



# metroplan orlando

A REGIONAL TRANSPORTATION PARTNERSHIP

## Transportation Systems Management and Operations (TSMO) Advisory Committee

### MEETING MINUTES

**DATE:** Friday, January 26, 2024  
**TIME:** 8:30 a.m.  
**LOCATION:** MetroPlan Orlando  
David L. Grovdahl Board Room  
250 South Orange Avenue, Suite 200  
Orlando, Florida 32801

---

*Chairman Brian Sanders, Presiding*

---

#### Voting Members Present:

Mr. Lenny Barden, City of Altamonte Springs  
Mr. Prince Bates, City of Sandford  
Mr. Kelly Brock, City of Casselberry  
Mr. Chris DeLoatche, GOAA  
Ms. Alyssa Eide, City of Maitland  
Mr. Hazem El-Assar, Orange County  
Ms. Tonya Elliot Moore, Town of Windermere  
Mr. Bryan Homayouni, Central Florida Expressway Authority  
Ms. Susan Hutson, University of Central Florida (virtual)  
Mr. Doug Jamison, LYNX  
Mr. Anthony Nelson for Mr. Jean Jreij, Seminole County  
Mr. Steven Kane, Osceola County  
Mr. Hong Lim, City of Winter Park  
Mr. Phil Price, City of Belle Isle  
Ms. Lee Pulham, Central Florida Tourism Oversight District  
Ms. Pam Richmond, City of Apopka  
Mr. Brian Sanders, Orange County  
Mr. Shad Smith, City of Longwood

Ms. Maria Tejera, City of Orlando  
Mr. Akil Toussaint, City of Orlando  
Ms. Amy Martello for Mr. Jonathan Williams, City of Winter Garden  
Mr. Gary Yeager, Osceola County  
Mr. Paul Yeargain, City of Oviedo

**Voting Members Absent:**

Mr. Naol Barkessa, City of St. Cloud  
Mr. Christopher Carson, City of Lake Mary  
Mr. Steve Krug, City of Ocoee  
Mr. Butch Margraf, MPO Appointee  
Mr. Ramon Senorans, Kissimmee Gateway Airport  
Mr. Charlie Wetzel, Seminole County  
Vacant, City of Kissimmee  
Vacant, City of Winter Springs  
Vacant, Orlando Sanford Airport

**Non-Voting Members/Advisors Absent:**

Mr. Eric Gordin, FTE  
Mr. Glen Hammer, Osceola PS  
Mr. Richard Horn, City of Edgewood  
Vacant, Town of Eatonville  
Vacant, Town of Oakland  
Vacant, Orange County CTST  
Vacant, Osceola County CTST  
Vacant, Seminole County CTST

**Others in Attendance:**

Ms. Amy Beckman, FDOT District 5  
Ms. Catalina Chacon, FDOT  
Mr. Tracy Hood, FDOT  
Mr. Siasosi Fine, FTE  
Mr. Frank Martz, City of Altamonte Springs  
Ms. Virginia Whittington, MetroPlan Orlando  
Mr. Alex Trauger, MetroPlan Orlando  
Mr. Eric Hill, MetroPlan Orlando  
Ms. Taylor Laurent, MetroPlan Orlando  
Mr. Mighk Wilson, MetroPlan Orlando  
Mr. Jason Sartorio, MetroPlan Orlando  
Mr. Slade Downs, MetroPlan Orlando  
Ms. Lara Bouck, MetroPlan Orlando  
Ms. Lisa Smith, MetroPlan Orlando  
Ms. Rachel Frederick, MetroPlan Orlando

**I. CALL TO ORDER**

Chairman Brian Sanders called the meeting to order at 8:30 a.m. and welcomed everyone. Chairman Sanders detailed the meeting guidelines and the public comment procedures.

**II. CHAIRS ANNOUNCEMENTS**

None.

**III. AGENDA REVIEW**

Mr. Eric Hill shared an update on the TSM&O Master Plan and stated the timeline had been extended due to changes in the scope and expected to present next month with a draft plan. He announced the next steering committee will meet on March 20<sup>th</sup>.

He also noted that there will be a joint presentation in the TAC meeting of a Florida in the Sunshine law refresher and encouraged attendance. In addition, Mr. Hill drew attention to the NOFO for a bridge investment program and a PD&E tracking document, both supplied in the agenda packet.

Mr. Hill shared that FDOT had this week received \$180m grant for truck parking in Volusia, Seminole and Osceola County, and finally Mr. Hill provided details of a CarFit event taking place in St. Cloud.

Mr. Mighk Wilson presented this month's Safety Moment which focused on the recent update to Florida's Move Over Law. He noted that this now also applies to disabled vehicles displaying warning lights, flares, or if people are visibly present around a vehicle on the shoulder. Mr. Wilson highlighted the required actions are to vacate the lane or reduce your speed to 20MPH below that posted.

**IV. ROLL CALL & CONFIRMATION OF QUORUM**

Ms. Rachel Frederick conducted the roll call and confirmed there was a quorum.

**V. PUBLIC COMMENTS ON ACTION ITEMS**

None.

## VI. ACTION ITEMS

### A. December 1<sup>st</sup>, 2023, TSMO Meeting Minutes

Approval is requested of the meeting minutes for December 1<sup>st</sup>, 2023.

**MOTION:** Hazem El-Assar moved to approve the December 1<sup>st</sup>, 2023, TSMO meeting minutes, Shad Smith seconded the motion. Motion passed unanimously.

### B. Support for FDOT Safety Performance Targets

Mr. Alex Trauger presented giving background first to the process. He followed by detailing the six federal safety performance measures used, and the current 'State of the System' with traffic fatalities in the MPO region trending upwards. The action requested is for FDOT Statewide targets for the Federal Performance measure which is zero for all.

**MOTION:** Shad Smith moved to approve support for the FDOT Safety Performance Targets. Steve Kane seconded the motion, which passed unanimously.

### C. MTP Amendment: Moving Florida Forward

Ms. Catalina Chacon, FDOT presented, detailing the new Corridors Program Team created by Central Office to deliver three of the Moving Florida Forward projects. She stated these are:

- Project number 12: I-4 from Champions Gate to Osceola Parkway
- Project number 13: Poinciana Parkway Extension Connector
- Project number 16: I-4 from U.S. 27 to Champions Gate.

Ms. Chacon shared a project map of the planned construction and detailed how the road layout would look. She outlined the current project status of the I-4 project in Osceola and Polk County. Ms. Chacon stated they have reached out with a YouTube video to the industry to raise awareness of the project. To date, the team have had 40+ meetings with interested vendors, consultants & interested contractors. She shared that the office is pivoting from 2-Phased Design Build Contracts to Multiple Contracts with different procurement methods, with the benefit of a shorter time from advertising the contract to being awarded at approximately 4 months.

Ms. Chacon continued detailing the Construction, Engineering and Construction Contract (CEI), with a timeframe for advertising in March 2024, and having them on board at the same time as the first contract.

Committee members expressed their enthusiasm for the project and offered their ongoing support to the newly formed team. In response to a question from the committee, Ms. Chacon confirmed that the time frame for completion is 10 years.

Ms. Taylor Laurent presented the Action Requested to accept the Proposed Revisions to the 2045 MTP to include the three projects noted.

**MOTION:** Shad Smith moved to approve the proposed revisions to the 2045 MTP as presented. Maria Tejera seconded the motion, which passed unanimously.

**D. FDOT Amendment to FY 2024 – 2028 TIP**

Mr. Jason Sartorio, presented three amendments:

- FM# 453202-1 – Apopka Trail Connections
- FM# 431456-1 – Moving Florida Forward (SR 400/I-4 W of CR 532 to E of CR 522/Osceola Pkwy)
- FM# 431456-2 – Moving Florida Forward (SR 400/I-4 W, Osceola Co. Line to E of SR 536/World Center Dr)

The limits of the Apopka trail project were requested by the committee, to understand where it was going to and from.

Ms. Pam Richmond, City of Apopka, raised concern of the Apopka Trail TIP amendment item, stating that the project's phase and funding information was inconsistent with recent discussions between the City and FDOT staff. Ms. Richmond wanted to be sure a portion of the funds would be moved to the next fiscal year for the construction phase. Due to the project funding type (state appropriation), Mr. Trauger offered tabling the Apopka TIP item until details are confirmed or approving as-is to ensure current year funds are available for preliminary engineering. It was agreed to move forward with the amendment as presented and all involved parties would work on resolving any discrepancies before the next Board meeting.

**MOTION:** Pam Richmond moved to approve the FDOT amendment to FY 2024 – 2028 TIP as presented. Shad Smith seconded the motion, which passed unanimously.

**E. Urban Area Boundary Smoothing**

Mr. Alex Trauger updated on the Urban Area Boundary Smoothing status. He shared the work done to date including obtaining feedback from local agencies. He clarified the impact of change meaning those areas become eligible for projects and the adjusted Urban Area Boundary does not supersede local government comprehensive plan policies or service provisions.

Mr. Trauger requested action to move to approve the proposed 2020 Adjusted Urban Area Boundary, as presented.

**MOTION:** Steve Kane moved to approve the proposed 2020 Adjusted Urban Area as presented. Shad Smith seconded the motion, which passed unanimously.

## VII. PRESENTATIONS & STATUS REPORTS

### A. Presentation on City of Altamonte Springs Innovation Lab & CraneRIDES

Mr. Frank Martz, City of Altamonte Springs, presented. He led by detailing the first phase of the CraneRIDES autonomous project in the City of Altamonte, being funded over multiple years by DOT and operates on public and private property. Mr. Martz stressed the values of diversity and equal access are important to the City of Altamonte Springs and this service will reach into an underserved community in Seminole county and also be ADA compliant. He also stated that the City of Altamonte Springs has 11 partnerships with various state agencies to undertake research, development, and deployment with CraneRIDES being one of them. He welcomed anyone who would like to visit and see what the city has done and experience CraneRIDES.

Mr. Martz shared a map of the area CraneRIDES cover and the connections, and in addition highlighted the opportunities for micromobility opportunities within the area. The city is also working with SunRail and businesses to be able to connect commuters to their place of work. He stated that lessons learned included being able to communicate effectively what the program is and enforcing the public space to protect pedestrians.

He shared that the City of Altamonte Springs is a member of ACES Mobility Coalition (Automated, Connected, Electric and Shared) and have formed the AGIL (Altamonte Global Innovation Lab) for R&D + Deploying and Testing Ideas. He welcomes all to join and he confirmed that NASA requested to be part of the Lab. He stressed the importance of partnering and working together to innovate.

Discussions ensued regarding the presentation and Autonomous Vehicles in general.

### B. UPWP Preview (FY 2025-26)

Mr. Alex Trauger presented a preview of the Unified Planning Work Program (UPWP) for which approval will be requested next month. He shared that the UPWP - MetroPlan Orlando's Annual Operating Budget - would take effect from July 1st, 2024, through to June 30th, 2026. Mr. Trauger stated that it is a state requirement that MPOs produce a 2-year UPWP.

Mr. Trauger continued to outline the process schedule with May 15th being the deadline to submit the final UPWP to FDOT. He continued, sharing information on the ten organization and core tasks, and in addition the Proposed Studies and Planning Activities. Mr. Trauger explained the Estimated Revenue of each financial year and also the estimated pass-thru funding that is given to LYNX via MetroPlan Orlando.

### C. Tracking the Trends

Mr. Slade Downs detailed the aims and content of the Tracking the Trends program. The Tracking the Trends website can be found at [www.MetroPlanOrlando.gov/trends](http://www.MetroPlanOrlando.gov/trends) and he continued by showing sample pages of the updated site, which offer a mix of metrics and maps, with technical and granular data. It will also have an Accessibility Hub which allows users to see how accessible and safe locations are in relation to points of interest. The hub can be found on [MetroPlanOrlando.gov/trends](http://MetroPlanOrlando.gov/trends).

## VIII. COMMON PRESENTATIONS & STATUS REPORTS

The following common presentations were on the agenda for the Technical Advisory Committee meeting immediately following the TSMOAC meeting:

- A. **Florida Sunshine Law Refresher**  
Ms. Lisa Smith, MetroPlan Orlando staff, will conduct a refresher training session on the Florida Sunshine Law. (This training is provided annually during the first meeting of each year.)
- B. **Presentation: 2050 MTP Update Kick Off**  
Ms. Taylor Laurent, MetroPlan Orlando, will provide information on the 2050 Metropolitan Transportation Plan, which is now underway.
- C. **Vision Zero Status Update**  
Mr. Mighk Wilson, MetroPlan Orlando, will provide a presentation to update the committee on recent Vision Zero activities.

## IX. GENERAL INFORMATION

- A. **FDOT Monthly Construction Status Report** – The latest FDOT Monthly Construction Status Report for the Orlando area was enclosed for information purposes.
- B. **Highlights from December 13, 2023, MetroPlan Orlando Board Meeting** – A series of highlights and notable actions from the most recent MetroPlan Orlando Board Meeting was enclosed.
- C. **PD&E Tracking Status Report** – A report providing the latest status of the PD&E studies currently underway in the MetroPlan Orlando area was enclosed for information purposes.
- D. **2023 Air Quality Report** – A summary of the 2023 air quality for the MetroPlan Orlando area was enclosed for information purposes.
- E. **2024 MPO Legislative Positions Statements** – A list of the 2024 legislative position statements approved by the MetroPlan Orlando Board at their meeting on December 13, 2023, is enclosed for information purposes.
- F. **Notice of Funding Opportunity (NOFO): Bridge Investment Program** - The FHWA has announced a NOFO for the Bridge Investment Program, including planning and projects funding for bridges. Applications are due March 19, 2024, and more information can be found at:  
<https://grants.gov/search-results-detail/351567>.

## X. UPCOMING MEETINGS OF INTEREST

A list of selected upcoming meetings to be held at MetroPlan Orlando's office. For more information and a full list of upcoming meetings, [MetroPlan Orlando Meeting Calendar](#)

- A. MetroPlan Orlando / FDOT Safety Summit, January 31, 2024
- B. Quality Assurance Task Force, January 31, 2024
- C. Central Florida MPO Alliance Board, February 9, 2024
- D. MetroPlan Orlando Board, February 14, 2024
- E. Transportation Disadvantaged Local Coordinating Board (TDLCB), February 15, 2024
- F. Transportation Systems, Management, & Operations Committee (TSM&O), Feb. 23, 2024
- G. **Technical Advisory Committee (TAC), February 23, 2024**
- H. Community Advisory Committee (CAC), February 28, 2024
- I. Municipal Advisory Committee (MAC), March 7, 2024
- J. MTP Technical Workshop, TBD

## XI. MEMBER COMMENTS

Chairman Sanders noted the FDOT completed construction which means there is now a direct connect from the I-4 to SR 429.

## XII. PUBLIC COMMENTS (GENERAL)

None

## XIII. ADJOURNMENT

Chairman Brian Sanders adjourned the meeting of the Transportation Systems Management & Operations Advisory Committee at 9:57 a.m. The meeting was recorded and transcribed by Ms. Rachel Frederick.

Approved this 23rd day of February 2024



Mr. Brian Sanders, Chairman



Ms. Rachel Frederick,  
Board Services Coordinator

As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which the appeal is to be based.