



TECHNICAL ADVISORY COMMITTEE  
MEETING MINUTES

DATE: Friday, August 26, 2022  
TIME: 10:00 a.m.  
LOCATION: MetroPlan Orlando  
David L. Grovdahl Board Room  
250 South Orange Avenue, Suite 200  
Orlando, Florida 32801

---

*Chairwoman Lee Pulham, Presiding*

---

Members Present:

Mr. Brett Blackadar, City of Altamonte Springs  
Mr. Leonard Barden for Mr. Kelly Brock, City of Casselberry  
Mr. Gus Castro, City of Orlando  
Mr. Prince Bates, City of Sanford  
Mr. Michael Cash, City of Sanford  
Mr. Christopher Carson, City of Lake Mary  
Ms. Ashley Cornelison, City of Kissimmee  
Ms. Alyssa Eide, City of Maitland  
Mr. Hazem El-Assar, Orange County  
Mr. Jacque Coulon for Ms. Laura Hardwicke, City of Orlando  
Mr. Jean Jreij, Seminole County  
Mr. Steve Krug, City of Ocoee  
Mr. Hong Lim, City of Winter Park  
Ms. Mary Moskowitz, Seminole County  
Mr. Brian Sanders for Mr. Renzo Nastasi, Orange County  
Mr. Myles O'Keefe, LYNX  
Ms. Tawny Olore, Osceola County  
Ms. Lee Pulham, Reedy Creek Improvement District  
Ms. Pam Richmond, City of Apopka  
Mr. Ramon Senorans, Kissimmee Airport  
Mr. Shad Smith, City of Longwood  
Ms. Erin Sterk, City of St. Cloud  
Mr. Matt Suedemeyer, Orange County  
Mr. Bill Wharton, Seminole County  
Mr. Tom Radzai for Mr. Bobby Wyatt, City of Oviedo

Non-Voting Members Present:

Members Absent:

Mr. Charles Abbatantuono, ECFRPC  
Mr. Brad Friel, GOAA  
Cmsr. Ed Gold, City of Belle Isle  
Mr. Glen Hammer, Osceola County Public Schools  
Mr. Ramy Kamal, City of Kissimmee  
Ms. Amy Kessel, City of Orlando  
Mr. Jay Marder, Town of Oakland (Non-Voting)  
Mr. Michael Rigby, Seminole County Public Schools  
Vacant, City of Winter Springs  
Mr. Steven Thorp, OCPS  
Mr. Jon Williams, City of Winter Garden  
Vacant, Osceola County  
Vacant, Osceola County  
Vacant, Sanford  
Vacant, CFX

Others in Attendance:

Ms. Catalina Chacon, FDOT  
Mr. Hatem Aguib, FDOT  
Ms. Alice Giuliani, FDOT  
Ms. Michelle Kendall, WSP  
Mr. James Boyle, LYNX  
Mr. Tyler Burgett, FDOT  
Mr. Siao Si Fine, FTE  
Mr. Keith Caskey, MetroPlan Orlando  
Mr. Alex Trauger, MetroPlan Orlando  
Ms. Sarah Larsen, MetroPlan Orlando  
Mr. Mighk Wilson, MetroPlan Orlando  
Ms. Lisa Smith, MetroPlan Orlando  
Ms. Virginia Whittington, MetroPlan Orlando  
Mr. Jason Sartorio, MetroPlan Orlando  
Mr. Slade Downs, MetroPlan Orlando  
Ms. Cathy Goldfarb, MetroPlan Orlando

**I. Call to Order**

Chairwoman Lee Pulham called the Technical Advisory Committee to order at 10:08 a.m. and welcomed everyone. Chair Pulham noted the importance of an in-person quorum and RSVPing for the meetings. She told TAC members that the public is able to attend virtually and provided an overview of the public comment procedures.

## **II. Confirmation of Quorum/Agenda Review/Staff Follow-Up**

Ms. Lisa Smith conducted the roll call and confirmed a quorum Mr. Caskey welcomed everyone and called attention to recent staff changes which included the addition of two new planners, Mr. Jason Sartorio and Mr. Slade Downs. He reported there were no changes to the agenda and noted that the October TAC meeting will include an Active Transportation Planning work session. Ms. Taylor Laurent, MetroPlan Orlando, spoke briefly about the work session.

## **III. Common Presentations/Status Reports**

### **A. Presentation on Functional Classification & Urban Area Boundary Update Process**

Ms. Alice Giuliani, FDOT, gave a presentation on FDOT's process for the functional classification of roadways and updating the urban area boundary. Ms. Giuliani provided information on the background of the process, a general schedule, and the update process. She noted that the Urban Areas are revised every 10 years based on population counts from the census, and the functional classification is reviewed and revised during that same time frame. Ms. Giuliani reviewed functional classification method and hierarchy, providing information on the functional classification categories and mobility versus accessibility. In addition, she reviewed information comparing to FHWA ranges and application of functional classification. Ms. Giuliani provided a graphic detailing urban boundaries and functional classification and a table detailing urban boundaries and federal highway funding. She reviewed the schedule in detail, current activities, key players in the approval process, contact information and final considerations. Discussion ensued regarding context classification versus functional classification.

### **B. Status Report on SunRail Transition**

Ms. Michelle Kendall, WSP, gave status report on the transition of the management of the SunRail system from FDOT to local government jurisdictions. Ms. Kendall told TAC members that the tentative turnover date was June 2024. She reviewed the project history, the transition analysis framework, and operational analysis. Ms. Kendall provided information on proposed governance structure which included three options; the recommended option was to have LYNX take over operations. She noted that the Commuter Rail Commission will vote on the governance structure in September. Ms. Kendall reviewed the financial analysis including the local operating share, cost allocation, local operating share allocation, capital plan funding, revenue, cost comparison for the three governance options, and local allocation options. In addition, she detailed the activities necessary for implementation and next steps.

### **C. Presentation on LYNX Transit Development Plan**

Mr. James Boyle, LYNX, gave a presentation on LYNX's latest Transit Development Plan. Mr. Boyle provided background information on the TDP. He told TAC members that the TDP incorporates the needs plans from the three-county area into an integrated multitiered network with a variety of services to meet those needs. He reviewed public outreach efforts, including the TDP survey results and goals. Mr. Boyle provided additional information on operating and capital costs, project schedule, and future planning projects. Mr. Boyle noted that approval was needed for the TDP before December 31<sup>st</sup>.

#### IV. Public Comments on Action Items

None

#### V. Action Items

##### A. *June 24, 2022 TAC Meeting Minutes*

Approval was requested of the meeting minutes for June 24, 2022. The minutes were provided

**MOTION:** Mr. Hazem El-Assar moved to approve the TAC June 24, 2022 meeting minutes. Mr. Ramon Senorans seconded the motion. Motion passed unanimously.

##### B. *Emergency FDOT Amendment to FY 2022/23 - 2026/27 TIP*

On August 10, 2022, the MetroPlan Orlando Board Chairwoman signed a resolution approving an amendment to the FY 2022/23 - 2026/27 TIP requested by FDOT on an emergency basis to allocate federal funds for the project in a timely manner to address construction cost increases. The amendment included the following project:

- FM #441140-1 – SR 436 from Northlake Blvd./Cranes Roost Blvd. to Boston Avenue

Mr. Keith Caskey, MetroPlan Orlando staff, presented an overview of the amendment request. A letter from FDOT explaining the amendment request was provided, along with a fact sheet prepared by MetroPlan Orlando staff and the resolution signed by the Board Chairwoman on August 10<sup>th</sup>. The amendment request was to be presented to the MetroPlan Orlando Board for ratification on September 14<sup>th</sup>.

**MOTION:** Mr. Shad Smith moved to approve the emergency FDOT amendment to FY 2022/23 – 2026/27 TIP. Ms. Tawny Olore seconded the motion. Motion passed unanimously.

##### C. *FDOT Amendment to FY 2022/23 - 2026/27 TIP*

Mr. Keith Caskey, MetroPlan Orlando staff, requested the TAC to recommend that the FY 2022/23 - 2026/27 TIP be amended to include projects that had funds that rolled forward from FY 2021/22 to FY 2022/23. A letter from FDOT explaining the amendment request was provided, along with the FDOT Roll Forward Report (*which included a separate page showing SunRail projects*), a fact sheet prepared by MetroPlan Orlando staff and the draft resolution to be presented at the September 14<sup>th</sup> Board meeting. Mr. Caskey told TAC members that this was an annual routine amendment to the TIP to roll forward funds not committed by the end of the fiscal year in order to be consistent with FDOT's Work Program

**MOTION:** Mr. Shad Smith moved to approve the FDOT Amendment to FY 2022/23 - 2026/27 TIP. Mr. Brett Blackadar seconded the motion. Motion passed unanimously

##### D. *FDOT Amendment to FY 2022/23 - 2026/27 TIP*

Mr. Keith Caskey, MetroPlan Orlando staff, was requesting the TAC to recommend that the FY 2022/23 - 2026/27 TIP be amended to include the following projects:

- FM #4443151 – I-4 at Sand Lake Road from west of SR 528 to west of Kirkman Road
- FM #4443153 – I-4 from west of SR 536 to west of SR 528

- FM #448914-1 – I-4 from east of SR 535 to west of SR 535
- FM #449771-1 – I-4 from west of SR 536 to west of Central Florida Pkwy.

(Before action was taken on the amendment request, Ms. Catalina Chacon and Mr. Hatem Aguib from FDOT staff provided a brief presentation on the changes requested for the I-4 projects.)

A letter from FDOT staff explaining the amendment request was provided, along with a fact sheet prepared by MetroPlan Orlando staff and the draft resolution which was presented at the September 14<sup>th</sup> Board meeting. Ms. Catalina Chacon and Mr. Hatem Aguib provided information on the four projects included in the amendment request. Discussion ensued regarding advertising the projects and when they will go to the MetroPlan Orlando board for approval, was the \$535 million additional funding and accommodating Brightline in the corridor.

**MOTION:** Ms. Mary Moskowitz moved to approve the FDOT Amendment to FY 2022/23 – 2026/27 TIP. Ms. Erin Sterk seconded the motion. Motion passed unanimously

## VI. TAC-Only Presentations

There are no TAC-only presentations.

## VII. General Information

### A. *FDOT Monthly Construction Status Report*

The latest FDOT Monthly Construction Status Report for the Orlando area was provided.

### B. *MetroPlan Orlando Board Highlights*

A copy of the July 27, 2022 Board Meeting Highlights was provided.

### C. *Air Quality Report*

The latest air quality report for the MetroPlan Orlando area was provided.

### D. *LYNX Press Releases*

A set of press releases from LYNX was provided.

### E. *Bicycle & Pedestrian Report*

A report on bicycle and pedestrian projects in the MetroPlan Orlando region was provided.

### F. *2022 ADA Pocket Field Guide*

FDOT's 2022 Americans with Disabilities Act (ADA) Pocket Field Guide was provided at [https://fdotwww.blob.core.windows.net/sitefinity/docs/default-source/roadway/ada/ada-pocket-field-guide-update06-16-2022.pdf?sfvrsn=bdf6554a\\_2](https://fdotwww.blob.core.windows.net/sitefinity/docs/default-source/roadway/ada/ada-pocket-field-guide-update06-16-2022.pdf?sfvrsn=bdf6554a_2).

### G. *Florida's Turnpike Widening Project Flyer*

A flyer from Florida's Turnpike Enterprise regarding the PD&E study for the widening of Florida's Turnpike from north of SR 70 (St. Lucie County) to north of SR 60 (Osceola County) was provided.

**H. I-4 Truck & Freight Parking PD&E Study Flyer**

A flyer from FDOT regarding the I-4 Truck and Freight Parking PD&E Study was provided.

**I. Best Foot Forward Quarterly Progress Report**

The latest Best Foot Forward Quarterly Progress Report was provided at the following link:  
<https://bikewalkcf.sharepoint.com/Shared%20Documents/Forms/AllItems.aspx?id=%2FShared%20Documents%2FBest%20Foot%20Forward%2FProgress%20Reports%2FFY%2022%2FQ3%2F220731%5FMetroPlan%20Orl%20FY22%20Q3%20PR%5FFINAL%2Epdf&parent=%2FShared%20Documents%2FBest%20Foot%20Forward%2FProgress%20Reports%2FFY%2022%2FQ3&p=true&ga=1>

**J. FDOT Discretionary Grant Information Sessions Flyer**

A flyer from FDOT regarding upcoming regional discretionary grant information sessions was provided.

**VIII. Upcoming Meetings of Interest to TAC Members**

**A. Next MPO Board Meeting**

The next MetroPlan Orlando Board meeting was scheduled in person on September 14, 2022, at 9:00 a.m. in the MetroPlan Orlando Board Room, 250 South Orange Avenue, Suite 200, Orlando FL 32801.

**B. Next TAC Meeting**

The next TAC meeting was scheduled in person on October 28, 2022, at 10 a.m. in the MetroPlan Orlando Board Room, 250 South Orange Avenue, Suite 200, Orlando FL 32801. (Note: The October 28<sup>th</sup> meeting will include an Active Transportation Plan working session to which bicycle and pedestrian coordinators and trail planners for local jurisdictions and agencies are invited to attend.) Following the October meeting, the dates of the remaining TAC meetings during 2022 will be:

12/2/22

**C. Mobility Week**

FDOT's Mobility Week activities will be held from October 22 - 28, 2022. Additional information on Mobility Week will be provided at a later date.

**IX. Other Business/Member Comments**

None.

**X. Public Comments (General)**

Ms. Joanne Counelis commented that there needed to be 24-hour bus and train service holidays and weekends every 15 minutes everywhere. She added that a bus stop is needed at Lake Mary

Boulevard, Country Club Road, Lake Mary from the SunRail station, Seminole State College, Lake Mary Prep, in Oviedo at the Oviedo Aquatic Center, at Lake Mary Prep, and Douglas Avenue.

**XI. Adjournment**

There being no further business, Chairwoman Lee Pulham adjourned the meeting of the Technical Advisory Committee at 11:34 a.m. The meeting was recorded and transcribed by Ms. Cathy Goldfarb

Approved this 28<sup>th</sup> day of October 2022



Ms. Lee Pulham, Chairwoman



Ms. Cathy Goldfarb, Senior Board Services Coordinator

As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which the appeal is to be based.