



## MEETING NOTICE

DATE: Wednesday, December 9, 2015

TIME: 9:00 a.m.

LOCATION: MetroPlan Orlando  
One Landmark Building  
315 E. Robinson Street  
Suite 355  
Orlando, Florida 32801

### Transit Options to MetroPlan

[www.sunrail.com](http://www.sunrail.com) (for schedule)

SunRail - LYNX Central Station

12 minute walk to MetroPlan

Connections:

Bus Link 51 (Platform X) or

Bus Link 125 (Platform V)

Your stop: 315 E. Robinson Street

Bike Racks available in parking garage located  
on Ridgewood Street

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Mayor Jim Swan, Board Chairman, Presiding

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*PLEASE SILENCE CELL PHONES*

- I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
- II. CHAIRMAN'S ANNOUNCEMENTS - Chairman Swan
- III. EXECUTIVE DIRECTOR'S ANNOUNCEMENTS - Mr. Barley
- IV. CONFIRMATION OF QUORUM - Ms. Tolliver
- V. AGENDA REVIEW - Mr. Barley

## VI. COMMITTEE REPORTS

Technical Advisory Committee - Mr. Kelly Brock  
Transportation Systems Management & Operations Advisory Committee - Mr. Hazem El-Assar  
Citizens' Advisory Committee - Mr. Tom O'Hanlon  
Bicycle and Pedestrian Advisory Committee - Mr. Rob McKey  
Municipal Advisory Committee - Mayor Charles Lacey

## VII. PUBLIC COMMENTS ON ACTION ITEMS

Comments from the public will be heard pertaining to Action Items on the agenda for this meeting. People wishing to speak must complete a "Speakers Introduction Card." Each speaker is limited to two minutes. People wishing to speak on other items will be acknowledged under Agenda Item XIV.

## VIII. CONSENT AGENDA (ACTION ITEMS)

### A. Approval of Minutes - November 4, 2015 Board Meeting (Tab 1)

The minutes of the November 4, 2015 Board meeting are provided at Tab 1.

### B. Approval of October Monthly Financial Report; and acknowledgement of November 2015 Travels (Tab 2)

The financial reports for the period ending October 31, 2015 is provided at Tab 2 for approval. Acknowledgment is also requested of travel outside our region during the month November 2015, also provided at Tab 2.

### C. Approval of Updated Internal Operating Procedures (Tab 3)

As part of the implementation of the MetroPlan Orlando Strategic Business Plan, the organization's Internal Operating Procedures were reviewed for needed changes. Updates to advisory committee bylaws (previously approved by the board), as well as several other minor changes having to do with our upcoming move, have been incorporated. A summary of the changes and copy of the draft procedures are provided at Tab 3. Approval of the revisions to MetroPlan Orlando's Internal Operating Procedures is requested.

### D. Approval of MetroPlan Orlando Board Community Advisory Committee Appointments (Tab 4)

As a result of a recommendation from the Strategic Business Plan, the Citizen's Advisory Committee and Bicycle Pedestrian Advisory Committee have been combined into the newly formed Community Advisory Committee effective January 2016. The composition of the Community Advisory Committee include 32 seats, 16 of which are appointed by local governments and 16 MetroPlan Orlando Board appointments (10 Multimodal Advocates, three representing the underserved, two representing transportation disadvantaged or elderly, and one representing the business community.) Applications

were received from interested parties and reviewed based on the committee's bylaws, F.S. 339.175(6)(e)(1) and (2), and the categories as stipulated above. Board approval is requested for the 16 MetroPlan Orlando Appointees. A list of the recommended appointees is provided at Tab 4.

**E. Approval of TDLCB Appointments and Annual Membership Certification (Tab 5)**

The MetroPlan Orlando Board is responsible each year for certifying the membership of our Transportation Disadvantaged Local Coordinating Board (TDLCB) for Orange, Osceola and Seminole Counties. The current membership is provided at Tab 5 as approved by the TDLCB at its November 12, 2015 meeting. These appointments include Board appointed elected officials: Commissioner Pete Clarke (Orange), Commissioner Viviana Janer (Osceola), and Commissioner Lee Constantine (Seminole). Authorization is requested for the Board Chairman to execute the Annual Membership Certification to be filed with the Florida Commission for the Transportation Disadvantaged.

**F. Approval to Award Contract for the ITS Master Plan (Tab 6)**

Approval is requested to award a contract to Gannett Fleming, Inc., pending contract negotiations, to provide technical assistance to MetroPlan Orlando, in cooperation with our business partners, with developing a regional Intelligent Transportation System (ITS) Master Plan. Funds (up to \$500,000) are budgeted for this project in FY 2016.

A Request for Proposals (RFP) was advertised in September 2015 and a selection committee consisting of one MetroPlan Orlando staff member and four outside members met and ranked the three proposals received. A second meeting was held where the three proposers provided presentations to the committee and a second scoring was conducted. The combined scores were used to rank the three proposers. Should negotiations fail with the highest ranked proposer, approval is requested to negotiate with the second and third ranked proposers. The ranking of the proposers is listed in Tab 6.

**G. Approval of Board Resolution No. 15-19, Subject: Support for Innovative Traffic Signal Technologies Pilot Project (Tab 7)**

MetroPlan Orlando hosted a meeting for Congressman John Mica on November 19, 2015 to discuss innovative traffic signal technologies and a possible opportunity to obtain federal funding for one or more pilot projects here in Central Florida. Elected officials and senior staff members from throughout the region attended this meeting. MetroPlan Orlando staff was asked to prepare a Board Resolution of support, along with a companion template that could be used by counties and municipalities to demonstrate their support. These documents are provided at Tab 7 for approval. Following Board action, these will be transmitted to jurisdictions in Volusia, Seminole, Orange and Osceola Counties.

**H. Authorization to Dispose of Surplus Property (Tab 8)**

Staff request authorization to remove items from fixed assets and to dispose of the surplus items by auction. The auction will be through George Gideon Auctioneers. Mr. Gideon follows all Florida Statutes requirements for advertising. The list of surplus furniture and equipment for disposal is provided at Tab 8.

## I. Travel Authorizations

- (1) Authorization is requested for the Board's 2016 Officers to travel to Washington, DC and Tallahassee, Florida as may be necessary during the period January-December 2016 for activities associated with our congressional delegation, special legislative sessions, Committee week, the regular legislative session, the Florida MPO Advisory Council, and meetings with USDOT and FDOT officials. Funds are available for this in our approved FY2015/2016 budget and these trips will be shown on the monthly travel reports that are provided to the Board.
- (2) Authorization is requested for Commissioner Dallari to attend meetings of the National Association of Regional Councils (NARC) and NARC Board meetings between January-December 2016. NARC is a national organization that represents metropolitan planning organizations, regional planning councils and other regional entities. Commissioner Dallari serves as NARC's Senior Vice President. Funds are available for this in our approved FY2015/2016 budget and these trips will be shown on the monthly travel reports that are provided to the Board.

## IX. OTHER ACTION ITEMS

### A. Election of Board Officers (Tab 9)

Mr. Steve Bechtel, General Counsel, will review the rules pertaining to Board Officers (Chairman, Vice-Chairman and Secretary-Treasurer) and conduct elections for the period January 1, 2016 - December 31, 2016. A copy of the history of past Chairs is provided at Tab 9.

### B. Approval of Amendments to 2015/16-2019/20 TIP & Resolution No. 15-20 (Tab 10)

(ROLL CALL REQUIRED)

Mr. Jamil Gutierrez, FDOT, will request approval that the FY 2015/16-2019/20 TIP be amended to include additional funding for an I-4 project, three LYNX projects and to add a new trail project. A letter explaining the amendments and Resolution No. 15-20 is provided at Tab 10.

*Due to the holiday meeting schedule, the Advisory Committees will not meet before the printing of this agenda. Reports on the TIP Amendment request will be provided at the Board meeting.*

### C. Approval of MetroPlan Orlando's Year 2040 Long Range Transportation Plan Re-adoption and Board Resolution No. 15-18 (Tab 11)

(ROLL CALL REQUIRED)

Mr. Alex Trauger, MetroPlan Orlando staff, will request approval of the re-adoption of the 2040 Long Range Transportation Plan (LRTP). A summary of the changes to the original LRTP that was adopted in June 2014 and a copy of Resolution No. 15-18 is provided at Tab 11 for approval.

*Due to the holiday meeting schedule, the Advisory Committees will not meet before the printing of this agenda. Reports on the Re-adoption of the Year 2040 LRTP approval request will be provided at the Board meeting.*

**D. Approval of Additional 2016 Legislative Priorities (Tab 12)**

At the November 4, 2015 board meeting, action was taken to approve the 2016 Legislative Priorities, however, the board wished to have further discussion on two items: (1) Opposition to a legislative mandate to privatize transit operations; and (2) Support of legislation that expands the Charter County and Regional Transportation System Surtax to allow municipalities over 150,000 in population (or the largest municipality in a county) and all counties located in MPO areas to enact up to a one-cent local option surtax by referendum. Staff also reported that a task force had been formed to review a recommendation regarding bicyclist safety that could result in an additional legislative position being added. Ms. Virginia L. Whittington, MetroPlan Orlando, staff will present three items previously tabled by the board and request direction from the Board. A copy of the Approved 2016 Legislative Priorities, as of November 4, 2015, is provided at Tab 12.

State Representative Robert ("Bob") Cortes will address the Board regarding HB155 pertaining to LYNX and changes that are being considered to the bill. This is in keeping with the request Representative Cortes made of the Board last month to defer action on this item.

**E. Status Report on Florida Department of Transportation/Central Florida Expressway Authority Transaction Involving SR 417, SR 528 and SR 429; Possible Action to Remove SR 417 Project from 2015/2016-2019/2020 Transportation Improvement Program (TIP)**

At the MetroPlan Orlando Board meeting on November 4, 2015, it was requested that this item be added to the agenda for the next meeting. An update will be provided on discussions that have taken place with FDOT regarding a possible exchange of FDOT-owned and CFX-owned segments of SR 417, SR 528 and SR 429. In making the request to include this item on the agenda, it was stated that if no progress has been made on the transaction, the Board may be asked to remove the SR 417 project that includes the construction of express toll lanes between Aloma Avenue and SR 434 (FM#4175451)) from the Board-approved FY2015/2016-2019/2020 Transportation Improvement Program (TIP).

As background, Secretary Boxold addressed the MetroPlan Orlando Board on July 8, 2015 regarding the proposed construction of express toll lanes on a segment of SR 417 in Seminole County. SR417 in Seminole County is owned and operated by Florida's Turnpike Enterprise (a component of FDOT) and connects with the CFX-owned segment near the Seminole-Orange County Line. Secretary Boxold mentioned in his remarks that he would be open to discussing a possible exchange of FDOT-owned and CFX-owned expressway segments to improve efficiency and operability. At this same meeting, the MetroPlan Orlando Board approved Board Resolution No. 15-11 and the FY2015/2016-2019/2020 Transportation Improvement Program (TIP) that included the construction of express toll lanes on SR 417 between Aloma Avenue and SR 434.

## X. INFORMATION ITEMS FOR ACKNOWLEDGEMENT (Action Item)

(Tab 13)

### A. Correspondence

- Memo from Mr. Barley to Board members dated November 9, 2015, Subject: 2015 Population Estimates
- Memo from Mr. Barley to Board members dated November 10, 2015, Subject: I-4 Rest Areas
- Letter from Mr. Frank O’Dea to Mr. Gary Huttman dated November 19, 2015, Subject: District 5 Work Program Public Hearing

### B. Status Updates

- Draft Public Involvement Plan - The Board will be asked to approve the attached plan at the February 10, 2016 meeting. Any comments on the draft plan can be sent to Mary Ann Horne, Community Outreach Specialist, at [mhorne@metroplanorlando.com](mailto:mhorne@metroplanorlando.com) by February 1, 2016.
- FDOT Construction Status Report - November 2015
- MetroPlan Orlando Strategic Business Plan Implementation - November 2015
- Report on FY 2014/15 Federally Funded Projects

### C. General Information

- Tracking the Trends 2014  
[http://www.metroplanorlando.com/files/view/tracking\\_the\\_trends\\_2014.pdf](http://www.metroplanorlando.com/files/view/tracking_the_trends_2014.pdf)
- Approved 2016 Board & Committee Meeting Schedule
- FDOT Press Release: “Governor Scott’s Florida First Budget Will Make Florida First in Transportation Infrastructure by Investing \$9.9 Billion,” November 23, 2015
- Florida Metropolitan Planning Organization Advisory Council (MPOAC) 2016 Legislative Priorities
- Start of the 2016 Legislative Session in Tallahassee - January 12, 2016
- Quarterly Central Florida MPO Alliance meeting hosted by MetroPlan Orlando - January 15, 2016
- MetroPlan Orlando’s Annual Certification Review - January 19, 2016
- Orange County Economic Summit - Orange County Convention Center - January 21, 2016 (Advanced registration required)

#### D. Featured Articles and Research

- *"Building Healthy Places,"* Urban Land Institute, 2015  
<http://uli.org/research/centers-initiatives/building-healthy-places-initiative/>
- *"What the Presidential Candidates Need to Know about Infrastructure: Issues and Options,"* Brookings Institution, 2015  
<http://www.brookings.edu/research/papers/2015/11/campaign-2016-presidential-candidates-infrastructure>
- *"Planning for a More Resilient Future: A Guide to Regional Approaches: Key Issues,"* National Association of Development Organizations, 2015  
[http://www.nado.org/wp-content/uploads/2015/10/Regional\\_Resilience\\_report\\_FINAL.pdf](http://www.nado.org/wp-content/uploads/2015/10/Regional_Resilience_report_FINAL.pdf)

#### XI. PRESENTATIONS

##### A. What Do Millennials Want?

Ms. Gabriella ("Gaby") Arismendi will make a presentation about millennials (generally regarded as people between 18-34 years old) and common characteristics of this demographic group. This talk was developed at the request of FDOT for their statewide transportation planning conference (TransPlex) that was held in Orlando in August 2015. This conference session got excellent reviews.

#### XII. OTHER BUSINESS

##### A. Discussion on LYNX/SunRail Consolidation

As a follow-up to the brief discussion that took place at the November 4, 2015 Board meeting, Mr. Barley will lead a discussion about topics to be considered with a possible consolidation of the Central Florida Regional Transportation Authority (LYNX) and the Central Florida Commuter Rail Commission (SunRail).

#### XIII. BOARD MEMBER COMMENTS

#### XIV. PUBLIC COMMENTS (GENERAL)

#### XV. NEXT MEETING - February 10, 2016 at our new location:

The Park Building - 250 South Orange Avenue, Suite 200, Orlando, FL 32801

## XVI. ADJOURNMENT

*In accordance with the Americans with Disabilities Act (ADA), if any person with a disability as defined by the ADA needs special accommodations to participate in this proceeding, he or she should contact Ms. Lena Tolliver, MetroPlan Orlando, 315 East Robinson Street, Suite 355, Orlando, Florida, 32801 or by telephone at (407) 481-5672 x307 at least three business days prior to the event.*

*Persons who require translation services, which are provided at no cost, should contact MetroPlan Orlando at (407) 481-5672 x307 or by email at ltolliver@metroplanorlando.com at least three business days prior to the event.*

*As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which the appeal is to be based.*