



DATE: Wednesday, November 13, 2019

TIME: 9:00 a.m.

Wireless access available
Network = MpoGuest
Password = mpoaccess

Commissioner Betsy VanderLey, Board Chairwoman, Presiding

PLEASE SILENCE CELL PHONES

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|------|--|-----------------------|
| I. | CALL TO ORDER AND PLEDGE OF ALLEGIANCE | Chairwoman VanderLey |
| II. | CHAIR'S ANNOUNCEMENTS | Chairwoman VanderLey |
| III. | EXECUTIVE DIRECTOR'S ANNOUNCEMENTS | Mr. Gary Huttman |
| IV. | CONFIRMATION OF QUORUM | Ms. Cathy Goldfarb |
| V. | AGENDA REVIEW | Mr. Gary Huttman |
| VI. | COMMITTEE REPORTS | |
| | Municipal Advisory Committee | Mayor McDonald |
| | Community Advisory Committee | Mr. Atlee Mercer |
| | Technical Advisory Committee | Mr. William Hawthorne |
| | Transportation Systems Management & Operations Committee | Mr. Benton Bonney |

VII. PUBLIC COMMENTS ON ACTION ITEMS

Comments from the public will be heard pertaining to Action Items on the agenda for this meeting. People wishing to speak must complete a "Speakers Introduction Card." Each speaker is limited to two minutes. People wishing to speak on other items will be acknowledged under Agenda Item XIV.

VIII. CONSENT AGENDA

(Tab 1)

- A. Approval of Minutes from September 11, 2019 Board meeting
- B. Approval of Financial Report for August & September 2019
- C. Approval of Travel Report for August & September 2019
- D. Approval of FY 20 Budget Amendment #3
- E. Approval of 2020 Board and Committee Meeting Schedule

IX. OTHER ACTION ITEMS

- A. Approval of the TIP Amendments (Roll Call Vote)
Mr. Keith Caskey - MetroPlan Orlando Staff (Tab 2)
- B. Approval & Acceptance of the Annual Financial Report & Audit
William Blend – Moore Stephens Lovelace (Tab3)

X. INFORMATION ITEMS FOR ACKNOWLEDGEMENT (Action Item) (Tab 4)

- A. Executive Director's Report
- B. FDOT Monthly Construction Status Report
- C. FDOT Quarterly Variance Report
- D. Air Quality Status Report
- E. Historical Air Quality Report – 2010-2019
- F. Correspondence from Amanda Day re: Best Foot Forward
- G. Legal Opinion from Mr. Steve Bechtel re: Florida Sunshine Law Requirements
- H. 2020 Legislative Priorities and Positions

I. Featured Articles and Research

NBC News: Some states are charging extra for drivers who buy electric vehicles

<https://apple.news/A3vcVBnX1SDiXpTuqDwBMdw>

City Lab: Should Electric Vehicle Drivers Pay More Per Mile?

https://www.citylab.com/transportation/2019/07/electric-vehicles-gas-tax-mileage-fees-highway-trust-fund/594466/?utm_campaign=citylab-daily-newsletter&utm_medium=email&silverid=%25%25RECIPIENT_ID%25%25&utm_source=newsletter

ENO Center for Transportation: Measure M: Lessons from a Successful Transportation Ballot Campaign

<https://www.enotrans.org/etl-material/measure-m-lessons-from-a-successful-transportation-ballot-campaign/>

Governing: Its Been a Rough Year for Mass Transit

https://www.governing.com/columns/assessments/gov-transit-disconnect.html?utm_term=COMMENTARY%20%7C%20It%27s%20Been%20a%20Rough%20Year%20for%20Mass%20Transit&utm_campaign=State%20Transportation%20Funding%20Boosts%20Can%27t%20Replace%20Federal%20Dollars%2C%20Road%20Builders%20Say&utm_content=email&utm_source=Act-On+Software&utm_medium=email

Route Fifty: These Are the Places Where Walking is a Transportation Option

<https://www.routeifty.com/infrastructure/2019/06/these-are-places-where-walking-transportation-option/157952/>

XI. OTHER BUSINESS/PRESENTATIONS

(Tab 5)

- A. Florida Transportation Plan (FTP) 2045 – Ms. Judy Pizzo, FDOT
- B. Orlando Sanford International Airport Update – Ms. Diane Crews
- C. CAV Readiness Update – Mr. Eric Hill, MetroPlan Orlando Staff

XII. PUBLIC COMMENTS (GENERAL)

XIII. NEXT MEETING: Wednesday, December 11, 2019

XIV. ADJOURNMENT

Public participation is conducted without regard to race, color, national origin, sex, age, disability, religion, or family status. Persons wishing to express concerns, who require special assistance under the Americans with Disabilities Act, or who require language services (free of charge) should contact MetroPlan Orlando by phone at (407) 481-5672 or by email at info@metroplanorlando.org at least three business days prior to the event.

La participación pública se lleva a cabo sin distinción de raza, color, origen nacional, sexo, edad, discapacidad, religión o estado familiar. Las personas que deseen expresar inquietudes, que requieran asistencia especial bajo la Ley de Americanos con Discapacidad (ADA) o que requieran servicios de traducción (sin cargo) deben ponerse en contacto con MetroPlan Orlando por teléfono (407) 481-5672 (marcar 0) o por correo electrónico info@metroplanorlando.org por lo menos tres días antes del evento.

As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which the appeal is to be based.

TAB 1





MetroPlan Orlando Board

MEETING MINUTES

DATE: Wednesday, September 11, 2019

TIME: 9:00 a.m.

LOCATION: MetroPlan Orlando
Park Building
250 S. Orange Ave, Suite 200
Orlando, FL 32801

Commissioner Bob Dallari, Board Vice Chairman, Presided

Members

Hon. Jose Alvarez, City of Kissimmee
Hon. Pat Bates, City of Altamonte Springs
Hon. Emily Bonilla, Orange County
Hon. Bob Dallari, Seminole County
Hon. Buddy Dyer, City of Orlando
Mr. M. Carson Good, GOAA
Hon. Samuel B. Ings, City of Orlando
Hon. Viviana Janer, LYNX/Central Florida Commuter Rail Commission
Hon. Dale McDonald, Municipal Advisory Committee
Hon. Victoria Siplin, Orange County
Mr. Stephen Smith, Sanford Airport Authority
Hon. Mayra Uribe, Orange County
Hon. Jay Zembower, Seminole County

Advisors in Attendance:

Mr. Benton Bonney, Transportation Systems Management & Operations Committee
Mr. Will Hawthorne, Technical Advisory Committee

Mr. Thomas Kapp, Kissimmee Gateway Airport
Mr. Atlee Mercer, Community Advisory Committee
FDOT Secretary Mike Shannon, District 5

Members/Advisors not in Attendance:

Hon. Jerry L. Demings, Orange County
Hon. Cheryl L. Grieb, Osceola County
Hon. Fred Hawkins, Jr., Central Florida Expressway Authority
Hon. Christine Moore, Orange County
Hon. Bryan Nelson, City of Apopka
Hon. Jeff Triplett, City of Sanford
Hon. Betsy VanderLey, Orange County

Staff in Attendance:

Mr. Steve Bechtel, Mateer & Harbert
Mr. Gary Huttman
Mr. Jason Loschiavo
Mr. Keith Caskey
Mr. Nick Lepp
Mr. Eric Hill
Mr. Joe Davenport
Ms. Lisa Smith
Ms. Cathy Goldfarb
Ms. Mary Ann Horne
Ms. Sally Morris
Mr. Alex Trauger
Ms. Virginia Whittington
Mr. Mighk Wilson
Ms. Leilani Vaiaoga
Ms. Lara Bouck
Ms. Sarah Larsen

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Commissioner Bob Dallari called the meeting to order at 9:00 a.m. and welcomed everyone. Commissioner Jay Zembower requested a moment of silence for victims of 9/11 and he led the Pledge of Allegiance.

II. CHAIRMAN'S ANNOUNCEMENTS

Commissioner Dallari read a statement from Commissioner VanderLey regarding her absence from the meeting.

Statement from Chairwoman VanderLey for the record of the meeting.

“As many of you may already be aware, I recently traveled out of the country. Unfortunately, I managed to severely break and dislocate my leg during my trip. I will spare you the details, but I am immobilized by doctors’ orders for at least the next 6 weeks. I am deeply disappointed to miss today’s meeting, as I believe the multi-modal conversation is extremely important for our community. I am confident you will find today’s presentation decidedly informative and valuable; I look forward to continuing the dialogue once I am able to reengage.”

He noted that Commissioner VanderLey will provide a report on the July 12-15 National Association of Counties meeting she attended at a later date. Mr. Huttman provided a report on the July 30th MPOAC meeting where he attended the Staff Director’s meeting as well as the Policy Committee meeting. Attendees, he reported, received a UPWP update, a report on the MPOAC institute attendance and updates from FDOT and FHWA. Mr. Huttman added that discussion took place regarding state and federal policy positions, Connected and Autonomous vehicles, and options for replacing the gas tax. Mayor Alvarez provided a report on the August 8th TDLCB meeting where members approved the May meeting minutes, a new citizen advocate committee member and the LYNX Human Services Transportation Plan. He added that TDLCB members in preparation for next year’s CTC Evaluation, will be hosting a special workshop for all TDLCB members and the committee passed a Blind Americans Equality Day resolution. Mayor Dyer provided a report on the July 18th and August 29th Commuter Rail Commission meetings. He noted that an important development from the meetings was Volusia County’s decision not to move forward with SunRail expansion to DeLand.

III. EXECUTIVE DIRECTOR’S ANNOUNCEMENTS

Mr. Gary Huttman called attention to the numerous events staff participated in since the July Board meeting. He introduced new MetroPlan Orlando staff members, Ms. Leilani Vaiaoga, Ms. Lara Bouck and Ms. Sarah Larsen. Mr. Huttman congratulated MetroPlan Orlando staff members, Ms. Cynthia Lambert and Ms. Mary Ann Horne for their FPRA Golden Image award. Mr. Huttman reported on the NARC Fly in he attended, the scheduled Mobility Week and FBT Summer Camp he attended. In addition, Mr. Huttman called attention to a recent trip to the North Florida TPO to tour their Traffic Management Center and get information on their data exchange program. He noted that MetroPlan Orlando will be hosting Mr. Jeff Sheffield on September 25th at 9:30 a.m. to speak on the data exchange. Mr. Huttman called attention to the CAV Readiness update and Signal Retiming Infographic under Information Items for Acknowledgement, along with items included in the Supplemental folders. He thanked Mr. Paul Skoutelas for attending and speaking at the meeting. Mr. Huttman read an additional statement from Commissioner VanderLey regarding Mr. Skoutelas’ speaking topic.

Chairwoman VanderLey Statement

“Our region is at a tipping point, not just in transportation, but in areas that are directly touched by transportation – like affordable housing, access to jobs, and homelessness. We need to learn from the experiences of other areas across the country on what’s working and what’s not.

MetroPlan Orlando can play a critical role in these discussions. It’s true that we’re the designated transportation planning agency. We’re also conveners. When we bring people together and have open, honest discussions, we can tackle so much more working together than we can on our own.

In my absence, please take this opportunity to have a robust discussion with each other and with Mr. Skoutelas on how we can take Central Florida transportation to the next level. We are very fortunate to have the chance to learn from a national expert on transit.

I look forward to completing my recovery and to seeing you all again soon”

IV. CONFIRMATION OF QUORUM

Ms. Cathy Goldfarb confirmed a quorum of 13 voting members present.

V. AGENDA REVIEW

Mr. Huttman stated they were ready to move forward with the agenda as printed.

VI. COMMITTEE REPORTS

Mayor Dale McDonald reported that he chaired his first MAC meeting on September 5th. MAC members recommended approval of two amendments to the Transportation Improvement Program for FDOT and SunRail roll-forward projects, and two different Public Participation Plans. Presentations, he noted included updates on the East Central Florida Regional Planning Council's Regional Resilience Collaborative, Orange Avenue corridor study, traffic signal retiming, CAV Readiness study, and a report on MetroPlan Orlando's Strategic Business Plan. Mayor McDonald added that MAC's next meeting is November 7th.

Mr. Atlee Mercer reported that Community Advisory Committee members met on August 28th and Vice Chairwoman Sarah Elbadri chaired the meeting. CAC members, he noted, recommended approval of two amendments to the current Transportation Improvement Program, involving Roll-Forward Projects and MetroPlan Orlando's two draft Public Participation Plans. Committee members, he added, offered many good suggestions of community groups to reach out to. Mr. Mercer called attention to presentations CAC members received which included an update on the MetroPlan Orlando Strategic Plan, the Orange Avenue Corridor Study, Traffic Signal Retiming, and the Connected & Autonomous Vehicle Readiness Study.

Mr. Will Hawthorne reported that Technical Advisory Committee members met on August 23rd and recommended approval of the TIP amendment requests for the roll forward and SunRail amendments. He noted TAC members also recommended approval of the MetroPlan Orlando Public Participation Plan and the 2045 MTP Public Participation Plan. In addition, they heard status reports on: the MetroPlan Orlando Strategic Plan, the Orange Avenue Corridor Study, the traffic signal timing report and the Connected and Autonomous Vehicle (CAV) Readiness Study.

Mr. Benton Bonney reported that the Transportation Systems Management & Operations Committee met on August 23rd and approved the June 28, 2019 meeting minutes and amendments to the FY 2019/20 - 2023/24 TIP to include FDOT and SunRail projects that had funds that rolled forward from FY 2018/19 to FY 2019/20. TSMO members also approved MetroPlan Orlando's Public Participation Plan and the Public Participation Plan for the 2045 Metropolitan Transportation Plan and the recommendation for Mr. Butch Margraf to serve as the TSMO Community Advocate. Mr. Bonney added that Mr. Eric Hill, MetroPlan Orlando staff

gave a presentation on the 2019 Traffic Signal Retiming Study and an update on the Connected and Autonomous Vehicle Readiness Study.

VII. PUBLIC COMMENTS ON ACTION ITEMS

None.

VIII. CONSENT AGENDA

- A. Approval of Minutes from July 10, 2019 Board meeting
- B. Approval of Financial Report for June & July 2019
- C. Approval of Travel Report for June & July 2019
- D. Approval of Board Personnel Committee Recommendation on Executive Director's Annual Review
- E. Ratification of FY 2019 Budget Amendment #3 (Year End)
- F. Approval of FY 2020 Budget Amendment #2 (Roll Forward)
- G. Approval of contribution to Bike/Walk Central Florida Best Foot Forward Pedestrian Safety Program
- H. Approval of Board Resolution in support of "Blind Americans Equality Day"
- I. Approval of Board Resolution in support of "Put the Brakes on Fatalities Day"

MOTION: Mayor Pat Bates moved approval of Consent Agenda, Action Items A-I. Commissioner Samuel Ings seconded the motion, which passed unanimously.

IX. OTHER ACTION ITEMS

A. Approval of the TIP Roll Forward Amendments

Mr. Keith Caskey, MetroPlan Orlando staff, requested approval that the FY 2019/20 - 2023/24 Transportation Improvement Program (TIP) be amended to include projects that had funds that rolled forward from FY 2018/19 to FY 2019/20. A letter from FDOT explaining the amendment request was provided, along with the FDOT Roll Forward Report, a fact sheet prepared by MetroPlan Orlando staff and the draft resolution.

MOTION: Commissioner Samuel Ings moved approval of the FY 2019/20 - 2023/24 Transportation Improvement Program (TIP) being amended to include projects that had funds that rolled forward from FY 2018/19 to FY 2019/20. Mayor Dale McDonald seconded the motion, which passed unanimously. Roll Call Vote conducted.

B. Approval of the SunRail TIP Roll Forward Amendments

Mr. Keith Caskey, MetroPlan Orlando staff, requested the CAC to recommend that the FY 2019/20 - 2023/24 Transportation Improvement Program (TIP) be amended to include SunRail projects that had funds that rolled forward from FY 2018/19 to FY 2019/20. A letter from FDOT SunRail staff explaining the amendment request was provided, along with a fact sheet prepared by MetroPlan Orlando staff and the draft resolution.

MOTION: Mayor Jose Alvarez moved approval of the FY 2019/20 - 2023/24 Transportation Improvement Program (TIP) being amended to include SunRail projects that had funds that rolled forward from FY 2018/19 to FY 2019/20. Mayor Buddy Dyer seconded the motion, which passed unanimously. Roll Call Vote conducted.

C. Approval of the MetroPlan Orlando Public Participation Plan

Action was requested by Ms. Mary Ann Horne, MetroPlan Orlando staff, to recommend the approval of 2019 MetroPlan Orlando's Public Participation Plan. A PowerPoint Presentation was given prior to action being taken. The draft plan was provided.

MOTION: Mayor Dale McDonald moved approval of the 2019 MetroPlan Orlando Public Participation Plan. Commissioner Samuel Ings seconded the motion, which passed unanimously.

D. Approval of the MetroPlan Orlando MTP Public Participation Plan

Action was requested by Ms. Cynthia Lambert, MetroPlan Orlando staff, to recommend the approval of the Public Participation Plan for MetroPlan Orlando's 2045 Metropolitan Transportation Plan (MTP). A PowerPoint Presentation was given prior to action being taken. The draft plan was provided. Ms. Lambert reviewed the goal for the plan along with the objectives for in-person engagement and objectives for information access and visualization. She provided the proposed schedule for the MTP Public Participation Plan and information on where comments on the plan could be submitted. Ms. Lambert called attention to a blue form where board members could list suggestions for outreach efforts.

MOTION: Commissioner Mayra Uribe moved approval of the Public Participation Plan For MetroPlan Orlando's 2045 Metropolitan Transportation Plan (MTP). Commissioner Samuel Ings seconded the motion, which passed unanimously.

X. INFORMATION ITEMS FOR ACKNOWLEDGEMENT

- A. Executive Director's Report**
- B. FDOT Monthly Construction Status Report**
- C. Summary of the July Board Workshop on the Strategic Plan**
- D. Memo regarding Orange Avenue Corridor Improvements**

- E. Memo to FDOT regarding the Draft Work Program
- F. Connected & Autonomous Vehicle (CAV) Readiness Update
- G. Signal Retiming Update
- H. FDOT Work Program On Line Public Hearing – October 21-25, 2019
- I. The 2019 Central Florida Mobility Week will be celebrated beginning October 25-November 1.
- J. Featured Articles and Research

National League of Cities report says US cities should consider congestion pricing
<https://www.traffictoday.com/news/congestion-reduction/national-league-of-cities-report-says-us-cities-should-consider-congestion-pricing.html>

The automobile took over because the legal system helped squeeze out the alternatives.
<https://www.citylab.com/perspective/2019/07/americans-shouldnt-have-to-drive-but-the-law-insists-on-it/593527/>

FDOT has put together a brochure explaining the I-4 express lanes and showing where all the entrance/exit points will be:
<https://i4ultimate.com/wp-content/uploads/2019/07/2150-Express-Lanes-Informational-Guide-20190710-rgb.pdf>

MOTION: Mayor Jose Alvarez moved approval of Information Items for Acknowledgement. Commissioner Viviana Janer seconded the motion, which passed unanimously.

XI. OTHER BUSINESS/PRESENTATIONS

A. MetroPlan Orlando Federal Certification

Ms. Teresa Parker, FHWA, gave a presentation on the summary of findings from the 2019 federal certification process. She reviewed information on the FHWA site visit, the review team, summary of risk assessment, noteworthy practices and recommendations.

B. 21st Century Transit

Mr. Paul Skoutelas, President American Public Transit Association, spoke about how transit is changing and transforming. Mr. Skoutelas noted that the most dramatic change in transportation that we've seen in a long time is currently taking place. He reviewed what APTA is, their major goal of more investment in public transportation and the three major priorities for that goal. Mr. Skoutelas added that APTA works at the national level to advocate for funding for transportation, but despite funding at its highest level there is still a \$90 billion backlog impacting infrastructure upgrades. He reported that the FAST Act will expire next year and a new authorization is needed that addresses both highway and transit. Mr. Skoutelas spoke about the changing dynamic in mobility and the need to help with the transition to alternatives such as Uber and LYFT and autonomous vehicles.

Discussion ensued regarding transits role in affordable housing, gas tax funding, a proposed Orange County sales tax initiative and the need for more investment in transit and a connected network.

FDOT Secretary Kevin Thibault was in attendance and spoke briefly about the need for robust public engagement and the role of technology in the future of transportation. He commented that he would like to see technology leveraged for transportation solutions, including bicycle and pedestrian safety. Secretary Thibault emphasized the importance of collaboration and working together to provide transportation solutions.

XII. BOARD MEMBER COMMENTS

Mr. Atlee Mercer asked about the status of the Pleasant Hill road project that was not currently in the TIP. Commissioner Janer commented that a quad road alternative has been added to help relieve congestion in that area until the proposed flyover could be built.

Mayor Dyer commented that Ms. Nicola Liquori is now overseeing Florida's Turnpike Enterprise and Mr. Mike Shannon is now overseeing SunRail. He thanked Ms. Liquori for her three years of service as Sunrail CEO.

XIII. PUBLIC COMMENTS (GENERAL)

Mr. David Bottemley commented on the need for transit stops to be ADA compliant.

XIV. ADJOURN BOARD MEETING

There being no further business, the meeting adjourned at 10:30 a.m. The meeting was transcribed by Ms. Cathy Goldfarb.

Approved this 13th day of November 2019.

Commissioner Betsy VanderLey, Chairwoman

Ms. Cathy Goldfarb,
Senior Board Services Coordinator/ Recording Secretary

As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which the appeal is to be based.

**METROPLAN ORLANDO
AGENCYWIDE
BALANCE SHEET
For Period Ending 08/31/19**

ASSETS

Operating Cash in Bank	\$	846,118.11
Petty Cash	\$	125.00
SBA Investment Account	\$	1,699,115.86
FL CLASS Investment Account	\$	1,555,530.12
Rent Deposit	\$	20,000.00
Prepaid Expenses	\$	28,473.71
Accounts Receivable - Grants	\$	440,753.71
Fixed Assets-Equipment	\$	691,047.26
Accumulated Depreciation	\$	(461,986.27)

TOTAL ASSETS:	\$	4,819,177.50
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LIABILITIES

Accrued Personal Leave	\$	273,598.87
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TOTAL LIABILITIES:	\$	273,598.87
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EQUITY

FUND BALANCE:

Nonspendable:

Prepaid Items	\$	28,473.71
Deposits	\$	20,000.00
Unassigned:	\$	4,497,104.92

TOTAL EQUITY:	\$	4,545,578.63
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TOTAL LIABILITIES & EQUITY:	\$	4,819,177.50
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Net difference to be reconciled:	\$	-
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METROPLAN ORLANDO
AGENCYWIDE REVENUES & EXPENDITURES
For Period Ending 08/31/19

REVENUES	Current	Y-T-D	Budget	Variance Un/(Ovr)	% OF BUDGET
Federal Revenue	\$ 143,816.52	239,961.78	\$ 5,087,204.00	4,847,242.22	4.72%
State Revenue	\$ 0.00	0.00	\$ 275,701.00	275,701.00	0.00%
Local Revenue	\$ 0.00	0.00	\$ 1,207,829.00	1,207,829.00	0.00%
Interest Income	\$ 6,427.62	13,307.72	\$ 90,000.00	76,692.28	14.79%
Other	\$ 0.00	0.00	\$ 12,500.00	12,500.00	0.00%
Contributions	\$ 5,000.00	5,000.00	\$ 25,000.00	20,000.00	20.00%
Cash Carryforward	\$ 0.00	0.00	\$ 304,082.00	304,082.00	0.00%
Local Match - Transfers In	\$ 0.00	0.00	\$ 173,415.00	173,415.00	0.00%
TOTAL REVENUES:	\$ 155,244.14	\$ 258,269.50	\$ 7,175,731.00	\$ 6,917,461.50	3.60%
EXPENDITURES					
Salaries	\$ 104,143.52	182,475.97	\$ 1,754,556.00	1,572,080.03	10.40%
Fringe Benefits	\$ 34,481.93	60,417.81	\$ 569,936.00	509,518.19	10.60%
Local Match - Transfers Out	\$ 0.00	0.00	\$ 173,415.00	173,415.00	0.00%
Audit Fees	\$ 0.00	0.00	\$ 40,000.00	40,000.00	0.00%
Computer Operations	\$ 11,050.47	14,857.47	\$ 61,443.00	46,585.53	24.18%
Dues & Memberships	\$ 2,019.00	5,776.00	\$ 19,978.00	14,202.00	28.91%
Equipment & Furniture	\$ 0.00	1,599.58	\$ 14,200.00	12,600.42	11.26%
Graphic Printing/Binding	\$ 0.00	0.00	\$ 32,541.00	32,541.00	0.00%
Insurance	\$ 1,579.58	3,159.16	\$ 33,014.00	29,854.84	9.57%
Legal Fees	\$ 0.00	0.00	\$ 42,000.00	42,000.00	0.00%
Office Supplies	\$ 1,358.37	2,135.22	\$ 38,412.00	36,276.78	5.56%
Postage	\$ 267.85	566.30	\$ 3,500.00	2,933.70	16.18%
Books, Subscrips/Pubs	\$ 133.28	4,916.93	\$ 7,721.00	2,804.07	63.68%
Exec. Dir 457 Def. Comp.	\$ 769.24	1,538.48	\$ 18,000.00	16,461.52	8.55%
Rent	\$ 24,946.98	49,796.46	\$ 303,092.00	253,295.54	16.43%
Equipment Rent/Maint.	\$ 1,195.29	3,373.45	\$ 24,157.00	20,783.55	13.96%
Seminar & Conf. Regist.	\$ 1,840.00	3,582.50	\$ 24,905.00	21,322.50	14.38%
Telephone	\$ 255.18	255.18	\$ 9,730.00	9,474.82	2.62%
Travel	\$ 2,829.77	4,370.08	\$ 58,600.00	54,229.92	7.46%
Small Tools/Office Mach.	\$ 201.95	201.95	\$ 1,200.00	998.05	16.83%
HSA/FSA Annual Contrib.	\$ 0.00	0.00	\$ 12,500.00	12,500.00	0.00%
Computer Software	\$ 0.00	0.00	\$ 7,500.00	7,500.00	0.00%
Contingency	\$ 0.00	0.00	\$ 18,428.00	18,428.00	0.00%
Contractual/Temp Svcs.	\$ 464.00	696.00	\$ 3,530.00	2,834.00	19.72%
Pass-Thru Expenses	\$ 0.00	0.00	\$ 1,250,000.00	1,250,000.00	0.00%
Consultants	\$ 35,755.64	48,255.64	\$ 2,512,888.00	2,464,632.36	1.92%
Repair & Maintenance	\$ 0.00	0.00	\$ 1,200.00	1,200.00	0.00%
Advertising/Public Notice	\$ 759.75	1,179.91	\$ 11,455.00	10,275.09	10.30%
Other Misc. Expense	\$ 1,266.34	1,497.38	\$ 14,690.00	13,192.62	10.19%
Contributions	\$ 0.00	0.00	\$ 100,950.00	100,950.00	0.00%
Educational Reimb.	\$ 0.00	0.00	\$ 1,690.00	1,690.00	0.00%
Comm. Rels. Sponsors	\$ 0.00	0.00	\$ 10,500.00	10,500.00	0.00%
Indirect Expense Carryfwd.	\$ 0.00	0.00	\$ 0.00	-	0.00%
TOTAL EXPENDITURES:	\$ 225,318.14	\$ 390,651.47	\$ 7,175,731.00	\$ 6,785,079.53	5.44%
AGENCY BALANCE:	\$ (70,074.00)	\$ (132,381.97)			

**METROPLAN ORLANDO
AGENCYWIDE
BALANCE SHEET
For Period Ending 09/30/19**

ASSETS

Operating Cash in Bank	\$	698,384.06
Petty Cash	\$	125.00
SBA Investment Account	\$	1,702,338.64
FL CLASS Investment Account	\$	1,558,361.78
Rent Deposit	\$	20,000.00
Prepaid Expenses	\$	34,905.82
Accounts Receivable - Grants	\$	518,991.28
Fixed Assets-Equipment	\$	691,047.26
Accumulated Depreciation	\$	(461,986.27)

TOTAL ASSETS:	\$	4,762,167.57
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LIABILITIES

Accrued Personal Leave	\$	288,488.65
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TOTAL LIABILITIES:	\$	288,488.65
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EQUITY

FUND BALANCE:

Nonspendable:

Prepaid Items	\$	34,905.82
Deposits	\$	20,000.00
Unassigned:	\$	4,418,773.10

TOTAL EQUITY:	\$	4,473,678.92
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TOTAL LIABILITIES & EQUITY:	\$	4,762,167.57
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Net difference to be reconciled:	\$	-
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METROPLAN ORLANDO
AGENCYWIDE REVENUES & EXPENDITURES
For Period Ending 09/30/19

REVENUES	Current	Y-T-D	Budget	Variance Un/(Ovr)	% OF BUDGET
Federal Revenue	\$ 175,739.08	415,700.86	\$ 5,789,688.00	5,373,987.14	7.18%
State Revenue	\$ 29,462.75	29,462.75	\$ 285,945.00	256,482.25	10.30%
Local Revenue	\$ 71,624.00	71,624.00	\$ 1,207,829.00	1,136,205.00	5.93%
Interest Income	\$ 6,054.44	19,362.16	\$ 90,000.00	70,637.84	21.51%
Other	\$ 0.01	0.01	\$ 12,500.00	12,499.99	0.00%
Contributions	\$ 15,000.00	20,000.00	\$ 25,000.00	5,000.00	80.00%
Cash Carryforward	\$ 0.00	0.00	\$ 304,082.00	304,082.00	0.00%
Local Match - Transfers In	\$ 5,936.97	5,936.97	\$ 183,659.00	177,722.03	3.23%
TOTAL REVENUES:	\$ 303,817.25	\$ 562,086.75	\$ 7,898,703.00	\$ 7,336,616.25	7.12%
EXPENDITURES					
Salaries	\$ 133,600.92	316,076.89	\$ 1,754,556.00	1,438,479.11	18.01%
Fringe Benefits	\$ 44,235.26	104,653.07	\$ 569,936.00	465,282.93	18.36%
Local Match - Transfers Out	\$ 5,936.97	5,936.97	\$ 183,659.00	177,722.03	3.23%
Audit Fees	\$ 15,000.00	15,000.00	\$ 40,000.00	25,000.00	37.50%
Computer Operations	\$ 4,654.94	19,512.41	\$ 61,443.00	41,930.59	31.76%
Dues & Memberships	\$ 844.75	6,620.75	\$ 19,978.00	13,357.25	33.14%
Equipment & Furniture	\$ 0.00	1,599.58	\$ 14,200.00	12,600.42	11.26%
Graphic Printing/Binding	\$ 2,980.58	2,980.58	\$ 32,541.00	29,560.42	9.16%
Insurance	\$ 1,593.34	4,752.50	\$ 33,014.00	28,261.50	14.40%
Legal Fees	\$ 3,630.50	3,630.50	\$ 42,000.00	38,369.50	8.64%
Office Supplies	\$ 2,496.37	4,631.59	\$ 38,412.00	33,780.41	12.06%
Postage	\$ 11.50	577.80	\$ 3,500.00	2,922.20	16.51%
Books, Subscrips/Pubs	\$ 147.33	5,064.26	\$ 7,721.00	2,656.74	65.59%
Exec. Dir 457 Def. Comp.	\$ 961.54	2,500.02	\$ 18,000.00	15,499.98	13.89%
Rent	\$ 26,279.48	76,075.94	\$ 303,092.00	227,016.06	25.10%
Equipment Rent/Maint.	\$ 1,195.29	4,568.74	\$ 24,157.00	19,588.26	18.91%
Seminar & Conf. Regist.	\$ 130.00	3,712.50	\$ 24,905.00	21,192.50	14.91%
Telephone	\$ 492.38	747.56	\$ 9,730.00	8,982.44	7.68%
Travel	\$ 2,084.90	6,454.98	\$ 58,600.00	52,145.02	11.02%
Small Tools/Office Mach.	\$ 32.44	234.39	\$ 1,200.00	965.61	19.53%
HSA/FSA Annual Contrib.	\$ 1,750.00	1,750.00	\$ 12,500.00	10,750.00	14.00%
Computer Software	\$ 0.00	0.00	\$ 7,500.00	7,500.00	0.00%
Contingency	\$ 0.00	0.00	\$ 8,184.00	8,184.00	0.00%
Contractual/Temp Svcs.	\$ 0.00	696.00	\$ 3,530.00	2,834.00	19.72%
Pass-Thru Expenses	\$ 0.00	0.00	\$ 1,219,729.00	1,219,729.00	0.00%
Consultants	\$ 30,084.25	78,339.89	\$ 3,266,131.00	3,187,791.11	2.40%
Repair & Maintenance	\$ 190.00	190.00	\$ 1,200.00	1,010.00	15.83%
Advertising/Public Notice	\$ 290.00	1,469.91	\$ 11,455.00	9,985.09	12.83%
Other Misc. Expense	\$ 323.03	1,820.41	\$ 14,690.00	12,869.59	12.39%
Contributions	\$ 100,000.00	100,000.00	\$ 100,950.00	950.00	99.06%
Educational Reimb.	\$ 0.00	0.00	\$ 1,690.00	1,690.00	0.00%
Comm. Rels. Sponsors	\$ 1,000.00	1,000.00	\$ 10,500.00	9,500.00	9.52%
Indirect Expense Carryfwd.	\$ 0.00	0.00	\$ 0.00	-	0.00%
TOTAL EXPENDITURES:	\$ 379,945.77	\$ 770,597.24	\$ 7,898,703.00	\$ 7,128,105.76	9.76%
AGENCY BALANCE:	\$ (76,128.52)	\$ (208,510.49)			



metroplan orlando
A REGIONAL TRANSPORTATION PARTNERSHIP

Travel Summary - July 2019

Traveler: Gary Huttman
Dates: July 10-12, 2019
Destination: Bonita Springs, FL
Purpose of trip: FBT Transportation Summer Camp
Cost: \$600.61
Paid By: MetroPlan Orlando Funds

Traveler: Eric Hill
Dates: July 21-24, 2019
Destination: Austin, TX
Purpose of trip: Joint ITE International and Texas District Annual Meeting
Cost: \$1,980.92
Paid By: MetroPlan Orlando Funds

Traveler: Gary Huttman
Dates: July 24-25, 2019
Destination: Washington, D.C.
Purpose of trip: NARC Fly-In
Cost: \$868.22
Paid By: MetroPlan Orlando Funds



Travel Summary - September 2019

Traveler:	Virginia Whittington
Dates:	September 15-18, 2019
Destination:	Championsgate, FL
Purpose of trip:	2019 FTPA/CTD Conference
Cost:	\$1,034.32
Paid By:	MetroPlan Orlando Funds

Traveler:	Alex Trauger
Dates:	September 15-21, 2019
Destination:	Atlanta, GA
Purpose of trip:	Presentation at TRB Summer Conference
Cost:	\$1,598.22
Paid By:	MetroPlan Orlando Funds



Board Action Fact Sheet

Meeting Date: Nov. 13, 2019

Agenda Item: VIII.D. (Tab 1)

Roll Call Vote: No

Action Requested:	Approval of FY'20 Budget Amendment #3
Reason:	This budget amendment will reallocate SU funds for additional traffic signal retiming studies and corridor safety studies. This amendment also corrects the federal share of FTA X014 planning grant.
Summary/Key Information:	This amendment prioritizes corridor safety studies and traffic signal retiming projects in the current budget.
MetroPlan Budget Impact:	Federal grant revenues are reduced by \$270
Local Funding Impact:	There was no change to the total Local funds budget.
Committee Action:	CAC: N/A TSMO: N/A TAC: N/A MAC: N/A
Staff Recommendation:	Recommends approval
Supporting Information:	The budget amendment document and updated agencywide budget are available under tab 1.

FINANCE USE ONLY:

Approved Bd Mtg:
Agenda Item #:

Entered:

B E No. :
FDOT No. :

FY 2020

3M6 & A7

REQUEST FOR UPWP BUDGET AMENDMENT

DATE: 10/25/2019

(WHOLE DOLLARS ONLY)

<u>PROJECT</u>	<u>ELEMENT</u>	<u>CODE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	
				<u>REVENUES</u>	<u>EXPENDITURES</u>
34220	320200	63000	Consultants		(400,000)
34220	320500	63000	Consultants		182,354
34220	320821	63000	Consultants		217,646
34119	319500	63000	Consultants		94,815
34119	319870	63000	Consultants		(94,815)
36020	--	40000	Federal Grant Revenue	(270)	
36020	620110	50000	Salaries		(173)
36020	620110	50500	Fringe Benefits		(57)
36020	620110	59700	Indirect Costs		(40)

TOTAL: \$ (270.00) (270.00)

REASON(S):

1) To reallocate SU funds for additional traffic signal retiming studies and corridor safety studies; and 2) to correct a programming error of FTA X014 federal revenues and corresponding expenditures

Finance Director's Signature:

Jason S. Loschiavo

Date:

Executive Director's Signature:

Gary D. Huttman

Date:

REMARKS:

Revised 10/24/16

METROPLAN ORLANDO
AGENCYWIDE REVENUE AND EXPENDITURE LINE ITEM BUDGET
FY 2019/2020

REVENUES

BE3

ACCOUNT

FY2020

CODE DESCRIPTION

40000 FEDERAL REVENUES

FHWA PL Planning Funds	2225474
NEW FTA Sec 5305d Planning Funds X014	901356
Carryfwd from FTA X013	527606
Carryfwd from FTA X012	40320
SU (NEW) TSR & TSMO Position	1750000
Multimodal Connectivity Grant (FY'19 Carryfwd)	63929
Traffic Signal Timing-SU (FY'19)	280733

TOTAL FEDERAL REVENUES

\$ 5,789,418

41000 STATE REVENUES

NEW FTA Sec 5305d Planning Funds X014	112669
Carryfwd from FTA X013	65950
Carryfwd from FTA X012	5040
Transportation Disadvantaged Planning Funds NEW	102286

TOTAL STATE REVENUES

\$ 285,945

LOCAL REVENUES

42900 Orange Co. Assessment	\$ 506,411
43000 Osceola Co. Assessment	\$ 140,064
43100 Seminole Co. Assessment	\$ 179,790
43200 Altamonte Springs Assessment	\$ 22,474
43300 Kissimmee Assessment	\$ 36,185
43400 Orlando Assessment	\$ 142,550
43500 Sanford Assessment	\$ 29,517
44300 Apopka Assessment	\$ 25,838
43700 CFX	\$ 25,000
43800 Sanford Airport Authority	\$ 25,000
43900 GOAA	\$ 25,000
44000 LYNX	\$ 25,000
44100 Belle Isle	\$ 506
44110 Eatonville	\$ 169
44120 Edgewood	\$ 198
44130 Maitland	\$ 1,356
44140 Oakland	\$ 227
44150 Ocoee	\$ 3,329
44160 Windermere	\$ 213
44170 Winter Garden	\$ 3,273
44180 Winter Park	\$ 2,201
44190 St. Cloud	\$ 3,389
44200 Casselberry	\$ 2,169
44210 Lake Mary	\$ 1,220
44220 Longwood	\$ 1,113
44230 Oviedo	\$ 2,895
44240 Winter Springs	\$ 2,742

TOTAL LOCAL ASSESSMENTS

\$ 1,207,829

OTHER REVENUES

45000 Interest Income	90000
47000 Reimbursement of Claims & Expenses	12500
48900 Other Grant/Contribution Income (MPO Alliance/CFL Transit Study)	25000
49700 Cash Carryforward	304082

TOTAL LOCAL REVENUES (ASSESSMENTS + OTHER)

\$ 1,639,411

METROPLAN ORLANDO
AGENCYWIDE REVENUE AND EXPENDITURE LINE ITEM BUDGET
FY 2019/2020

49800	Local Match Transfer Out for New FTA X014	\$	112,669
49800	Local Match Transfer Out for Rollover FTA X013	\$	65,950
49800	Local Match Transfer Out for Rollover FTA X012	\$	5,040
TOTAL LOCAL MATCH		\$	183,659
TOTAL REVENUES:		\$	7,898,433

EXPENDITURES

ACCOUNT

CODE	DESCRIPTION	
50000	Salaries, Leave & Car Allow.	1,754,286
50600	Fringe - FICA Employer	134,224
50700	Fringe - Unemployment Ins	10,000
50800	Fringe - Health Insurance Emplr.	233,961
50900	Fringe - Dental Insurance Emplr.	5,902
51000	Fringe - Life Insurance Emplr.	1,447
51100	Fringe - Long-Term Disability	2,598
51200	Fringe - Workers Comp Ins.	4,000
51300	Fringe Pension Fund ICMA 401	173,956
51500	Fringe - VisionCare Insurance	1,376
51600	Fringe - Short-Term Disability	2,472
51700	Fringe - Grant Carry Forward	0
59800	Local Match Transfer Out	183,659
60400	Audit Fees	40,000
60500	I-Computer Operations	61,443
60600	Dues and Memberships	19,978
60700	Equipment	14,200
60800	Graphic Printing & Binding	32,541
60900	Insurance	33,014
61000	Legal Fees	42,000
61100	Office Supplies	38,412
61200	Postage	3,500
61300	Books, Subscrips & Pubs	7,721
61400	Deferred Comp 457 Ex Dir	18,000
61500	I- Rent	303,092
61600	I-Equipment Rent & Maintenance	24,157
61700	Seminars & Conf. Registration	24,905
61800	I - Telephone	9,730
61900	Travel Expenses	58,600
62000	Small Tools/Office Machinery	1,200
62100	HSA Employer Contribution	12,500
62200	Computer Software	7,500
62500	Contingency	8,184
62600	Contractual/Temporary Services	3,530
62900	Pass-Through Expenses	1,219,729
63000	Consultants	3,266,131
63100	Repair & Maintenance	1,200
63400	Advertising/Public Notice	11,455
64100	Other Miscellaneous Expense	6,690
64300	Awards & Promotional Expense	8,000
64400	Contributions	100,950
64500	Educational Reimbursement	1,690
64600	Comm. Relations Sponsorships	10,500
64700	Grant Carry Forward - Indirect	0
TOTAL EXPENDITURES:		7,898,433



DRAFT

MetroPlan Orlando
2020 Board & Committee Meeting Schedule
 250 S. Orange Avenue, Suite 200
 Orlando, FL 32801

	MetroPlan Orlando Board	Community Advisory Committee (CAC)	Technical Advisory Committee (TAC)	TSMO***	TDLCB***	Municipal Advisory Committee (MAC)
	2 nd Wednesday @ 9:00 a.m.	4 th Wednesday @ 9:30 am.	4 th Friday @ 10:00 a.m.	4 th Friday @ 8:30 a.m.	2 nd Thursday Quarterly @ 10:00 a.m.	Thursday prior to the Board meeting @ 9:30 a.m.
January		January 22	January 24	January 24		
February	February 12	February 26	February 28	February 28	February 13	February 6
March	March 11					March 5
April		April 22	April 24	April 24		
May	May 13	May 27	May 29*	May 29*	May 14	May 7
June	June 10	June 24	June 26	June 26		June 4
July	July 8					July 2
August		August 26	August 28	August 28	August 13	
September	September 9					September 3
October		October 28	October 23	October 23		
November	November 11				November 12	November 5
December	December 9	December 2*	December 4*	December 4*		December 3

No meeting
 * Holiday Adjustment
** Adjustment Due to Conflict

*** TSMO – Transportation Systems Management & Operations
 TDLCB – Transportation Disadvantaged Local Coordinating Board

TAB 2





Board Action Fact Sheet

Meeting Date: November 13, 2019

Agenda Item: IX.A (Tab 2)

Roll Call Vote: Yes

Action Requested:	FDOT requests approval of an amendment to the FY 2019/20 - 2023/24 Transportation Improvement Program.								
Reason:	Funding is being rolled forward for one transit project and being added for another transit project.								
Summary/Key Information:	<p>Items of particular significance for our Committees and the Board are as follows:</p> <ul style="list-style-type: none">• This amendment include \$1,260,567 in FTA funds and \$315,142 in LF funds that rolled forward from FY 2018/19 to FY 2019/20 for LYNX's transportation disadvantaged program.• The amendment also adds a \$1,961,233 grant from FTA for LYNX to replace 7 diesel buses with 7 battery electric buses (BEBs) for the LYMMO downtown circulator in FY 2019/20, as well as the construction and leasing of recharging and maintenance facilities for these buses.• The Orlando Utilities Commission will be providing up to \$900,000 and the City of Orlando will be providing \$850,000 in local matching funds for the BEB project.								
MetroPlan Budget Impact:	None								
Local Funding Impact:	See third bullet above								
Committee Action:	<table><tr><td>CAC:</td><td>Recommended for approval on October 23, 2018</td></tr><tr><td>TSMO:</td><td>Recommended for approval on October 25, 2018</td></tr><tr><td>TAC:</td><td>Recommended for approval on October 25, 2018</td></tr><tr><td>MAC:</td><td>To be taken up on November 7, 2018</td></tr></table>	CAC:	Recommended for approval on October 23, 2018	TSMO:	Recommended for approval on October 25, 2018	TAC:	Recommended for approval on October 25, 2018	MAC:	To be taken up on November 7, 2018
CAC:	Recommended for approval on October 23, 2018								
TSMO:	Recommended for approval on October 25, 2018								
TAC:	Recommended for approval on October 25, 2018								
MAC:	To be taken up on November 7, 2018								
Staff Recommendation:	Recommends approval								
Supporting Information:	<p>These documents are provided at Tab 2:</p> <p>FDOT letter dated October 2, 2019</p> <p>Proposed Board Resolution No. 19-09</p> <p>Press release for the BEB project</p>								



Florida Department of Transportation

RON DESANTIS
GOVERNOR

719 S. Woodland Boulevard
DeLand, Florida 32720-6834

KEVIN J. THIBAUT, P.E.
SECRETARY

October 2, 2019

Mr. Gary Huttman
Executive Director
MetroPlan Orlando
250 South Orange Ave., Suite 200
Orlando, FL 32801

Dear Mr. Huttman:

Subject: REQUEST FOR TRANSPORTATION IMPROVEMENT PROGRAM CHANGES

The Florida Department of Transportation (FDOT) requests the following changes to be made to MetroPlan Orlando Metropolitan Planning Organization's Adopted Fiscal Years 2019/2020 – 2023/2024 Transportation Improvement Program (TIP) in coordination with the corresponding changes to the Department's Adopted Work Program. Please make sure that you put the amendment date on your cover page of the amended TIP and the page of the TIP that the project is listed on.

ORANGE COUNTY

FM#436029-1 Orange-LYNX Central Florida Regional Transportation Authority – Federal Transit Administration (FTA) Section 5310 – Grant for Elderly and Individuals with Disabilities – Transit Project - Sponsor: LYNX

Current TIP Status:

Project phase is currently not in the TIP for Fiscal Years 2019/2020 – 2023/2024.

Current TIP:

Phase	Original Funding Type	Original Amount	Fiscal Year
Transit Capital Grant	FTA (Federal)	\$0.00	2020
Transit Capital Grant	LF (Local Funds)	\$0.00	2020
TOTAL		\$0.00	

Proposed Amendment:

Phase	Original Funding Type	Amended Amount	Fiscal Year
Transit Capital Grant	FTA (Federal)	\$1,260,567.00	2020
Transit Capital Grant	LF (Local Funds)	\$315,142.00	2020
TOTAL		\$1,575,709.00	

Difference: \$1,575,709.00

Explanation: The funding on this project rolled forward from Fiscal Year 2018/2019 to Fiscal Year 2019/2020 and will be used for FTA Section 5310 Grant Program.

FM#446623-1

**Orange-LYNX Federal Transit Administration (FTA) Federal Fiscal Year
2019 Low or No-Emission (Low-No) Bus Program for Downtown Orlando
Circulator – Transit Project - Sponsor: LYNX**

Current TIP Status:

Project phase is currently not in the TIP for Fiscal Years 2019/2020 – 2023/2024.

Current TIP:

Phase	Original Funding Type	Original Amount	Fiscal Year
Transit Capital Grant	FTA (Federal)	\$0.00	2020
	TOTAL	\$0.00	

Proposed Amendment:

Phase	Original Funding Type	Amended Amount	Fiscal Year
Transit Capital Grant	FTA (Federal)	\$1,961,233.00	2020
	TOTAL	\$1,961,233.00	

Difference: \$1,961,233.00

Explanation: New grant funding awarded to LYNX from the Federal Transit Administration (FTA) for battery electric buses for the downtown Orlando circulator.

Sincerely,



Rakinya Hinson, MPO Liaison
District Five

cc: Alison Stettner, Planning & Environmental Management Administrator, FDOT
Kellie Smith, Planning Manager, FDOT
Anna Taylor, Government Liaison Administrator, FDOT

Amendment to the FY 2019/20 - 2023/24 Transportation Improvement Program

WHEREAS, the Orlando Urbanized Area Metropolitan Planning Organization (MPO), d.b.a. MetroPlan Orlando, is the duly designated and constituted body responsible for carrying out the urban transportation planning and programming process for the Orlando Urbanized Area, including the Transportation Improvement Program; and

WHEREAS, the Florida Department of Transportation (FDOT) is requesting to amend the FY 2019/20 - 2023/24 Transportation Improvement Program (TIP) in accordance with the MetroPlan Orlando Internal Operating Procedures; and

WHEREAS, the requested amendments are described as follows:

Orange County

- **FM #4360291– LYNX Section 5310 – Transportation Disadvantaged Services – Funding consists of \$1,260,567 in FTA funds and \$315,142 in LF funds rolling forward from FY 2018/19 to FY 2019/20;**
- **FM #4466231– LYNX Low or No-Emission Bus Program for Downtown Orlando Circulator – Funding consists of \$1,961,233 in FTA funds for a capital grant in FY 2019/20; and**

WHEREAS, the requested amendments described above is consistent with MetroPlan Orlando's project priorities and currently adopted Long Range Transportation Plan.

NOW, THEREFORE, BE IT RESOLVED by the MetroPlan Orlando Board that the Florida Department of Transportation's amendments to the FY 2019/20 - 2023/24 Transportation Improvement Program be approved as requested.

Passed and duly adopted at a regular meeting of the MetroPlan Orlando Board on the 13th day of November, 2019.

Certificate

The undersigned duly qualified as Chairman of the MetroPlan Orlando Board certifies that the foregoing is a true and correct copy of a Resolution adopted at a legally convened meeting of the MetroPlan Orlando Board.

Honorable Betsy VanderLey, Chairwoman

Attest:

Cathy Goldfarb, Sr. Board Services Coordinator
and Recording Secretary



LYNX to Receive \$1.9 Million Federal Transit Administration Grant

ORLANDO, Fla. (July 26, 2019) – The Central Florida Regional Transportation Authority (LYNX) has been notified it will receive a Low or No Emission (Low-No) Grant for \$1.9 million from the Federal Transit Administration (FTA). The funding when distributed will allow for the purchase or lease of zero-emission and low-emission transit buses, including acquisition, construction, and leasing of required supporting facilities such as recharging, refueling and maintenance facilities.

LYNX will use the grant to purchase seven battery electric buses, which will be procured through Proterra Inc. The buses will operate on the LYMMO Grapefruit, Lime and North Quarter lines.

Support from the Center for Transportation and the Environment (CTE), the City of Orlando, the Orlando Utilities Commission (OUC—The *Reliable One*) and bus manufacturer Proterra, Inc. was instrumental to the grant application's success.

“All of us here in the Central Florida community are pleased that the FTA recognized the importance of this project,” said LYNX CEO Jim Harrison. “It is unique partnerships such as this that show LYNX shares in Mayor Dyer and our Board's vision for a future-ready city.”

“We are proud to work with LYNX and the City of Orlando to electrify transportation across our region. We've worked hard to create a robust charging infrastructure for residents and now we're excited to make an even greater impact with mass transit,” said Clint Bullock, General Manager & CEO, OUC—The *Reliable One*.

Additionally, OUC is assisting in the procurement of charging stations and batteries to help LYNX successfully deploy the project. The Governing Board for OUC approved providing LYNX up to \$900,000 toward this program. The city is also providing \$850,000 in matching funds.

-LYNX-

For more information please contact Matt Friedman, Director of Marketing Communications, at 407-254-6206 or mfriedman@golynx.com; or Cassandra Lafser, City of Orlando Press Secretary, at 407-246-2182 or Cassandra.lafser@cityoforlando.net; or Michelle Lynch, OUC Corporate Communications Director, at 407-434-2756 or MLynch@ouc.com.

TAB 3





Board Action Fact Sheet

Meeting Date: November 13, 2019

Agenda Item: IX.B. (Tab 3)

Roll Call Vote: No

Action Requested: Approval and Acceptance of the Annual Financial Report and Audit

Reason: The annual financial report and audit must be approved and accepted by the MetroPlan Orlando Board annually.

Summary/Key Information: There were no management findings in the report. MetroPlan Orlando received a clean audit report, and ended the fiscal year in good financial condition with an unrestricted net position of \$4,453,687.

MetroPlan Budget Impact: None

Local Funding Impact: None

Committee Action:

CAC:	N/A
TSMO:	N/A
TAC:	N/A
MAC:	N/A

Staff Recommendation: Recommends approval

Supporting Information: The full financial report is available at <https://metroplanorlando.org/wp-content/uploads/MetroPlan-Orlando-FY2019-Annual-Financial-Report-FINAL.pdf>

Required final communication from the auditors is available under tab 3.



November 13, 2019

To the Members of the Board of
MetroPlan Orlando
Orlando, Florida

We have audited the basic financial statements of MetroPlan Orlando (the “Organization”) as of and for the year ended June 30, 2019, and have issued our report thereon dated October 15, 2019. Professional standards require that we provide you with the following information related to our audit.

OUR RESPONSIBILITY UNDER U.S. GENERALLY ACCEPTED AUDITING STANDARDS,
GOVERNMENT AUDITING STANDARDS, AND THE UNIFORM GUIDANCE

As stated in our engagement letter dated November 16, 2016, our responsibility, as described by professional standards, is to express opinions about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit of the financial statements does not relieve you or management of your responsibilities.

In planning and performing our audit, we considered your internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinions on the financial statements and not to provide assurance on the internal control over financial reporting. We also considered internal control over compliance with requirements that could have a direct and material effect on the Organization’s major federal programs and major state project in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with the OMB Uniform Guidance and Chapter 10.550, *Rules of the Auditor General*, as applicable.

As part of obtaining reasonable assurance about whether your financial statements are free of material misstatement, we performed tests of the Organization’s compliance with certain provisions of laws, regulations, contracts, and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit.

In accordance with the OMB Uniform Guidance, we examined, on a test basis, evidence about compliance with the types of compliance requirements described in the OMB Uniform Guidance *Compliance Supplement* and the Florida Department of Financial Services *State Compliance Supplement* applicable to the Organization’s major federal programs and major state project for the purpose of expressing an opinion on the Organization’s compliance with those requirements. While our audit provides a reasonable basis for our opinion, it does not provide a legal determination on those compliance requirements.

PLANNED SCOPE AND TIMING OF THE AUDIT

We performed the audit according to the planned scope and timing previously communicated to management.

SIGNIFICANT AUDIT FINDINGS

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Organization are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during 2019. We noted no transactions entered into by the Organization during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The significant estimates included in the Organization's financial statements are estimates for depreciation expense.

The disclosures in the financial statements are neutral, consistent, and clear.

DIFFICULTIES ENCOUNTERED IN PERFORMING THE AUDIT

We encountered no significant difficulties in dealing with management in performing and completing our audit.

CORRECTED AND UNCORRECTED MISSTATEMENTS

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. We did not note any misstatements which would be required to be communicated.

DISAGREEMENTS WITH MANAGEMENT

For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

MANAGEMENT REPRESENTATIONS

We have requested certain representations from management that are included in a management representation letter dated October 15, 2015.

MANAGEMENT CONSULTATIONS WITH OTHER INDEPENDENT ACCOUNTANTS

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Organization's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

To the Members of the Board of
MetroPlan Orlando
November 13, 2019
Page 3

OTHER AUDIT FINDINGS OR ISSUES

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Organization's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

OTHER INFORMATION IN DOCUMENTS CONTAINING AUDITED FINANCIAL STATEMENTS

With respect to the supplementary information accompanying the financial statements, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the U.S., the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

This information is intended solely for the use of the Member of the Board and management of the Organization and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,

MOORE STEPHENS LOVELACE, P.A.

rjt
CCH-35008-[06/30/18]-MetroPlan Orlando-706-Final Req Communications

TAB 4





November 13, 2019

To: Commissioner Betsy VanderLey, Board Chairwoman
MetroPlan Orlando Board Members

From: Gary Huttman, Executive Director

Subject: Executive Director's Report

- I presented to a working group of the Orlando Economic Partnership's Alliance for Regional Transportation on September 12
- I attended the Wekiva River Commission meeting on September 12
- Orange County Sheriff Officers and City of Orlando Police Officers were involved in some enforcement at six crosswalks, three of which were equipped with Rectangular Rapid Flashing Beacons, on Wednesday, September 18. They issued 72 citations.
- I attended the WTS Annual Awards & Scholarship Banquet on September 19
- I met with the new Executive Director of the Tampa Bay Area Regional Transit Authority on September 24.
- I met with the new Director of CUTR at the University of South Florida on September 24. This meeting was also to discuss the newly designated University Transportation Center (UTC) and opportunities to strengthen a relationship between MetroPlan Orlando and the UTC.
- I was a panelist at the Winter Park Outlook Transportation Summit on September 25 at the Alford Inn.
- I attended the Orange County Simulation Summit on September 26 at the Orange County Convention Center.
- I attended the Colonial Parkway Public Meeting on September 26
- I attended and participated in the Bike Walk Central Florida Best Foot Forward Launch of the Seminole County Program on October 2.
- I attended the Orange County Transportation Town Hall on October 3 and October 17.
- I attended the annual meeting of the ReThink Your Commute Program at Lake Nona on October 8
- I met with UCF on October 8 to discuss common issues with a focus on the I-4 Technology Corridor
- I met with members of the Blue Zones Project Team on October 9

Chinese Delegation

- We hosted a delegation from China on October 10. They were in Orlando to learn of our work at MetroPlan Orlando and from members of the SunRail Team. One of the highlights for us was to have one of our new employees, Sarah Larsen, address the delegation in their native Mandarin.

Central Florida Real Estate Forum

- I attended the Central Florida Real Estate Forum in Orlando on October 11

Osceola Board of County Commissioners

- I made a brief presentation on how projects get prioritized and in the work program to the Osceola BCC on October 14

City of Edgewood Quiet Zones

- I participated in the grand opening event of the city of Edgewood Quiet Zones on October 15

Blind American's Equality Day

- I attended and participated in the Blind American's Equality Day on October 18

AMPO

- I attended the annual meeting of the Association of MPOs in Baltimore. That meeting was held from October 21-25. It was very well attended. While there I moderated a session on the future of transportation.

NARC

- I attended the Executive Director's Council and Board Retreat of NARC in Scottsdale. That meeting was held from October 27-30. It too was well attended.
- You heard about this earlier from Commissioner Dallari.

Central Florida Mobility Week

- The 2019 Central Florida Mobility Week was held from October 25-November 1. Mobility Week first started three years ago (2016) in Central Florida. It is now statewide. It is a series of weeklong activities to promote awareness of transportation choices and safety. It is an ideal time for partner agencies to host events, highlight achievements, or roll out initiatives supporting sustainable and multimodal transportation.

FDOT Work Program On-Line Public Hearing

- The On-Line Public Hearing for the FDOT Draft Work Program was conducted October 21-25, 2019
- The Work Program Community Outreach Event was held October 24 at the District Office in DeLand

North Florida TPO

- We hosted Jeff Sheffield, ED of the North Florida TPO on September 25 at 9:30 so members of our committees could hear of the innovative work going on in Jacksonville.

CFCRC

- I attended the CFCRC meeting on October 31



FDOT District Five - Orlando and Oviedo Operations
420 West Landstreet Road, Orlando, 32824
2400 Camp Road, Oviedo, 32765
Orlando: 321-319-8100 Oviedo: 407-278-2800

Outside Consultant

In-House Construction

Maintenance

Project Status Report as of October 25, 2019

ORANGE						
SR 423 (John Young Parkway) from SR 50 to Shader Road						
FIN #	239496-3-52-01					
CONTRACT #	T5538					
Conventional Pay Item						
PROJECT DESCRIPTION: Widen SR 423 (John Young Parkway) from four to six lanes from SR 50 to Shader Road.						
				TIME	COST	
CONTRACTOR:	Southland Construction Inc.	LET DATE:	8/30/2017	ORIGINAL:	765	\$27,752,000.00
FED. AID #:	8785019U	NTP:	11/07/2017	CURRENT:	884	\$27,755,577.80
FUND TYPE	Construction	TIME BEGAN:	1/7/2017	ELAPSED:	630	\$17,526,832.43
		WORK BEGAN:	1/7/2017	% ORIGINAL:	82.35%	63.16%
		EST. COMPLETION:	Spring 2020	% TO DATE:	71.27%	63.15%
CONTACT			PHONE		EMAIL	
PROJECT ADMINISTRATOR		John Bailey	C: 407-466-4387		john.bailey@kisingercampo.com	
FDOT PROJECT MANAGER		Carlton Daley	O: 321-319-8129 C: 407-832-1694		carlton.daley@dot.state.fl.us	
CONTRACTOR'S PROJECT MANAGER:		Jomo K. Forbes	O: 407-889-9844 C: 407-496-4274		JomoF@southlandconstruction.com	
ORANGE						
SR 482 (Sand Lake Road) from West of International Drive to East of Florida's Turnpike						
FIN #	407143-4-52-01, 407143-5-52-01, 407143-6-62-01					
CONTRACT #	T5552					
Conventional Pay Item						
PROJECT DESCRIPTION: Widen and reconstruct Sand Lake Boulevard from west of International Drive to east of Florida's Turnpike, including International Drive from Jamaican Court to North of Sand Lake Road						
				TIME	COST	
CONTRACTOR:	Prince Contracting LLC	LET DATE:	6/08/2016	ORIGINAL:	1,050	\$75,824,482.00
FED. AID #:	MULT009R	NTP:	8/18/2016	CURRENT:	1,316	\$79,716,571.87
FUND TYPE	Construction	TIME BEGAN:	10/14/2016	ELAPSED:	1,102	\$63,658,041.22
		WORK BEGAN:	10/14/2016	% ORIGINAL:	104.95%	83.95%
		EST. COMPLETION:	Spring 2020	% TO DATE:	83.74%	79.86%
CONTACT			PHONE		EMAIL	
PROJECT ADMINISTRATOR		Robert Murphy	O: 407-875-8900 C: 813-918-6390		rpmurphy@transsystems.com	
FDOT PROJECT MANAGER		Trevor Williams	O: 321-319-8138 C: 407-625-4360		trevor.williams@dot.state.fl.us	
CONTRACTOR'S PROJECT MANAGER:		Neil Parekh	O: 407-737-6741 C: 305-753-8621		nparekh@princecontracting.com	
ORANGE						
SR 414 (Maitland Blvd) from SR 400 (I-4) to CR 427 (Maitland Ave)						
FIN #	424217-1-52-01					
CONTRACT #	T5625					
Conventional Pay Item						
PROJECT DESCRIPTION: Widen of State Road (S.R.) 414 / Maitland Boulevard from east of Interstate 4 (I-4) (Hope Road) to east of County Road (C.R.) 427 (Maitland Avenue) from a suburban 4-lane facility to an urban 6-lane facility.						
				TIME	COST	
CONTRACTOR:	Masci Construction	LET DATE:	10/31/2018	ORIGINAL:	480	\$7,136,709.34
FED. AID #:	D517056B	NTP:	1/07/2019	CURRENT:	520	\$7,136,709.34
FUND TYPE	Construction	TIME BEGAN:	2/6/2019	ELAPSED:	237	\$3,104,238.02
		WORK BEGAN:	2/6/2019	% ORIGINAL:	49.38%	43.50%
		EST. COMPLETION:	Spring 2020	% TO DATE:	45.58%	43.50%
CONTACT			PHONE		EMAIL	
PROJECT ADMINISTRATOR		Peter Crespi	O: 407-278-2723 C: 407-325-9728		peter.crespi@dot.state.fl.us	
CONTRACTOR'S PROJECT MANAGER:		David Jewett	O: 386-322-4500 C: 386-281-9042		david.jewett@mascicq.com	

Project Status Report as of October 25, 2019

ORANGE						
SR 500/US 441 (Orange Blossom Trail) from East of Lake Doe Cove to East of SR 429						
FIN #	437338-1-52-01					
CONTRACT #	E5Z27					
Conventional Pay Item						
PROJECT DESCRIPTION: Milling and resurfacing U.S. 441 from east of Lake Doe Cove to east of SR 429						
					TIME	COST
CONTRACTOR:	Masci General Contractor, Inc.	LET DATE:	6/05/2018	ORIGINAL:	420	\$4,978,322.92
FED. AID #:	N/A	NTP:	7/31/2018	CURRENT:	485	\$4,985,072.92
FUND TYPE	Construction	TIME BEGAN:	8/30/2018	ELAPSED:	417	\$4,005,793.28
		WORK BEGAN:	9/4/2018	% ORIGINAL:	99.29%	80.46%
		EST. COMPLETION:	Fall 2019	% TO DATE:	85.98%	80.36%
CONTACT			PHONE		EMAIL	
PROJECT ADMINISTRATOR		Scott Stagg	O:407-319-7460 C: 407-362-1309		ssagg@drmp.com	
FDOT PROJECT MANAGER		Tammie Andrews	O: 407-278-2741 C: 407-687-6234		tammie.andrews@dot.state.fl.us	
CONTRACTOR'S PROJECT MANAGER:		David Jewett	C: 386-281-9042		davidjewett@masciqc.com	

ORANGE						
SR 527/SR 426 (Orange Avenue) from South of Lake Conway Drive to North of Grant Street						
FIN #	437330-1-52-01					
CONTRACT #	T5635					
Lump Sum						
PROJECT DESCRIPTION: Milling and resurfacing Orange Avenue from south of Lake Conway Drive to north of Grant Street						
					TIME	COST
CONTRACTOR:	The Lane Construction Corp	LET DATE:	10/31/2018	ORIGINAL:	290	\$2,923,010.00
FED. AID #:	D518006B	NTP:	1/07/2019	CURRENT:	314	\$2,923,010.00
FUND TYPE	Construction	TIME BEGAN:	2/6/2019	ELAPSED:	257	\$1,628,478.96
		WORK BEGAN:	2/6/2019	% ORIGINAL:	88.62%	55.71%
		EST. COMPLETION:	Fall 2019	% TO DATE:	81.85%	55.71%
CONTACT			PHONE		EMAIL	
PROJECT ADMINISTRATOR		Ryan Flipse	O: 321-319-8134 C: 407-625-0342		ryan.flipse@dot.state.fl.us	
CONTRACTOR'S PROJECT MANAGER:		Terry Carmichael	O: 407-891-9613 C: 321-303-9784		TLCarmichael@laneconstruct.com	

ORANGE						
SR 600/SR 500/US 441/US 17-92 (Orange Blossom Trail) from South of SR 482 (Sand Lake Road) to North of SR 482						
FIN #	437592-1-52-01					
CONTRACT #	T5629					
Conventional Pay Item						
PROJECT DESCRIPTION: Milling and resurfacing U.S. 441 from south of Sand Lake Road to north of Sand Lake Road						
					TIME	COST
CONTRACTOR:	Florida Safety Contractors, Inc.	LET DATE:	9/26/2019	ORIGINAL:	200	\$1,369,368.97
FED. AID #:	D518002B	NTP:	2/07/2019	CURRENT:	254	\$1,369,368.97
FUND TYPE	Construction	TIME BEGAN:	2/05/2019	ELAPSED:	258	\$596,439.17
		WORK BEGAN:	2/6/2019	% ORIGINAL:	129.00%	43.56%
		EST. COMPLETION:	Fall 2019	% TO DATE:	101.57%	43.56%
CONTACT			PHONE		EMAIL	
PROJECT ADMINISTRATOR		Carlton Daley	O: 321-319-8129 C: 407-832-1694		carlton.daley@dot.state.fl.us	
CONTRACTOR'S PROJECT MANAGER:		Tom Jacobson	O: 813-982-9172 C: 727-207-7252		T.Jacobson@floridasafetycontractors.com	



Outside Consultant

In-House Construction

Maintenance

Project Status Report as of October 25, 2019

ORANGE						
US 441 Resurfacing from Jones Avenue to Wadsworth Road						
FIN #	437331-1-52-01					
CONTRACT #	E5Z34					
Conventional Pay Item						
PROJECT DESCRIPTION: Milling and resurfacing U.S. 441 from Jones Avenue to south of Wadsworth Road, widening right turn lanes, bicycle facilities, and drainage improvements.						
					TIME	COST
CONTRACTOR:	D.A.B. Constructors	LET DATE:	8/07/2018	ORIGINAL:	320	\$3,424,444.44
FED. AID #:	N/A	NTP:	10/08/2018	CURRENT:	363	\$3,474,444.44
FUND TYPE	Construction	TIME BEGAN:	10/29/2018	ELAPSED:	357	\$3,188,849.99
		WORK BEGAN:	10/29/2018	% ORIGINAL:	111.56%	93.12%
		EST. COMPLETION:	Fall 2019	% TO DATE:	98.35%	91.78%
CONTACT			PHONE		EMAIL	
PROJECT ADMINISTRATOR		Scott Stagg	O:407-319-7460 C: 407-362-1309		sstagg@drmp.com	
FDOT PROJECT MANAGER		Tammie Andrews	O: 407-278-2741 C: 407-687-6234		tammie.andrews@dot.state.fl.us	
CONTRACTOR'S PROJECT MANAGER:		Mike Lemke	C: 352-601-8043		mikel@dabcon.com	
ORANGE						
SR 435 (Kirkman Road) from north of SR 482 (Sand Lake Road) to south of SR 408 (excluding north of International Drive to Major Boulevard)						
FIN #	437341-1-52-01					
CONTRACT #	T5628					
Construction						
PROJECT DESCRIPTION: Milling and resurfacing Kirkman Road (State Road (S.R.) 435) from north of Sand Lake Road (S.R. 482) to south of S.R. 408						
					TIME	COST
CONTRACTOR:	Southland Construction Inc.	LET DATE:	5/22/2019	ORIGINAL:	650	\$16,216,216.21
FED. AID #:	D517084B	NTP:	7/16/2019	CURRENT:	658	\$16,216,216.21
FUND TYPE	Construction	TIME BEGAN:	8/15/2019	ELAPSED:	67	\$2,539,085.80
		WORK BEGAN:	8/15/2019	% ORIGINAL:	10.31%	15.66%
		EST. COMPLETION:	Summer 2021	% TO DATE:	10.18%	15.66%
CONTACT			PHONE		EMAIL	
PROJECT ADMINISTRATOR		Dan Barbato	C: 561-719-9885		dbarbato@consoreng.com	
FDOT PROJECT MANAGER		Trevor Williams	O: 321-319-8138 C: 407-625-4360		trevor.williams@dot.state.fl.us	
CONTRACTOR'S PROJECT MANAGER:		Ed Devincenzo	C: 321-604-1767		Ed.Devincenzo@scifi.com	
ORANGE						
SR 482 (Sand Lake Road) from Lake Gloria Boulevard to SR 527 (Orange Avenue)						
FIN #	441066-1-52-01					
CONTRACT #	T5647					
Construction						
PROJECT DESCRIPTION: Adding a new sidewalk on the north side of State Road (S.R.) 482 (Sand Lake Road) from Lake Gloria Boulevard/Sunport Drive to S.R. 527 (Orange Avenue /						
					TIME	COST
CONTRACTOR:	Atlantic Civil Constructors Corporation	LET DATE:	3/27/2019	ORIGINAL:	150	\$2,009,089.64
FED. AID #:	D518037B	NTP:	5/28/2019	CURRENT:	165	\$2,009,089.64
FUND TYPE	Construction	TIME BEGAN:	6/23/2019	ELAPSED:	115	\$1,460,024.16
		WORK BEGAN:	6/23/2019	% ORIGINAL:	76.67%	72.67%
		EST. COMPLETION:	Fall 2019	% TO DATE:	69.70%	72.67%
CONTACT			PHONE		EMAIL	
PROJECT ADMINISTRATOR		Carlton Daley	O: 321-319-8129 C: 407-832-1694		carlton.daley@dot.state.fl.us	
CONTRACTOR'S PROJECT MANAGER:		Chris Sousa	C: 407-277-8410		chris.sousa@atlantic-civil.com	
ORANGE						



Outside Consultant

In-House Construction

Maintenance

Project Status Report as of October 25, 2019

ORANGE						
SR500 /US441 (South Orange Blossom Trail) from north of Holden Avenue to 36th Street						
FIN #	439679-1-52-01					
CONTRACT #	T5653					
Construction						
PROJECT DESCRIPTION: Enhancing pedestrian safety along South Orange Blossom Trail from north of Holden Avenue to 36th Avenue in Orlando by installing six pedestrian hybrid						
					TIME	COST
CONTRACTOR:	PowerCore, Inc.	LET DATE:	3/27/2019	ORIGINAL:	140	\$782,050.00
FED. AID #:	N/A	NTP:	5/28/2019	CURRENT:	140	\$782,050.00
FUND TYPE	Construction	TIME BEGAN:	9/25/2019	ELAPSED:	26	\$58,225.45
		WORK BEGAN:	N/A	% ORIGINAL:	18.57%	7.45%
		EST. COMPLETION:	Spring 2020	% TO DATE:	18.57%	7.45%
CONTACT			PHONE		EMAIL	
PROJECT ADMINISTRATOR		Ryan Flipse	O: 321-319-8134 C: 407-625-0342		ryan.flipse@dot.state.fl.us	
CONTRACTOR'S PROJECT MANAGER:		Bill Ross	C: 217-766-1278		brross@powercore.us	

OSCEOLA						
SR 500 (US 192) from Aeronautical Drive to Budinger Avenue						
FIN #	239682-1-52-01					
CONTRACT #	T5530					
Conventional Pay Item						
PROJECT DESCRIPTION: Widening U.S. 192 from four to six lanes. Additional improvements include milling and resurfacing, drainage improvements, removal and replacement of an existing bridge on S.R. 500 over the St. Cloud canal.						
					TIME	COST
CONTRACTOR:	JR Davis Construction	LET DATE:	6/24/2015	ORIGINAL:	1,100	\$37,673,820.99
FED. AID #:	N/A	NTP:	8/31/2015	CURRENT:	1,462	\$39,681,175.26
FUND TYPE	Construction	TIME BEGAN:	3/31/2016	ELAPSED:	1,299	\$38,233,852.12
		WORK BEGAN:	3/31/2016	% ORIGINAL:	118.09%	101.49%
		EST. COMPLETION:	Late 2019	% TO DATE:	88.85%	96.35%
CONTACT			PHONE		EMAIL	
PROJECT ADMINISTRATOR		Jignesh Vyas	C: 407-406-0300		jvyas@saiengr.com	
FDOT PROJECT MANAGER		Ryan Flipse	O: 321-319-8134 C: 407-625-0342		ryan.flipse@dot.state.fl.us	
CONTRACTOR'S PROJECT MANAGER:		Bruce Baker	C: 407-572-3881		bruce.baker@jr-davis.com	

OSCEOLA						
SR 600/US 17-92 from West of Poinciana Boulevard to CR 535						
FIN #	239714-1-52-01					
CONTRACT #	E5Z33					
Conventional Pay Item						
PROJECT DESCRIPTION: Widening U.S. 17-92 from two to four lanes.						
					TIME	COST
CONTRACTOR:	Southland Construction, Inc.	LET DATE:	10/02/2018	ORIGINAL:	1,000	\$23,467,500.98
FED. AID #:	N/A	NTP:	12/07/2018	CURRENT:	1,027	\$23,467,500.98
FUND TYPE	Construction	TIME BEGAN:	2/5/2019	ELAPSED:	258	\$5,709,177.69
		WORK BEGAN:	2/5/2019	% ORIGINAL:	25.80%	24.33%
		EST. COMPLETION:	Early 2022	% TO DATE:	25.12%	24.33%
CONTACT			PHONE		EMAIL	
PROJECT ADMINISTRATOR		George Sawaya	C: 407-509-6396		georgesawaya@hillintl.com	
FDOT PROJECT MANAGER		Jonathan Duazo	O: 321-319-8114 C: 407-625-5624		jonathan.duazo@dot.state.fl.us	
CONTRACTOR'S PROJECT MANAGER:		George Jaoude	C: 321-230-2559		GeorgeJ@southlandconstruction.com	



Outside Consultant
In-House Construction
Maintenance

Project Status Report as of October 25, 2019

SEMINOLE						
Widening US 17/92 from Shepard Road to Lake Mary Boulevard						
FIN #	240196-1-52-01					
CONTRACT #	T5557					
Conventional Pay Item						
PROJECT DESCRIPTION: Reconstruct US 17/92 from Shepard Road to Lake Mary Boulevard from a rural four-lane roadway to an urban six-lane roadway. This contract includes construction of a new bridge to replace the existing box culvert at Soldiers Creek.						
					TIME	COST
CONTRACTOR:	Bergeron Land Development	LET DATE:	12/09/2015	ORIGINAL:	990	\$53,326,000.00
FED. AID #:	N/A	NTP:	2/09/2016	CURRENT:	1,338	\$55,460,028.14
FUND TYPE	Construction	TIME BEGAN:	5/31/2016	ELAPSED:	1,242	\$46,432,239.09
		WORK BEGAN:	5/31/2016	% ORIGINAL:	125.45%	87.07%
		EST. COMPLETION:	2/01/2020	% TO DATE:	92.83%	83.72%
CONTACT			PHONE		EMAIL	
PROJECT ADMINISTRATOR		Chris Davis	O: 321-972-8616 C: 407-466-4151		cdavis@metriceng.com	
FDOT PROJECT MANAGER		Jeff Oakes	O: 407-482-7835 C: 407-832-1354		jeff.oakes@dot.state.fl.us	
CONTRACTOR'S PROJECT MANAGER:		Lauren Cowan	C: 954-594-0396		lcowan@bergeroninc.com	

LAKE AND SEMINOLE COUNTIES						
SR 429/46 from west of Old McDonald Road to east of Wekiva Park Road (Wekiva Parkway Section 6)						
FIN #	238275-7-52-01					
CONTRACT #	E5Y47					
Design Build						
PROJECT DESCRIPTION: Design 5.5 miles of limited access toll road largely along the existing State Road 46 corridor from west of Old MacDonald Road to east of Wekiva Park Road. The project will include designing: an additional non-tolled, service road for local travel; a new, higher-profile bridge that is aesthetically pleasing over the Wekiva River; and, three wildlife bridges to allow animals to pass safely between the Seminole State Forest, Rock Springs Run State Reserve and Lower Wekiva River Preserve.						
					TIME	COST
CONTRACTOR:	Superior Construction Co. Southeast	LET DATE:	3/22/2017	ORIGINAL:	1,270	\$234,544,468.00
FED. AID #:	3141036P	NTP:	6/27/2017	CURRENT:	1,390	\$232,395,485.09
FUND TYPE	Design Build	TIME BEGAN:	10/18/2017	ELAPSED:	846	\$152,981,871.94
		WORK BEGAN:	10/18/2017	% ORIGINAL:	66.61%	65.23%
		EST. COMPLETION:	Early 2021	% TO DATE:	60.86%	65.83%
CONTACT			PHONE		EMAIL	
CEI PROJECT ADMINISTRATOR		Arnaldo Larrazabal	C: 786-205-2699		arnaldo.larrazabal@rsandh.com	
FDOT PROJECT MANAGER:		Rick Vallier	O: 386-943-5283 C: 386-846-4149		rick.vallier@dot.state.fl.us	
CONTRACTOR'S PROJECT MANAGER:		Jeremy Andrews	C: 904-509-0868		jandrews@superiorfla.com	

SEMINOLE						
Pedestrian Safety Improvements - Ronald Reagan Blvd. from SR 434 to north of Palmetto Avenue						
FIN #	437931-1-52-01					
CONTRACT #	T5615					
Conventional Pay Item						
PROJECT DESCRIPTION: Pedestrian safety improvements along Ronald Reagan Blvd., including construction of buffered bike lanes, on-street parallel parking, brick pavers and signal modifications.						
					TIME	COST
CONTRACTOR:	American Lighting and Signalization LLC	LET DATE:	3/28/2018	ORIGINAL:	200	\$1,435,272.80
FED. AID #:	D517088B	NTP:	5/23/2018	CURRENT:	262	\$1,435,272.80
FUND TYPE	Construction	TIME BEGAN:	6/27/2018	ELAPSED:	425	\$628,063.67
		WORK BEGAN:	6/27/2018	% ORIGINAL:	212.50%	43.76%
		EST. COMPLETION:	Fall 2019	% TO DATE:	162.21%	43.76%
No New Estimate						
CONTACT			PHONE		EMAIL	
PROJECT ADMINISTRATOR		Eric Plantier	O: 407-482-7847		eric.plantier@dot.state.fl.us	
CONTRACTOR'S PROJECT MANAGER:		Travis Church	O: 904-886-4300 C: 904-334-7083		tchurch1@asplundh.com	

No New Estimate



Outside Consultant

In-House Construction

Maintenance

Project Status Report as of October 25, 2019

LAKE AND SEMINOLE COUNTIES						
SR 429/46 from Wekiva Park Road to Orange Boulevard (Wekiva Parkway Section 7A)						
FIN #	240200-2					
CONTRACT #	T5626					
Design Build						
PROJECT DESCRIPTION: This project includes 3.53 miles of limited access toll road largely along the existing State Road 46 corridor from a half mile east of Wekiva Park Road to Orange Boulevard. The project also includes design of a non-tolled road for local travel.						
					TIME	COST
CONTRACTOR:	Liberty Mutual Insurance	LET DATE:	12/06/2017	ORIGINAL:	1,454	\$108,299,973.17
FED. AID #:	3141042P	NTP:	3/02/2017	CURRENT:	1,538	\$108,374,973.17
FUND TYPE	Design Build	TIME BEGAN:	4/2/2018	ELAPSED:	573	\$39,628,951.52
		WORK BEGAN:	4/2/2018	% ORIGINAL:	39.41%	36.59%
		EST. COMPLETION:	Summer 2022	% TO DATE:	37.26%	36.57%
CONTACT			PHONE		EMAIL	
CEI PROJECT ADMINISTRATOR		David Bowden	O: 386-333-9537 C: 407-873-1905		dbowden@go-IEI.com	
FDOT PROJECT MANAGER:		Jeff Oakes	O: 407-482-7835 C: 407-832-1354		jeff.oakes@dot.state.fl.us	
CONTRACTOR'S PROJECT MANAGER:		Allan Fadullon	C: 954-594-5848		afadullon@semaconstruction.com	

SEMINOLE COUNTY						
SR 429/46 from Orange Boulevard to Rinehart Road (Wekiva Parkway Section 8)						
FIN #	240200-4					
CONTRACT #	E5Z18					
Design Build						
PROJECT DESCRIPTION: Construct 2.63 miles of limited access toll road from Orange Boulevard to east of Rinehart Road. The project will include the new Wekiva Parkway interchange at I-4 that will connect with State Road 417.						
					TIME	COST
CONTRACTOR:	Lane Construction Corporation	LET DATE:	8/22/2018	ORIGINAL:	1,400	\$253,332,000.00
FED. AID #:	D517015B	NTP:	10/26/2018	CURRENT:	1,423	\$253,332,000.00
FUND TYPE	Design Build	TIME BEGAN:	10/26/2018	ELAPSED:	360	\$60,043,200.00
		WORK BEGAN:	10/26/2018	% ORIGINAL:	25.71%	23.70%
		EST. COMPLETION:	Late 2022	% TO DATE:	25.30%	23.70%
CONTACT			PHONE		EMAIL	
CEI SENIOR PROJECT ENGINEER		Bill Wages	O: 407-644-1898 C: 407-948-8281		bwages@metriceng.com	
FDOT PROJECT MANAGER:		Kevin Hayden	O: 386-943-5284		kevin.hayden@dot.state.fl.us	
CONTRACTOR'S PROJECT MANAGER:		Kurt Matthiasmeier	C: 407-908-3229		kwmthiasmeier@laneconstruct.com	

SEMINOLE COUNTY						
Eastbound I-4 Resurfacing from West of Lake Mary Boulevard to east of US 17/92						
FIN #	439682-2-52-01 & 439682-5-52-01					
CONTRACT #	T5661					
Conventiona Pay Item						
PROJECT DESCRIPTION: Mill and resurface the eastbound lanes of I-4 from west of Lake Mary Boulevard to east of U.S. 17/92						
					TIME	COST
CONTRACTOR:	Ranger Construction Industries	LET DATE:	4/24/2019	ORIGINAL:	210	\$5,973,653.10
FED. AID #:	D518112B	NTP:	6/24/2019	CURRENT:	210	\$5,973,653.10
FUND TYPE	Construction	TIME BEGAN:	7/24/2019	ELAPSED:	88	\$2,116,841.74
		WORK BEGAN:	9/1/2019	% ORIGINAL:	41.90%	35.44%
		EST. COMPLETION:	Summer 2020	% TO DATE:	41.90%	35.44%
CONTACT			PHONE		EMAIL	
CEI PROJECT ADMINISTRATOR		Barry Johnson	C: 407-947-7426		barry.johnson@wsp.com	
FDOT PROJECT MANAGER:		Rick Vallier	O: 386-943-5283 C: 386-846-4149		rick.vallier@dot.state.fl.us	
CONTRACTOR'S PROJECT MANAGER:		Steve Wigle	407-509-8541		steve.wigle@rangerconstruction.com	



Outside Consultant

In-House Construction

Maintenance

Project Status Report as of October 25, 2019

SEMINOLE						
Connected Vehicle Pilot on SR 434						
FIN #	440413-1-52-01					
CONTRACT #	E5Z41					
Conventional Pay Item						
PROJECT DESCRIPTION: Installation of roadside units that included Dedicated Short Range Communication radios at six signalized intersections along S.R. 434.						
					TIME	COST
CONTRACTOR:	Sice Inc.	LET DATE:	4/02/2019	ORIGINAL:	220	\$143,385.30
FED. AID #:	N/A	NTP:	6/03/2019	CURRENT:	220	\$143,385.30
FUND TYPE	Construction	TIME BEGAN:	10/11/2019	ELAPSED:	0	\$0.00
		WORK BEGAN:	Fall 2019	% ORIGINAL:	0.00%	0.00%
		EST. COMPLETION:	Summer 2020	% TO DATE:	0.00%	0.00%
CONTACT			PHONE		EMAIL	
PROJECT ADMINISTRATOR		Patrick White	O: 407-278-2731		patrick.white@dot.state.fl.us	
CONTRACTOR'S PROJECT MANAGER:		Pablo Lorient	C: 305-772-8082		plorient@sice.com	

SEMINOLE						
PedSafe Greenway Deployment						
FIN #	440821-1-52-01					
CONTRACT #	T5639					
Conventional Pay Item						
PROJECT DESCRIPTION: The improvements under this contract consist of an innovative pedestrian and bicycle collision avoidance system that utilizes connected vehicle (CV) technologies to reduce the occurrence of pedestrian and bicycle crashes at high crash rate locations as well as a program designed to increase throughput capacity and reduce congestion by optimizing traffic signal operations with the implementation of new technologies.						
					TIME	COST
CONTRACTOR:	Chinchor Electric Inc	LET DATE:	5/22/2019	ORIGINAL:	500	\$9,972,132.34
FED. AID #:	N/A	NTP:	8/05/2019	CURRENT:	502	\$9,972,132.34
FUND TYPE	Construction	TIME BEGAN:	9/4/2019	ELAPSED:	37	\$3,615,847.86
		WORK BEGAN:	9/4/2019	% ORIGINAL:	7.40%	36.26%
		EST. COMPLETION:	1/01/2021	% TO DATE:	7.37%	36.26%
CONTACT			PHONE		EMAIL	
PROJECT ADMINISTRATOR		Jeff Oakes	O: 407-482-7835 C: 407-832-1354		jeff.oakes@dot.state.fl.us	
CONTRACTOR'S PROJECT MANAGER:		Brian Silva	407-509-2209		bsilva@chinchorelectric.com	



Outside Consultant

In-House Construction

Maintenance



Florida Department of Transportation

RON DESANTIS
GOVERNOR

719 South Woodland Boulevard
DeLand, Florida 32720

KEVIN J. THIBAUT, P.E.
SECRETARY

October 2, 2019

Mr. Gary Huttman
Executive Director
MetroPlan Orlando MPO
250 South Orange Avenue
Suite 200
Orlando, Florida 32801

RE: First Quarter Variance Report (July 2019 – September 2019)

Dear Mr. Huttman:

This letter is in reference to a request made by MetroPlan Orlando Metropolitan Planning Organization (MPO) regarding the quarter variance report for the period of July 2019 through September 2019. This quarter's variance report compares the July 1, 2019 adopted work program with changes made to the adopted work program in the first quarter of Fiscal Year 2019/2020. The projects listed below includes a cost increase that is equal to or greater than the minimum parameters set by MetroPlan Orlando.

ORANGE COUNTY PROJECTS

FM#239422-1: State Road 434 Forest City, from State Road 424 Edgewater Drive to Seminole County Line – Add Lanes and Reconstruct Project

7/1/19 Adopted Phase Cost: Construction Utility Phase = \$2,112,000 (FY 2021/2022)

Revised Phase Cost: Construction Utility Phase = \$4,112,000 (FY 2021/2022)

Phase Cost Increase: Construction Utility Phase = (94.6%)

Reason for Cost Increase

Funding added due to cost estimate updates. This phase is being done by Orange County Utilities and the City of Winter Park with local funding.

Impact of Phase Cost Increase

The cost increase has no impact on the work program.

FM#242484-8: State Road 400 (I-4), from East of State Road 522 (Osceola Parkway) to West of State Road 528 – Add Lanes and Reconstruct Project

7/1/19 Adopted Phase Cost: Right of Way Relocation Phase = \$5,989,450 (FY 2019/2020)

Revised Phase Cost: Right of Way Relocation Phase = \$7,272,500 (FY 2019/2020)

Phase Cost Increase: Right of Way Relocation Phase = (21.4%)

Reason for Cost Increase

Funding added due to right of way costs estimate updates.

Impact of Phase Cost Increase

The cost increase has no impact on the work program.

As always, we appreciate all the opportunities that we get to work with MetroPlan Orlando staff and if you should have any additional questions or concerns please do not hesitate to contact me at 386-943-5426.

Sincerely,



Rakinya Hinson
FDOT, District Five
MPO Liaison

cc: Keith Caskey, Manager of Planning Services, MetroPlan Orlando
Kellie Smith, Planning Manager, FDOT
Anna Taylor, Government Liaison Administrator, FDOT

Air Quality Monitoring: Ozone Attainment Status

March - September

As of October 1, 2019

Seminole State College (#C117-1002)		
Year	Fourth Highest 8-Hour Average (Displayed in Parts per Billion)	Date
2019	62	28-May
2018	64	16-Mar
2017	67	27-May
2016	63	10-May

2018 3-Year Attainment Average: 65

2019 Year-to-Date 3-Year Running Average: 64

Change 1

Osceola Co. Fire Station - Four Corners (#C097-2002)		
Year	Fourth Highest 8-Hour Average (Displayed in Parts per Billion)	Date
2019	72	23-Mar
2018	67	10-May
2017	67	9-Apr
2016	64	25-May

2018 3-Year Attainment Average: 66

2019 Year-to-Date 3-Year Running Average: 69

Change (3)

Lake Isle Estates - Winter Park (#095-2002)		
Year	Fourth Highest 8-Hour Average (Displayed in Parts per Billion)	Date
2019	65	28-May
2018	63	17-Mar
2017	65	27-May
2016	66	9-May

2018 3-Year Attainment Average: 65

2019 Year-to-Date 3-Year Running Average: 64

Change 1

Winegard Elementary School (#L095-0008)		
Year	Fourth Highest 8-Hour Average (Displayed in Parts per Billion)	Date
2019	61	21-Mar
2018	60	11-May
2017	68	8-May
2016	63	9-May

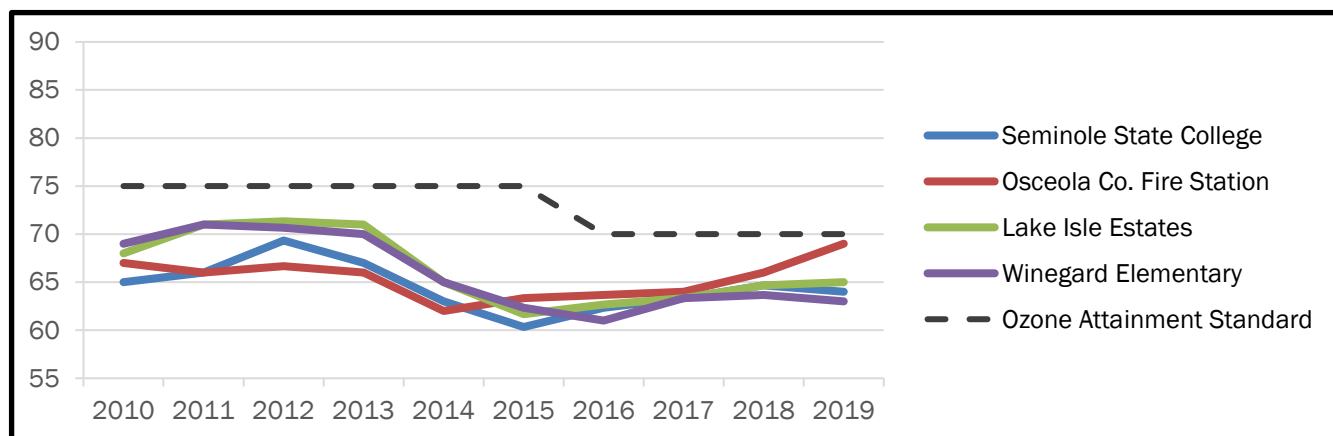
2018 3-Year Attainment Average: 64

2019 Year-to-Date 3-Year Running Average: 63

Change 1

10-Year Historic Ozone Attainment Status

(Displayed in Parts per Billion)



Source: Florida Department of Environmental Protection



October 21, 2019

TO: Board Members
FROM: Sarah Larsen, Transportation Planner
SUBJECT: Historical Air Quality Report

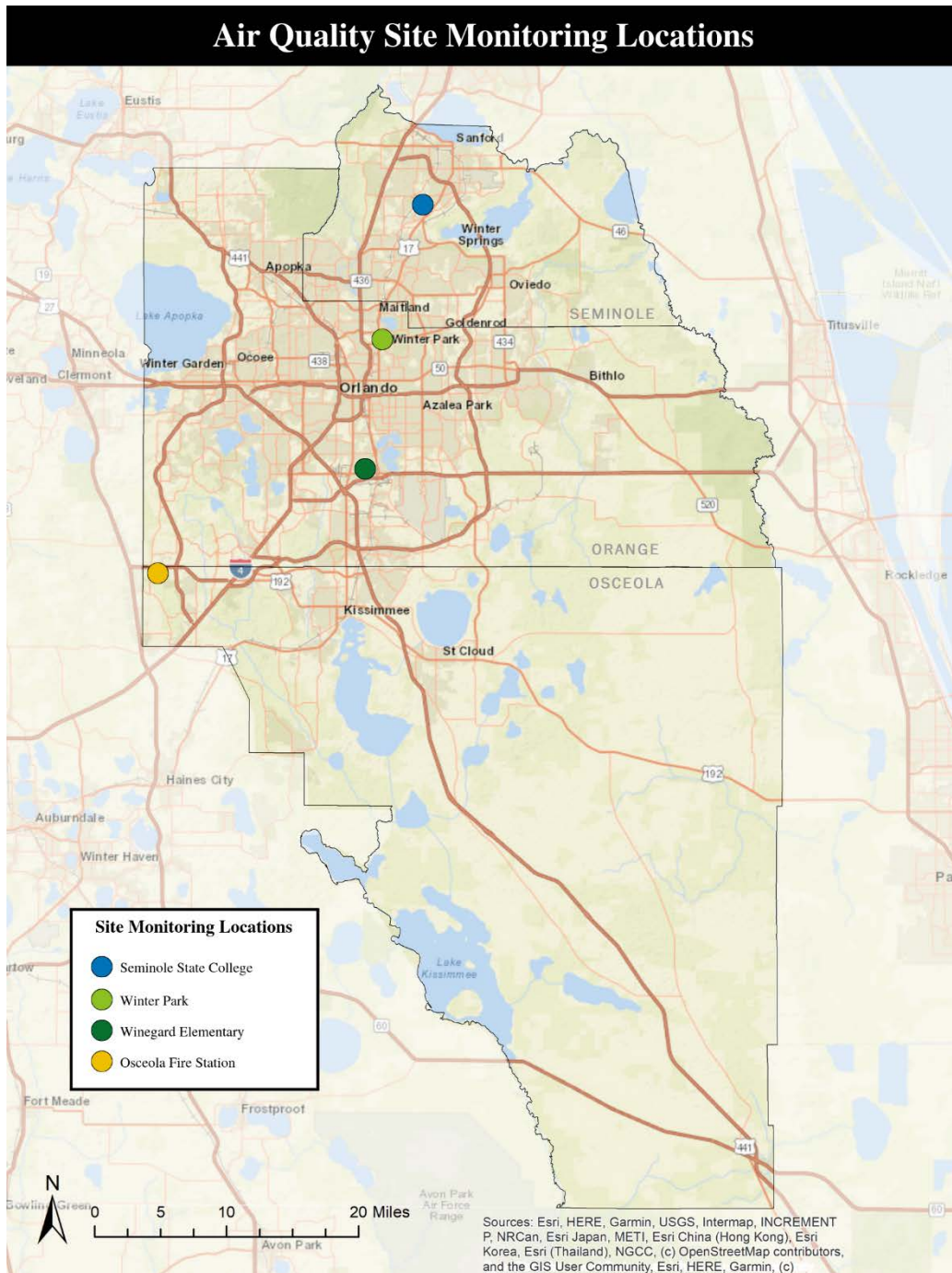
The purpose of this memo is to share with you a new report that tracks air quality in our region from 2010 to the present. This report has been created to evaluate how our region has changed in terms of air quality, specifically ozone levels. Topics explored are total number of days above the required 70 parts per billion; the attainment standard since 2003; the county-by-county air quality ranges; the average air quality in a given year, by county; the month-to-month averages across the region; and total number of days above the targeted 60 parts per billion. The report shows that overall, the Orange-Seminole-Osceola region has had improved air quality since 2010. However, despite an overall decrease, the region may enter non-attainment status in 2020 or 2021 if maintaining current trends. Air quality is directly related to health, so it is vital that we, as a region, promote the health of Central Florida residents through clean air. MetroPlan Orlando tracks the region's air quality and works hard to create plans that include transportation options that help improve air quality.

Historical Air Quality Index (AQI) Report

How has Central Florida's air quality changed over the years?

Study Area

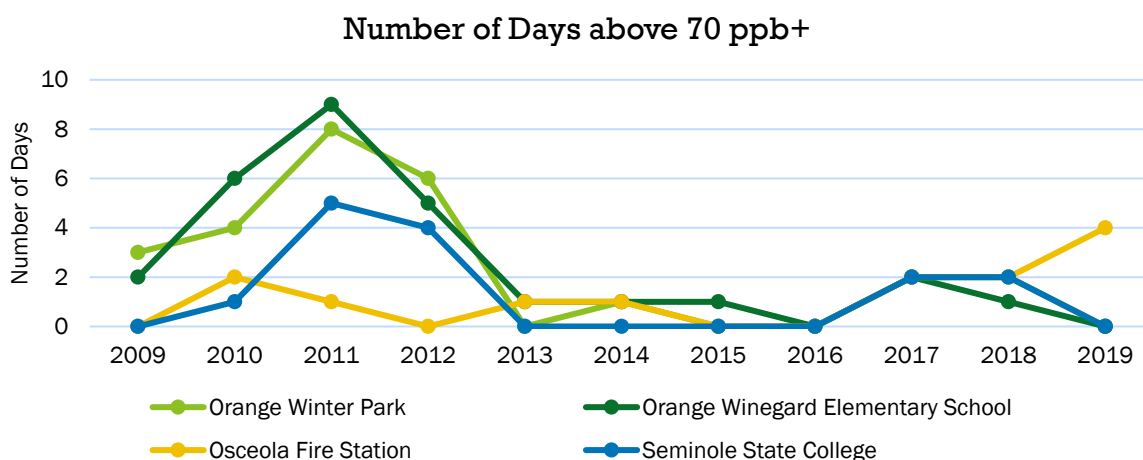
The study area includes four locations across our three counties. Two sites are in Orange County: Lake Isle Estates in Winter Park and Winegard Elementary School in Orlando; one site is in Osceola: Osceola Fire Station in Four Corners; and one site is in Seminole: Seminole State College in Sanford.



How is air quality measured?

Air quality is measured by looking at the ozone, the main component in urban smog. “Bad” ozone is created when nitrogen oxide (NO_x) and volatile organic compounds (VOC) mix with heat and sunlight. Ozone is measured in parts per billion (ppb). Exhaust from motor vehicles is one of the highest contributors to ozone levels which is why MetroPlan Orlando tracks the region’s air quality and works hard to create plans that include transportation options that help improve air quality.

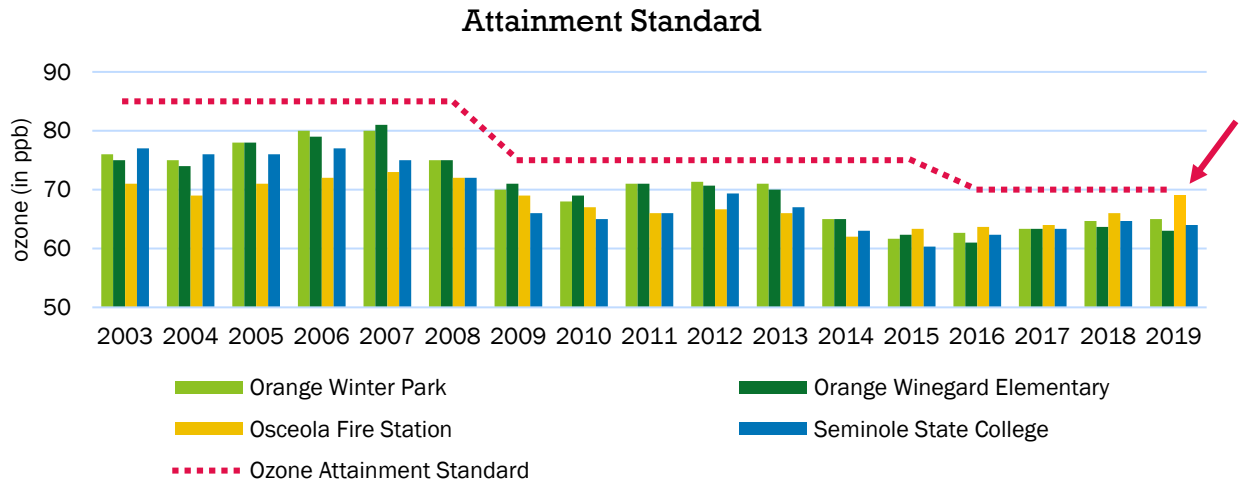
Attainment levels. In 2015, the Environmental Protection Agency set stricter standards for ozone levels, from 75 parts per billion to 70 parts per billion over an 8-hour average. With a few exceptions in 2010, 2011, and 2012, our region has done exceptionally well at keeping ozone levels within the standards.



If a region does not meet the standards, then the region will be identified as a non-attainment area. The attainment status of a region is determined by averaging the ozone levels of the fourth highest day annually across three years. If the average of the three years exceeds 70 ppb, then the region will be considered a non-attainment area. That is why it is important to measure total number of days above 70 ppb.

In the graph above, we can see that there were four days in 2019 where Osceola was above 70 ppb. That means the fourth highest day was also above 70 ppb. This is noteworthy because that number will pull the average up for this year and the following two years. Osceola currently maintains its attainment status, but if this trend continues, Osceola may enter the non-attainment range in 2020 or 2021. If Osceola County is in the non-attainment range, then the whole MetroPlan Orlando region will also be considered in non-attainment.

The graph on the following page displays the attainment average for each site since 2003. Over the years, the MetroPlan Orlando region has stayed well within the attainment standards. However, now that there is a stricter standard on air quality, there is less room for error.



How MetroPlan Orlando has traditionally recorded and presented our air quality reports is as a breakdown of the fourth highest ozone readings for the past four years. This is so we can compare the previous 3-year average with the current 3-year average. For three out of the four monitoring sites, the attainment averages have gone down, meaning air quality has improved. The one site where air quality has not improved is the Osceola site. For 2019, the Osceola 3-year average is 69 ppb, teetering very close to non-attainment. In 2020, if Osceola has more than four days above the 70 ppb threshold, it is highly likely the county, and thus the MetroPlan Orlando region, will enter the non-attainment range.

Orange Co. Winter Park		
Year	Fourth Highest 8-Hour Average (Displayed in Parts per Billion)	Date
2019	65	28-May
2018	63	17-Mar
2017	65	27-May
2016	66	9-May

2018 3-Year Attainment Average: 65
 2019 Year-to-Date 3-Year Running Average: 64
 Change 1

Orange Co. Winegard Elementary School		
Year	Fourth Highest 8-Hour Average (Displayed in Parts per Billion)	Date
2019	61	21-Mar
2018	60	11-May
2017	68	8-May
2016	63	9-May

2018 3-Year Attainment Average: 64
 2019 Year-to-Date 3-Year Running Average: 63
 Change 1

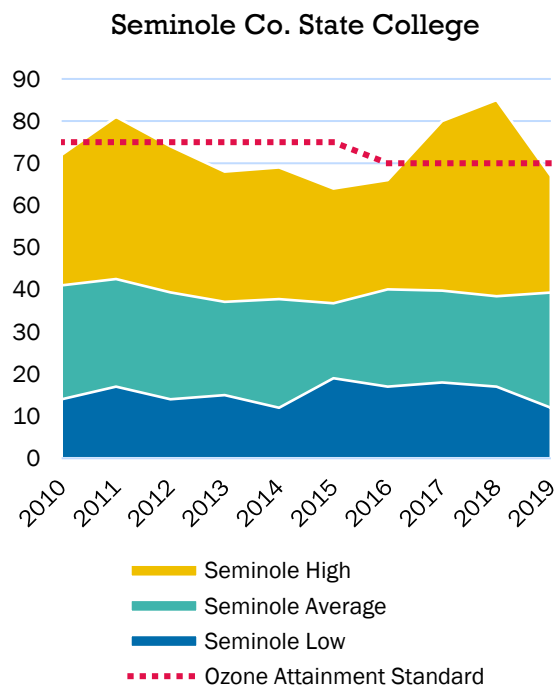
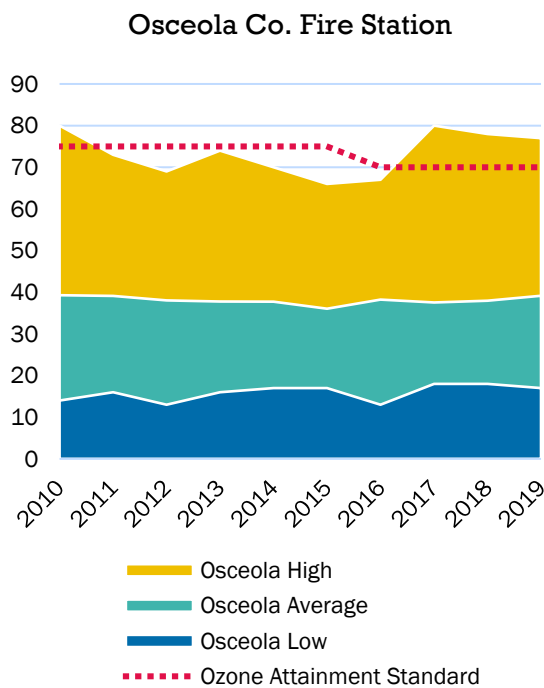
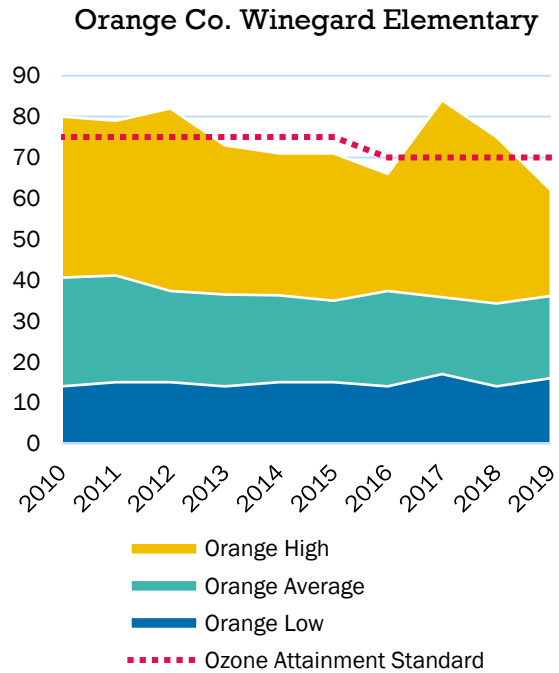
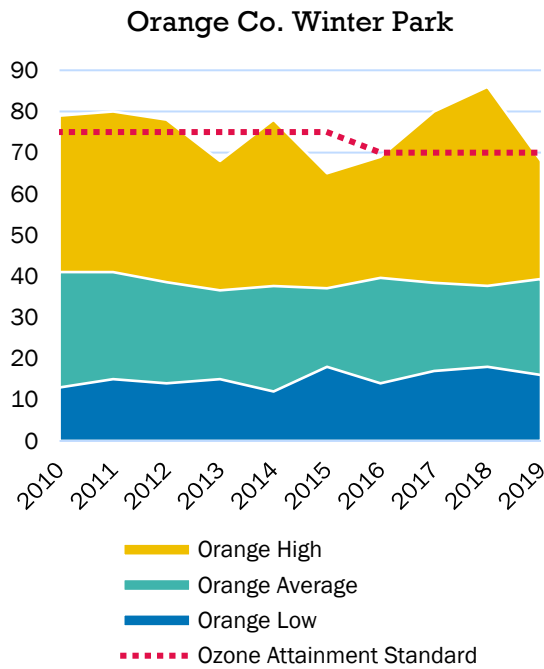
Seminole Co. State College		
Year	Fourth Highest 8-Hour Average (Displayed in Parts per Billion)	Date
2019	62	28-May
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2016	63	10-May

2018 3-Year Attainment Average: 65
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 Change 1

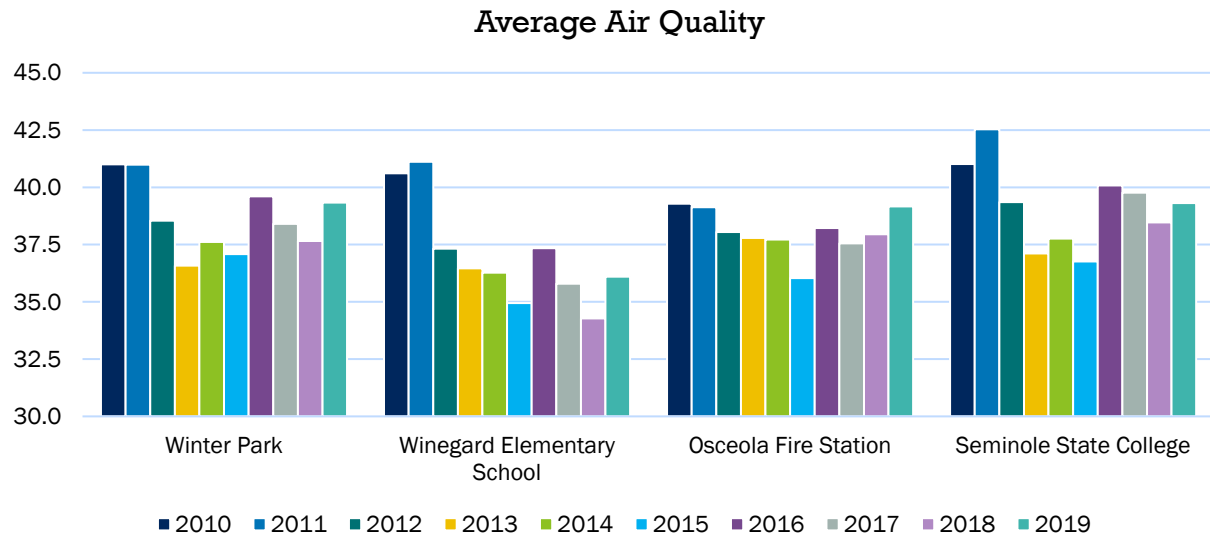
Osceola Co. Fire Station		
Year	Fourth Highest 8-Hour Average (Displayed in Parts per Billion)	Date
2019	72	23-Mar
2018	67	10-May
2017	67	9-Apr
2016	64	25-May

2018 3-Year Attainment Average: 66
 2019 Year-to-Date 3-Year Running Average: 69
 Change (3)

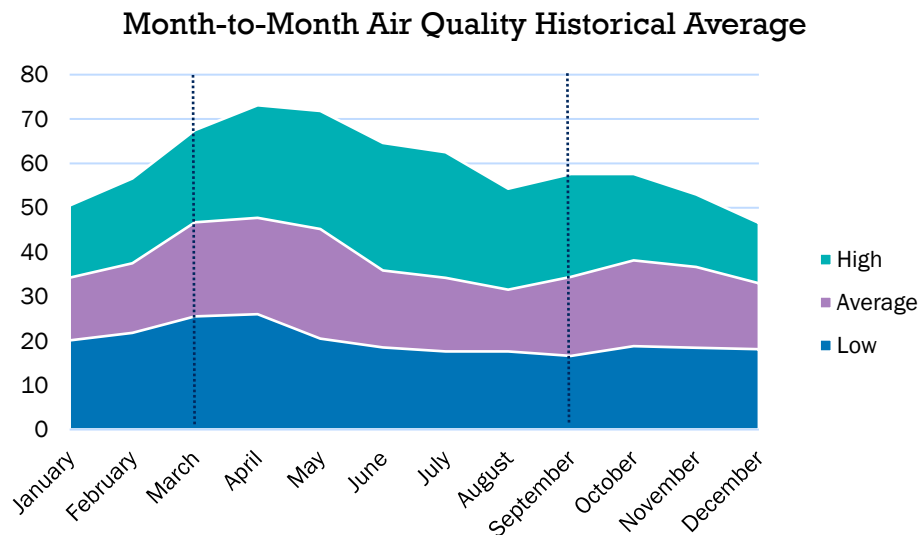
Air Quality Ranges. MetroPlan Orlando also wanted to look at the highest highs and the lowest lows to make sure the region was not experiencing an extreme range in air quality. Peaks for poor air quality were in 2011, 2017 and 2018. The peaks are important to pay attention to because attainment is determined by the three-year average of fourth highest day. Our best years for low ozone levels ranged from county-to-county, but were in 2014, 2015, and 2016.



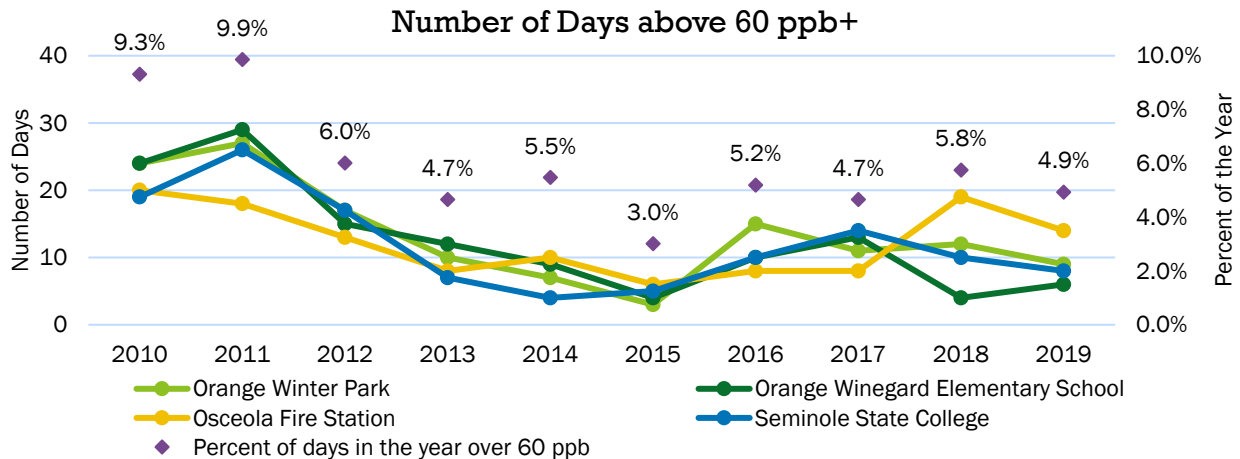
Average Air Quality. This report also looks at the average air quality across the four sites. The ppb hits a low across the three-county region in 2015, and has since risen, but not to levels of 2011. Of the four sites, Seminole County has highest ozone level averages. Moving forward, we need to take into consideration how we can continue to improve our air quality.



Month-to-Month Variance. Why does MetroPlan Orlando only report air quality in summer months? Ozone levels are exacerbated by heat and sunlight, so air quality is typically worse in the summer months. That's why we start reporting in March and go until September. Overall, across all three counties, the month of April has the worst air quality averages.



Number of Days above 60 ppb. The EPA's Clean Air Scientific Advisory Committee felt that the air quality standard should be set as low as 60 ppb, but this level was dismissed in the U.S. Court of Appeals. MetroPlan Orlando strives to measure beyond standards and so, this report also examines the 60 ppb target. This benchmark will be especially useful as we try to stay within the attainment range. Overall, the region has reduced the number of days where the air quality is above 60 parts per billion since 2010.



So what does this all mean?

It means that overall, air quality in the region has improved with the exception of a few peak days in recent years. Those peak days are able to make a sizeable difference, especially for Osceola County. Four days can make the difference between attainment and non-attainment for a whole region, so it is imperative we work together to improve air quality.

MetroPlan Orlando will continue our mission of reducing ozone levels by relying less on single-occupancy vehicles and more on multimodal options like cycling or transit. By focusing on plans such as complete streets, we can encourage multimodal options as well as improved air quality. More direct plans involving air quality include landscaping and softening corridors.

Improved air quality is a worthwhile goal because of its great impact on health. No one likes a smoggy day, but poor air quality also has long-term impacts on health such as increased asthma rates and worse cardiovascular health. Air quality should always be taken into effect with all health impact analyses, particularly in corridors in underserved communities.

Sources

American Heart Association. 2014. "Danger in the Air: Air Pollution and Cardiovascular Disease." https://www.heart.org/-/media/files/about-us/policy-research/fact-sheets/ucm_496414.pdf?la=en&hash=26F04F75A05A1820750364F97F9C9455A5163637

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MetroPlan Orlando. 2017. "Air Quality." <https://metroplanorlando.org/programs-resources/air-quality/>

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Public Power. 2019. "Federal appeals court largely upholds EPA ozone standard." <https://www.publicpower.org/periodical/article/federal-appeals-court-largely-upholds-epa-ozone-standard>

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United States Environmental Protection Agency. 2018. "Ground-level Ozone Basics." <https://www.epa.gov/ground-level-ozone-pollution/ground-level-ozone-basics>



501 S. New York Avenue, Suite 200
Winter Park, FL 32789
TEL (407) 636-5606
www.bikewalkcentralflorida.org

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Executive Director

Amanda Day

September 27, 2019

Gary Huttman, AICP
Executive Director
MetroPlan Orlando
PO Box 1393
Orlando, FL 32802

Dear Gary,

The Bike/Walk Central Florida board extends its thanks to you and MetroPlan Orlando for your continued financial support of the *Best Foot Forward* pedestrian safety program.

Bike/Walk Central Florida is proud to manage the *Best Foot Forward* program on behalf of the local partners and MetroPlan to help fulfill your commitment "to work with regional safety stakeholders to address areas of concern for fatalities and series injuries within the MPA" (per Resolution 18-02 for Highway Safety Improvement Program).

Since our launch in June 2012 within the City of Orlando and Orange County, your support has helped us expand the program has expand into Osceola and Seminole Counties. We're making a difference and creating lasting social good with a focus on making pedestrians safer on our roadways through the consistent and persistent application of low-cost Engineering, community Education, and high-visibility Enforcement.

Best Foot Forward is more than a campaign and delivers tangible and measurable results to improve driver yield rates at the region's most dangerous crosswalks. Since the program launched, we have:

- Increasing the driver yield rates from two percent to 43 percent on roads posted 40 mph or higher and 17 to 60 percent on roads posted 35 miles or slower,
- Issued 8338 citations and warning for drivers violating Florida's crosswalk law, and
- Spoke to 499 homeowner and community groups throughout the region.

Thank you again, Gary, for making pedestrian safety a key priority for the Central Florida region. Together, we'll continue our work to make our streets safer for people using their own two feet to move throughout Metro Orlando.

Sincerely,

Amanda Day
Executive Director, Bike/Walk Central Florida
Program Director, Best Foot Forward

RECEIVED

OCT 02 2019

METROPLAN ORLANDO

MEMORANDUM

TO: Virginia Whittington, Director of Regional Partnerships

FROM: Steve Bechtel and Kathleen Hugo, Mateer Harbert

DATE: September 16, 2019

RE: MetroPlan Orlando - Community Advisory Committee members serving on Orange County League of Women Voters Transportation Committee

Question Presented:

“We are in need of an official opinion on an issue that has arisen with several members of our Community Advisory Committee who are either already serving on the Orange County League of Women Voters Transportation Committee, or are being recruited to serve. Our initial reaction is that it creates a conflict of interest because the League’s meetings (where MetroPlan Orlando and/or other transportation-related discussions may take place) are not subject to Florida’s Sunshine Laws, however we defer to you for an official legal opinion that we may discuss with them.”

Legal Research:

Florida's Sunshine Law, § 286.011, Florida Statutes, provides a right of access to governmental proceedings at both the state and local levels. There are three basic requirements of meetings subject to § 286.011, Florida Statutes:

- (1) Meetings of public boards or commissions must be open to the public;
- (2) Reasonable notice of such meetings must be given; and
- (3) Minutes of the meetings must be taken.

Florida’s Sunshine law is applicable to “any gathering, whether formal or casual, of two or more members of the same board or commission to discuss some matter on which foreseeable action will be taken by the public board or commission.” *See* No. Informal Advisory Legal Opinion, 2007 WL 3054993, at *1 (Fla. A.G. Mar. 29, 2007); *Hough v. Stembridge*, 278 So. 2d 288 (Fla. 3d DCA 1973); *City of Miami Beach v. Berns*, 245 So. 2d 38 (Fla. 1971); *Board of Public*

Instruction of Broward County v. Doran, 224 So. 2d 693 (Fla. 1969); *Wolfson v. State*, 344 So. 2d 611 (Fla. 2d DCA 1977); *Canney v. Board of Public Instruction of Alachua County*, Fla.1973, 278 So.2d 260 (1973). Florida law does not require a quorum for a meeting of members of a public board or commission to be subject to section 286.011, Florida Statutes; two members is sufficient to constitute a “meeting” under the Sunshine law. *See* No. Informal Advisory Legal Opinion, 2007 WL 3054993, at *1 (Fla. A.G. Mar. 29, 2007).

Florida courts have stated that the Sunshine Law applies to the entire decision-making process and not merely to the formal meeting of a public body at which voting is conducted to ratify an official decision. *See* Fla. Att’y Gen. Op. 2005-18 (2005). The Sunshine Law extends to the discussions and deliberations as well as the formal action taken by a public body. *See Times Publishing Company v. Williams*, 222 So. 2d 470, 473 (Fla. 2d DCA 1969) (“Every thought, as well as every affirmative act, of a public official as it relates to and is within the scope of his official duties, is a matter of public concern; and it is the entire decision-making process that the legislature intended to affect by the enactment of the statute before us.”).

The Florida Supreme Court has stated that the Sunshine Law “should be construed so as to frustrate all evasive devices.” *Town of Palm Beach v. Gradison*, 296 So. 2d 473, 477 (Fla. 1974). Moreover, the Supreme Court of Florida clarified that “[w]hen in doubt, the members of any board, agency, authority or commission should follow the open-meeting policy of the State.” *Id.*

MetroPlan Orlando’s Community Advisory Committee is subject to the provisions of the Sunshine Law, § 286.011, Florida Statutes. *See* Fla. Att’y Gen. Op. 82-35 (1982). Under the guidelines discussed herein, when the two members of the Community Advisory Committee attend meetings together for the Orange County League of Women Voters Transportation Committee, and those meetings may discuss matters related to MetroPlan Orlando and/or other transportation-

related matters, then this is a “gathering of two or more members of the same board or commission to discuss some matter on which foreseeable action will be taken” by MetroPlan Orlando’s Community Advisory Committee. This does not necessarily create a “conflict of interest.” However, construing the statutes in favor of open meetings, those particular League meetings would be subject to the requirements of the Sunshine Law, i.e., notice, public accessibility and written minutes.

TAB 5



GET INVOLVED!

WHAT IS IT?

The **Florida Transportation Plan (FTP)** is the state's long-range plan guiding Florida's transportation future. The FTP is a plan for all of Florida—and affects every resident, business, and visitor. The FTP goals impact our quality of life and economic prosperity.

The Florida Department of Transportation (FDOT) and its partners are updating the FTP. Share your thoughts with us so we can ensure the FTP reflects the needs of Florida's communities.

GOALS



SAFETY and **SECURITY**

for residents, visitors, and businesses



AGILE, RESILIENT, and **QUALITY**

Transportation **INFRASTRUCTURE**



CONNECTED, EFFICIENT, and

RELIABLE MOBILITY for people and freight



TRANSPORTATION CHOICES

that improve accessibility and equity



Transportation solutions that

STRENGTHEN FLORIDA'S ECONOMY



Transportation systems that

ENHANCE FLORIDA'S COMMUNITIES



Transportation solutions that

ENHANCE FLORIDA'S ENVIRONMENT

CROSS-CUTTING TOPICS

TECHNOLOGY

Will technology change how and when we travel?



RESILIENCE

How do we prepare our transportation system for, and recover from, weather, environmental, economic, and operational disruptions?



STATE/ INTERREGIONAL

How do we improve the state's most strategic transportation systems?



REGIONAL/ LOCAL

What regional or local needs should we consider?



YOUR NEIGHBORS ARE SHARING THEIR TRANSPORTATION STORIES



TELL US YOUR VISION FOR TRANSPORTATION IN FLORIDA.

Help FDOT and its partners update the [Florida Transportation Plan](http://www.floridatransportationplan.com/). Go to:

<http://www.floridatransportationplan.com/>

- ✓ Take the **10-MINUTE** Values and Preference **SURVEY**
- ✓ **SIGN UP** for Mailing Lists
- ✓ **JOIN** a **SUBCOMMITTEE**
- ✓ **LEARN MORE** by listening to **PODCASTS**, watching **WEBINARS**, or **READING**
- ✓ Provide **YOUR IDEAS** online
- ✓ **REQUEST** a **PRESENTATION** to your organization or group
- ✓ Be on the lookout for **REGIONAL WORKSHOPS COMING IN 2020**

