



MEETING NOTICE

DATE: Wednesday, November 4, 2015

TIME: 9:00 a.m.

LOCATION: MetroPlan Orlando
One Landmark Building
315 E. Robinson Street
Suite 355
Orlando, Florida 32801

Transit Options to MetroPlan

www.sunrail.com (for schedule)

SunRail - LYNX Central Station

12 minute walk to MetroPlan

Connections:

Bus Link 51 (Platform X) or

Bus Link 125 (Platform V)

Your stop: 315 E. Robinson Street

Bike Racks available in parking garage located
on Ridgewood Street

Mayor Jim Swan, Board Chairman, Presiding

PLEASE SILENCE CELL PHONES

- I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
- II. CHAIRMAN'S ANNOUNCEMENTS - Chairman Swan
- III. EXECUTIVE DIRECTOR'S ANNOUNCEMENTS - Mr. Barley
- IV. CONFIRMATION OF QUORUM - Ms. Tolliver
- V. AGENDA REVIEW - Mr. Barley

VI. COMMITTEE REPORTS

Municipal Advisory Committee - Mayor Charles Lacey
Technical Advisory Committee - Mr. Kelly Brock
Transportation Systems Management & Operations Advisory Committee - Mr. Hazem El-Assar
Citizens' Advisory Committee - Mr. Tom O'Hanlon
Bicycle and Pedestrian Advisory Committee - Mr. Rob McKey

VII. PUBLIC COMMENTS ON ACTION ITEMS

Comments from the public will be heard pertaining to Action Items on the agenda for this meeting. People wishing to speak must complete a "Speakers Introduction Card." Each speaker is limited to two minutes. People wishing to speak on other items will be acknowledged under Agenda Item XIV.

VIII. CONSENT AGENDA (ACTION ITEMS)

A. Approval of Minutes - September 9, 2015 Board Meeting (Tab 1)

The minutes of the September 9, 2015 Board meeting are provided at Tab 1.

B. Approval of August and September Monthly Financial Reports; and acknowledgement of September and October 2015 Travels (Tab 2)

The financial reports for the period ending August 31, 2015 and September 30, 2015 are provided at Tab 2 for approval. Acknowledgment is also requested of travel outside our region during the months of September and October 2015, also provided at Tab 2.

C. Approval of Budget Amendment #4 (Tab 3)

Approval is requested of budget amendment #4 (Tab 3) to create a new project for the receipt of a grant from the Federal Highway Administration to conduct a Work Zone Impact and Strategies Estimator (WISE) study as part of the federal Strategic Highway Research Program; to move federal PL consultant funds to two tasks to increase awareness of the transportation planning process through the use of transportation-user focused videos on the MetroPlan Orlando website and to continue work on identifying and linking the connection between land use and the transportation system; to increase the budget to account for additional funds that we will be receiving from the Federal Transit Administration; and to provide local pass-thru funds to LYNX for a match to a service development grant they were awarded.

D. Approval of Proposed 2016 Board and Committee Meeting Schedule (Tab 4)

Approval is requested of the Proposed 2016 Board and Committee Meeting Schedule, a copy of which is provided at Tab 4.

E. Approval of Resolution No.15-17 to Adopt the Amended ICMA-RC Governmental Money Purchase Plan & Trust Document (Tab 5)

Approval is requested of Resolution No. 15-17 to adopt the amended ICMA-RC Standard Plan Document (ICMA-RC Governmental Money Purchase Plan & Trust Document). This document was submitted to the IRS in 2012 and was approved last year. ICMA-RC now requires all plans that utilize the standard plan document to adopt the amended document for their plans. A copy of Resolution No. 15-17 is provided at Tab 5.

F. Approval of Travel Authorization for "Transportation Disadvantaged Day"

The Annual Transportation Disadvantaged Legislative Day will be held on January 21, 2016 in Tallahassee, Florida. Travel authorization is requested for two volunteers of the Transportation Disadvantaged Local Coordinating Board (TDLCB) to attend this event. In addition, authorization is requested for two TDLCB officers who are MetroPlan Orlando Board members to also attend this event. Funds are available in our approved FY2015/2016 budget.

IX. OTHER ACTION ITEMS

(ROLL CALL REQUIRED)

(Roll Call vote required for items A: 1-2; items may be approved with one vote, unless a Board member wishes to remove an item for discussion and separate action)

A. (1) Approval of FDOT Amendments to MetroPlan Orlando's 2015/16-2019/20 Transportation Improvement Program (TIP) and Resolution No. 15-15 (Tab 6)

Ms. Mary Schoelzel, FDOT, will request approval of amendments to MetroPlan Orlando's FY 2015/16-2019/20 TIP to include changes to the I-4 rest area project as well as several other projects. A letter explaining the amendments and Resolution No. 15-15 is provided at Tab 6.

Technical Advisory Committee - recommend approval

TSMO Advisory Committee - recommend approval

Citizens' Advisory Committee - will meet on October 28, 2015

Bicycle and Pedestrian Advisory Committee - will meet on October 28, 2015

Municipal Advisory Committee - will meet on October 29, 2015

(2) Approval of FDOT Amendments to MetroPlan Orlando's 2015/16-2019/20 Transportation Improvement Program (TIP) and Resolution No. 15-16 (Tab 7)

Ms. Mary Schoelzel, FDOT, will request approval of amendments to MetroPlan Orlando's FY 2015/16-2019/20 TIP to include the projects that rolled forward from FY 2014/15 to FY 2015/16 based on the FY 2015/16-2019/20 Adopted Five-Year Work Program, as well as other minor changes and corrections. A letter explaining the amendments and Resolution No. 15-16 is provided at Tab 7, along with the Roll Forward report.

The descriptions of all the funding codes used by FDOT in the Five-Year Work Program and in MetroPlan Orlando's TIP, including those in the attached letter, may be found at this link from FDOT's Five Year Work Program Instructions:

<http://www2.dot.state.fl.us/fmsupportapps/workprogram/support/appendixd.aspx?CT=FC>

Technical Advisory Committee - recommend approval

TSMO Advisory Committee - recommend approval

Citizens' Advisory Committee - will meet on October 28, 2015

Bicycle and Pedestrian Advisory Committee - will meet on October 28, 2015

Municipal Advisory Committee - will meet on October 29, 2015

B. Approval of Proposed 2016 Legislative Priorities (Tab 8)

Ms. Virginia Whittington, MetroPlan Orlando staff, will review the work of the Board's Executive Committee which met on September 9, 2015 to discuss legislative priorities and positions for the 2016 session in Tallahassee. The Committee's recommendation is provided at Tab 8. This provides guidance to staff and our lobbyists in Tallahassee. Board approval is requested.

C. Approval and Acceptance of the Annual Financial Report and Audit

Mr. William Blend, CPA from Moore Stephens Lovelace, P.A. will be presenting their Audit Report and the Annual Financial Report for the Fiscal Year Ending June 30, 2015. Approval is requested of both the Audit Report and the Annual Financial Report. There were no management findings in the report. MetroPlan Orlando received a clean audit report, and ended the fiscal year in good financial condition with unrestricted net position of \$4,528,965.

The full financial report is available at:

http://www.metroplanorlando.com/files/view/annual_financial_report_2015.pdf

and a printed copy of the full report is provided to Board members as a separate document that accompanies the Board agenda workbook.

X. INFORMATION ITEMS FOR ACKNOWLEDGEMENT (Action Item) (Tab 9)

A. Correspondence

- None

B. Status Updates

- FDOT Construction Status Report - September 2015
- FDOT 1st Quarter Variance Report
- Final 2015 Air Quality Report

C. General Information

- Florida MPO Advisory Council - October 22, 2015 - Orlando, FL
- MPOAC Legislative Priorities - 2016
- Share the Road Celebration of Cycling - November 13-15, 2015 - Clermont, FL
- TDLCB Annual Public Hearing and Quarterly Meeting - November 12, 2015
- Regional Benchmarking & Competitiveness, Metro Orlando Economic Development Commission (Will be included in Board members' supplemental folders)
- Beyond Traffic 2045, USDOT (Will be included in Board members' supplemental folders)

D. Featured Articles and Research

- *"The Transportation Planning Process Briefing Book: Key Issues for Transportation Decision-makers, Officials and Staff,"* Federal Highway Administration and Federal Transit Administration
https://www.planning.dot.gov/documents/briefingbook/bbook_07.pdf
- *"Understanding Smart Growth Savings,"* Victoria Transport Policy Institute, May 2015
http://www.vtpi.org/sg_save.pdf
- *"Paths of Automated and Connected Vehicle Deployment: Strategic Roadmap for State and Local Transportation Agencies,"* Texas A&M Transportation Institute, September 2015
<http://d2dtl5nnlpfr0r.cloudfront.net/tti.tamu.edu/documents/161504-1.pdf>
- *"FDOT's Express Lanes Handbook,"* FDOT, August 2015
<http://floridaexpresslanes.com/wp-content/uploads/2015/08/FDOT-Express-Lanes-Handbook.pdf>
- *"Driving Cessation and Health Outcomes in Older Adults,"* A LongRoad Study, AAA Foundation, July 2015
<https://www.aaafoundation.org/sites/default/files/DrivingCessationReport.pdf>

XI. PRESENTATIONS

A. FDOT/FTE Preview of FY 2016/17-2020/21 Tentative Five-Year Work Program

Ms. Mary Schoelzel, FDOT, will present a preview of FDOT's FY 2016/17-2020/21 Tentative Five-Year Work Program. The preview will focus on the status of the projects that were included on MetroPlan Orlando's Prioritized Project List for FY 2020/21-2039/40. Additional information will be provided in members' supplemental folders.

In addition, Ms. Carol Scott, Florida's Turnpike Enterprise, will review the major projects in the Turnpike Enterprise's Tentative Five-Year Work Program in the MetroPlan Orlando service area. Additional information will be provided in members' supplemental folders.

B. Implementation of DDR/Transit Investment Policy

Mr. Gary Huttman, MetroPlan Orlando staff, will review the Board-approved District Dedicated Revenue (DDR) Investment Policy approved on May 13, 2015 and will call attention to how this has been reflected in FDOT's proposed Five-Year Work Program.

**C. Status Report on Re-adoption of the Year 2040 Long Range Transportation Plan
(Tab 10)**

Mr. Alex Trauger, MetroPlan Orlando staff, will present a status report on the process for the re-adoption of MetroPlan Orlando's Year 2040 Long Range Transportation Plan. This will be presented for Board approval on December 9, 2015. A summary of the Modifications to the LRTP Technical Reports is provided at Tab 10.

D. Status Report on New Federal Air Quality Standards

Mr. Alex Trauger, MetroPlan Orlando staff, will report on trends at our four air quality monitoring stations and what these mean for compliance with the new federal air quality standards that were announced on October 1, 2015. Additional information is provided at Tab 9 (INFORMATION ITEMS FOR ACKNOWLEDGEMENT- Status Updates).

E. Report on the US 441 Alternative Analysis Study

Ms. Libertad Acosta-Anderson, FDOT, will present the conclusion of the US 441 Alternatives Analysis Study. This will include a briefing on the work to date and the next steps anticipated for the project. Additional information will be provided in members' supplemental folders.

XII. BOARD MEMBER COMMENTS

XIII. PUBLIC COMMENTS (GENERAL)

XIV. NEXT MEETING - December 9, 2015

XV. ADJOURNMENT

In accordance with the Americans with Disabilities Act (ADA), if any person with a disability as defined by the ADA needs special accommodations to participate in this proceeding, he or she should contact Ms. Lena Tolliver, MetroPlan Orlando, 315 East Robinson Street, Suite 355, Orlando, Florida, 32801 or by telephone at (407) 481-5672 x307 at least three business days prior to the event.

Persons who require translation services, which are provided at no cost, should contact MetroPlan Orlando at (407) 481-5672 x307 or by email at ltolliver@metroplanorlando.com at least three business days prior to the event.

As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which the appeal is to be based.