



TECHNICAL ADVISORY COMMITTEE  
MEETING MINUTES

DATE: Friday, August 25, 2023  
TIME: 10:00 a.m.  
LOCATION: MetroPlan Orlando  
David L. Grovdahl Board Room  
250 South Orange Avenue, Suite 200  
Orlando, Florida 32801

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*Chairman Bill Wharton, Presiding*

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**Members Present:**

Ms. Terrilyn Bostwick, City of Winter Springs  
Dr. Kelly Brock, City of Casselberry  
Mr. Michael Cash, City of Sanford  
Mr. Humberto Castillero, Orange County  
Mr. Gus Castro, City of Orlando  
Mr. Dana Chester, CFX  
Ms. Ashley Cornelison, City of Kissimmee  
Mr. Jacques Coulon, City of Orlando  
Mr. Josh DeVries, Osceola County  
Mr. Bruce Doig, City of Altamonte Springs  
Ms. Alyssa Eide, City of Maitland  
Ms. Tonya Elliot Moore, Windermere  
Ms. Jenn Rhodes for Ms. Laura Hardwicke, City of Orlando  
Mr. Nicholas Hartley, Osceola County  
Mr. Jean Jreij, Seminole County  
Mr. Ramy Kamal, City of Kissimmee  
Mr. Steven Kane, Osceola County  
Mr. Hong Lim, City of Winter Park  
Ms. Amy Martello for Mr. Jon Williams, City of Winter Garden  
Ms. Mary Moskowitz, Seminole County  
Mr. Myles O'Keefe, LYNX  
Ms. Lee Pulham, Central Florida Tourism Oversight District  
Ms. Pam Richmond, City of Apopka  
Mr. Brian Sanders, Orange County  
Mr. Shaun Germolus for Mr. Ramon Senorans, Kissimmee Airport  
Mr. Shad Smith, City of Longwood

Ms. Erin Sterk, City of St. Cloud  
Mr. Ken Storey, ECFRPC  
Ms. Regina Ramos for Mr. Matt Suedemeyer, Orange County  
Mr. Bill Wharton, Seminole County  
Mr. Paul Yeargain, City of Oviedo

**Members Absent:**

Mr. Prince Bates, City of Sanford  
Mr. Christopher Carson, City of Lake Mary  
Mr. Brad Friel, GOAA  
Cmsr. Ed Gold, City of Belle Isle  
Mr. Glen Hammer, Osceola County Public Schools  
Mr. Steve Krug, City of Ocoee  
Mr. Michael Rigby, Seminole County Public Schools  
Mr. Steven Thorp, Orange County Public Schools  
Mr. Jay Marder, Town of Oakland (Non-Voting)

**Others in Attendance:**

Mr. Jeremy Dilmore, FDOT District 5  
Mr. Jonathan Scarfe, FDOT District 5  
Mr. Chuck Koppennolle, FDOT District 5  
Mr. Siao Si Fine, FTE  
Mr. Michael Woodward, Kimley-Horn  
Mr. Virginia Whittington, MetroPlan Orlando  
Mr. Alex Trauger, MetroPlan Orlando  
Ms. Taylor Laurent, MetroPlan Orlando  
Mr. Eric Hill, MetroPlan Orlando  
Ms. Mary Ann Horne, MetroPlan Orlando  
Mr. Jason Sartorio, MetroPlan Orlando  
Mr. Slade Downs, MetroPlan Orlando  
Ms. Lisa Smith, MetroPlan Orlando  
Ms. Rachel Frederick, MetroPlan Orlando

**I. CALL TO ORDER**

Chairman Bill Wharton called the meeting to order at 10:00 a.m. and welcomed everyone.

**II. CHAIR'S ANNOUNCEMENTS**

Chairman Wharton noted the importance of an in-person quorum and RSVPing for the meetings. He reviewed the public comment procedures.

Chairman Wharton thanked Vice Chair DeVries for standing in for him at the June & July Committee meetings and also at the Board meeting in June.

### III. AGENDA REVIEW

Mr. Slade Downs highlighted the new MetroPlan Orlando website, which is now MetroPlanOrlando.gov. He detailed how this is safer and more recognizable to the public as an authentic government site. He explained that email addresses are now firstname.lastname@metroplanorlando.gov and that the website has updated graphics and content, and a greater presence for Safety and Technology and partner news. Mr. Downs asked members to share their opinions on the update via a survey which can be found on the website.

Mr. Eric Hill, MetroPlan Orlando detailed a field trip planned for the Community Advisory Committee planned for Wednesday September 27, 9.30 a.m. to the Regional Transportation Management Center in Sanford. He stated it will be an informal visit but there will be a presentation on the Transportation Systems Management and Operations (TSMO) Master Plan and an opportunity for committee members to let engineers know more about the needs of the travelling public. Mr. Hill confirmed that all were invited.

Mr. Downs introduced new team member Ms. Adriana Rodriguez, PE - Senior Transportation Engineer, MetroPlan Orlando. Also, he introduced Ms. Lara Bouck, PE, AICP - who is a returning employee, after a brief period working for the City of Tampa. She returns as a Senior Transportation Engineer/TSMO Project Manager for MetroPlan Orlando.

Mr. Downs shared the details of FDOT Mobility Week which runs from October 27<sup>th</sup> – November 4<sup>th</sup> and advised of the URL for more information. [Mobility Week 2023 - Home \(fdot.gov\)](https://www.fdot.gov/mobility-week-2023)

Mr. Mighk Wilson presented a Safety Moment which for this month was “Drive Sober or Get Pulled Over.” He shared crash trend statistics and how MetroPlan Orlando area compares with other major metro areas in Florida.

### IV. ROLL CALL & CONFIRMATION OF QUORUM

Ms. Rachel Frederick conducted the roll call and confirmed a quorum.

### V. COMMON PRESENTATIONS/STATUS REPORTS

#### A. Vision Zero Plan update

Mr. Mighk Wilson, MetroPlan Orlando, presented an update on the Vision Zero Regional Plan, confirming that the first Task Force meeting had taken place the previous week. He detailed the meeting agenda and stated there had been high attendance and engagement. Mr. Wilson outlined the Vision Zero approach and the core elements of Vision Zero communities. He also detailed the key tasks ahead, the project schedule timeline and next steps. Mr. Wilson confirmed the next meeting is to be held on September 19, 3.00 p.m., that it is a virtual meeting, and all are welcome.

Questions from the committee included what time period the data will cover and if the data can be split into different time periods. Different municipalities stated they have made improvements in some locations and would like the ability to measure their effectiveness against the appropriate time periods. Mr. Wilson confirmed the data was the past 5 years up

to 2022, and if needed can go back a further 5 years and will be gathered going forward also. He confirmed that the data can be 'sliced and diced' as people require.

## **B. Active Transportation Plan Update**

Ms. Kathrin Tellez, Fehr & Peers presented the Active Transportation Plan update, clarifying that the purpose is to improve transportation safety outcomes for our most vulnerable road users. Ms. Tellez reminded the committee of the last meeting in October 2022, which helped establish what the existing conditions were. She shared the scoring criteria on current bicycle and pedestrian levels of comfort with existing facilities. Ms. Tellez also detailed travel accessibility to key daily/weekly destinations and identified that people who live in disadvantaged communities have lower levels of access to those comfortable facilities.

With all the data gathered, Ms. Tellez shared, they were now able to add additional enhancements to what was already on the books, to include new trail segments, intersection crossing treatments, corridor improvements and locations for pedestrian bridges or tunnels. Around 100 of these will be shown in the workshop after the meeting. She also highlighted some policy recommendations.

Ms. Tellez detailed some of the workshop components and how committee members can be involved after the meeting. She stated that the deadline for members contributions is approximately 2 weeks and then the maps will go out to the public in October.

## **VI. PUBLIC COMMENTS ON ACTION ITEMS**

None.

## **VII. ACTION ITEMS**

### **A. June 30, 2023, Meeting Minutes (Tab 1)**

Approval of the meeting minutes for the June 30, 2023, TAC meeting is requested.

**MOTION:** Shad Smith moved to approve the TAC June 30, 2023, minutes, Gus Castro seconded the motion. Motion passed unanimously.

### **B. FDOT Amendment to FY 2024 – 2028 TIP (Tab 2)**

Mr. Jason Sartorio, MetroPlan Orlando staff, requested the committee make a recommendation to the Board that the FY 2024 – 2028 TIP be amended to include the following item:

- FM #453340-1 – 10th St Complete Streets Project Phase 1

Mr. Sartorio detailed that this was a federal discretionary (RAISE) grant fund of \$1.2 million that had been awarded.

**MOTION:** Shad Smith moved to approve the FDOT Amendment to FY 2024 – 2028, Erin Sterk seconded the motion, which passed unanimously.

**C. Board Approval is requested for the Roll Forward Amendment to FY 2024 -2028 (Tab 3)**

Mr. Sartorio asked for a recommendation to the Board that the FY 2024 – 2028 TIP be amended to include Roll-Forward Projects from the FY 2023 – 2027. He explained this is applicable to funds that were not committed by the end of the fiscal year on June 30<sup>th</sup> and so automatically roll forward to FY 2024 in FDOT's newly adopted 5-year work program. Mr. Sartorio stated that MetroPlan Orlando needs to amend the TIP to be consistent with the work program and confirmed that the cost or the schedule of the projects are not affected.

Link to the FDOT Roll Forward Report & SunRail Roll Forward Report - [SunRail & FDOT Roll Forward Report FY 2024 - 2028](#)

**MOTION:** Shad Smith moved to approve the Roll Forward Amendment to FY 2024 -2028 recommendation to the Board. Myles O'Keefe seconded the motion, which passed unanimously.

**VIII. TAC-ONLY PRESENTATIONS**

There were no TAC only Presentations.

**IX. GENERAL INFORMATION**

- A. **FDOT Monthly Construction Status Update** – The latest FDOT Monthly Construction Status Report for the Orlando area was provided.
- B. **Highlights from July 12, 2023, MetroPlan Orlando Board Meeting** – A series of highlights and notable actions from the most recent MetroPlan Orlando Board meeting was provided.
- C. **Air Quality Report** – The latest air quality report for the MetroPlan Orlando area was provided.
- D. **LYNX Press Release** – Two press releases from LYNX were provided.
- E. **Bicycle and Pedestrian Report** – A report on bicycle and pedestrian projects in the MetroPlan Orlando region is enclosed.
- F. **FHWA Data Driven Safety Analysis Virtual Workshops Handout** – The Federal Highway Administration (FHWA) conducted a series of virtual workshops on safety analysis. Materials from the workshop series are enclosed.
- G. **Transportation Improvement Program (TIP) Modification Letter** – A letter explaining modifications to the FY 2023/24 – 2027/28 TIP has been included.

**X. UPCOMING MEETINGS OF INTEREST**

*A list of selected upcoming meetings to be held at MetroPlan Orlando's office. For more information and a full list of upcoming meetings, visit [MetroPlan Orlando Calendar 2023](#)*

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- A. MetroPlan Orlando Board, September 13, 2023

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  - B. LYNX Board, September 28, 2023 (at LYNX Central Station, 455 N Garland Ave, Orlando, FL)

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  - C. SunRail (CFCRC) Board, September 28, 2023 (at LYNX Central Station, 455 N Garland Ave, Orlando, FL)

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  - D. American Public Transportation Association Conference, October 9-11, 2023 (at Orange County Convention Center, 9400 Universal Blvd, Orlando, FL)

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  - E. Community Advisory Committee (CAC), October 25, 2023

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  - F. Transportation Systems, Management, & Operations Committee (TSM&O), October 27, 2023

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  - G. **Technical Advisory Committee (TAC), October 27, 2023**

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  - H. Municipal Advisory Committee (MAC), November 2, 2023
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**XI. MEMBER COMMENTS**

Ms. Mary Moskowitz announced this was her last meeting as the representative of Seminole County.

**XII. PUBLIC COMMENTS (GENERAL)**

Mr. Slade Downs reminded members to advise of their alternate attendance in advance of the meeting.

Chairman Bill Wharton reminded members to participate in the Active Transportation workshop after this meeting.

**XIII. ADJOURNMENT**

There being no further business, Chairman Bill Wharton adjourned the meeting of the Technical Advisory Committee at 10.45 a.m. The meeting was recorded and transcribed by Ms. Rachel Frederick.

Approved this 27<sup>th</sup> day of October 2023

Handwritten signature of Bill Wharton in black ink, consisting of stylized initials and a surname.

Mr. Bill Wharton, Chairman

Handwritten signature of Rachel Frederick in black ink, written in a cursive style.

Ms. Rachel Frederick, Board Services Coordinator

As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which the appeal is to be based.