



**MEETING NOTICE**

**DATE:** Wednesday, September 10, 2014

**Transit Options to MetroPlan Orlando**

**TIME:** 9:00 a.m.



**LOCATION:** MetroPlan Orlando  
One Landmark Building  
315 E. Robinson Street  
Suite 355  
Orlando, Florida 32801

[www.sunrail.com](http://www.sunrail.com) (for schedule)

SunRail - LYNX Central Station

12 minute walk to MetroPlan

Connections:

Bus Link 51 (Platform X) or

Bus Link 125 (Platform V)

Your stop: 315 E. Robinson Street

Bike Racks are available in Parking  
Garage located on Ridgewood Street

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Commissioner Bob Dallari, Chairman, Presiding

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***PLEASE SILENCE CELL PHONES***

(Wireless Access: network = MpoBoardRoom, password = mpoaccess)

- I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
- II. CHAIRMAN'S ANNOUNCEMENTS - Commissioner Bob Dallari
- III. EXECUTIVE DIRECTOR'S ANNOUNCEMENTS - Mr. Barley
- IV. CONFIRMATION OF QUORUM - Ms. Tolliver

**V. AGENDA REVIEW - Mr. Barley**

**VI. COMMITTEE REPORTS**

Municipal Advisory Committee - Mayor Ken Bradley  
Transportation Technical Committee - Mr. Kelly Brock  
Citizens' Advisory Committee - Mr. Carnot Evans  
Bicycle and Pedestrian Advisory Committee - Mr. Steve Noto

**VII. PUBLIC COMMENTS ON ACTION ITEMS**

Comments from the public will be heard pertaining to Action Items on the agenda for this meeting. People wishing to speak must complete a "Speakers Introduction Card." Each speaker is limited to two minutes. People wishing to speak on other items will be acknowledged under Agenda Item XV.

**VIII. CONSENT AGENDA (ACTION ITEMS) - (PROVIDED AT TAB 1 )**

**A. Approval of Minutes - July 9, 2014 Board Meeting (Tab 1-Page1)**

Approval is requested of the minutes of the July 9, 2014 Board meeting.

**B. Approval of June and July 2014 Monthly Financial Report and Acknowledgement of July and August 2014 Travel (Tab 1-Page 11)**

Approval is requested of the preliminary monthly financial reports for the periods ending June 30, 2014 and July 31, 2014. Acknowledgment is also requested of travels outside our region during the months of July and August 2014.

**C. Ratification of Fiscal Year 2014 Budget Amendment #9 and Fiscal Year 2015 Budget Amendment #1 (Tab 1-Page 17)**

Ratification of Fiscal Year 2014 Budget Amendment #9 and Fiscal Year 2015 Budget Amendment #1 is requested. These amendments were approved by the Board Chairman in August 2014 with the Board's consent from the July 9, 2014 meeting since there was not a Board meeting in August. The FY'14 amendment reallocated funds due to cost overruns in several line items within UPWP tasks. The FY'15 amendment brings forward prior years' grants to the FY'15 budget.

**D. Approval of Resolution No. 14-15 - Construction of Kissimmee Intermodal Center (Tab 1-Page 23)**

Board approval is requested of Resolution No. 14-15 requesting that the Florida Department of Transportation fund the Kissimmee Intermodal Center for construction and to incorporate this project in the contract for construction of the Kissimmee SunRail station.

**E. Approval of "Put the Brakes on Fatalities Day" and Resolution No. 14-16**  
(Tab 1-Page 25)

The fourteenth annual "Put the Brakes on Fatalities Day" will be held on Wednesday, October 10, 2014, in communities across the country. This is a national initiative that focuses on reducing the number of highway fatalities by improving our roadways, our vehicles and driver behavior. The goal is to unite the country to achieve one full day of zero traffic deaths by promoting safer highways and encouraging safer behavior. In support of this national campaign and recognizing that safety is one of the Board's top priorities, approval is requested of Resolution No. 14-16 declaring October 10, 2014 as "Put the Brakes on Fatalities Day" in the Orlando metropolitan area.

**F. Approval of "Blind Americans Equality Day" and Resolution No. 14-17**  
(Tab 1-Page 27)

In 1964, Congress passed a resolution allowing former President Lyndon Johnson to proclaim October 15 to be "White Cane Safety Day". Besides serving as a national observance in the United States, it enables us to celebrate the achievements of people who are blind or visually impaired and the important symbol of blindness and a tool of independence, the white cane. In 2011, "White Cane Safety Day" was named "Blind Americans Equality Day" by President Barack Obama. Approval is requested of Resolution No. 14-17 declaring October 15, 2014 as "Blind Americans Equality Day" in the Orlando metropolitan area.

**G. Approval of Sole Source Contract to Update the MetroPlan Orlando Crash Data Base**  
(Tab 1-Page 29)

Approval is requested to award a sole source contract to the University of Florida to update MetroPlan Orlando's Web-based Crash Database. This is a continuing project with the University to update the database through 2015.

This system provides web-based access to crash data and analytical tools to MetroPlan Orlando staff and partners. It is currently hosted at the University of Florida Geoplan Center. Improvement in access to crash data and analysis contribute to the fulfillment of the requirement to include safety as a planning factor that a metropolitan planning organization (MPO) must address in its transportation planning process and will support MetroPlan Orlando's mission to make the roadways safer.

This request is being handled in compliance with the Board-approved procedures for awarding sole source contracts. The sole source contract, which is permitted under our procurement rules since the contractor is another public entity, will be for a total amount of \$30,000. Funds are included in our approved FY 2014/2015 budget for this purpose. A copy of the Scope of Services is provided.

**H. Approval of Changes to Section 125 Cafeteria Benefits Plan** (Tab 1-Page 33)

Approval is requested to restate MetroPlan Orlando's Section 125 Benefits Plan also known as a Cafeteria Plan Document. This plan, authorized by Section 125 of the Internal Revenue Code, allows MetroPlan Orlando to deduct employee premium contributions on a pre-tax basis for the qualified benefit options selected, such as

Medical, Dental, Vision, etc. Employers with Section 125 benefits plans are required to have a Benefit Plan Document. The effective date of this restatement will be January 1, 2015 to coincide with a new plan and tax year. A copy of the Plan and a summary of changes are provided.

**I. Approval of Revised Quiet Zone Concept Plan Cost Estimates (Tab 1-Page 79)**

Subsequent to the completion of the quiet zone concept plan review process and approval by the MetroPlan Orlando Board, it was determined through discussions with the Federal Railroad Administration (FRA) that a three-quadrant gate treatment does not meet FRA Supplemental Safety Measure (SSM) standards. Based on this determination, adjustments were necessary at several intersections where three-quadrant gate improvements had been recommended. Additionally, FDOT confirmed that several proposed combination pedestrian/road gates could not be used. Revisions have been made to reflect these changes resulting in increase of \$486,475. Therefore, the revised total estimated cost to implement quiet zones along the SunRail corridor is \$15,934,358. A copy of the revised technical memorandum is provided. The final technical memorandum and maps are available on the MetroPlan Orlando website.

**J. Board Personnel Committee Report - Renewal of Executive Director's Employment Agreement**

The Executive Director's employment agreement automatically renews in March of each year unless notice of non-renewal is provided by October 1<sup>st</sup> of the prior year. The Board's Personnel Committee (which currently includes Chairman Dallari, Vice Chairman Quinones and Commissioner Thompson) unanimously recommends that the Executive Director's employment agreement be allowed to renew in March 2015.

**K. Authority to Exercise Contract Option for Florida State Legislative Services**

The Board approved a three year contract, with two options to renew for an additional year each, with William J. Peebles, P.A. for Florida State Government Relations Services effective November 1, 2012, subject to annual renewals at the sole discretion of the Board. The first year of the contract stipulated an annual fee of \$60,000 plus travel expenses approved in advance by the Executive Director. Authority to extend the contract into its second year was approved by the Board on September 11, 2013 with an effective date of November 1, 2013. Authority is now requested to continue the contract into the third and final year effective November 1, 2014 at the same rate plus travel under F.S. 112.061 and other expenses as approved in advance by the Executive Director. Funds are in our approved FY2014/2015 budget to cover this expense.

**L. Approval of Contract Extension for graphic design services with Popcorn Initiative**

The Board approved a three year contract, with two options to renew for an additional year each, with Popcorn Initiative for Graphic Design Services effective October 12, 2011. Approval is requested to exercise the first option to renew the agreement. Funds are in our approved FY2014/2015 budget to cover this expense.

## **M. Approval of Travel Authorization**

Authorization is requested for Chairman Dallari to travel to Des Moines, Iowa on September 25-26, 2014 to attend a Board of Directors meeting of the National Association of Regional Councils (NARC). NARC is a membership organization that includes metropolitan planning organizations from across the country. Chairman Dallari serves on the NARC Board of Directors representing Florida and Georgia. The trip is estimated to cost \$700.00. Funds are available in our approved FY2014/2015 budget to cover this expense.

## **IX. OTHER ACTION ITEMS**

### **A. Approval of FDOT TIP Amendments to FY 2014/15-2018/19**

(Roll Call required for items A: 1-2; items may be approved with one vote, unless a board member wishes to remove an item for discussion and separate action)

#### **(1) Approval of TIP Amendment FY 2014/15-2018/19 TIP and Resolution No. 14-18 (Tab 2)**

Mr. Gene Ferguson, FDOT, requests approval of FDOT amendments to the FY 2014/15-2018/19 TIP to include a new LYNX project, a project length change for a resurfacing project on SR 50, and funding for the PD&E phase for the SunRail extension to Orlando International Airport. Additional information and Resolution No. 14-18 are provided at Tab 2.

Citizens' Advisory Committee - recommend approval  
Bicycle and Pedestrian Advisory Committee - recommend approval  
Transportation Technical Committee - recommend approval  
Municipal Advisory Committee - will meet on September 4, 2014

#### **(2) Approval of TIP Amendment FY 2014/15-2018/19 and Resolution No. 14-19 (Tab 3)**

Mr. Gene Ferguson, FDOT, requests approval of FDOT amendments to the FY 2014/15-2018/19 TIP to include the projects that rolled forward from FY 2013/14 to FY 2014/15 based on the FY 2014/15-2018/19 Adopted Five Year Work Program, as well as other minor corrections. A letter and other attachments from FDOT and Resolution No. 14-19 are provided at Tab 3.

Citizens' Advisory Committee - recommend approval  
Bicycle and Pedestrian Advisory Committee - recommend approval  
Transportation Technical Committee - recommend approval  
Municipal Advisory Committee - will meet on September 4, 2014

**B. Approval of FY 2019/20-2039/40 Prioritized Project List**

**(Tab 4)**

Action is requested by Mr. Keith Caskey, MetroPlan Orlando staff, to approve the FY 2019/20-2039/40 Prioritized Project List (PPL), a draft copy of which is provided in Tab 4. This document includes a list of highway, Management and Operations, bicycle and pedestrian, and transit projects that have been ranked in order of priority. FDOT will use the PPL in developing their FY 2015/16-2019/20 Five Year Work Program.

The City of Sanford and Seminole County will be requesting that the final RiverWalk Phase III project be moved from #35 to #10 on the Bicycle & Pedestrian component of the PPL. This is a result of some recent funding developments, including \$12 million now being committed by the City of Sanford and Seminole County for this project as a result of voter approval of the new sales tax and City funding commitments so that the work can be accelerated. A letter and set of slides from the City of Sanford explaining this request are enclosed in Tab 4, and additional information will be provided by City and County staff at the meeting if needed.

*(The original request, as shown in the letter, was to move the RiverWalk Phase III project from #35 to #9. However, at the BPAC meeting on August 27<sup>th</sup>, Osceola County requested that the Ventura Elementary School sidewalk project be put back on the PPL Bicycle & Pedestrian list at #2, where it was ranked last year. That project had been taken off the list because it was thought to be fully funded; however, additional funding is still needed to complete that project. The BPAC included Osceola County's request in their approval of the PPL, which means that the BPAC is recommending that the RiverWalk Phase III project be moved up from #35 to #10 rather than #9. These changes are included in the PPL attachment in Tab 4.)*

Citizens' Advisory Committee - recommend approval  
Bicycle and Pedestrian Advisory Committee - recommend approval  
Transportation Technical Committee - recommend approval  
Municipal Advisory Committee - will meet on September 4, 2014

**C. Approval of Central Florida MPO Alliance Prioritized Project List**

**(Tab 5)**

Ms. Virginia Whittington, MetroPlan Orlando staff, requests approval of the Central Florida MPO Alliance (CFMPOA) 2015 regional transportation priorities. Copies of the lists are at Tab 5.

Citizens' Advisory Committee - recommend approval  
Bicycle and Pedestrian Advisory Committee - recommend approval  
Transportation Technical Committee - recommend approval  
Municipal Advisory Committee - will meet on September 4, 2014

A. Correspondence

- Letter from Mr. Barley to Senator Gardiner dated July 9, 2014, Subject: 2014 Legislative Session
- Memo from Mr. Barley to File dated July 10, 2014, Subject: Campaign Contribution
- Letter from Congressman Mica to Mr. Barley dated July 14, 2014, Subject: OIA Intermodal Center
- Letter from Mr. Barley to members of the Central Florida Legislative Delegation dated July 16, 2014, Subject: Medicaid Transportation Services
- City of Maitland Resolution 4-2014 in support of All Aboard Florida, approved July 14, 2014
- Open Letter from USDOT Secretary Anthony Foxx and 11 Former USDOT Secretaries Urging Congress to Address Long-term Transportation Needs - July 21, 2014
- Memo from Congressman Mica dated July 24, 2014, Subject: DMUs to Augment SunRail Service and Mass Transit Connections
- Memo from Mr. Barley to Board members dated August 1, 2014; Subject: Federal Highway Trust Fund Patched; MAP-21 Extended
- Memo from Mr. Barley to Board members dated August 26, 2014; Subject: East Central Florida Corridor Task Force and North Ranch Sector Plan
- Memo from Mr. Barley to Board members dated August 28, 2014; Subject: SunRail Phase 3 to Orlando International Airport

B. Status Updates

- FDOT 4<sup>th</sup> Quarter Variance Report
- FDOT August Construction Report
- Final 2014 Air Quality Report (a copy will also be provided at the meeting)

C. General Information

- Highlights from Transportation Disadvantaged Local Coordinating Board meeting on August 14, 2014
- Meeting of the East Central Florida Corridor Task Force (New Corridors Project) - September 15, 2014 - at the Brevard Zoo
- FDOT Transportation Data Symposium - September 25-26, 2014 - Orlando

- Coast-to-Coast Connector Summit - October 1, 2014 - Winter Garden City Hall
- East Central Florida Corridor Task Force Meeting - October 9, 2014 hosted by MetroPlan Orlando
- Central Florida MPO Alliance Meeting - October 10, 2014
- Grand Opening of the CSXT Intermodal Logistics Center in Winter Haven - October 16, 2014
- Florida Transportation Data Symposium sponsored by FDOT - October 23-24, 2014 - Renaissance Marriott Sea World, Orlando
- Central Florida Commuter Rail Commission Meeting - November 12, 2014 hosted by MetroPlan Orlando
- Maitland Bikes! Commuter Bike Event - Maitland Center/Maitland Summit - November 14, 2014
- Florida Automated Vehicle Summit hosted by the Florida Institute of Consulting Engineers (FICE) and organized by FDOT - December 15-16, 2014 - Disney's Coronado Spring Resort

#### **D. Featured Research and Articles**

- *"The Changing Nature of State-Federal Relations in Transportation"* Innovation NewsBriefs by Ken Orski, August 4, 2014

<http://www.infrastructureusa.org/the-changing-nature-of-state-federal-relations-in-transportation/>

## **XI. PRESENTATIONS**

### **A. Update on American Maglev Project**

Mr. Tony Morris, President and CEO of American Maglev Technology, will provide an update of the privately financed rail transit project that is proposed to operate between Orlando International Airport and the Orange County Convention Center/I-Drive area.

### **B. Traffic Light Synchronization Travel Time Study and Benefit-Cost Analysis Report**

Mr. Anthony Washington, MetroPlan Orlando staff, will present the annual report on the traffic light synchronization travel time study and benefit-cost analysis.



**C. Report on Regional Northeast Corridor Concept Study Findings & Opportunities**

Ms. Gaby Arismendi, MetroPlan Orlando staff, will summarize a report on the findings and opportunities resulting from the Regional Northeast Corridor Concept Study which was done using in-house staff.

**XII. OTHER BUSINESS**

**A. Coast-to-Coast Trail Update**

Mr. Mighk Wilson, MetroPlan Orlando staff, will provide an update on plans for the Coast-to-Coast Trail including a status report on each trail segment to show how funds approved during the 2014 legislative session in Tallahassee are being utilized.

**XIII. BOARD MEMBER COMMENTS**

**XIV. PUBLIC COMMENTS (GENERAL)**

**XV. NEXT MEETING - November 12, 2014 (The Board will not meet in October)**

**XVI. ADJOURNMENT**

*In accordance with the Americans with Disabilities Act (ADA), if any person with a disability as defined by the ADA needs special accommodations to participate in this proceeding, he or she should contact Ms. Lena Tolliver, MetroPlan Orlando, 315 East Robinson Street, Suite 355, Orlando, Florida, 32801 or by telephone at (407) 481-5672 x307 at least three business days prior to the event.*

*Persons who require translation services, which are provided at no cost, should contact MetroPlan Orlando at (407) 481-5672 x307 or by email at ltolliver@metroplanorlando.com at least three business days prior to the event.*

*As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which the appeal is to be based.*