



MEETING NOTICE

DATE: Wednesday, September 9, 2015

TIME: 9:00 a.m.

LOCATION: MetroPlan Orlando
One Landmark Building
315 E. Robinson Street
Suite 355
Orlando, Florida 32801

Transit Options to MetroPlan

www.sunrail.com (for schedule)

SunRail - LYNX Central Station

12 minute walk to MetroPlan

Connections:

Bus Link 51 (Platform X) or

Bus Link 125 (Platform V)

Your stop: 315 E. Robinson Street

Bike Racks available in parking garage located
on Ridgewood Street

Mayor Jim Swan, Board Chairman, Presiding

PLEASE SILENCE CELL PHONES

- I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
- II. CHAIRMAN'S ANNOUNCEMENTS - Chairman Swan
- III. EXECUTIVE DIRECTOR'S ANNOUNCEMENTS - Mr. Barley
- IV. CONFIRMATION OF QUORUM - Ms. Tolliver
- V. AGENDA REVIEW - Mr. Barley

VI. COMMITTEE REPORTS

Bicycle and Pedestrian Advisory Committee - Mr. Rob McKey
Municipal Advisory Committee - Mayor Charles Lacey
Technical Advisory Committee - Mr. Kelly Brock
Transportation Systems Management & Operations Advisory Committee - Mr. Hazem El-Assar
Citizens' Advisory Committee - Mr. Carnot Evans

VII. PUBLIC COMMENTS ON ACTION ITEMS

Comments from the public will be heard pertaining to Action Items on the agenda for this meeting. People wishing to speak must complete a "Speakers Introduction Card." Each speaker is limited to two minutes. People wishing to speak on other items will be acknowledged under Agenda Item XIV.

VIII. CONSENT AGENDA (ACTION ITEMS)

A. Approval of Minutes - July 8, 2015 Board Meeting (Tab 1)

The minutes of the July 8, 2015 Board meeting are provided at Tab 1.

B. Approval of June (preliminary year-end 2015) and July Monthly Financial Reports; and Acknowledgement of July and August 2015 Travels (Tab 2)

The preliminary monthly financial reports for the period ending June 30, 2015 and July 31, 2015 are provided at Tab 2 for approval. Acknowledgment is also requested of travel outside our region during the months of July and August 2015, which is also provided at Tab 2.

C. Ratification of Budget Amendment #2 (Tab 3)

Ratification of Budget Amendment #2 is requested. This amendment was made to the UPWP and budget to allocate \$500,000 of SU funds to complete the ITS Master Plan. The Board approved the scope and advertising of this project at the July 8, 2015 meeting and the Board Chairman approved this amendment on July 30, 2015. A copy of budget amendment #2 is included at Tab 3.

D. Approval of Budget Amendment #3 (Tab 4)

Approval is requested of budget amendment #3 to carry forward FTA X023 and X024 grant funds from FY 2015 and to reduce new FTA X025 and TD grant funds from estimate to actual. Included in the amendment is a reconciliation of salary, fringe, indirect, consultants, and pass through funds as well as funds for our annual contribution to the Distinguished Lecture Series sponsored by the University of Central Florida's Graduate Program in Urban & Regional Planning and maintenance for a new Long Range Transportation Plan (LRTP) Interactive Tool. A copy of budget amendment #3 is included at Tab 4.

E. Approval of Community Advisory Committee Membership Application (Tab 5)

At the July meeting, the Board approved the bylaws for the new Community Advisory Committee. As part of implementing this new Committee, staff has developed an application process for the 16 MetroPlan Orlando appointees. Board approval of the application (found at Tab 5) is requested.

F. Approval of "Put the Brakes on Fatalities Day" and Resolution No. 15-12 (Tab 6)

The fifteenth annual "Put the Brakes on Fatalities Day" will be held on, October 10, 2015 in communities across the country. This is a national initiative that focuses on reducing the number of highway fatalities by improving our roadways, our vehicles and driver behavior. The goal is to unite the country to achieve one full day of zero traffic deaths by promoting safer highways and encouraging safer behavior. In support of this national campaign and recognizing that safety is one of the Board's top priorities, approval is requested of Resolution No. 15-12 declaring October 10, 2015 (provided at Tab 6) as "Put the Brakes on Fatalities Day" in the Orlando metropolitan area.

G. Approval of "Blind Americans Equality Day" and Resolution No. 15-13 (Tab 7)

In 1964, Congress passed a resolution allowing former President Lyndon Johnson to proclaim October 15 to be "White Cane Safety Day." Besides serving as a national observance, it enables us to celebrate the achievements of people who are blind or visually impaired and the important symbol of blindness and a tool of independence, the white cane. In 2011, "White Cane Safety Day" was named "Blind Americans Equality Day" by President Barack Obama. Approval is requested of Resolution No. 15-13 (provided at Tab 7) declaring October 15, 2015 as "Blind Americans Equality Day" in the Orlando metropolitan area.

H. Approval of Year 2040 LRTP Re-adoption Public Involvement Plan (Tab 8)

Action is requested to approve the Public Involvement Plan for the re-adoption of the 2040 Long Range Transportation Plan (LRTP), provided at Tab 8. Public involvement is required in federal law as part of the development of the organization's long range plan. The 45-day public comment period for the draft Public Involvement Plan opened on July 23, 2015. Because most of the technical updates that will be made to the 2040 Plan are administrative in nature, this Public Involvement Plan focuses on Board and Committee involvement at key decision points. It also outlines objectives and strategies for presenting the information to the public - building on extensive efforts previously completed for the original 2040 Long Range Transportation Plan - and providing opportunities for public comment.

Citizens' Advisory Committee - recommend approval

Bicycle and Pedestrian Advisory Committee - recommend approval

Technical Advisory Committee - recommend approval

Transportation Systems Management & Operations Committee - recommend approval

Municipal Advisory Committee - will meet on September 3, 2015

I. Renew Agreement with University of Florida for Crash Database (Tab 9)

Approval is requested to award a sole source contract to the University of Florida to update MetroPlan Orlando's Web-based Crash Database. This is a continuing project with the University of Florida to update the database through 2016. This provides web-based access to crash data and analytical tools to MetroPlan Orlando staff and partners. It is currently hosted at the University of Florida's Geoplan Center. Improvement in access to crash data and analysis contribute to the fulfillment of the requirement to include safety as a planning factor that a metropolitan planning organization must address in its transportation planning process and will support MetroPlan Orlando's mission to make the roadways safer. This request is being handled in compliance with the Board-approved procedures for awarding sole source contracts. The sole source contract, which is permitted under our procurement rules since the contractor is another public entity, will be for a total amount of \$30,000. Funds are included in our approved FY 2015/2016 budget for this purpose. A copy of the Scope of Services is provided at Tab 9.

J. Board Personnel Committee Report - Renewal of Executive Director's Employment Agreement

The Executive Director's employment agreement automatically renews in March of each year unless notice of non-renewal is provided by October 1st of the prior year. The Board's Personnel Committee (which currently includes Chairman Swan, Vice Chairman Boyd, Secretary/Treasurer Dallari and Commissioner Thompson) unanimously recommends that the Executive Director's employment agreement be allowed to renew in March 2016.

K. Approval to Exercise Contract Option for Florida State Legislative Services

The Board approved a three year contract, with two options to renew for an additional year each, with William J. Peebles, P.A. for Florida State Government Relations Services effective November 1, 2012, subject to annual renewals at the sole discretion of the Board. The first year of the contract stipulated an annual fee of \$60,000 plus travel expenses approved in advance by the Executive Director. Authority to extend the contract into its second and third year was approved by the Board on September 11, 2013 and September 10, 2014. Authority is now requested to exercise the first renewal option effective November 1, 2015 at the same rate plus travel under F.S. 112.061 and other expenses as approved in advance by the Executive Director. Funds are in our approved FY2015/2016 budget to cover this expense.

L. Travel Authorization

Authorization is requested for Commissioner Janer and Commissioner Constantine (both of whom serve on our Transportation Disadvantaged Local Coordinating Board) to attend the Annual Florida Public Transportation Association and the Commission for the Transportation Disadvantaged to be held in Daytona Beach on October 25 through October 28, 2015. Funds are available in our approved FY2015/2016 budget.

IX. OTHER ACTION ITEMS

A. Approval to Ratify FDOT TIP Amendment and Resolution No. 15-14 (Tab 10)

(ROLL CALL REQUIRED)

Ms. Mary Schoelzel, FDOT, is requesting Board approval to amend the FY 2014/15-2018/19 and 2015/16-2019/20 TIP to include projects pertaining to the I-4 westbound rest area, the Spring Lake Elementary School sidewalks and the Colonial pedestrian overpass.

Due to the emergency nature of these amendments, the Chairman of the MetroPlan Orlando Board signed Resolution No. 15-14 on August 17, 2015 in order for FDOT to be able to allocate the funds for the projects included in the amendment request in a timely manner. The resolution is provided at Tab 10. In the case where a TIP amendment must be approved prior to the next MetroPlan Orlando Board meeting in order for the project to receive funding, the MetroPlan Orlando Board Chairman is authorized to approve the amendment and sign the corresponding resolution on behalf of the Board without having to call an emergency Board meeting. Board approval is requested to ratify Board Resolution No. 15-14.

Citizens' Advisory Committee - recommend approval

Bicycle and Pedestrian Advisory Committee - recommend approval

Technical Advisory Committee - recommend approval

Transportation Systems Management & Operations Committee - recommend approval

Municipal Advisory Committee - will meet on September 3, 2015

B. Acceptance of 2015 Federal Certification Report (Tab 11)

Ms. Shakira Crandol, United States Department of Transportation/Federal Highway Administration, will summarize the Federal Certification Report that they have prepared. Federal law requires the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA) to jointly conduct a federal certification review of MetroPlan Orlando (and similar metropolitan planning organizations serving areas with populations in excess of 200,000) at least every four years. This is to ensure compliance with all federal regulations, to identify best practices and to suggest ways of further improving the region's transportation planning process. The federal certification review team conducted their most recent review during a site visit with us on February 9-11, 2015 during which they made a presentation at a MetroPlan Orlando Board meeting to explain the certification process. Representatives from FHWA/FTA have prepared their report, a copy of which is provided at Tab 11. Following Ms. Crandol's presentation, Board action is requested to accept this report.

X. INFORMATION ITEMS FOR ACKNOWLEDGEMENT (Action Item)

(Tab 12)

A. Correspondence

- Letter to Mr. Barley from Congressman Mica dated July 10, 2015, Subject: Private Management of LYNX
- Letter from Mr. Barley to Secretary Boxold dated July 13, 2015, Subject: FTE SR417 widening project
- Letter to Mr. Barley from Representative Brodeur dated July 28, 2015, Subject: Private Management of LYNX
- Memo to Board members from Mr. Huttman dated August 24, 2015, Subject: Review of Planned Widening of SR414/Maitland Boulevard

B. Status Updates

- FDOT Construction Status Report - August 2015
- Monthly Air Quality Report - will be provided at the meeting.

C. General Information

- Regional Prioritized Project Lists approved by the Central Florida MPO Alliance - July 2015
- Central Florida Commuter Rail Commission Meeting - September 23, 2015 hosted by MetroPlan Orlando
- USDOT "Beyond Traffic MegaRegion Tour" hosted by Mayor Dyer - October 2, 2015
- Central Florida MPO Alliance Meeting - October 9, 2015
- FDOT Public Hearing on Tentative Five-Year Work Program - October 15, 2015 - DeLand, FL
- Florida MPO Advisory Council - October 22, 2015 - Orlando, FL

D. Featured Articles and Research

- "What Do Americans Think About Federal Tax Options to Support Public Transit, Highways and Local Streets and Roads?," Mineta Transportation Institute, June 2015
<http://transweb.sjsu.edu/PDFs/research/1128-american-survey-federal-taxes-public-transit-highways-streets-roads.pdf>
- "Why Can't We Move?," APTA's Passenger Transport, July 2015
http://www.metroplanorlando.com/files/view/commentary_why_can_t_we_move.pdf

- “Accessible Transit Services for All” FTA Research, just released but dated December 2014
http://www.fta.dot.gov/documents/FTA_Report_No._0081.pdf
- “From Horseless to Driverless: If autonomous vehicles rule the world,” The Economist, August 2015
<http://worldif.economist.com/article/11/what-if-autonomous-vehicles-rule-the-world-from-horseless-to-driverless>
- “Urban Mobility Scorecard” Texas A&M Transportation Institute, August 2015
<http://d2dtl5nnlpfr0r.cloudfront.net/tti.tamu.edu/documents/mobility-scorecard-2015-wappx.pdf>

XI. PRESENTATIONS

A. Development of the Central Florida Expressway Authority’s New Master Plan

Ms. Laura Kelley, Executive Director of the Central Florida Expressway Authority, will review the process being used to develop a new CFX master plan. The presentation will also include information on the I-4 Commuter Relief Program where expressway users will be eligible for discounts during the I-4 Ultimate Project.

B. Status Report (Re)adoption of Year 2040 Long Range Transportation Plan

Ms. Mary Raulerson, Kittelson and Associates, will provide a status report on the 2040 LRTP re-adoption process with a focus on the regional transit element.

C. Presentation on Traffic Signal Retiming Results

Mr. Eric Hill, MetroPlan Orlando, will give a presentation on the results of traffic signal retiming in the MetroPlan Orlando area during FY 2014/15.

D. Market Research Findings

Dr. Jim Wright, University of Central Florida, will present the results of the MetroPlan Orlando & UCF 2015 public opinion survey on transportation issues. View an infographic of eight key survey findings here: <http://bit.ly/1TRWvEP>. The full research report is available here on MetroPlan Orlando’s website:
http://www.metroplanorlando.com/files/view/public_opinion_research_2015.pdf

E. Expansion of Best Foot Forward

Ms. Amanda Day, Bike/Walk Central Florida, will provide an update on the Best Foot Forward campaign and on efforts to expand the reach of the Pedestrian and Bicyclist Safety Program in the MetroPlan Orlando service area.

F. Florida Transportation Plan Update

Ms. Mary Schoelzel, FDOT, will provide an overview of the work that is underway to update the Florida Transportation Plan and to invite participation in the process.

XII. BOARD MEMBER COMMENTS

XIII. PUBLIC COMMENTS (GENERAL)

XIV. NEXT MEETING - November 4, 2015 - *In place of Veterans Day on November 11th*

XV. ADJOURNMENT

In accordance with the Americans with Disabilities Act (ADA), if any person with a disability as defined by the ADA needs special accommodations to participate in this proceeding, he or she should contact Ms. Lena Tolliver, MetroPlan Orlando, 315 East Robinson Street, Suite 355, Orlando, Florida, 32801 or by telephone at (407) 481-5672 x307 at least three business days prior to the event.

Persons who require translation services, which are provided at no cost, should contact MetroPlan Orlando at (407) 481-5672 x307 or by email at ltolliver@metroplanorlando.com at least three business days prior to the event.

As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which the appeal is to be based.