



metroplan orlando

A REGIONAL TRANSPORTATION PARTNERSHIP

TECHNICAL ADVISORY COMMITTEE
MEETING MINUTES

DATE: Friday, January 26, 2024
TIME: 10:00 a.m.
LOCATION: MetroPlan Orlando
David L. Grovdahl Board Room
250 South Orange Avenue, Suite 200
Orlando, Florida 32801

Vice-Chair Hong Lim, Presiding

Members Present:

Mr. Lenny Barden, City of Altamonte Springs
Mr. Prince Bates, City of Sanford
Dr. Kelly Brock, City of Casselberry
Mr. Hazem El-Assar for Humberto Castillero, Orange County
Mr. Gus Castro, City of Orlando
Ms. Ashley Cornelison, City of Kissimmee
Mr. Jacques Coulon, City of Orlando
Mr. Cameron Crandell, City of St. Cloud
Mr. Chris DeLoatche, GOAA
Mr. Isai Chavez for Mr. Joshua DeVries, Osceola County
Ms. Alyssa Eide, City of Maitland
Ms. Tonya Elliot Moore, Windermere
Mr. Phi Price for Cmsr. Ed Gold, City of Belle Isle
Mr. Amer Hamza, City of Apopka
Ms. Laura Hardwicke, City of Orlando
Mr. Nicholas Hartley, Osceola County
Mr. Tony Nelson for Mr. Jean Jreij, Seminole County
Mr. Steven Kane, Osceola County
Mr. Hong Lim, City of Winter Park
Mr. Myles O'Keefe, LYNX
Ms. Lee Pulham, Central Florida Tourism Oversight District
Ms. Tammy Reque, St. Cloud
Ms. Pam Richmond, City of Apopka
Mr. Doug Robinson, Seminole County
Mr. Nick Tafelsky for Ms. Terrilyn Rolle, City of Winter Springs

Mr. Brian Sanders, Orange County
Mr. Shad Smith, City of Longwood
Ms. Regina Ramos for Mr. Matt Suedemeyer, Orange County
Mr. Bill Wharton, Seminole County
Ms. Amy Martello for Mr. Jon Williams, City of Winter Garden
Mr. Paul Yeargain, City of Oviedo

Members Absent:

Mr. Christopher Carson, City of Lake Mary
Mr. Michael Cash, City of Sanford
Mr. Dana Chester, CFX
Mr. Glen Hammer, Osceola County Public Schools
Mr. Ramy Kamal, City of Kissimmee
Mr. Steve Krug, City of Ocoee
Mr. Mike Parker, Town of Oakland
Mr. Michael Rigby, Seminole County Public Schools
Mr. Ramon Senorans, Kissimmee Airport
Mr. Ken Storey, ECFRPC
Mr. Steven Thorp, Orange County Public Schools

Others in Attendance:

Ms. Amy Beckmann, FDOT District 5
Ms. Catalina Chacon, FDOT
Mr. Siasoi Fine, FTE
Mr. Jim Wood, Kimley-Horn
Mr. Gary Huttman, MetroPlan Orlando
Ms. Virginia Whittington, MetroPlan Orlando
Mr. Alex Trauger, MetroPlan Orlando
Ms. Taylor Laurent, MetroPlan Orlando
Mr. Eric Hill, MetroPlan Orlando
Mr. Mighk Wilson, MetroPlan Orlando
Mr. Slade Downs, MetroPlan Orlando
Ms. Sarah Larsen, MetroPlan Orlando
Mr. Jason Sartorio, MetroPlan Orlando
Ms. Lara Bouck, MetroPlan Orlando
Ms. Lisa Smith, MetroPlan Orlando
Ms. Rachel Frederick, MetroPlan Orlando

I. CALL TO ORDER

Vice-Chair Hong Lim called the meeting to order at 10:07 a.m. and welcomed everyone.

II. CHAIR'S ANNOUNCEMENTS

Vice-Chair Hong Lim announced that Chairman Joshua DeVries was unable to attend the meeting in person today and he was Chairing the meeting in his absence.

Vice-Chair Lim noted the importance of an in-person quorum and RSVPing for the meetings. He reviewed the public comment procedures.

III. AGENDA REVIEW

Mr. Slade Downs highlighted that Bike Walk Central Florida is conducting crosswalk enforcement next month as part of Operation Best Foot Forward and Crossing Guard Appreciation Day. He shared their website, [Operation Best Foot Forward: February 6 - 16, 2024 - Best Foot Forward \(iyield4peds.org\)](https://www.operationbestfootforward.org/), for more information.

Mr. Downs alerted members that the Federal Highway Administration has noticed a Notice of Funding Opportunity (NOFO) for the Bridge Investment Program, with grants available for bridge and bridge planning projects. He stated that applications are open now and due on March 19th.

He continued, bringing attention to a CarFit event in St. Cloud on February 7th. This is a partnership with FDOT, Florida's Turnpike, Safe Mobility for Life, and the City of St. Cloud.

Mr. Mighk Wilson presented this month's Safety Moment which focused on the recent amendment to Florida's Move Over Law. He shared that this now also applies to disabled vehicles displaying warning lights, flares, or if people are visibly present around a vehicle on the shoulder. Mr. Wilson noted the required actions are to vacate the lane or reduce your speed to 20MPH below that posted.

IV. ROLL CALL & CONFIRMATION OF QUORUM

Ms. Rachel Frederick conducted the roll call and confirmed a quorum.

V. COMMON PRESENTATIONS/STATUS REPORTS

A. Florida Sunshine Law Refresher

Ms. Lisa Smith, MetroPlan Orlando presented, outlining the three basic requirements that meetings must be open and accessible, with reasonable notice given and there be a record of the meeting. She clarified what constitutes a public meeting and that the law applies not just to the Board but all Committees and working groups. Ms. Smith stated that the law covers all forms of communication including social media and hybrid meetings which need to be considered part of the public record. She noted some exceptions and caveats to posting of some gatherings but encouraged members to be mindful not to discuss any issues that could come up before any Boards or Committees. Ms. Smith also shared the sanctions for violations,

and to reach out to the Regional Partnerships team at MetroPlan Orlando should you require guidance.

B. 2050 MTP Kickoff

Ms. Taylor Laurent presented, firstly explaining what the Metropolitan Transportation Plan (MTP) is and explaining the path taken so far. Ms. Laurent detailed the opportunities for engagement and feedback going forward, to include MTP Technical Workshops. She continued sharing the anticipated schedule and that the plan must be adopted by December 2025.

Ms. Laurent detailed the intent of the MTP Technical Workshops, their frequency and announced the first workshop date of February 8th, at 2 p.m. She alerted members to be on the lookout for an invitation in the coming days. Ms. Laurent shared a preview of the workshop agenda, and highlighted four questions that members should consider, to help shape the development of the MTP.

C Vision Zero Status Update

Mr. Mighk Wilson presented, beginning with details of the Engineering Countermeasures Toolkit and how they are categorized and detailed. He stated that they are currently working on Non-Infrastructure Countermeasures, which looks at what behavioral changes can be applied and how they be best communicated.

Mr. Wilson shared the public engagement events that have occurred, and those future events planned. He highlighted the Media Briefing that took place on December 13 which included the MetroPlan Orlando Board, FDOT personnel and MetroPlan Orlando staff and resulted in 25+ minutes of on-air coverage by both English and Spanish language outlets. He also stated that 174 contributions have been input to the hub site by members of the public detailing the problems they identify in the region, and 116 safety-related comments have been carried over from the Active Transportation Plan.

The MetroPlan Orlando Communications team are also working on a Vision Zero Kids Book to help educate young people and this should be available in the next few weeks. Mr. Wilson announced the Safety Workshop organized by FDOT District 5 to be held at Orlando City Hall on January 31, at 1.30 p.m.

Finally, Mr. Wilson updated the project schedule timings.

A Committee member raised the question regarding Pavement Only Projects (POP) which had recently come to their attention, many of which are on the High Injury Network. Mr. Alex Trauger shared that representatives from FDOT will present on this issue at the next TAC meeting. In addition, a Committee member asked to also identify those Countermeasures that are likely to impact right of way. Also, a member enquired how best to access and sort through the Countermeasures.

VI. PUBLIC COMMENTS ON ACTION ITEMS

None.

VII. ACTION ITEMS

A. December 1, 2023, Meeting Minutes

Approval of the meeting minutes for the December 1, 2023, TAC meeting is requested.

MOTION: Shad Smith moved to approve the TAC December 1, 2023, minutes. Steven Kane seconded the motion. Motion passed unanimously.

B. Support FDOT Safety Performance Measure Targets

Mr. Alex Trauger presented giving background first to the process. He followed by detailing the six federal safety performance measures used, and the current 'State of the System' with traffic fatalities in the MPO region trending upwards. The action requested is for FDOT Statewide targets for the Federal Performance measure which is zero for all.

A discussion ensued regarding the inclusion or not of scooters, bicycles etc. in the non-motorized category.

MOTION: Jaques Coulon moved to approve the federal safety performance targets as presented. Shad Smith seconded the motion, which passed unanimously.

C. MTP Amendment: Moving Florida Forward

Ms. Catalina Chacon, FDOT presented, detailing the new Corridors Program Team created by FDOT Central Office to deliver three of the Moving Florida Forward (MFF) projects. She stated these are:

- Project number 12: I-4 from Champions Gate to Osceola Parkway
- Project number 13: Poinciana Parkway Extension Connector
- Project number 16: I-4 from U.S. 27 to Champions Gate.

Ms. Chacon shared a project map of the planned construction and detailed how the road layout would look. She outlined the current project status of the I-4 project in Osceola and Polk County. Ms. Chacon stated they have reached out with a YouTube video to the industry to raise awareness of the project. To date, the team have had 40+ meetings with interested vendors, consultants & interested contractors. She shared that the office is pivoting from Design-Build Contracts to Multiple-Phase Contracts with different procurement methods for MFF, with the benefit of a shorter time from advertising the contract to being awarded at approximately 4 months.

Ms. Chacon continued detailing the Construction, Engineering and Inspection Contract (CEI), with a timeframe for advertising in March 2024, and having them on board at the same time as the first contract.

Ms. Taylor Laurent presented the Action Requested to accept the Proposed Revisions to the 2045 MTP to include the three projects noted.

MOTION: Nicholas Hartley moved to approve the proposed revisions to the 2045 MTP as presented. Shad Smith seconded the motion, which passed unanimously.

D. FDOT Amendment to FY 2024 – 2028 TIP

Mr. Jason Sartorio, presented three amendments:

- FM# 453202-1 – Apopka Trail Connections
- FM# 431456-1 – Moving Florida Forward (SR 400/I-4 W of CR 532 to E of CR 522/Osceola Pkwy)
- FM# 431456-2 – Moving Florida Forward (SR 400/I-4 W, Osceola Co. Line to E of SR 536/World Center Dr)

He noted there were updates being made to the Apopka Trail Connector project after receiving updated information in the earlier TSMO meeting today.

MOTION: Shad Smith moved to approve the FDOT amendment to FY 2024 – 2028 TIP as presented. Steven Kane seconded the motion, which passed unanimously.

E. Urban Area Boundary Smoothing

Mr. Alex Trauger updated on the Urban Area Boundary Smoothing status. He shared the work done to date, including obtaining feedback from local agencies. He clarified the impact of change meaning those areas become eligible for projects and the adjusted Urban Area Boundary does not supersede local government comprehensive plan policies or service provisions.

Mr. Trauger requested action to move to approve the proposed 2020 Adjusted Urban Area Boundary, as presented.

MOTION: Shad Smith moved to approve the proposed 2020 Adjusted Urban Area as presented. Gus Castro seconded the motion, which passed unanimously.

VIII. TAC-ONLY PRESENTATIONS

A. UPWP Preview (FY 2025-26)

Mr. Alex Trauger presented a preview of the Unified Planning Work Program (UPWP) for which approval will be requested next month. He shared that the UPWP - MetroPlan Orlando's Annual Operating Budget - would take effect from July 1st, 2024, through to June 30th, 2026. Mr. Trauger stated that it is a State requirement that MPOs produce a 2-year UPWP.

Mr. Trauger continued to outline the process schedule with May 15th being the deadline to submit the final UPWP to FDOT. He continued, sharing information on the ten organization and core tasks, and in addition the Proposed Studies and Planning Activities. Mr. Trauger explained the Estimated Revenue of each financial year and also the estimated pass-thru funding that is given to LYNX via MetroPlan Orlando.

B. Tracking the Trends

Mr. Slade Downs detailed the aims and content of the Tracking the Trends program. The Tracking the Trends website can be found at www.MetroPlanOrlando.gov/trends and he continued by showing sample pages of the updated site, which offer a mix of metrics and maps, with technical and granular data. It will also have a Systems Performance Report Dashboard and an Accessibility Hub, which allows users to see how accessible and safe locations are in relation to points of interest.

IX. GENERAL INFORMATION

- A. **FDOT Monthly Construction Status Report** –The latest FDOT Monthly Construction Status Report for the MetroPlan Orlando area was enclosed for information purposes.
- B. **Highlights from December 13, 2023, MetroPlan Orlando Board Meeting** – A series of highlights and notable actions from the most recent MetroPlan Orlando Board Meeting.
- C. **PD&E Tracking Status Report** – A report providing the latest status of the PD&E studies currently underway in the MetroPlan Orlando area was enclosed for information purposes.
- D. **2023 Air Quality Summary** – A summary of the 2023 air quality for the MetroPlan Orlando area was enclosed for information purposes.
- E. **2024 MPO Legislative Position Statements** – A list of the 2024 legislative position statements approved by the MetroPlan Orlando Board at their meeting on December 13, 2023, was enclosed for information purposes.
- F. **Notice of Funding Opportunity (NOFO)** – The FHWA has announced a NOFO for the Bridge Investment Program, including planning and projects funding for bridges. Applications are due March 19, 2024, and more information can be found at <https://grants.gov/search-results-detail/351567>.

X. UPCOMING MEETINGS OF INTEREST

A list of selected upcoming meetings to be held at MetroPlan Orlando's office. For more information and a full list of upcoming meetings, visit [MetroPlan Orlando Calendar](#)

- A. MetroPlan Orlando / FDOT Safety Summit, January 31, 2024
- B. Quality Assurance Task Force, January 31, 2024
- C. Municipal Advisory Committee (MAC), February 8, 2024
- D. Central Florida MPO Alliance Board, February 9, 2024
- E. MetroPlan Orlando Board, February 14, 2024
- F. Transportation Disadvantaged Local Coordinating Board (TDLCB), February 15, 2024
- G. Transportation Systems, Management, & Operations Committee, Feb. 23, 2024
- H. Technical Advisory Committee (TAC), February 23, 2024
- I. Community Advisory Committee (CAC), February 28, 2024
- J. Municipal Advisory Committee (MAC), March 7, 2024
- K. MTP Technical Workshop, TBD

XI. MEMBER COMMENTS

No Comments.

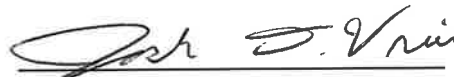
XII. PUBLIC COMMENTS (GENERAL)

None

XIII. ADJOURNMENT

There being no further business, Chairman Bill Wharton adjourned the meeting of the Technical Advisory Committee at 11.21 a.m. The meeting was recorded and transcribed by Ms. Rachel Frederick.

Approved this 23rd day of February 2024


Mr. Joshua DeVries, Chairman


Ms. Rachel Frederick, Board Services Coordinator

As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which the appeal is to be based.