



TECHNICAL ADVISORY COMMITTEE  
MEETING MINUTES

DATE: Friday, October 28, 2022  
TIME: 10:00 a.m.  
LOCATION: MetroPlan Orlando  
David L. Grovdahl Board Room  
250 South Orange Avenue, Suite 200  
Orlando, Florida 32801

---

*Chairwoman Lee Pulham, Presiding*

---

Members Present:

Mr. Charles Abbatantuono, ECFRPC  
Mr. Bruce Doig, City of Altamonte Springs  
Mr. Kelly Brock, City of Casselberry  
Ms. Jenn Rhodes for Mr. Gus Castro, City of Orlando  
Mr. Prince Bates, City of Sanford  
Mr. Christopher Carson, City of Lake Mary  
Ms. Kimberly Tracy for Ms. Alyssa Eide, City of Maitland  
Mr. Josh DeVries, Osceola County  
Mr. Hazem El-Assar, Orange County  
Ms. Laura Hardwicke, City of Orlando  
Mr. Charlie Wetzel for Mr. Jean Jreij, Seminole County  
Mr. Steven Kane Osceola County  
Mr. Steve Krug, City of Ocoee  
Mr. Hong Lim, City of Winter Park  
Ms. Mary Moskowitz, Seminole County  
Mr. Brian Sanders, Orange County  
Mr. Bruce Detweiler for Mr. Myles O'Keefe, LYNX  
Ms. Lindsey Giovinazzo for Ms. Tawny Olore, Osceola County  
Ms. Lee Pulham, Reedy Creek Improvement District  
Mr. Shad Smith, City of Longwood  
Ms. Erin Sterk, City of St. Cloud  
Mr. Matt Suedemeyer, Orange County  
Mr. Bill Wharton, Seminole County  
Mr. Tom Radzai for Mr. Bobby Wyatt, City of Oviedo

Non-Voting Members Present:

Members Absent:

Mr. Michael Cash, City of Sanford  
Ms. Ashley Cornelison, City of Kissimmee  
Mr. Brad Friel, GOAA  
Cmsr. Ed Gold, City of Belle Isle  
Mr. Glen Hammer, Osceola County Public Schools  
Mr. Ramy Kamal, City of Kissimmee  
Mr. Jay Marder, Town of Oakland (Non-Voting)  
Ms. Pam Richmond, City of Apopka  
Mr. Michael Rigby, Seminole County Public Schools  
Mr. Ramon Senorans, Kissimmee Airport  
Mr. Steven Thorp, OCPS  
Mr. Jon Williams, City of Winter Garden  
Vacant, City of Winter Springs  
Vacant, CFX  
Vacant, City of Orlando

Others in Attendance:

Ms. Kathrin Tellez, Fehr & Peers  
Ms. Anna Taylor, FDOT  
Mr. Siao Si Fine, FTE  
Mr. Keith Caskey, MetroPlan Orlando  
Mr. Alex Trauger, MetroPlan Orlando  
Ms. Sarah Larsen, MetroPlan Orlando  
Mr. Mighk Wilson, MetroPlan Orlando  
Ms. Lisa Smith, MetroPlan Orlando  
Ms. Virginia Whittington, MetroPlan Orlando  
Mr. Jason Sartorio, MetroPlan Orlando  
Mr. Slade Downs, MetroPlan Orlando  
Ms. Cathy Goldfarb, MetroPlan Orlando

**I. Call to Order**

Chairwoman Lee Pulham called the Technical Advisory Committee to order at 10:00 a.m. and welcomed everyone. Chair Pulham noted the importance of an in-person quorum and RSVPing for the meetings. She reported that the Active Transportation Workshop will take place immediately following the TAC meeting and TAC members are encouraged to attend. Chair Pulham told TAC members that the public is able to attend virtually and provided an overview of the public comment procedures. She noted that she would be unable to attend the December meeting in person and she thanked TAC members for the opportunity to chair TAC for the past year.

## **II. Confirmation of Quorum/Agenda Review/Staff Follow-Up**

Ms. Lisa Smith conducted the roll call and confirmed a quorum Mr. Caskey welcomed everyone and called attention to an upcoming staff change which included Mr. Slade Downs taking over as TAC staff liaison when Mr. Caskey retires at the end of 2022. He reported the Active Transportation Planning Workshop will take place immediately following TAC and as a result the order of agenda items has been changed so action items will precede presentations for this meeting.

## **III. Public Comments on Action Items**

None.

## **IV. Action Items**

### **A. *August 26, 2022 TAC Meeting Minutes***

Approval was requested of the meeting minutes for August 26, 2022. The minutes were provided.

**MOTION:** Mr. Shad Smith moved to approve the TAC August 26, 2022 meeting minutes. Mr. Steven Kane seconded the motion. Motion passed unanimously.

### **B. *Appointment of Officer Selection Subcommittee***

Action was requested to approve the establishment of a subcommittee to select candidates to serve as the TAC Chairman and Vice-Chairman from January through December 2023. Chair Pulham requested volunteers from each county and one city to serve on the Officer Selection Subcommittee. Mr. Josh Devries, Mr. Humberto Castillero, Ms. Laura Hardwicke and Ms. Mary Moskowitz volunteered to serve on the subcommittee.

**MOTION:** Mr. Shad Smith moved to approve the Officer Selection Subcommittee. Mr. Steven Kane seconded the motion. Motion passed unanimously.

### **C. *Approval of the Proposed 2023 Board/Committee Meeting Schedule***

Approval was requested of the 2023 MetroPlan Orlando Advisory Board/Committee Meeting Schedule, a copy of which was provided. Mr. Caskey called attention to the May 2023 TAC meeting date falling on the Friday of Memorial Day weekend. He asked if TAC members wanted to change that meeting date. Consensus was to change the May meeting to May 19, 2023.

**MOTION:** Mr. Shad Smith moved to approve the 2023 MetroPlan Orlando Advisory Board/Committee Meeting schedule with the TAC May meeting date changed to May 19, 2023. Mr. Josh DeVries seconded the motion. Motion passed unanimously.

## **V. Common Presentations/Status Reports**

### **A. *Overview of Active Transportation Plan & Workshop Approach***

Mr. Slade Downs told TAC members that Ms. Taylor Laurent was attending a conference and wasn't able to attend the TAC meeting. He introduced Ms. Kathrin Tellez, Fehr & Peers, who gave an overview of the Active Transportation Plan (ATP) currently under development and

provided information on the ATP workshop. Ms. Tellez provided an introduction to the Active Transportation Plan along with what is an Active Transportation Plan and the five key tasks. She reported on the prep work for the plan and the timeline. Ms. Tellez noted that public engagement will be conducted throughout the plan development. She reviewed the data that they already had, what they needed from TAC and how TAC members could provide their feedback. Ms. Tellez told TAC Members that the information will be provided at the public meetings in both English and Spanish. She reviewed how they will use the data collected and where to find the data along with contact information. Discussion ensued regarding policy recommendations being only what MetroPlan Orlando can implement, makeup of the steering committee, transportation equity, micro-mobility and last mile connectivity and how the ATP compares to the Safety Action Plan.

## **VI. TAC-Only Presentations**

There are no TAC-only presentations.

## **VII. General Information**

### **A. *FDOT Monthly Construction Status Report***

The latest FDOT Monthly Construction Status Report for the Orlando area was provided.

### **B. *MetroPlan Orlando Board Highlights***

A copy of the September 14, 2022 Board Meeting Highlights was provided.

### **C. *Air Quality Report***

The latest air quality report for the MetroPlan Orlando area was provided.

### **D. *LYNX Press Releases***

A set of press releases from LYNX was provided.

### **E. *Bicycle & Pedestrian Report***

A report on bicycle and pedestrian projects in the MetroPlan Orlando region was provided.

### **F. *Western Beltway Widening Project Newsletter***

A newsletter from Florida's Turnpike Enterprise regarding the PD&E study for a widening project on the Western Beltway was provided.

### **G. *FDOT District 5 Safety Office Newsletter***

A newsletter from the FDOT District 5 Safety Office will be provided.

**VIII. Upcoming Meetings of Interest to TAC Members**

**A. Next MPO Board Meeting**

The next MetroPlan Orlando Board meeting was scheduled on November 9, 2022, at 9:00 a.m. in the MetroPlan Orlando Board Room, 250 South Orange Avenue, Suite 200, Orlando FL 32801.

**B. Next TAC Meeting**

The next TAC meeting was scheduled on December 2, 2022, at 10 a.m. in the MetroPlan Orlando Board Room, 250 South Orange Avenue, Suite 200, Orlando FL 32801.

**IX. Member Comments**

None.

**X. Public Comments (General)**

None.

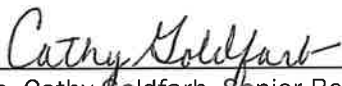
**XI. Adjournment**

There being no further business, Chairwoman Lee Pulham adjourned the meeting of the Technical Advisory Committee at 10:30 a.m. The meeting was recorded and transcribed by Ms. Cathy Goldfarb

Approved this 2<sup>nd</sup> day of December 2022



Mr. Bill Wharton, Vice Chairman



Ms. Cathy Goldfarb, Senior Board Services Coordinator

As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which the appeal is to be based.