



metroplan orlando

A REGIONAL TRANSPORTATION PARTNERSHIP

COMMUNITY ADVISORY COMMITTEE MEETING MINUTES

DATE: Wednesday, February 26, 2025

LOCATION: MetroPlan Orlando
David L. Grovdahl Board Room
250 South Orange Avenue, Suite 200
Orlando, Florida 32801

TIME: 9:30 a.m.

Chair Dan Stephens presided.

Members in attendance were:

Mr. Jeffrey Campbell, MetroPlan Appointee
Ms. Nilisa Council, MetroPlan Appointee
Mr. Joel Davis, City of St. Cloud
Ms. Sarah Elbadri, City of Sanford
Ms. Janette Frevola, Orange County Appointee
Ms. Misty Heath, City of Orlando
Ms. Theresa Mott, City of Apopka
Mr. R.J. Mueller, MetroPlan Appointee
Mr. Thomas O'Hanlon, Seminole County
Mr. Jeff Piggrem, MetroPlan Appointee
Ms. Judy Pizzo, MetroPlan Appointee
Ms. Marissa Salas, MetroPlan Appointee
Dr. Dan Stephens, MetroPlan Appointee
Ms. Theo Webster, MetroPlan Appointee
Mr. Mark Bolton (alternate) for Ms. Venise White, MetroPlan Appointee

Members not in attendance were:

Mr. Nadeem Battla, Osceola County
Mr. Jeffrey Boebinger, City of Altamonte Springs
Mr. Joseph Caesar, Orange County Appointee
Mr. Bryant Coleman, City of Kissimmee
Ms. Ashley Guss, MetroPlan Appointee
Mr. Daniel J. López, Osceola County
Mr. David Sibila, MetroPlan Appointee
Mr. Chris Willenbring, Seminole County
Vacant, MetroPlan Orlando Appointee
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Vacant, MetroPlan Orlando Appointee
Vacant, MetroPlan Orlando Appointee
Vacant, Orange County Appointee
Vacant, Osceola County
Vacant, Seminole County

Others in attendance were:

Mr. Jonathan Scarfe, FDOT
Mr. Siao Si Fine, FTE
Mr. Gary Huttman, MetroPlan Orlando
Ms. Virginia Whittington, MetroPlan Orlando
Mr. Alex Trauger, MetroPlan Orlando
Ms. Taylor Laurent, MetroPlan Orlando
Ms. Mary Ann Horne, MetroPlan Orlando
Ms. Lara Bouck, MetroPlan Orlando
Mr. Mighk Wilson, MetroPlan Orlando
Mr. Slade Downs, MetroPlan Orlando
Mr. Jason Sartorio, MetroPlan Orlando
Ms. Leilani Vaiaoga, MetroPlan Orlando
Ms. Lisa Smith, MetroPlan Orlando
Ms. Rachel Frederick, MetroPlan Orlando

A complete listing of other attendees may be obtained upon request.

I. CALL TO ORDER

Chair Dan Stephens called the Community Advisory Committee meeting to order at 9:32 a.m. The Chair welcomed everyone and confirmed that this meeting is fully in-person, so all committee members are asked to be physically present in the Boardroom.

II. PLEDGE OF ALLEGIANCE

Mr. Joel Davis led the Pledge of Allegiance.

III. CHAIRMAN'S COMMENTS

Chair Dan Stephens officially announced his resignation from the committee. Chair Stephens has been a committee member with MetroPlan Orlando since 2006 and shared how much he has enjoyed his time. Members shared their appreciation of the Chair.

IV. AGENDA REVIEW

Ms. Mary Ann Horne shared her gratitude towards Chair Dan Stephens and thanked him for his service

Ms. Horne advised members of the upcoming CAC Webinar on Wednesday, March 19, 2025, led by Mr. Mighk Wilson on the topic of Bicycling. She also alerted members to the 2050 Metropolitan Transportation Plan summit on Wednesday, April 9 at the Lake Mary Event Center.

Ms. Horne noted the added Agenda item, Action item VIII B. - the election of the new Vice-Chair - and that it will be conducted by Ms. Virginia Whittington. She stated on resignation of a Chair the Bylaws stipulate that the Vice-Chair automatically becomes Chair (Section 5, D) and that a new Vice-Chair is to be elected immediately. The bylaws also stipulate that officers cannot be succeeded by someone

from the same county (Section 5, B) so the new Vice-Chair needs to be from Orange or Seminole counties.

Ms. Mary Ann Horne brought attention to the Board Action Fact Sheet, which details the new CAC members awaiting the Board's approval on March 12, 2025.

Mr. Mighk Wilson presented the Safety Moment, with March being Florida Bicycle month. Mr. Wilson discussed lighting on bicycles at night. He shared statistics which show that 56% of bicyclist fatalities happen at night and overtaking KSIs (killed or seriously injured) carry a five times higher risk at night. Comparing data from 2011-13 to 2022-24, daytime bicycle KSI had increased by 4%, however night-time KSI crashes were up 27%.

Mr. Wilson shared details about necessary lights and confirmed that a headlight, taillight and a rear reflector are required by law in Florida. Members discussed enforcement of this, and Mr. Wilson noted that more fatalities occur in rural areas where darkness and bicycle speed have a powerful impact. It was confirmed that electric bikes are included in these figures, and that e-bikes and scooters have the same rights and responsibilities as a bicycle.

Mr. Wilson confirmed the next Vision Zero Task Force meeting on March 18th.

V. AGENCY REPORTS - FDOT

Mr. Jonathan Scarfe – FDOT, reported on upcoming public meetings which can be found on the following link:

fdotwp1.dot.state.fl.us/publicsyndication/publicmeetings.aspx/publicmeetings_district5

He also noted a ribbon-cutting ceremony to take place on March 6th in downtown Oviedo where the S.R. 426 /C.R. 419 project is almost complete.

Mr. Scarfe shared that the District 5 area of central Florida saw a 15% decrease in fatalities during 2024 compared to the previous year. He stated they held a Central Florida Construction Career Day in Volusia County in January with more than 1500 students in attendance. Mr. Scarfe brought attention to the inaugural Central Florida Transportation Industry Hiring event on April 30th at Osceola Heritage Park. Details can be found on <https://roadtoyourfuture.com/>

Finally, Mr. Scarfe notified members of the second FDOT Central Florida Safety Summit to be held on May 9th at Daytona International Speedway. For all information, please contact Ms. Loreen Bobo or Mr. Jonathan Scarfe at FDOT.

Members celebrated the decrease in fatalities and also enquired if Mr. Scarfe could add updates on the Sunshine Corridor and SunRail transition to his regular meeting reports.

VI. CONFIRMATION OF QUORUM

Ms. Rachel Frederick conducted the attendance roll call, and confirmed we did have a quorum.

VII. PUBLIC COMMENTS ON ACTION ITEMS

No comments

VIII. ACTION ITEMS

A. Approval of CAC Meeting Minutes: January 22, 2025

Approval of the meeting minutes for January 22, 2025 was requested.

MOTION: Ms. Theresa Mott moved to approve the meeting minutes from January 22, 2025. Mr. Jeffrey Campbell seconded the motion, which passed unanimously.

B. CAC Vice-Chair Election

Ms. Virginia Whittington facilitated the election of a new Vice -Chair. She called attention to the bylaws which outline the process for filling vacancies that result when an officer resigns noting that the new Vice-Chair should be from Orange or Seminole county. She also informed members that Ms. Judy Pizzo had notified staff of her interest to be considered. After a brief discussion regarding other eligible members, Ms. Whittington asked for nominations for 2025 Vice Chairperson.

MOTION: Mr. Joel Davis nominated Ms. Judy Pizzo as Vice-Chair of the CAC 2025. Mr. Tom O'Hanlon seconded the nomination.

Ms. Whittington asked for any other nominations from the floor.

MOTION: Vice-Chair Nilisa Council nominated Ms. Theresa Mott. Ms. Theo Webster seconded the nomination. Ms. Mott declined the nomination.

There being no other nominations, Ms. Whittington requested a motion to cease nominations.

MOTION: Mr. Tom O'Hanlon moved approval to cease nominations for Vice-Chair. Mr. Joel Davis seconded the motion which passed unanimously.

MOTION: Mr. Joel Davis moved approval of Ms. Judy Pizzo as Vice-Chair of the CAC 2025. Mr. Tom O'Hanlon seconded the motion, which passed unanimously.

Ms. Judy Pizzo was confirmed and congratulated as Vice-Chair of the CAC for the remainder of 2025.

IX. PRESENTATIONS & STATUS REPORTS

A. MPO Planning Process for 2025

Mr. Alex Trauger presented, explaining what MetroPlan Orlando is currently working on and what to expect on the agenda in the next few months. He noted there will be updates on all core products, that being the Metropolitan Transportation Plan (MTP), the Prioritized Project List (PPL) and the Transportation Improvement Plan (TIP). He displayed the timetable of key agenda action items expected through the year.

B. Status Update: 2050 Metropolitan Transportation Plan (MTP)

Ms. Taylor Laurent presented, explaining the next stage is to understand the funding scenarios for the 2050 MTP. Ms. Laurent detailed the funding sources, how they can be planned and implemented. She continued to explain the two primary categories of federal funding – State & Non-Urban Attributable Funds which are received directly by the state for them to apply, and then secondly MPO/Urban Attributable (TMA) funds which are distributed to MetroPlan Orlando. Ms. Laurent confirmed this second category is the funding that will be under discussion for allocation.

She shared the current 2045 funding policy scenario for TMA funds, with distribution across Complete Streets, Eligible Transit Improvements, Regional Bicycle & Pedestrian Infrastructure and Systems Management & Operational Solutions. She stated that each project phase can be allocated up to \$4 million out of a total budget of approximately \$40 million. Ms. Laurent shared the results of an ongoing public survey which included responses as to how the funding should be allocated. She shared the consistent themes of feedback from both the public and technical partner responses and Ms. Laurent continued sharing further details of responses from technical partners on specific funding questions.

Ms. Laurent noted the critical path timeline for 2025 and reminded members of the MPO Board & Committee Summit on April 9th, 2025.

A discussion ensued including the speed of technology impacting transportation, and the need to focus and invest more on public transportation. Mr. Alex Trauger helped explain in detail what to consider when allocating funding and how the board and committees will come to a consensus at the April 9th meeting.

C. Presentation on MetroPlan Orlando's 'Tracking the Trends' Program

Mr. Slade Downs explained the purpose of the Trends' program and shared the link members could use to access the data. [Maps & Tools | MetroPlan Orlando](#). He stated that the metrics MetroPlan Orlando chooses to track go beyond federal requirements. Mr. Downs continued, sharing examples of data the tools provide, including the interactive Data Library which gives 150 detailed transportation metrics and also the Accessibility Hub.

Member questions included the possible role of A.I. in the planning process.

D. Status Update: Electric Vehicle Readiness Study

Mr. Eric Hill outlined the structure of the Readiness Study and followed with an electric vehicle 101, detailing the different types of EVs and continued to break down the different charger types. Mr. Hill spoke of the key takeaways, in relation to planning, regional and infrastructure context, and noted Florida Senate Bill 1084 which seeks to provide consistency and regulation of electric vehicle charging stations across the state.

Mr. Hill shared details of the workshops that had taken place and findings from them, including EV charging infrastructure gaps. He highlighted the EV Charging Site Selection Tool available to partners. Mr. Hill stated the full final report will be available on the MetroPlan Orlando website, the planning and monitoring that will continue on this topic and also shared the EV factsheets that will be available from the website.

Discussion ensued on several topics, including how EVs fare in extreme weather situations.

X. GENERAL INFORMATION

- A. FDOT Monthly Construction Status Report** – January 2025 FDOT Monthly Construction Status Reports for the MetroPlan Orlando area was enclosed.
- B. Highlights from February 12, 2025 MetroPlan Orlando Board Meeting** – A series of highlights and notable actions from the most recent MetroPlan Orlando Board Meeting.

XI. UPCOMING MEETINGS OF INTEREST

A list of selected upcoming meetings to be held at MetroPlan Orlando's office. For more information and a full list of upcoming meetings, visit the [MetroPlan Orlando Calendar](#).

- A.** MetroPlan Orlando Board – March 12, 2025
- B.** LYNX Board (at LYNX Central Station) – March 27, 2025
- C.** Central Florida Commuter Rail Commission (at LYNX Central Station) – March 27, 2025
- D.** 2050 MTP Summit – April 9, 2025
- E.** 2050 MTP Technical Workshop – April 10, 2025
- F.** Central Florida MPO Alliance – April 11, 2025
- G.** Community Advisory Committee (CAC) – April 23, 2025
- H.** MetroPlan Orlando Board – May 7, 2025
- I.** Transportation Disadvantaged Local Coordinating Board (TDLCB) – May 15, 2025

XII. MEMBER COMMENTS

Mr. Jeffrey Campbell gave appreciation for the service of Chair Stephens and congratulated Ms. Nilisa Council and Ms. Judy Pizzo on their new appointments. This was echoed by Ms. Theresa Mott.

Ms. Mott inquired about their attendance certificates, which traditionally have been given to those with perfect attendance and also one for attending the Sunshine Law refresher presentation. Ms. Mary Ann Horne will distribute at the next CAC meeting.

XIII. PUBLIC COMMENTS (GENERAL)

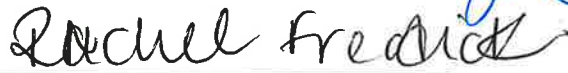
None

XIV. ADJOURNMENT

There being no further business, the meeting adjourned at 11:33 a.m.

Respectfully transcribed and submitted by Ms. Rachel Frederick, MetroPlan Orlando.

Approved this 23rd day of April 2025.



Ms. Rachel Frederick,
Board Services Coordinator



Ms. Nilisa Council, Chair

As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which it is based.