



MEETING NOTICE

DATE: Wednesday, February 10, 2016
TIME: 9:00 a.m.
LOCATION: MetroPlan Orlando
Park Building
250 S. Orange Ave, Suite 200
Orlando, FL 32801

Wireless access available
Network = MpoBoardRoom
Password = mpoaccess

New Office Location



Commissioner Scott Boyd, Board Chairman, Presiding

PLEASE SILENCE CELL PHONES

- I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
- II. CHAIRMAN'S ANNOUNCEMENTS - Chairman Boyd
- III. EXECUTIVE DIRECTOR'S ANNOUNCEMENTS - Mr. Barley

Remarks by Mr. Ken Wright
Vice Chairman, Florida Transportation Commission
- IV. CONFIRMATION OF QUORUM - Ms. Tolliver

V. AGENDA REVIEW - Mr. Barley

VI. COMMITTEE REPORTS

Municipal Advisory Committee - Mayor Charles Lacey
Technical Advisory Committee - Ms. Andrea Ostrodka
Transportation Systems Management & Operations Advisory Committee - Mr. Corey Quinn
Community Advisory Committee - Mr. Tom O'Hanlon

VII. PUBLIC COMMENTS ON ACTION ITEMS

Comments from the public will be heard pertaining to Action Items on the agenda for this meeting. People wishing to speak must complete a "Speakers Introduction Card." Each speaker is limited to two minutes. People wishing to speak on other items will be acknowledged under Agenda Item XIV.

VIII. CONSENT AGENDA (ACTION ITEMS)

A. Approval of Minutes - December 9, 2015 Board Meeting (Tab 1)

The minutes of the December 9, 2015 Board meeting are provided at Tab 1.

B. Approval of November - December 2015 Monthly Financial Reports; and acknowledgement of December 2015 and January 2016 Travel Reports (Tab 2)

The financial reports for November through December 2015 are provided at Tab 2 for approval. Acknowledgment is also requested of travel outside our region during the month December 2015 and January 2016, also provided at Tab 2.

C. Approval of Amendment to Section 125 Cafeteria Plan (Tab 3)

Approval is requested to amend MetroPlan Orlando's Section 125 Cafeteria Plan to capture recent plan changes and additions, and to reflect Internal Revenue Service (IRS) Section 125 updates and Patient Protection and Affordable Care Act (PPACA) changes made since the plan document was last revised. The effective date of this restatement will be January 1, 2015. A list of changes to the plan and the updated plan are available at Tab 3.

E. Approval of 2016 Board Committee Appointments (Tab 4)

The proposed 2016 MetroPlan Orlando Board Committee Appointments are provided at Tab 4. These appointments designate members for the Executive, Personnel and Finance Committees and the Regional Leadership Council. Other appointments include the Central Florida MPO Alliance, Transportation Funding Task Force and the Transportation Disadvantaged Local Coordinating Board. Board approval is requested.

F. Acceptance of MetroPlan Orlando's Annual Certification Review (Tab 5)

An annual certification review is conducted of MetroPlan Orlando to ensure that all federal and state policies and procedures are being followed, along with calling attention to best practices. Maintaining our federal and state certifications is one of the organization's annual goals. Representatives of the U.S. Department of Transportation conduct this certification every four years, and the last one done by our federal partners was in 2015. The review in intervening years is conducted with representatives from the Florida Department of Transportation. This year's certification review was conducted on January 19, 2016. MetroPlan Orlando was found to be in full compliance. Documentation from this review is provided at Tab 5. An action by the Board documenting acceptance of this report is requested.

G. Ratification of Resolution No. 16-01 USDOT Smart Cities Grant Application (Tab 6)

The City of Orlando applied for a federal "Smart City" grant from the United States Department of Transportation with a filing deadline of February 4, 2016. The MetroPlan Orlando Board Chairman needed to sign Resolution No. 16-01 (provided at Tab 6) in support of this grant application in order to meet this deadline which was prior to the next scheduled MetroPlan Orlando Board meeting. Under MetroPlan Orlando's Internal Operating Procedures, and to maintain the integrity of our public involvement process, the Advisory Committees were requested to provide their input prior to ratification by the Board. This was done as follows:

TSMO Advisory Committee - recommend approval (with revisions as incorporated)
Technical Advisory Committee - recommend approval (with revisions as incorporated)
Community Advisory Committee - recommend approval
Municipal Advisory Committee - will meet on February 4, 2016

The Board is requested to ratify Board Resolution No. 16-01.

H. Travel Authorizations for Florida MPO Advisory Council Weekend Institute 2016

Authorization is requested for three Board members (or alternates) to attend the 2016 Weekend Institute for Elected Officials sponsored by the Florida MPO Advisory Council from Friday, April 15, 2016 through Sunday, April 17, 2016 in Orlando, Florida or from Friday, May 13, 2016 through Sunday, May 15, 2016 in Tampa, Florida. This is a training program for MPO Board members from throughout the state. MetroPlan Orlando played a role in developing this program and it has gotten excellent reviews. Funds are available for this expense in our approved FY2015/2016 budget.

I. Teen Drive Alert Contribution

Board approval is requested to make a \$20,000 contribution to assist Teen Drive Alert, a 501(c)3 organization that works with teenagers and parents doing driving safety awareness and crash prevention programs. Traffic crashes involving teenagers, most of which are caused by distracted driving, are a major problem and this is trending in an unfavorable direction. The initial phase of the public outreach and education campaign will be in Orange County through June 2016 where the organization is working to engage additional partners. We have encouraged the organization's leaders to consider expanding the program to include Seminole County and Osceola County with appropriate partners in

those jurisdictions for the period July 2016-June 2017. In connection with this, we may be coming to the Board for approval of another contribution later this year.

J. Approval of Budget Amendment #5 (Tab 7)

Approval is requested of budget amendment #5 provided at Tab 7 to provide a contribution to Teen Drive Alert in the amount of \$20,000 (see agenda I. above) and to reallocate general planning consultant funds to allow for additional traffic signal retiming studies.

K. Deobligation of PL funds from FY2014/2015

Approval is requested to deobligate \$153,114 from FY'15 PL funds to have available to budget in FY'17. This amount represents the ending balance of PL funds from FY'15. To have available to spend in FY'17, a deobligation request must be made to FDOT by April 15, 2016.

IX. OTHER ACTION ITEMS

A. Approval of FDOT Amendments to FY2015/16-2019/20 TIP & Resolution No. 16-02 (Tab 8)

(ROLL CALL REQUIRED)

Mr. Jamil Gutierrez, FDOT, will request approval to amend the FY2015/16-2019/20 TIP be amended to include funding for two railroad crossing project. A letter explaining the amendments and a copy of Resolution No. 16-02 is provided at Tab 8.

TSMO Advisory Committee - recommend approval with conditions
Technical Advisory Committee - recommend approval with conditions
Community Advisory Committee - recommend approval
Municipal Advisory Committee - will meet on February 4, 2016

B. Approval of Florida's Turnpike Enterprise Amendments to FY2015/16-2019/20 TIP & Resolution No. 16-03 (Tab 9)

(ROLL CALL REQUIRED)

Ms. Carol Scott, Florida's Turnpike Enterprise, will request approval to amend the FY 2015/16-2019/20 TIP to include funding for a PD&E study on SR 528 and scheduling adjustments for projects on Florida's Turnpike mainline. A letter explaining the amendments and a copy of Resolution No. 16-03 is provided at Tab 9.

TSMO Advisory Committee - recommend approval
Technical Advisory Committee - recommend approval
Community Advisory Committee - recommend approval
Municipal Advisory Committee - will meet on February 4, 2016

C. Approval of Public Involvement Plan

(Tab 10)

Ms. Mary Ann Horne, MetroPlan Orlando Staff, will request Board approval of MetroPlan Orlando's Public Involvement Plan following a presentation on the plan. An attachment is provided at Tab 10.

TSMO Advisory Committee - recommend approval
Technical Advisory Committee - recommend approval
Community Advisory Committee - recommend approval
Municipal Advisory Committee - will meet on February 4, 2016

D. Status Report on Florida Department of Transportation/Central Florida Expressway Authority Transaction Involving SR 417, SR 528 and SR 429; Possible Action to Remove SR 417 Project from the FY2015/2016-2019/2020 Transportation Improvement Program (TIP)

Mr. Harry Barley, MetroPlan Orlando will provide a status report of the December 9, 2015 MetroPlan Orlando Board meeting where it was requested that this item be added to the agenda for the next meeting for another update on discussions that have taken place with FDOT regarding a possible exchange of FDOT-owned and CFX-owned segments of SR 417, SR 528 and SR 429. In making the original request to include this item on the agenda, it was stated that if no progress has been made on the transaction, the Board may be asked to remove the SR 417 project that includes the construction of express toll lanes between Aloma Avenue and SR 434 (FM#4175451) from the Board-approved FY2015/2016-2019/2020 Transportation Improvement Program (TIP).

As background, Secretary Boxold addressed the MetroPlan Orlando Board on July 8, 2015 regarding the proposed construction of express toll lanes on a segment of SR 417 in Seminole County. SR 417 in Seminole County is owned and operated by Florida's Turnpike Enterprise (a component of FDOT) and connects with the CFX-owned segment near the Seminole-Orange County Line. Secretary Boxold mentioned in his remarks that he would be open to discussing a possible exchange of FDOT-owned and CFX-owned expressway segments to improve efficiency and operability. At this same meeting, the MetroPlan Orlando Board approved Board Resolution No. 15-11 and the FY2015/2016-2019/2020 Transportation Improvement Program (TIP) that included the construction of express toll lanes on SR 417 between Aloma Avenue and SR 434.

X. INFORMATION ITEMS FOR ACKNOWLEDGEMENT (Action Item)

(Tab 11)

A. Correspondence

- Letter from Congressman Mica dated December 21, 2015
- Email from FDOT/Mr. Gutierrez to Commissioner Dallari regarding mitigation costs as a follow-up to the December 9, 2015 Board meeting
- Memo from Chairman Boyd to all Board members dated January 11, 2016 requesting input on the FY2016/2017 and FY2017/2018 Unified Planning Work Program

- Memo from Mr. Barley to Board members dated January 29, 2016, Subject: Significant Changes from 1990-2015 (follow-up to Board request at December 9, 2015 meeting)

B. Status Updates

- MetroPlan Orlando Board Attendance Report for 2015
- Full Membership Roster for the new Community Advisory Committee
- FDOT Second Quarter Variance Report for the period October-December 2015
- FDOT Monthly Construction Status Report - January 2016

C. General Information

- 2016 State Legislative Priorities as approved by the MetroPlan Orlando Board on December 9, 2015
- 2016 Central Florida MPO Alliance Approved Legislative Transportation Priorities
- Central Florida MPO Alliance Regional Indicators Report, produced by MetroPlan Orlando
http://www.metroplanorlando.com/files/view/2015_regional_indicators_report_505.pdf
- Overview of new federal transportation bill - FAST (Fixing America's Surface Transportation) Act approved by Congress and the President in December 2015
- FDOT Trends and Conditions Report - 2015 to be provided in Board members' supplemental folders
- Quarterly meeting of the Transportation Disadvantaged Local Coordinating Board - February 11, 2016 at MetroPlan Orlando
- Central Florida Commuter Rail Commission meeting hosted by MetroPlanOrlando - March 2, 2016

D. Featured Articles and Research

- *"What the Presidential Candidates Need to Know about Infrastructure: Issues and Options,"* William A. Galston and Robert J. Puentes, The Brookings Institute, December 2015
<http://www.brookings.edu/research/papers/2015/11/campaign-2016-presidential-candidates-infrastructure>
- *"Liability Considerations for Automated and Connected Vehicles,"* Texas A&M Transportation Institute, December 2015
<http://d2dtl5nnlpfr0r.cloudfront.net/tti.tamu.edu/documents/TTI-2015-1.pdf>

- *“Pedestrians and Cyclists: Cities, States and DOT Are Implementing Actions to Improve Safety,”* United States Government Accountability Office, November 2015 <http://www.gao.gov/assets/680/673782.pdf>

XI. OTHER BUSINESS

A. Preview of Draft Unified Planning Work Program (UPWP) for FY2016//2017 and FY 2017/2018

Mr. Gary Huttman, MetroPlan Orlando staff, will present a preview of the FY 2016/17-2017/18 Unified Planning Work Program (UPWP). The UPWP identifies the activities and projects to be undertaken during a two-year period starting July 1, 2016 and includes the organization’s budget. Chairman Boyd sent a memo to all Board members requesting input on projects, studies and activities for the coming year. This presentation will provide another opportunity for input before the document comes back to the Board for approval on March 9, 2016. Following this, the document is submitted to our federal and state partners for review.

B. Discussion of the District Dedicated Revenue/Transit Funding Policy (Tab 12)

The Orange County Board of County Commissioners requested that the Board-approved District Dedicated Revenue/Transit Funding Policy and its implementation be discussed by the MetroPlan Orlando Board. Mr. Gary Huttman, MetroPlan Orlando staff, will review the development of this policy, its approval by the Board on May 13, 2015 and how it has been implemented as background information for the Board’s discussion. Supporting material is provided at Tab 12.

C. Overview of Transportation Systems Management & Operations (TSMO) Regional Consortium

Mr. Jeremy Dilmore, FDOT, District 5, will give a presentation on the Central Florida Transportation Systems Management and Operations (TSMO) Consortium.

TSMO is a program within the Florida Department of Transportation (FDOT) that is based upon: performance measurement, active management of the multi-modal transportation network, positive safety and mobility outcome delivery to Florida’s traveling public. The Central Florida TSMO Consortium members include traffic engineers and planners from the each of the counties, municipalities, transportation planning and operating jurisdictions in FDOT District 5.

D. Report on “ReThink Your Commute” Program

Ms. Courtney Reynolds will report on the work being done by “ReThink Your Commute,” an FDOT-funded program. This program encourages commuters and employers throughout FDOT, District 5 to take advantage of alternatives to the single-occupant auto.

XII. BOARD MEMBER COMMENTS

XIII. PUBLIC COMMENTS (GENERAL)

XIV. NEXT MEETING - March 9, 2016

XV. ADJOURNMENT

In accordance with the Americans with Disabilities Act (ADA), if any person with a disability as defined by the ADA needs special accommodations to participate in this proceeding, he or she should contact Ms. Lena Tolliver, MetroPlan Orlando, Park Building 250 S. Orange Avenue, Suite 200, Orlando, Florida, 32801 or by telephone at (407) 481-5672 x307 at least three business days prior to the event.

Persons who require translation services, which are provided at no cost, should contact MetroPlan Orlando at (407) 481-5672 x307 or by email at ltolliver@metroplanorlando.com at least three business days prior to the event.

As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which the appeal is to be based.