



MEETING NOTICE

DATE: Wednesday, November 9, 2016

TIME: 9:00 a.m.

LOCATION: MetroPlan Orlando
Park Building
250 S. Orange Ave, Suite 200
Orlando, Florida 32801

Wireless access available
Network = MpoBoardRoom
Password = mpoaccess

Commissioner Scott Boyd, Board Chairman, Presiding

PLEASE SILENCE CELL PHONES

- I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
- II. CHAIRMAN'S ANNOUNCEMENTS – Chairman Boyd
- III. EXECUTIVE DIRECTOR'S ANNOUNCEMENTS – Mr. Barley
- IV. CONFIRMATION OF QUORUM
- V. AGENDA REVIEW - Mr. Barley

VI. COMMITTEE REPORTS

Municipal Advisory Committee – Mayor Gary Bruhn
Technical Advisory Committee – Ms. Mary Moskowitz
Transportation Systems Management & Operations Advisory Committee – Mr. Corey Quinn
Community Advisory Committee – Mr. Tom O’Hanlon

VII. PUBLIC COMMENTS ON ACTION ITEMS

Comments from the public will be heard pertaining to Action Items on the agenda for this meeting. People wishing to speak must complete a “Speakers Introduction Card.” Each speaker is limited to two minutes. People wishing to speak on other items will be acknowledged under Agenda Item XIV.

VIII. CONSENT AGENDA (ACTION ITEMS)

A. Approval of Minutes - September 14, 2016 Board Meeting (Tab 1)

The minutes of the September 14, 2016 Board meeting are provided at Tab 1.

B. Approval of August and September 2016 Monthly Financial Reports; Acknowledgement of September/October 2016 Travel Reports (Tab 2)

Financial reports for the periods ending August 31, 2016 and September 30, 2016 are provided at Tab 2 for approval. Acknowledgment is also requested of travel outside our region during the months of September and October 2016, which are also provided at Tab 2.

C. Approval of Budget Amendment No. 2 (Tab 3)

Board approval is requested of Budget Amendment #2 to allocate an additional \$300,000 from SU funds to the Traffic Signal Retiming Study; to allocate \$150,000 of SU funds to conduct a corridor study of Corrine Drive; and to move salary, fringe, and indirect costs to task 500 to conduct the Corrine Drive corridor study

D. Approval of Proposed Board and Committee Meeting Schedule for 2017 (Tab 4)

Approval is requested of the Proposed 2017 Board and Committee Meeting Schedule, a copy of which is provided at Tab 4.

IX. OTHER ACTION ITEMS

A. Approval of FDOT Amendment to the FY2016/17-2020/21 Transportation Improvement Program (TIP) and Board Resolution No. 16-16 Pertaining to Roll-Over Projects (Tab 5)

(ROLL CALL VOTE REQUIRED)

Mr. Jamil Gutierrez, FDOT is requesting Board approval for the FY 2016/17-2020/21 TIP to be amended to include the projects that rolled forward from FY 2015/16-2016/17 based on the FY 2016/17-2020/21 Adopted Five-Year Work Program, as well as other minor changes and

corrections. A letter explaining the amendments is provided at Tab 5, along with a list of lighting improvements referred to in the letter. Board approval is requested of Resolution No. 16-16 found at Tab 5.

The descriptions of all the funding codes used by FDOT in the Five-Year Work Program and by MetroPlan Orlando in the TIP, including those in the accompanying letter, may be found at this link from FDOT's Five-Year Work Program Instructions:

<http://www2.dot.state.fl.us/fmsupportapps/workprogram/support/appendix.aspx?CT=FC>

Community Advisory Committee – tabled pending additional information
TSMO Advisory Committee – recommended approval
Technical Advisory Committee – recommended approval
Municipal Advisory Committee – will meet on November 3, 2016

B. Approval of FDOT Amendment to FY2016/17-2020/21 Transportation Improvement Program (TIP) and Board Resolution No. 16-17 Pertaining to SunRail (Tab 6)

(ROLL CALL VOTE REQUIRED)

Ms. Nicola Liquori, SunRail Executive Director, is requesting Board approval for the FY 2016/17-2020/21 TIP to be amended to include funding for the SunRail system from FY2017/18 through FY 2020/21. More detailed information is provided at Tab 6. (Please note that the FY 2016/17 funds were approved by the MetroPlan Orlando Board in an emergency TIP amendment at the September 14, 2016 Board meeting.) Board approval is requested of Resolution No. 16-17 found at Tab 6. The Commuter Rail section from the TIP with the amended projects highlighted is included with the resolution.

Community Advisory Committee – recommended approval
TSMO Advisory Committee – recommended approval
Technical Advisory Committee – recommended approval
Municipal Advisory Committee – will meet on November 3, 2016

C. Approval of FDOT Amendment to FY 2016/17-2020/21 Transportation Improvement Program (TIP) and Board Resolution No. 16-18 Pertaining to Projects Funded through the New SUN Trail Program (Tab 7)

(ROLL CALL VOTE REQUIRED)

Mr. Jamil Gutierrez, FDOT, is requesting Board approval for the FY 2016/17-2020/21 TIP to be amended to include additional funding for several trail projects in the area as described in the letter at Tab 7. This additional funding is through the SUN Trail program that was approved by the Florida Legislature. Additional information on the first round of disbursements is also provided at Tab 7. Board approval is requested of Resolution No. 16-18 at Tab 7.

Community Advisory Committee – recommended approval
TSMO Advisory Committee – recommended approval
Technical Advisory Committee – recommended approval
Municipal Advisory Committee – will meet on November 3, 2016

D. Inclusion of SR 417 Express Toll Lanes in MetroPlan Orlando's FY 2016/17-2020/21 Transportation Improvement Program (TIP) (Tab 8)

(ROLL CALL VOTE REQUIRED)

The Board approved MetroPlan Orlando's FY 2016/17-2020/21 TIP at the July 13, 2016 meeting but tabled action on one project – FM #4379521. This project provides two variable toll express lanes in each direction on SR 417 in Seminole County from SR 434 to north of CR 427 (which is owned and operated by Florida's Turnpike Enterprise); \$1.5 million in design funding was programmed for this project in FY 2018/19.

Staff modified the format of the TIP for clarity purposes to provide a separate section for toll road projects. These pages (VI-1 through VI-7) are provided at Tab 8. Page VI-1 notes that toll road projects funded by toll revenue by Florida's Turnpike Enterprise and the Central Florida Expressway Authority are not subject to approval by the MetroPlan Orlando Board; however, they must be shown in the TIP for information purposes based on federal law and state statutes. This is consistent with the opinion of MetroPlan Orlando's General Counsel that was discussed at the July 13, 2016 Board meeting. Page VI-4 was annotated per the Board-approved motion to state that Board action on FM #4379521 (the aforementioned SR 417 project) was tabled.

After reviewing the Board minutes from the July 13, 2016 meeting, there are several follow-up items the Board may wish to discuss:

1. Several members felt more Board discussion was warranted on the express lane concept (which has been referred to as a toll within a toll) as being implemented by Florida's Turnpike Enterprise. The Seminole County Board of County Commissioners has taken a position that they are opposed to the toll within a toll concept. The Board may wish to take a position on this which could be conveyed to the FDOT Secretary.
2. One Board member felt that action taken by Florida's Turnpike Enterprise was inconsistent with procedures included in the Florida Administrative Code. Florida's Turnpike Enterprise officials indicate that their projects comply with all applicable state regulations.
3. Several Board members wanted to know how the incremental revenue from the express lane concept would be used. A suggestion was made that these funds should be used for improving transit service, as is being done in South Florida. In response, Florida's Turnpike Enterprise officials have stated that all revenue and bond proceeds from the Turnpike System received by FDOT shall be used only for the cost of Turnpike projects and Turnpike improvements and for the administration, operation, maintenance, and financing of the Turnpike System. No revenues or bond proceeds from the Turnpike System shall be spent for the operation, maintenance, construction or financing of any project which is not part of the Turnpike system. 95 Express in South Florida is not part of the Turnpike System, but is a FDOT/District 6 facility.

The following documents pertaining to this item are provided at Tab 8:

- a. Pages VI-1 through VI-7 from the current Transportation Improvement Program
- b. A memo from Mr. Steve Bechtel, MetroPlan Orlando's General Counsel, dated July 25, 2016 concluding that the MetroPlan Orlando TIP must include all Florida Turnpike Enterprise projects. These may be shown as for informational purposes only.

- c. A letter from A. Bryant Applegate, Seminole County Attorney to Mr. Steve Bechtel, MetroPlan Orlando General Counsel, dated September 16, 2016 regarding Florida Turnpike Enterprise Projects in MetroPlan Orlando's TIP.
- d. A letter from Mr. Steven Bechtel, dated October 18, 2016 in response to Mr. Applegate's letter.

The **action requested** is for the Board to approve the recommendation that staff be authorized to remove the annotation "Action Tabled" from project FM #4379521 on page VI-4 of the FY 2016/17-2020/21 TIP.

In addition, it should be noted that the express lane project on SR 417 from north of CR 427 to north of Rinehart Road (FM #4379531) has \$1,000 in PKYI funds for design that rolled forward from FY 2015/16 to FY 2016/17. This project is included in the list of roll-over projects in the TIP amendment letter at agenda item IX-A.

E. Approval and Acceptance of the Annual Financial Report and Audit

Mr. William Blend, CPA from Moore Stephens Lovelace, P.A. will present their Audit Report and the Annual Financial Report for the fiscal year ending June 30, 2016. Approval is requested of both the Audit Report and the Annual Financial Report. There were no management findings in the report. MetroPlan Orlando received a clean audit report, and ended the fiscal year in good financial condition with an unrestricted net position of \$4,474,040. The full financial report is available at www.metroplanorlando.com/files/view/annual_financial_report_2016.pdf and a copy of the full report and several related documents are provided to Board members in the sleeve of their Board agenda workbooks.

F. Use of Funds Made Available from Old Earmarks (Tab 9)

Mr. Gary Huttman, MetroPlan Orlando staff, will present a recommendation on the use of \$2.6 million in funds from old federal earmarks as follows: US 192 BRT project (\$1,300,000); Shingle Creek Trail from Destination Parkway to Sand Lake Road (\$900,000); traffic signal timing (\$300,000); and the Central Florida Expressway Authority's Laser Scan Project (\$100,000). A memorandum providing more details is provided at Tab 8.

Community Advisory Committee – recommended approval
TSMO Advisory Committee – recommended approval
Technical Advisory Committee – recommended approval
Municipal Advisory Committee – will meet on November 3, 2016

X. INFORMATION ITEMS FOR ACKNOWLEDGEMENT (Action Item) (Tab 10)

A. Correspondence

- Letter from Secretary Boxold to Mayor Jacobs dated September 16, 2016 regarding the SR 408 Eastern Extension PD&E Study
- Letter from Volusia County Council Vice-Chair Pat Patterson to FDOT Secretary Boxold dated September 22, 2016 regarding Central Florida Commuter Rail System, Phase II

- Letter from Volusia County Council Chair Jason Davis to FDOT Secretary Boxold and members of the Central Florida Commuter Rail Commission dated September 22, 2016 regarding Central Florida Commuter Rail System, Phase II
- FDOT Press Release dated October 11, 2016: Florida Department of Transportation Awards \$44.4 Million for Bicycle and Pedestrian Trail Expansion in Florida
- USDOT Press Release on October 13, 2016: U.S. Transportation Secretary Anthony Foxx Announces \$56.6 Million in Advanced Transportation Technology Grants

B. Status Updates

- FDOT Monthly Construction Status Report – October 2016
- FDOT FY 2017 First Quarterly Variance Report (July-September 2016)

C. General Information

- MetroPlan Orlando’s Strategic Business Plan Status Report
- Transportation Disadvantaged Local Coordinating Board Quarterly Meeting and Riders’ Forum – Marks Street Senior Center in downtown Orlando - November 10, 2016
- Ribbon Cutting Ceremony for the Shingle Creek Regional Trail North, Phase I hosted by the City of Kissimmee and Osceola County at the Osceola County Welcome Center & History Museum – November 10, 2016
- Distinguished Lecture Series hosted by the University of Central Florida’s Master’s Program in Urban and Regional Planning and sponsored by MetroPlan Orlando – “ Partnerships in Planning for Technology and Community” – UCF’s Downtown Executive Development Center on Pine Street - November 10, 2016 – RSVP required
- Mayor Buddy Dyer’s 2016 State of Downtown Address – Bob Carr Theatre – December 6, 2016 (\$45/person for Downtown Orlando Partnership members; \$60/person for non-members)
- Meeting of the Central Florida Leadership Congress sponsored by the Central Florida Partnership and hosted by MetroPlan Orlando – December 9, 2016
- MetroPlan Orlando Volunteer Appreciation Luncheon and Holiday Toy Collection – December 15, 2016

Public Hearing on FDOT's Tentative Five-Year Work Program

The Florida Department of Transportation will host a week long on-line public hearing for their Tentative Five-Year Work Program beginning on Monday, December 5, 2016 at 8:00 a.m. through Friday, December 9, 2016 at midnight. This on-line public hearing will be open and available 24 hours a day for citizens to view and comment on the project information at www.d5wpph.com/2016. FDOT representatives are also available during this week at the Florida Department of Transportation, District Five offices located at 719 South Woodland Boulevard, DeLand, Florida 32720 and throughout the nine counties within FDOT District 5. Representatives from FDOT and MetroPlan Orlando will be available on Tuesday, December 6, 2016 from 4:30-6:30 p.m. at MetroPlan Orlando to review the Tentative Five-Year Work Program and to answers questions from the public.

D. Featured Articles and Research

- “*Commuting Trends in Florida*,” from the American Community Survey, Florida Department of Transportation, October 2016
<http://www.fdot.gov/planning/weeklybriefs/2016/102416.shtm>
- “*Health Impact Assessment Can Inform Planning to Promote Public Health*,” American Planning Association, 2016
<https://planning-org-uploaded-media.s3.amazonaws.com/document/Health-Impact-Assessment-Can-Inform.pdf>
- “*Florida 2070: Mapping Florida’s Future – Alternative Patterns of Development in 2070*,” 1,000 Friends of Florida and University of Florida’s GeoPlan Center, September 2016
<http://1000friendsofflorida.org/florida2070/wpcontent/uploads/2016/09/florida2070summaryfinal.pdf>
- “*Private Mobility, Public Interest*,” Transit Center, September 2016
<http://transitcenter.org/wp-content/uploads/2016/09/TC-Private-Mobility-Public-Interest-20160908.pdf>

XI. OTHER BUSINESS

A. Results from MetroPlan Orlando’s Travel Time and Delay Study

Mr. Eric Hill, MetroPlan Orlando staff, will report on the results of MetroPlan Orlando’s 2016 Travel Time and Delay Study.

B. LYNX Update

Mr. Edward Johnson, Executive Director of LYNX, will provide an overview and assessment of the organization based on his experience over the past six months since the time of his appointment to the position.

XII. BOARD MEMBER COMMENTS

XIII. PUBLIC COMMENTS (GENERAL)

XIV. NEXT MEETING: Wednesday, December 14, 2016

XV. ADJOURNMENT

In accordance with the Americans with Disabilities Act (ADA), if any person with a disability as defined by the ADA needs special accommodations to participate in this proceeding, he or she should contact Ms. Cathy Goldfarb, Senior Board Services Coordinator, at MetroPlan Orlando, 250 S. Orange Avenue, Suite 200, Orlando, Florida, 32801 or by telephone at (407) 481-5672 x315 or email at cgoldfarb@metroplanorlando.com at least three business days prior to the event.

Persons who require translation services, which are provided at no cost, should contact Ms. Cathy Goldfarb, Senior Board Services Coordinator, at MetroPlan Orlando at 250 S. Orange Avenue, Suite 200, Orlando, Florida 32801 or by telephone at (407) 481-5672 x315 or by email at cgoldfarb@metroplanorlando.com at least three business days prior to the event.

As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which the appeal is to be based.

The Board's Executive Committee will meet immediately following the Board meeting to develop proposed legislative priorities for the 2017 session in Tallahassee.