



metroplan orlando

A REGIONAL TRANSPORTATION PARTNERSHIP

TECHNICAL ADVISORY COMMITTEE  
MEETING MINUTES

**DATE:** Friday, October 27, 2023  
**TIME:** 10:00 a.m.  
**LOCATION:** MetroPlan Orlando  
David L. Grovdahl Board Room  
250 South Orange Avenue, Suite 200  
Orlando, Florida 32801

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*Chairman Bill Wharton, Presiding*

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**Members Present:**

Mr. Darren Ebersole for Mr. Prince Bates, City of Sanford  
Mr. Martin Butcher for Dr. Kelly Brock, City of Casselberry  
Mr. Christopher Carson, City of Lake Mary  
Mr. Michael Cash, City of Sanford  
Mr. Humberto Castillero, Orange County  
Mr. Gus Castro, City of Orlando  
Mr. Dana Chester, CFX  
Ms. Ashley Cornelison, City of Kissimmee  
Mr. Jacques Coulon, City of Orlando  
Mr. Cameron Crandell, City of St. Cloud  
Mr. Josh DeVries, Osceola County  
Mr. Bruce Doig, City of Altamonte Springs  
Ms. Alyssa Eide, City of Maitland  
Ms. Tonya Elliot Moore, Windermere  
Mr. Phil Price for Cmsr. Ed Gold, City of Belle Isle  
Ms. Laura Hardwicke, City of Orlando  
Mr. Nicholas Hartley, Osceola County  
Mr. Jean Jreij, Seminole County  
Mr. Ramy Kamal, City of Kissimmee  
Mr. Steven Kane, Osceola County  
Mr. Steve Krug, City of Ocoee  
Mr. Hong Lim, City of Winter Park  
Mr. Myles O'Keefe, LYNX  
Mr. Mike Parker, Town of Oakland  
Ms. Lee Pulham, Central Florida Tourism Oversight District  
Ms. Pam Richmond, City of Apopka

Mr. Doug Robinson, Seminole County  
Mr. Brian Sanders, Orange County  
Mr. Ramon Senorans, Kissimmee Airport  
Mr. Shad Smith, City of Longwood  
Mr. Parker Hines for Mr. Ken Storey, ECFRPC  
Mr. Matt Suedemeyer, Orange County  
Mr. Bill Wharton, Seminole County  
Ms. Amy Martello (*virtual*) for Mr. Jon Williams, City of Winter Garden  
Mr. Paul Yeargain, City of Oviedo

**Members Absent:**

Ms. Terrilyn Rolle, City of Winter Springs  
Mr. Brad Friel, GOAA  
Mr. Glen Hammer, Osceola County Public Schools  
Mr. Michael Rigby, Seminole County Public Schools  
Mr. Steven Thorp, Orange County Public Schools

**Others in Attendance:**

Mr. Jonathan Scarfe, FDOT District 5  
Ms. Amy Beckmann, FDOT District 5  
Ms. Tiffany Hill, FDOT District 5  
Ms. Katherine Alexander-Corbin, FDOT District 5  
Mr. Siasoi Fine, FTE  
Mr. Jim Wood, Kimley-Horn  
Mr. Alex Trauger, MetroPlan Orlando  
Ms. Taylor Laurent, MetroPlan Orlando  
Mr. Eric Hill, MetroPlan Orlando  
Mr. Jason Sartorio, MetroPlan Orlando  
Mr. Mighk Wilson, MetroPlan Orlando  
Mr. Slade Downs, MetroPlan Orlando  
Mr. Jason Sartorio, MetroPlan Orlando  
Ms. Leilani Vaiaoga, MetroPlan Orlando  
Ms. Lara Bouck, MetroPlan Orlando  
Ms. Maria Padovani, MetroPlan Orlando  
Ms. Lisa Smith, MetroPlan Orlando  
Ms. Rachel Frederick, MetroPlan Orlando

**I. CALL TO ORDER**

Chairman Bill Wharton called the meeting to order at 10:00 a.m. and welcomed everyone.

**II. CHAIR'S ANNOUNCEMENTS**

Chairman Wharton noted the importance of an in-person quorum and RSVPing for the meetings. He reviewed the public comment procedures.

### **III. AGENDA REVIEW**

Mr. Slade Downs acknowledged the high attendance. He shared that the Board approved the 2023 Apportionment Plan at their September 13th Meeting and based on population increases, the Board now includes an additional voting seat for Orange County, one new voting seat for the City of St. Cloud and one new non-voting advisory seat to the Orlando Executive Airport. The Board's approved Apportionment Plan has been transmitted to FDOT for the Governor's review and signature.

Mr. Downs shared that FDOT SUN Trail Funding are accepting applications now through December 30, 2023, and advised where to obtain more information.

He also shared that earlier in the year MetroPlan Orlando underwent the Federal Certification process and has been successfully re-certified with zero corrective actions recommended. The full report has been provided to Committee members.

Mr. Downs stated that FDOT Mobility Week begins today and runs through November 4<sup>th</sup>. He then welcomed Maria Padovani, Fiscal Manager, as a new staff member at MetroPlan Orlando. Finally, Mr. Slade Downs invited members to attend the first installment of Vision Zero Central Florida Safety Speaker Series which takes place on Wednesday November 15. This is a virtual meeting titled, 'United On a Quest for Zero Traffic Deaths' and will honor World Remembrance Day for Road Traffic Victims.

Mr. Mighk Wilson presented this month's Safety Moment and stated that October is Pedestrian Safety Month. Mr. Wilson shared statistics of Pedestrian Crash Factors. He reported that on-going research at the University of Western Michigan studies found a significant number of nighttime crashes were happening in areas with dark spots. He identified that speed and darkness are the biggest challenge in pedestrian safety. Mr. Wilson then gave pedestrian recommendations when walking in the dark, including using the light on your cell phone to alert drivers of your presence.

### **IV. ROLL CALL & CONFIRMATION OF QUORUM**

Ms. Rachel Frederick conducted the roll call and confirmed a quorum.

### **V. COMMON PRESENTATIONS/STATUS REPORTS**

#### **A. Regional Vision Zero Action Plan Status update**

Mr. Mighk Wilson, MetroPlan Orlando, demonstrated that at the regional level, the graphic standards package has been completed and is ready for use. Also completed is the High Injury Network (HIN) identifying the top roads and intersections in the region and Mr. Wilson detailed the crash weighting based on crash severity and travel mode. From the data analyzed, he shared about half of the crashes resulting in death and serious injury occur on 4% of our roads.

He detailed the acronym KSI (Killed and Serious Injury), will be used throughout the plan and went on to breakdown the typical speeds when most serious crashes happen. He further detailed the age ranges that were most affected, and Mr. Wilson also examined additional data from other sources, including SunRail. He shared the Key Takeaways of the findings.

Details of the Hub Site were highlighted, its contents and how to access. Mr. Wilson demonstrated how the site looks and functions.

Ms. Adriana Rodriguez, MetroPlan Orlando advised of the Project Schedule timeline with an Action Plan Document being produced in Spring of 2024. She detailed that the Vision Zero Local Action Plans are being compiled for the 3 Counties (Orange, Osceola, and Seminole) and the 19 Municipalities of the Counties. The plans will be completed in May/June of 2024 in line with the Regional Action Plan. Ms. Rodriguez conveyed the next steps and the current steps in progress.

Comments from the committee included compliments on the MetroPlan Orlando team and its consultants on the best practices being used on this project.

Questions from the committee included how Vision Zero will be communicated to the general public.

## **B. FDOT Tentative Work Program**

Ms. Katherine Alexander-Corbin, FDOT presented the 5-year Tentative Work Program for FY 24/25 – FY 28/29. She shared important dates on the Work Program including a Public Hearing on January 8, 2024, and the proposed adoption of the program on July 1, 2024.

Ms. Katherine Alexander-Corbin detailed the significant impact of cost increases on projects. She shared the critical factors that affected the Work Program including Conservative Allocations and Revenue Growth, Resurfacing Program Adjustments and Conservative Contingency Levels. Ms. Alexander-Corbin provided a funding breakdown along with information on key projects for Orange, Osceola, and Seminole Counties, project deferrals and deletions. Resurfacing Projects will be very heavy for District 5.

Discussion ensued including:

- Disappointment that funding for a safety project in Apopka (FM #450640-1) had been reduced and converted into a resurfacing project. Concern was raised as to when the initial project may come back around for full funding again.
- A deficiency in the number of projects in Seminole County, in particular SR 434 and Ronald Reagan Blvd. is a high priority but is still not in the program.
- As local municipalities are being asked to contribute funding to the projects, it is imperative to involve them earlier in the design process and would hope to find cost savings that way.
- If the current estimates account for the updates to PROWAG (Public Right-of-Way Accessibility Guidelines) which include audible pedestrian signals and updates to ADA compliancy when modifying a roadway?

Additional detail can be found at [District 5 WP \(FDOT.gov\)](#)

### **C. FTE Tentative Work Program**

Mr. Siao Si Fine presented the Tentative Work Program for FY 24/25 – FY 28/29 for Florida's Turnpike Enterprise. He shared that \$664m had been budgeted for the projects over the 5 years and detailed the five pillars of the DOT compass that are considered when building the Work Program. There are 127 miles of Turnpike Managed Toll Facilities in Orange, Osceola, and Seminole Counties. Mr. Fine detailed the Revenues & Expenditures of the Turnpike and the Prioritization Process.

Mr. Fine shared projects in Orange, Osceola & Seminole that have construction funding in the next five years. He also detailed projects that had been deferred, deleted, or advanced. Mr. Fine concluded with a Safety Minute.

A question was asked regarding the \$20m lighting project in FY 2026.

Details of the Work Program can be found on the link:

[2023 WP Project Summary D5 v7 \(metroplanorlando.gov\)](#)

### **D. Urban Area Boundary Smoothing Process**

Mr. Alex Trauger, MetroPlan Orlando, presented the process of Census Urban Area Boundary Smoothing which follows the 2020 Census and so is done every 10 years. In addition, he detailed that every 10 years, MPOs must consider changes to Board Apportionment (*Approved: 9/13/23*), Metropolitan Planning Area (*Approved: 9/13/23*) and Census urban Area Boundary.

Mr. Trauger outlined the methodology used in adjusting the Census Urban Area Boundary. It is facilitated by FDOT and the MPO then engages in this process. He stated that the US Census did delineate an urban boundary based on the updated methodology, which focused primarily on housing density, whereas historically the measure was population density. He shared that we now have the opportunity to refine that Urban Area Boundary. Mr. Trauger explained that they have referred to the DOT proposed Boundary, local plans and aeriels from partners and have compiled a recommendation. He advised that this Boundary is exclusive to Federal eligibility, Title 23 funding. Mr. Trauger implored that this Urban Boundary does not supersede any local government comprehensive plans or urban service provisions.

Mr. Alex Trauger illustrated the online tool, where committee members and their local teams can provide feedback. He concluded by highlighting key dates on the calendar of events, with comments requested by end of November and the aim of taking a completed document to request approval from the Advisory Committees and Board in the first meeting cycle of 2024.

Mr. Trauger stated he will send out a memo to all with the necessary links and will set up meetings with those jurisdictions most affected.

**VI. PUBLIC COMMENTS ON ACTION ITEMS**

None.

**VII. ACTION ITEMS**

**A. August 25th, 2023, Meeting Minutes (Tab 1)**

Approval of the meeting minutes for the August 25th, 2023, TAC meeting is requested.

**MOTION:** Shad Smith moved to approve the TAC August 25, 2023, minutes. Ramon Senorans seconded the motion. Motion passed unanimously.

**B. Appointment of TAC Bylaws Review and Officer Selection Subcommittee**

Action is requested to approve the establishment of a subcommittee to review TAC Bylaws and to select candidates to serve as the TAC Chairman and Vice-Chairman from January through December 2024

Mr. Slade Downs explained the process, requesting nominations from each of the three counties. The committee put forward Mr. Bill Wharton (Seminole), Mr. Jaques Coulon (Orange) and Mr. Nick Hartley (Osceola).

**MOTION:** Shad Smith moved to approve the establishment of a subcommittee – as named - to review TAC Bylaws and to select candidates to serve as the TAC Chairman and Vice-Chairman from January through December 2024. Josh DeVries seconded the motion, which passed unanimously.

**C. 2020 Functional Classification of Public Roadways (Tab 2)**

Mr. Jim Wood, Kimley-Horn, presented the 2020 Functional Classification of Public Roadways on behalf of FDOT District 5. He explained what Functional Classification is and the meetings that had occurred to provide input to the classifications. Mr. Wood gave an overview of the maps provided in the agenda packet and once approved there will be 3 maps for the 3 counties.

**MOTION:** Nick Hartley moved to approve the 202 Functional Classification of Public Roadways. Shad Smith seconded the motion, which passed unanimously.

**VIII. TAC-ONLY PRESENTATIONS**

There were no TAC only Presentations.

**IX. GENERAL INFORMATION**

- A. **FDOT Monthly Construction Status Report** –The latest FDOT Monthly Construction Status Report for the MetroPlan Orlando area is enclosed for information purposes.

- B. **Highlights from September 13, 2023, MetroPlan Orlando Board Meeting** – A series of highlights and notable actions from the most recent MetroPlan Orlando Board Meeting.
- C. **Air Quality Report** – The latest air quality report for the MetroPlan Orlando area is enclosed for information purposes.
- D. **LYNX Press Releases** – Four press releases from LYNX have been included for informational purposes.
- E. **Bicycle and Pedestrian Report** – A report on bicycle and pedestrian projects in the MetroPlan Orlando region is enclosed for information purposes.
- F. **Federal Certification Report** – MetroPlan Orlando was officially certified by the FHWA and FTA with no corrective actions or improvement recommendations identified. The full report has been included for information purposes.
- G. **SUN Trail Request for Funding (RFF)** – FDOT is accepting applications for SUN Trail projects. The formal notice with detailed information has been included for reference.

**X. UPCOMING MEETINGS OF INTEREST**

*A list of selected upcoming meetings to be held at MetroPlan Orlando's office. For more information and a full list of upcoming meetings, visit [MetroPlan Orlando Calendar 2023](#)*

- A. FDOT Mobility Week, October 27 through November 4, 2023
- B. Municipal Advisory Committee (MAC), November 2, 2023
- C. MetroPlan Orlando Board, November 8, 2023
- D. Transportation Disadvantaged Local Coordinating Board (TDLCB), November 9, 2023
- E. TDLCB Public Meeting, November 9, 2023
- F. Transportation Systems, Management, & Operations Committee (TSM&O), Dec. 1, 2023
- G. **Technical Advisory Committee (TAC), December 1, 2023**
- H. Community Advisory Committee (CAC), December 6, 2023

**XI. MEMBER COMMENTS**

None

**XII. PUBLIC COMMENTS (GENERAL)**

None

**XIII. ADJOURNMENT**

There being no further business, Chairman Bill Wharton adjourned the meeting of the Technical Advisory Committee at 11.30 a.m. The meeting was recorded and transcribed by Ms. Rachel Frederick.

Approved this 1<sup>st</sup> day of December 2023



Mr. Bill Wharton, Chairman



Ms. Rachel Frederick, Board Services Coordinator

As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which the appeal is to be based.