Mr. Hector Lozada, MetroPlan Appointee (Non-voting)  
Mr. Daniel J. López, Osceola County  
Najeeb Mapps, MetroPlan Orlando Appointee  
Ms. TeNeika Neasman, City of Orlando  
Mr. Vincent Pereira, MetroPlan Appointee  
Mr. Jeff Piggrem, MetroPlan Appointee  
Dr. Casmore Shaw, Osceola County  
Mr. David Sibila, MetroPlan Appointee  
Mr. Chris Willenbring, Seminole County  
Vacant, Orange County Appointee  
Vacant, Orange County Appointee

Mr. Siaozi Fine, FTE  
Mr. Gary Huttman, MetroPlan Orlando,  
Ms. Virginia Whittington, MetroPlan Orlando  
Mr. Alex Trauger, MetroPlan Orlando  
Ms. Cynthia Lambert, MetroPlan Orlando  
Ms. Taylor Laurent, MetroPlan Orlando  
Ms. Mary Ann Horne, MetroPlan Orlando  
Mr. Eric Hill, MetroPlan Orlando  
Ms. Lara Bouck, MetroPlan Orlando  
Mr. Mighk Wilson, MetroPlan Orlando  
Ms. Sarah Larsen, MetroPlan Orlando  
Mr. Slade Downs, MetroPlan Orlando  
Ms. Leilani Vaiaoga, MetroPlan Orlando  
Mr. Jason Sartorio, MetroPlan Orlando  
Ms. Lisa Smith, MetroPlan Orlando  
Ms. Rachel Frederick, MetroPlan Orlando

A complete listing of other attendees may be obtained upon request.

#### **I. CALL TO ORDER**

Chair Dan Stephens called the Community Advisory Committee meeting to order at 9:33 a.m. Chair Stephens welcomed everyone and confirmed that this meeting is fully in-person, so all committee members are asked to be physically present in the Boardroom.

#### **II. PLEDGE OF ALLEGIANCE**

Mr. Brindley Pieters led the Pledge of Allegiance.

#### **III. CHAIRMAN'S COMMENTS**

Chair Dan Stephens detailed public comment procedures. He thanked Vice-Chair Nilisa Council for chairing the meeting in February in his absence. He continued to introduce new Committee members to the meeting, with those present being Ms. Caroline Roskey, Ms. Bericia Rogers, and Mr. Joseph Caeser.

He stated at the MetroPlan Orlando Board Meeting in March, the Chair informed the Board of the recommended new appointments to the Committee, and the Board approved the slate. He also shared with the Board discussions this committee had regarding bicycle safety and the desire expressed by the committee for the region to be more proactive on safety for cyclists.

Chair Stephens extended a welcome to the Hillsborough County TPO staff members who were visiting MetroPlan Orlando, observing the operation and learning about our Board and Committee set up.

#### **IV. AGENDA REVIEW**

Ms. Mary Ann Horne welcomed members, reiterated the need for a quorum of 15 members in the room and the importance of advising of your attendance prior to the meeting.

Ms. Horne announced that MetroPlan Orlando had just launched the 2024 Regional Transportation Survey. She encouraged members to participate and to share among their contacts. She also reiterated the importance of this market research and how its data helps inform all our planning, especially the upcoming 2050 MTP. She shared the link and the QR code to the survey.

She also drew attention to the Save-the-Date flyer for the Vision Zero Safety Speaker series, a flyer regarding EV Readiness workshops, and a handout on the 2050 MTP draft goals and objectives.

Mr. Mighk Wilson presented this month's Safety Moment, which focused on April – Distracted Driving, and May – Seat Belts. From data reports, he shared that over 21,000 crashes are reported per year in the region, involving some form of distracted driving. Of those, 600+ result in serious injuries and 129 prove fatal. Mr. Wilson continued to demonstrate the value of an additional half second reaction time in coming to a stop and how much farther a vehicle travels without the additional time, a consequence of distracted driving. Continuing to seatbelts, he stated there are approximately 80 fatal crashes per year involving an unrestrained driver or passenger. Ten years ago, this accounted for 34% of fatalities, but currently it accounts for 54%. Mr. Wilson ended by stressing the importance of buckling up and paying attention. A discussion ensued regarding the types of distracted driving and whether it is recorded when a crash occurs.

#### **V. AGENCY REPORTS - FDOT**

Ms. Amy Beckmann, FDOT, presented an update. She noted some updates in Seminole county projects in addition to the construction reports in the full agenda. Also, she noted some completed projects in Orange County and advised she had a report on lane closures available if anyone would like to have those. She continued to share details of events, including 'Touch a Truck' and a 'Rollin' and Strollin' event.

#### **VI. CONFIRMATION OF QUORUM**

Ms. Rachel Frederick conducted the attendance roll call, and confirmed we did have a quorum.

#### **VII. PUBLIC COMMENTS ON ACTION ITEMS**

No comments

## VIII. ACTION ITEMS

### A. Approval of CAC Meeting Minutes: February 28, 2024

Approval of the meeting minutes for February 28, 2024, is requested.

**MOTION:** Ms. Brindley Pieters moved to approve the meeting minutes from February 28, 2024. Ms. Theresa Mott seconded the motion, which passed unanimously.

### B.& C. Organizational Public Participation Plan & 2050 MTP Public Participation Plan

Ms. Mary Ann Horne presented on both the 2024 Organizational Public Participation Plan and the 2050 Metropolitan Transportation Plan - Public Participation Plan. She stated these are two plans with aligned goals, but separate missions, and both ensure they include the voice of the public. The public comment period for both plans has been open since March 15, 2024, promoted via various methods and will close on May 10, 2024, exceeding the 45-day federally required comment period. Ms. Horne noted the reviews of previous plans and performance measures, and looked to the U.S. Department of Transportation guidance on best practices. She shared much was learned during the pandemic, on the best ways to balance in-person and virtual engagement and best ways to expand reach to include underserved communities and working with community-based organizations.

Ms. Horne shared the goals of The Organizational Public Participation Plan (PPP) and the objectives of the 2050 Metropolitan Transportation Plan - Public Participation Plan (MTP PPP)

Ms. Horne highlighted the form at each member's place, which asks members to recommend a group or organization who they think MetroPlan Orlando should engage with regarding transportation.

A question was asked regarding the timeline of the plans and the time allotted for public comments during a committee meeting.

A discussion ensued, with a member expressing frustration they feel in Central Florida failing to embrace the future role of electric and self-driving vehicles in transportation plans.

Another member complimented the plans, how easy they are to read, and the events and resources available. Another member commented that to reach some pockets of the community we need to remember people who may not have access to technology, and we'd be advised to provide a phone number people can call. Committee members also discussed whether they were receiving enough information about the MTP and planning for certain types of technology.

A comment was also made, requesting materials be made available in Spanish as the Spanish speaking community is eager to engage. It was confirmed that many of MetroPlan Orlando brochures are in Spanish, and we also have Spanish-speaking staff.

A motion to recommend the approval of MetroPlan Orlando's Organizational Public Participation Plan was requested.

**MOTION (B):** Mr. Joel Davis moved to recommend approval of MetroPlan Orlando's Organizational Public Participation Plan; Ms. Judy Pizzo seconded the motion. A Roll Call vote followed with the motion passing with 15 votes to 1.

A motion was requested to recommend approval of the 2050 MTP Public Participation Plan.

**MOTION (C):** Ms. Theresa Mott moved to recommend approval of the 2050 MTP public participation plan. Mr. Bryant Coleman seconded the motion. Discussion ensued with members offering opinions on embracing science and technology in transportation within Central Florida. Ms. Theresa Mott then moved to call the question – ending the discussion and returning to the previous question of approval of the 2050 MTP public participation plan. Ms. Marissa Salas seconded the motion. A voice vote noted 13 in favor to move forward to the vote, with 3 against. Therefore, it passed to move forward. A roll call vote followed to recommend approval of the 2050 MTP public participation plan with the motion passing 14 votes to 2.

#### **D. FY 2025-26 UPWP for Submittal to FDOT**

Mr. Alex Trauger presented on the FY 2025-26 UPWP, which is now at the stage requesting final approval of the MPO Board on May 8<sup>th</sup>. He shared some updates on the final version and recapped the estimated revenues and estimated pass-thru funding to LYNX.

**MOTION:** Mr. Tom O'Hanlon moved to approve the FY 2025-26 Unified Planning Work Program (UPWP) as presented. Ms. Judy Pizzo seconded the motion, which passed unanimously.

Chair Stephens said he perceived frustrations within the committee and proposed a task force or workshop as an appropriate place to have further discussions and for members to have their voices heard. Ms. Horne suggested discussing with MetroPlan Orlando staff and committee leadership and possibly adding a proposal to a future agenda.

## **IX. PRESENTATIONS & STATUS REPORTS**

### **A. Vision Zero Status Update**

Mr. Mighk Wilson presented an update to Vision Zero. He listed the community engagement events that had taken place, the social media templates available and also shared the Speaker Series Events that will be held in May and beyond.

Mr. Wilson detailed the previous Task Force meeting which included discussions on policy framework and potential prioritization categories. He also shared he had carried out supplemental analysis which identified the overlap of transit stop locations, high injury network and pedestrian/bicyclist crash locations, remarking that 50% of transit boardings and alighting's occur on the high injury network (HIN). He specified some countermeasures that could be installed to improve crossing at these points. Mr. Wilson continued to detail the crash response takeaways as gathered from Florida Traffic Crash Reports.

Mr. Wilson shared an Action Plan outline, so each local plan follows the same structure for consistency, with each team being able to customize the content. Next steps include the Safe Streets 4 All grant application process, with August 29 being the deadline for submission. Mr. Wilson stated that at the next meeting he will have an almost complete plan and the following meeting a formal adoption of that plan.

## **B. 2050 MTP Status Update**

Ms. Taylor Laurent presented a status report, beginning with some background and details on existing conditions. Ms. Laurent stated that they are coordinating with FDOT and FTE on the planning model efforts and starting to focus on planning emphasis areas in support of the 2050 MTP. She also highlighted the needs assessments plans, some of which are ongoing and other plans wrapping up this month.

Ms. Laurent shared a link to the recording of the MTP Technical Workshop held on April 11, 2024, and mentioned the topics discussed. [2050 MTP Technical Workshop #2 \(youtube.com\)](https://www.youtube.com/watch?v=2050MTPTechnicalWorkshop#2). She stated that the Goals & Objectives were discussed at that meeting and the draft version of the document had been given to each member today to review. Ms. Laurent also shared that Drivers of Change had been discussed, and it can be found on the above link at time stamp: 54.10. This topic included factors unique to the Central Florida region and external factors such as technology, energy, climate & risks, transportation costs and State and federal policy & funding.

Moving to Goals & Objectives, Ms. Laurent shared the work done to date and outlined the goal statements as supplied on the handout. There were five of these: Safety, Reliability, Connectivity, Community, and Prosperity.

Ms. Laurent concluded sharing the development process, including a survey that members are asked to complete by May 10<sup>th</sup>.

A member stressed the need for separated bike lanes for all kinds of micromobility options and acknowledged that the plan covers a broad spectrum and allows for discussions across all topics. Another member expressed frustration with the focus being on roads and vehicles and less focus on making better accommodations for pedestrians and micromobility. There was a request for presenters of plans to go into more detail and allow more time for the committee to read the information presented. In response, it was noted that the committee members are encouraged to reach out to staff with any questions prior to the meeting once they have read the meeting agenda and supporting documents, which members receive seven days in advance. Another member commented on further education needed for drivers on new

technologies and the need to enforce the law on the roads. Finally, a member asked about input from outside partners, such as LYNX, and their accessibility to communities underserved.

### **C. Active Transportation Plan**

Ms. Kathrin Tellez, of Fehr & Peers, presented the final Active Transportation Plan, known as Ride & Stride 2050. Ms. Tellez outlined the background and history of the plan. She noted the public engagement activity and how they adopted a common vocabulary for active transportation facility types to develop a naming standard. The project then identified the level of traffic stress and pedestrian level of comfort on roads, followed by analysis of destinations (schools, parks, grocery store etc.) a person can access comfortably and safely within a certain amount of time from their home. She detailed that the 2050 ATP Network Development then was created which identified possibilities of new trails, crossing enhancements, corridor improvements, target speed reduction corridors and safety improvements.

Ms. Tellez noted that this plan was presented at a workshop where feedback was gathered from various committees, followed by feedback and comments from the general public. In total 253 projects were identified on the 2050 ATP Network Projects, 148 being new projects and 105 as enhancements to already planned projects. She detailed that the full report includes detailed maps for each county, and how the projects reduce traffic stress, increase comfort in walking facilities and increase accessibility to schools, jobs, shopping etc. in the region and for underserved communities. Ms. Tellez concluded by highlighting a toolbox of strategies that could be considered, and policy recommendations when implementing the projects.

Finally, Ms. Tellez stated that the plan will be incorporated into the 2050 MTP.

### **D. TSM&O Master Plan Update**

Mr. Eric Hill gave a presentation of the TSM&O Master Plan. Mr. Hill shared the history of the plan, and confirmed the plan will now be incorporated into the 2050 MTP. He detailed the plan development process, the project categories and shared the projects identified as top priorities in each of the three counties and the City of Orlando. In addition, he displayed the Intersection analysis of each area which highlighted desired intersection improvement locations.

Mr. Hill shared the path forward which included consideration of regional strategies and identifying synergies with the Active Transportation Plan, the Vision Zero Central Florida effort and acknowledgment of the role of Artificial Intelligence, a “wild card” at this stage.

In conclusion, Mr. Hill shared that the TSMO Master Plan Summary Document and its appendices are available on the MetroPlan Orlando website. He encouraged members to review them and asked for any comments be provided to him by May 10<sup>th</sup>.

## X. GENERAL INFORMATION

- A. **TIP Modification Letter** – A letter detailing administrative changes to the FY 2024 – 2028 Transportation Improvement Program was included.
- B. **FDOT Monthly Construction Status Report** – The latest FDOT Monthly Construction Status Report for the MetroPlan Orlando area was enclosed.
- C. **Highlights from March 13, 2024, MetroPlan Orlando Board Meeting** – A series of highlights and notable actions from the most recent MetroPlan Orlando Board Meeting.
- D. **Air Quality Report** – The latest air quality report for the MetroPlan Orlando area was enclosed.
- E. **LYNX Press Release** – A press release from LYNX was included.
- F. **Safety Speaker Series** – An informational flyer for the MetroPlan Orlando Safety Speaker Series, part of Vision Zero Central Florida.
- G. **FDOT Safety Summit Flyer** – An informational flyer was provided for the inaugural FDOT District 5 Safety Summit, which will be held May 17, 2024.
- H. **Info Flyer: PD&E Widen Florida's Turnpike/SR 91 From SR 70 to SR 60**

## XI. UPCOMING MEETINGS OF INTEREST

A list of selected upcoming meetings to be held at MetroPlan Orlando's office. For more information and a full list of upcoming meetings, visit the MetroPlan Orlando Calendar.

- A. Transportation Systems, Management, & Operations Committee (TSM&O), April 26, 2024
- B. Technical Advisory Committee (TAC), April 26, 2024
- C. Municipal Advisory Committee (MAC), May 2, 2024
- D. MetroPlan Orlando Board – May 8, 2024
- E. Transportation Disadvantaged Local Coordinating Board – May 16, 2024
- F. MetroPlan Orlando Safety Speaker Series – May 23, 2024
- G. LYNX Board (*at LYNX Central Station*) – May 23, 2024
- H. SunRail/CFCRC Board (*at LYNX Central Station*) – May 23, 2024
- I. **Community Advisory Committee (CAC) – May 29, 2024**



**XII. MEMBER COMMENTS**

None.

**XIII. PUBLIC COMMENTS (GENERAL)**

None.

**XIV. ADJOURNMENT**

There being no further business, the meeting adjourned at 11.34 a.m.

Respectfully transcribed and submitted by Ms. Rachel Frederick, MetroPlan Orlando.

Approved this 29<sup>th</sup> day of May 2024.

  
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Dr. Dan Stephens, Chairman  
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Ms. Rachel Frederick,  
Board Services Coordinator

As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which it is based.