



MEETING NOTICE

DATE: Wednesday, March 12, 2014

TIME: 9:00 a.m.

LOCATION: MetroPlan Orlando
315 E. Robinson Street
Suite 355
Orlando, Florida 32801

Commissioner Bob Dallari, Board Chairman, Presiding

PLEASE SILENCE CELL PHONES

(New Wireless Access: network = MpoBoardRoom, password = mpoaccess)

- I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**
- II. CHAIRMAN'S ANNOUNCEMENTS - Chairman Dallari**
- III. EXECUTIVE DIRECTOR'S ANNOUNCEMENTS - Mr. Barley**
- IV. CONFIRMATION OF QUORUM - Ms. Tolliver**

V. AGENDA REVIEW - Mr. Barley

VI. COMMITTEE REPORTS

Transportation Technical Committee - Mr. Charles Ramdatt
Citizens' Advisory Committee - Mr. Carnot Evans
Bicycle and Pedestrian Advisory Committee - Mr. Steve Noto
Municipal Advisory Committee - Commissioner Joe Durso

VII. PUBLIC COMMENTS ON ACTION ITEMS

Comments from the public will be heard pertaining to Action Items on the agenda for this meeting. People wishing to speak must complete a "Speakers Introduction Card." Each speaker is limited to two minutes. People wishing to speak on other items will be acknowledged under Agenda Item XV.

VIII. CONSENT AGENDA (ACTION ITEMS)

A. Approval of Minutes - February 12, 2014 Board Meeting (Tab 1)

The minutes of the February 12, 2014 Board meeting are provided at Tab 1.

B. Approval of January 2014 Monthly Financial Report and Acknowledgement of February 2014 Travel (Tab 2)

The preliminary monthly financial reports for the period ending January 31, 2014 are provided at Tab 2 for approval. Acknowledgement of the February 2014 travel report showing Board member or staff travel outside our region is also included at Tab 2.

C. Approval of Certification for the TDLCB (Tab 3)

The MetroPlan Orlando Board is responsible each year for certifying the membership of our Transportation Disadvantaged Local Coordinating Board for Orange, Osceola and Seminole Counties. The current membership is provided at Tab 3 as approved by the TDLCB at its February 13, 2014 meeting. Authorization is requested for the Board Chairman to execute the Membership Certification to be filed with the Florida Commission for the Transportation Disadvantaged.

D. Authorization to Amend the UPWP to Include an Additional LYNX Project (Tab 4)

Authorization is requested to amend the language in UPWP task 4.4.2 to include an additional LYNX project under the heading "Major Studies with Alternate Funding." The additional project shall read "SuperStops/Transfer Centers Location Feasibility and Environmental Analysis \$100,000." The total for major studies with alternate funding shall be amended to \$4,221,000. Additional information is provided at Tab 4.

E. Approval of Resolution No. 14-05 to Execute Joint Participation Agreement (JPA) Amendment for Federal Transit Administration (FTA) Transit Planning Funds FM# 422430-1-14-21 (Tab 5)

Approval is requested of Resolution No. 14-05 at Tab 5 for the Executive Director to execute an amendment to the current FTA Transit Planning Funds JPA, FM# 422430-1-14-21 as requested by FDOT. This amendment modifies the language of the Disadvantaged Business Enterprise (DBE) Policy for the JPA.

F. Approval of New Membership Dues Structure (Tab 6)

Actions taken over the past seven years that voluntarily reduced membership fees have resulted in a savings of \$2.8 million to members of the MetroPlan Orlando partnership. An unintended consequence of these actions has been that we find ourselves with an uneven dues structure at the current time. Details are provided in the presentation slides provided at Tab 6. It is recommended that we return to having a simple, equitable dues structure by (1) establishing a rate of 50 cents per capita for member jurisdictions (a 33% reduction from the last Board-approved per capita rate of 75 cents); and (2) establishing a rate of \$25,000 for member agencies indexed annually based on the region's population growth. Changes have been discussed with impacted jurisdictions and operating agencies. Board approval is requested of the recommended changes to the membership dues structure to be reflected on invoices starting in October 2014.

G. Approval of Draft Unified Planning Work Program (UPWP) for FY2014/2015-FY2015/2016, Resolution No. 14-04 and Draft Line Item Budget (Tab 7)

Approval of Resolution No. 14-04 (provided at Tab 7), the draft FY 2014/2015 and FY 2015/2016 Unified Planning Work Program, and draft budget is requested. An overview of the UPWP was presented to the Board at the February 12, 2014 meeting, and a link to the entire document was provided. The UPWP is to be submitted to FDOT and the federal agencies by March 15, 2014 for their review, comment and funding commitment. Staff requests approval of Resolution No. 14-04 which includes the following:

- 1) Approval of the draft FY 2014/2015 and FY 2015/2016 UPWP;
- 2) Approval of the draft line item budget;
- 3) Approval of the FTA 5303 Grant Application;
- 4) Authorization for the Executive Director to execute the appropriate federal authorizations and assurances to receive federal funds, to submit the grant application to FTA for the Transit Planning Funds, and to execute the grant contracts when awarded.

Citizens' Advisory Committee - recommend approval
Bicycle and Pedestrian Advisory Committee - recommend approval
Transportation Technical Committee - recommend approval
Municipal Advisory Committee - will meet on March 6, 2014

After review by the appropriate state and federal agencies, approval of the final UPWP and budget will be requested of the Board in May 2014.

The full draft UPWP can be downloaded via the following link:

<http://www.metroplanorlando.com/files/view/unified-planning-work-program-2015-2016-draft.pdf>

H. Approval of Executive Director's Annual Performance Review

The Board's Personnel Committee will meet on March 4, 2014 to conduct the Executive Director's annual review and develop recommendations for the Board. This report will be sent to all Board members in advance of the Board meeting and included in supplemental folders.

I. Travel Authorization for Florida MPO Advisory Council Weekend Institute 2014

Authorization is requested for Commissioner Scott Boyd to attend the 2014 Weekend Institute for Elected Officials sponsored by the Florida MPO Advisory Council from Friday, May 30, 2014 through Sunday, June 1, 2014 in Tampa, Florida. This is a training program for MPO Board members from throughout the state. MetroPlan Orlando played a role in developing this program and it has gotten excellent reviews. The total cost to attend this training program is estimated at \$659.00; funds are available to cover this expense in our approved FY2013/2014 budget.

J. Approval of Travel Authorization for "Transportation Disadvantaged Day"

Authorization is requested for two members of the TDLCB to take part in the Annual Transportation Disadvantaged Legislative Day in Tallahassee on March 13, 2014. This will include hotel and travel expenses; funds from the Freedom of Mobility Foundation Grant (in memory of Jack Couture) are available to cover this expense.

IX. OTHER ACTION ITEMS

A. Approval of TIP Amendment FY 2013/14-2017/18 TIP and Resolution No. 14-03

(Tab 8)

(ROLL CALL REQUIRED)

Mr. Gene Ferguson, FDOT, is requesting approval for the FY 2013/14-2017/18 TIP to be amended to include a rail crossing project in Orange County and a FTA grant for LYNX, as supported by Resolution No. 14-03. A letter from FDOT requesting the amendment and Resolution No. 14-03 are provided at Tab 8.

Citizens' Advisory Committee - recommend approval
Bicycle and Pedestrian Advisory Committee - recommend approval
Transportation Technical Committee - recommend approval
Municipal Advisory Committee - will meet on March 6, 2014

X. INFORMATION ITEMS FOR ACKNOWLEDGEMENT (Action Item)

(Tab 9)

A. Correspondence

- Announcement of Sixth Round of TIGER Funding (\$600 million), USDOT, February 26, 2014
- President Obama Lays Out Vision for 21st Century Transportation Infrastructure, The White House, February 26, 2014
- Letter from Mr. Barley to FTA Acting Administrator Therese McMillan dated February 14, 2014, Subject: SunRail Phase II Funding
- Letter from Mr. Barley to FDOT/D5 Secretary Noranne Downs dated February 24, 2014, Subject: SunRail Phase III to Orlando International Airport

B. Status Updates

- 2014/First Quarter Report on Implementation of MetroPlan Orlando Strategic Business Plan

C. General Information

- Approved 2014 Board Committee Appointments
- Opening of new Winter Park Amtrak Station - March 3, 2014
- Central Florida Partnership's Transportation Forum - March 13, 2014
- Quarterly Meeting of the Central Florida MPO Alliance hosted by MetroPlan Orlando - April 11, 2014
- Central Florida Commuter Rail Commission hosted by MetroPlan Orlando - April 12, 2014
- 2014 Clean Air Award Call for Entries; Click here for award criteria and entry form, due April 11, 2014:
http://www.metroplanorlando.com/files/view/2014_clean_air_award_submission_guidelines.pdf

D. Featured Articles and Research

- *"U.S. Transportation Secretary Anthony Foxx Outlines Transportation Vision Focused on Overcoming Infrastructure Deficit,"* USDOT, January 15, 2014
Click link for article:
<http://www.dot.gov/briefing-room/us-transportation-secretary-anthony-foxx-outlines-transportation-vision-focused-0>

- *Far Beyond Rush Hour: the Incredible Rise of Off-Peak Public Transportation,*” The Atlantic Cities, February 6, 2014
Click link for article:
<http://www.theatlanticcities.com/commute/2014/02/far-beyond-rush-hour-incredible-rise-peak-public-transportation/8311/>
- *“States’ Growing Role in Funding the Nation’s Transportation Needs,”* Innovation NewsBriefs; January 9, 2014
Click link for article:
<http://www.infrastructureusa.org/states-growing-role-in-funding-the-nations-transportation-infrastructure/>
- *Highway Trust Fund Ticker: Highway Account and Mass Transit Account exhibits showing that they will be insolvent by September-October 2014;* USDOT, February 2014
Click link for article:
<http://www.dot.gov/highway-trust-fund-ticker>

XI. OTHER BUSINESS

A. Presentation and Status Report on Year 2040 LRTP Transit Element

Mr. Bob Wallace, Tindale-Oliver & Associates, LRTP Consultants, will present a status report on the transit element of the Year 2040 Long Range Transportation Plan (LRTP) that is under development. The report will focus on the background, process, preliminary findings and next steps for the transit element of the LRTP.

B. Report on the Development of Quiet Zone Concept Plans

In December 2012, the MetroPlan Orlando Board authorized an allocation of up to \$500,000 from FY 2013 XU funds (Federal STP Urban Funds) to cover the costs of preparing quiet zone concept plans along the SunRail corridor. The consultant team has concluded its work, and Ms. Virginia Whittington, MetroPlan Orlando staff, will present the results and next steps.

XII. PRESENTATIONS

A. Focus Group Research

Ms. Cynthia Lambert, MetroPlan Orlando staff, will discuss key findings from focus group research conducted in partnership with the University of Central Florida’s Institute for Social and Behavioral Sciences. A series of 12 focus groups were held in the three-county area to further explore several outcomes from the 2013 public

opinion survey of residents. A hard copy of the focus group report will be provided at the meeting. The report can also be read online on our website in the Research section: http://www.metroplanorlando.com/files/view/focus_group_research.pdf

B. SR50/UCF Alternatives Analysis Study

Ms. Andrea Ostrodka, LYNX, will give an update on the SR50 Alternatives Analysis Study, including a report on initial alternative transit modes and alignments being considered, as well as the results of recent community engagement activities.

XIII. BOARD MEMBER COMMENTS

XIV. PUBLIC COMMENTS (GENERAL)

XV. NEXT MEETING - April 9, 2014

XVI. ADJOURNMENT

In accordance with the Americans with Disabilities Act (ADA), if any person with a disability as defined by the ADA needs special accommodations to participate in this proceeding, he or she should contact Ms. Lena Tolliver, MetroPlan Orlando, 315 East Robinson Street, Suite 355, Orlando, Florida, 32801 or by telephone at (407) 481-5672 x307 at least three business days prior to the event.

Persons who require translation services, which are provided at no cost, should contact MetroPlan Orlando at (407) 481-5672 x307 or by email at ltolliver@metroplanorlando.com at least three business days prior to the event.

As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which the appeal is to be based.