



TECHNICAL ADVISORY COMMITTEE
MEETING MINUTES

DATE: Friday, January 27, 2023
TIME: 10:00 a.m.
LOCATION: MetroPlan Orlando
David L. Grovdahl Board Room
250 South Orange Avenue, Suite 200
Orlando, Florida 32801

Chairman Bill Wharton, Presiding

Members Present:

Mr. Prince Bates, City of Sanford
Mr. Bruce Doig, City of Altamonte Springs
Dr. Kelly Brock, City of Casselberry
Mr. Gus Castro, City of Orlando
Mr. Christopher Carson, City of Lake Mary
Ms. Ashley Cornelison, City of Kissimmee
Mr. Isai Chavez for Mr. Josh DeVries, Osceola County
Mr. Humberto Castellero, Orange County
Mr. Jacques Coulon, City of Orlando
Ms. Alyssa Eide, City of Maitland
Cmsr. Ed Gold, City of Belle Isle
Ms. Laura Hardwicke, City of Orlando
Mr. Jean Jreij, Seminole County
Mr. Ramy Kamal, City of Kissimmee
Mr. Ghasan Choueiry for Mr. Steven Kane Osceola County
Mr. Steve Krug, City of Ocoee
Mr. Hong Lim, City of Winter Park
Ms. Mary Moskowitz, Seminole County
Mr. Brian Sanders, Orange County
Mr. Myles O'Keefe, LYNX
Ms. Tawny Olore, Osceola County
Ms. Lee Pulham, Reedy Creek Improvement District
Mr. Ramon Senorans, Kissimmee Airport
Ms. Pam Richmond, City of Apopka
Mr. Chris Kintner for Mr. Shad Smith, City of Longwood

Ms. Erin Sterk, City of St. Cloud
Mr. Matt Suedemeyer, Orange County
Mr. Bill Wharton, Seminole County
Mr. Tom Radzai for Mr. Bobby Wyatt, City of Oviedo

Non-Voting Members Present:

Members Absent:

Mr. Charles Abbatantuono, ECFRPC
Mr. Michael Cash, City of Sanford
Mr. Dana Chester, CFX
Mr. Brad Friel, GOAA
Mr. Glen Hammer, Osceola County Public Schools
Mr. Jay Marder, Town of Oakland (Non-Voting)
Ms. Tonya Elliot Moore, Windermere
Mr. Michael Rigby, Seminole County Public Schools
Mr. Steven Thorp, OCPS
Mr. Jon Williams, City of Winter Garden
Vacant, City of Winter Springs

Others in Attendance:

Ms. Kathrin Tellez, Fehr & Peers
Ms. Anna Taylor, FDOT District V
Mr. Siao Si Fine, FTE
Mr. Slade Downs, MetroPlan Orlando
Ms. Taylor Laurent, MetroPlan Orlando
Mr. Alex Trauger, MetroPlan Orlando
Mr. Mighk Wilson, MetroPlan Orlando
Ms. Lisa Smith, MetroPlan Orlando
Ms. Virginia Whittington, MetroPlan Orlando
Mr. Jason Sartorio, MetroPlan Orlando
Ms. Cathy Goldfarb, MetroPlan Orlando

I. Call to Order

Chairman Bill Wharton called the Technical Advisory Committee to order at 10:01 a.m. and welcomed everyone. Chairman Wharton noted the importance of an in-person quorum and RSVPing for the meetings. He reviewed public comment procedures. He recognized Dr. Kelly Brock who was recently selected by Smart Growth America as one of thirteen nationwide National Complete Street Changemakers. Dr. Brock spoke briefly about the honor and those that have helped with the achievement.

II. Confirmation of Quorum/Agenda Review/Staff Follow-Up

Ms. Lisa Smith conducted the roll call and confirmed a quorum. Mr. Slade Downs introduced himself as the new TAC liaison. He told TAC members there were no changes to the agenda and turned the meeting over to Ms. Leilani Vaiaoga who spoke about the Annual Report and a competition being initiated between MetroPlan Orlando committees. Ms. Vaiaoga told committee members that they are looking to see which committee can log the highest percentage of shares of the Annual Report. The competition runs until February 15th and the winner, who will receive a prize, will be announced at the February TAC meeting. Discussion ensued regarding the varying committee sizes and how that would affect the competition results.

III. Common Presentations/Status Reports

A. Florida Sunshine Law Refresher

Ms. Virginia Whittington, MetroPlan Orlando staff, conducted a refresher training session on the Florida Sunshine Law. Ms. Whittington reviewed what is the Sunshine Law, the three basic requirements of the law and the definition of a meeting. She noted that the law covered discussions between two or more members of a committee or board regarding a topic that might come up for action. Ms. Whittington provided information on exceptions and caveats along with potential penalties. She added that members and alternates were allowed to discuss action items since they would not be at the table at the same time action would be taken.

B. MetroPlan Orlando's TSM&O Master Plan Update

Mr. Eric Hill, MetroPlan Orlando staff, provided an update on the Transportation Systems Management & Operations (TSMO) Master Plan. Mr. Hill told TAC members that TSMO is an evolution from Intelligent Transportation Systems. He explained that an Intelligent Transportation System Master Plan had been completed a few years ago and that plan now falls under the TSMO umbrella, including high technology and low technology. The TSMO Master Plan Steering Committee started in April 2022, with Kimley-Horn as Project Manager and held meetings June 29, 2022 and October 4, 2022, which will be reported on. A third meeting was held January 24, 2023 and was too late to be included in the current report. Mr. Hill reviewed the members of the Steering Committee, the focus of meeting one including scope of work, key documents, and roles and responsibilities, and the Master Plan vision and goals. In addition, he reviewed the October 4th meeting, existing conditions, and input on needs. Mr. Hill provided the master schedule, Steering Committee schedule, and the next steps. Discussion ensued regarding TSMO connection to smart cities, TSMO information available to the public, projects ranking high on the list, plan components, and aligning with the MTP.

C. City of Casselberry's Winter Park Drive Complete Streets Study

Ms. Kathrin Tellez, Fehr & Peers, gave a presentation on the Winter Park Drive Complete Streets Study. Ms. Tellez reviewed the key goals of the city and the study area which ran from SR 434 to Red Bug Lake Road. She reported that an existing conditions assessment was conducted which identified opportunities and constraints.

Ms. Tellez noted that public outreach was also conducted, and they received 100 unique comments. In addition, a walking audit, nighttime audit, bicycle audit and ADA assessment were completed. Guiding principles were developed, which included purpose and need, evaluation method, design guidelines, and alternates. As a result of this work, three concepts were developed: one with a side path on the west side, one with side path on the east side and one with a path on one side and a buffered bicycle path on the other side. A concept plan was developed for the alternatives. Ms. Tellez reviewed the community feedback and key takeaways She shared a few highlights from the study and 3D renderings. The final report, she added, is available online and is divided into chapters. Discussion ensued regarding the Plan's transition to the next phase.

VI. PUBLIC COMMENTS ON ACTION ITEMS

None.

VII. ACTION ITEMS

A. December 2, 2022 Meeting Minutes

Approval of the meeting minutes for the December 2, 2022 TAC meeting was requested. Minutes were provided.

MOTION: Mr. Ramon Senorans moved to approve the TAC December 2, 2022 meeting minutes. Mr. Brian Sanders seconded the motion. Motion passed unanimously.

B. FDOT Amendment to FY 2022/23 – 2026/27 TIP

Mr. Jason Sartorio, MetroPlan Orlando staff, requested the TAC make a recommendation to the Board that the FY 2022/23 – FY 2026/27 TIP be amended to include the following items:

- FM# 452505-1 – 5310 Operating Grant for Aspire Health Partners
- FM# 452509-1 – 5310 Operating Assistance for LYNX
- FM# 452512-2 – 5310 Capital Grant for The Opportunity Center, Inc.
- FM# 439252-1 – Buck Road Bridge over Little Econ-Orange County-Bridge ID #754005
- FM# 442334-1 – Shingle Creek Trail Phase 2A (John Young Pkwy to Pleasant Hill Rd)
- FM# 245316-6 – I-4 Traffic Surveillance System
- FM# 452229-1 – Rumble Stripes Bundle 5A
- FM# 452229-5 – Rumble Stripes Bundle 5E
- FM# 452364-1 – I-4 EV Charging Station (Phase 1)

A letter from FDOT staff explaining the amendment request was included, along with a sheet prepared by MetroPlan Orlando staff and the draft resolution to be presented at the February 8, 2023 Board meeting. Mr. Sartorio gave a brief overview of the projects included in the amendment request. Discussion ensued regarding the location of the charging stations, traffic surveillance data, and cost for the bridge.

MOTION: Ms. Mary Moskowitz moved to approve the FDOT Amendment to FY 2022/23 – 2026/27 TIP. Ms. Erin Sterk seconded the motion. Motion passed unanimously.

C. Federal Performance Measure Targets / Support for FDOT Statewide & LYNX Targets

Mr. Alex Trauger, MetroPlan Orlando staff, requested the annual re-support of FDOT's targets for Safety, Travel Time Reliability, Bridge and Pavement Condition, as well as the targets established in the LYNX Transit Asset Management (TAM) plan. Supplemental information was provided. Mr. Trauger gave a brief presentation on the performance measure targets and progress trending towards targets. He provided background information and reviewed the performance measures. Discussion ensued regarding why the Annual Fatalities and Serious Injury data on page 26 only goes up to 2020 and why rates are going up.

MOTION: Mr. Brian Sanders moved to re-support FDOT's targets for Safety, Travel Time Reliability, Bridge and Pavement Condition, as well as the targets established in the LYNX Transit Asset Management (TAM) plan. Mr. Myles O'Keefe seconded the motion. Motion passed unanimously.

VIII. TAC-ONLY PRESENTATIONS

There are no TAC-Only Presentations.

IX. GENERAL INFORMATION

- A. **FDOT Monthly Construction Status Report** –The latest FDOT Monthly Construction Status Report for the Orlando area was provided.
- B. **Highlights from December 14, 2022 MetroPlan Orlando Board Meeting** – A series of highlights and notable actions from the most recent MetroPlan Orlando Board Meeting.
- C. **Bicycle and Pedestrian Report** – A report on bicycle and pedestrian projects in the MetroPlan Orlando region was provided.
- D. **PD&E Tracking Status Report** – A report providing the latest status of the PD&E studies currently underway in the MetroPlan Orlando area was provided.
- E. **MetroPlan Orlando Annual Report** – A digital copy of the 2022 MetroPlan Orlando Report to the Community is available at: bit.ly/NotesOnTheFuture; a printed copy and information on the annual report Committee Challenge was provided at the meeting in members' supplemental folders.

- F. **Active Transportation Plan - Public Participation Kickoff Announcement** – The Active Transportation Plan has moved into the public participation phase. The citizen feedback survey and comment map could be accessed at MetroPlanOrlando.com/ATP.
- G. **2023 MetroPlan Orlando Legislative Priorities and Positions** – A list of the 2022 legislative priorities approved by the MetroPlan Orlando Board at their meeting of November 10, 2021 was provided.

X. UPCOMING MEETINGS OF INTEREST

A list of selected upcoming meetings to be held at MetroPlan Orlando's office. For more information and a full list of upcoming meetings, visit MetroPlanOrlando.org/calendar

- A. **Quality Assurance Task Force (QATF)**, January 24, 2023
- B. **Central Florida Commuter Rail Commission (CFCRC, SunRail)**, January 26, 2023
- C. **MetroPlan Orlando Board**, February 8, 2023
- D. **Transportation Disadvantaged Local Coordinating Board (TDLCB)**, February 9, 2023
- E. **Central Florida Metropolitan Planning Organization Alliance (CFMPOA)**, February 10, 2023
- F. **Transportation Systems, Management, & Operations Committee (TSM&O)**, Feb. 24, 2023
- G. **Technical Advisory Committee (TAC)**, February 24, 2023

XI. OTHER BUSINESS

None.

XII. PUBLIC COMMENTS (GENERAL)

Ms. Joanne Counelis commented that there needs to be a bus stop at South Country Club Road and Seminole State College and at Estella and Country Club Road. In addition, there needs to be 24 hour bus service 7 days a week, holidays, nights and weekends.

XIII. ADJOURNMENT

There being no further business, Chairman Bill Wharton adjourned the meeting of the Technical Advisory Committee at 11:25 a.m. The meeting was recorded and transcribed by Ms. Cathy Goldfarb

Approved this 24th day of February 2023



Mr. Bill Wharton, Chairman



Ms. Cathy Goldfarb, Senior Board Services Coordinator

As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which the appeal is to be based.