



MEETING MINUTES

DATE: Wednesday, November 12, 2014

TIME: 9:00 a.m.

LOCATION: MetroPlan Orlando
One Landmark Building
315 E. Robinson Street
Suite 355
Orlando, Florida 32801

Commissioner Bob Dallari, Chairman, Presiding

Members in Attendance:

Mr. Dean Asher, GOAA
Hon. Pat Bates, City of Altamonte Springs
Hon. Scott Boyd, Orange County
Hon. Fred Brummer, Orange County for Hon. Tiffany Russell
Hon. Pete Clarke, Orange County
Mr. Stephen Smith for Mr. Larry Dale, Sanford Airport Authority
Hon. Bob Dallari, Seminole County
Hon. Buddy Dyer, City of Orlando
Hon. Ted Edwards, Orange County
Hon. Carlton Henley, Seminole County
Hon. Samuel B. Ings, City of Orlando
Hon. Teresa Jacobs, Orange County
Hon. Joe Kilsheimer, City of Apopka
Hon. Michael Harford for Hon. John Quinones, Osceola County
Hon. Jim Swan, City of Kissimmee
Hon. Jennifer Thompson, Orange County
Hon. Jeff Triplett, City of Sanford

Advisors in Attendance:

Ms. Candy Bennage, Kissimmee Gateway Airport
Ms. Noranne Downs, District 5 Secretary, FDOT
Hon. Ken Bradley, Municipal Advisory Committee
Mr. Charles Ramdatt, Transportation Technical Committee
Mr. Carnot Evans, Citizens' Advisory Committee
Mr. Rob McKey for Mr. Steve Noto, Bicycle and Pedestrian Advisory Committee

Members/Advisors not in Attendance:

Hon. Frank Attkisson, LYNX/Central Florida Commuter Rail Commission
CFX/Vacant

Staff in Attendance:

Ms. Gabriella Arismendi
Mr. Harold Barley
Mr. Steve Bechtel, Mateer & Harbert
Mr. Keith Caskey
Ms. Cathy Goldfarb
Mr. Eric Hill
Ms. Jill Hoskins
Mr. Gary Huttman
Ms. Cynthia Lambert
Mr. Jason Loschiavo
Ms. Sally Morris
Ms. Nikhila Rose
Ms. Lena Tolliver
Mr. Alex Trauger
Mr. Anthony Washington
Ms. Virginia Whittington
Mr. Mighk Wilson

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Commissioner Bob Dallari called the meeting to order at 9:00 a.m. and welcomed all; Commissioner Carlton Henley led the Pledge of Allegiance.

II. CHAIRMAN'S ANNOUNCEMENTS

Chairman Dallari welcomed everyone and congratulated members who will be serving another term and those who were recently re-elected: Mayor Patricia Bates; Mayor Teresa Jacobs; Mayor Jeff Triplett; Commissioner Carlton Henley and Commissioner Jennifer Thompson. He reported that items discussed at the Executive Committee meeting held on October 23, 2014 are on today's agenda as Action Items. Chairman Dallari reminded members that election of Board Officers for 2015 will be held at the December 10, 2014 Board meeting.

III. EXECUTIVE DIRECTOR'S ANNOUNCEMENTS

Mr. Harry Barley acknowledged Board Alternates and Non-Voting Advisors: Commissioner Michael Harford for Commissioner Quinones; Mr. Stephen Smith for Mr. Dale; Commissioner Fred Brummer for Commissioner Russell who was recently elected as Orange County Clerk of Courts and Mr. Rob McKey for Mr. Noto (BPAC). He acknowledged Guests: Commissioner Jose Alvarez (Kissimmee); Commissioner Tony Ortiz (Orlando) and Mr. Bill Blend from Moore, Stevens and Lovelace, P.A. Mr. Barley introduced MetroPlan Orlando's new FDOT Liaison Mr. Duane Compo and expressed thanks to Mr. Gene Ferguson for his service to MetroPlan Orlando. Mr. Ferguson will now be the Liaison for the River-to-Sea TPO (formerly known as Volusia County TPO). Mr. Barley announced that Commissioner Scott Boyd was elected as Vice-Chairman of the Central Florida MPO Alliance. Mr. Barley reported on the following topics of interest: Transportation Sales Tax results noting that there were five counties seeking voters' approval; however only Leon County's voters approved this sales tax. (Alachua, Hernando, Pinellas and Polk Counties did not pass); 2040 LRTP Executive Summary provided in members' supplemental folders; Transportation-Law Enforcement Collaborative meeting scheduled for December 8, 2014; Central Florida Commuter Rail Commission meeting to take place following this meeting and the Volunteer Appreciation Luncheon on December 17, 2014 (Toy Drive to benefit the City of Apopka)

IV. CONFIRMATION OF QUORUM

Ms. Lena Tolliver confirmed a quorum of 17 voting members present. Also present were 6 advisors; and the meeting having been duly convened was ready to proceed with business.

V. AGENDA REVIEW

There were no changes to the agenda.

VI. COMMITTEE REPORTS

Transportation Technical Committee (TTC): Mr. Charles Ramdatt reported on the activities of the October 24, 2014 TTC meeting. The Committee approved the following items: August 22, 2014 TTC Meeting Minutes; 2015 Board/Committee Meeting Schedule; and FDOT's request to amend the TIP. The Officer's Nominating Subcommittee will meet early next month to make a recommendation on the leadership of the TTC for 2015.

Citizens' Advisory Committee (CAC): Mr. Carnot Evans reported on the activities of the October 22, 2014 CAC meeting. The Committee approved the following items: August 27, 2014 CAC Meeting Minutes; 2015 Board/Committee Meeting Schedule; and FDOT's request to amend the TIP. The CAC voted to retain its current leadership for 2015.

Bicycle and Pedestrian Advisory Committee (BPAC): Mr. Rob McKey (Vice-Chairman) reported on the activities of the October 22, 2014 BPAC meeting. The Committee recommended approval of the following items: August 27, 2014 BPAC Meeting Minutes; 2015 Board/Committee Meeting Schedule; and FDOT's request to amend the TIP. Mr. McKey was elected to serve as the BPAC Chairman and Mr. Randy Schrader (Kissimmee) will serve as Vice-Chairman.

Municipal Advisory Committee (MAC): Mayor Ken Bradley reported on the activities of the November 6, 2014 MAC meeting. The Committee recommended approval of the following items: September 4, 2014 MAC Meeting Minutes; 2015 Board/Committee Meeting Schedule; and FDOT's request to amend the TIP. The MAC also discussed their request for voting membership on the MetroPlan Orlando Board which will be discussed later on the agenda.

VII. PUBLIC COMMENTS ON ACTION ITEMS

Mayor Howard Schieferdecker (Maitland) expressed support on the MAC's request for a voting seat on the MetroPlan Orlando Board.

VIII. CONSENT AGENDA (ACTION ITEMS)

A. Approval of Minutes - September 10, 2014 Board Meeting

Approval was requested of the minutes of the September 10, 2014 Board meeting.

B. Approval of August and September 2014 Monthly Financial Report and Acknowledgement of September and October 2014 Travel

Approval was requested of the preliminary monthly financial reports for the periods ending August 31, 2014 and September 30, 2014, provided. Acknowledgment was also requested of travels outside our region during the months of September and October 2014 also provided.

C. Approval of Budget Amendment #2

Approval of Budget Amendment #2 was requested to finish the Long-Range Transportation Plan printing and design; to close out the prior year travel time traffic study and to add funds to the current year travel time traffic study; to reallocate staff hours to different UPWP tasks; and to reallocate funds for training and event sponsorships. There was no change to the total budget. Additional information was provided.

D. Approval of Resolution No. 14-21 to Amend the Model 457 ICMA Retirement Corporation Deferred Compensation Plan and Trust Document to Allow Roth Provisions and Approval to Allow ICMA-RC to Provide IRA Accounts (Traditional & Roth) Through Payroll Deduction

Approval was requested of Resolution No. 14-21 to amend the Model 457 ICMA Retirement Corporation Deferred Compensation Plan and Trust Document to allow Roth Provisions. The 457(b) plan, through ICMA-RC, is the mechanism in which MetroPlan Orlando employees contribute to their retirement through deferred compensation. Allowing the Roth Provisions provides greater flexibility to employees to shape their retirement planning. This amendment allows Roth contributions, In-Plan Roth Conversions, and qualified Roth distributions. Approval was also requested to allow ICMA-RC to provide MetroPlan Orlando employees with Traditional and Roth IRA accounts through payroll deduction. IRAs are employee accounts separate from the employer plan but allows convenience to the employee and additional flexibility for retirement planning. A copy of Resolution No. 14-21 was provided.

E. Approval of Proposed 2015 Board and Committees Meeting Schedule

Action was requested to approve the 2015 MetroPlan Orlando Board and Committee Meeting Schedule. The schedule reflects consistency with what was requested during the development of the Strategic Business Plan Update, we have been able to consolidate Board and Committee activities so that four monthly meetings have been eliminated. A copy of the 2015 Meeting Schedule was provided.

F. Approval of Resolution No. 14-22 in Support of the All Aboard Florida Project

Board approval was requested of Resolution No. 14-22 in support of the privately-financed All Aboard Florida project that will provide high speed passenger rail service between Orlando and Miami with stops in West Palm Beach and Ft. Lauderdale. Resolution No. 14-22 will be submitted to the Federal Railroad Administration for consideration during their review of the Draft Environmental Impact Statement (DEIS) that has been prepared for the project. A copy of Resolution No. 14-22 was provided.

G. Appointment of Commissioner Pete Clarke to TDLCB

Approval was requested to appoint Commissioner Pete Clarke to the Transportation Disadvantaged Local Coordinating Board (TDLCB). This appointment is requested to replace Commissioner Scott Boyd who is now serving on the Central Florida Expressway Authority Board. The Central Florida Expressway Authority Board meets on the same date and time as the TDLCB.

MOTION: Mayor Jim Swan moved approval of Consent Agenda Items A-G.
Commissioner Scott Boyd seconded the motion, which passed unanimously.

IX. OTHER ACTION ITEMS

A. Approval of FDOT TIP Amendments to FY 2014/15-2018/19 Resolution No. 14-20

Mr. Gene Ferguson, FDOT, requested an amendment of the FY 2014/15-2018/19 TIP to include a project length change for a safety project on US 441 and partial design funding for the I-4 ultimate improvement from east of SR 434 to US 17/92. The amendments were described in a letter from FDOT along with Resolution No. 14-20, both were provided. Mr. Ferguson expressed appreciation for an opportunity work with staff and Board members for the past seven years. Mr. Barley and members of the Board thanked Mr. Ferguson for his service to the Board and to the region.

MOTION: Mayor Jim Swan moved approval of an amendment of the FY 2014/15-2018/19 TIP to include a project length change for a safety project on US 441 and partial design funding for the I-4 ultimate improvement from east of SR 434 to US 17/92 and Resolution No. 14-20. Mayor Teresa Jacobs seconded the motion, which passed unanimously by a roll call vote.

B. Approval of Legislative Priorities for 2015; Recommendation from Board Executive Committee

The Board's Executive Committee met on October 23, 2014 to discuss legislative priorities and positions for the 2015 session in Tallahassee. The Committee's recommendations were provided. The list of priorities provides guidance to staff and our lobbyists in Tallahassee. Mr. Barley requested Board approval of the 2015 Legislative Priorities.

MOTION: Mayor Jim Swan moved approval of the Legislative Priorities for 2015. Commissioner Samuel B. Ings seconded the motion, which passed unanimously.

C. Approval/Acceptance of Annual Financial Report

Mr. William Blend, CPA from Moore Stephens Lovelace, P.A. presented the Audit Report and the Annual Financial Report for the Fiscal Year Ending June 30, 2014. There were no management findings in the report. MetroPlan Orlando received a clean audit report, and ended the fiscal year in good financial condition with unrestricted net position of \$4,409,968. Approval was requested of both the Audit Report and the Annual Financial Report. A printed copy of the full report was provided to Board members as a separate document that accompanied the Board agenda workbook.

MOTION: Mayor Teresa Jacobs moved approval of the Audit Report and the Annual Financial Report. Commissioner Samuel B. Ings seconded the motion, which passed unanimously.

D. Request by Municipal Advisory Committee for a Voting Seat on the MetroPlan Orlando Board; Recommendation from Board Executive Committee

The Municipal Advisory Committee (MAC) requested approval of a voting seat on the MetroPlan Orlando Board. Mr. Steve Bechtel provided background on the MAC's establishment and the recent changes made to s. 339.175, F.S. by the Florida Legislature were revised relative to the membership and governance requirements of metropolitan planning organizations which included increasing the maximum voting membership from 19 to 25. Additionally, voting representation by a group of general-purpose local governments through an entity created by an MPO for that purpose was also among the changes which make voting membership allowable for groups like the MAC. Mayor Ken Bradley, MAC Chairman, presented a formal request for voting membership to the Board Executive Committee at their October 23rd meeting. The consensus of the Committee was that the item be deferred to the full MetroPlan Orlando Board for consideration.

MOTION: Commissioner Ted Edwards moved to approve the Municipal Advisory Committee's (MAC) request to upgrade from a non-voting seat to a voting membership on the MetroPlan Orlando Board. Commissioner Scott Boyd seconded the motion.

Members expressed concern relative to increasing the voting membership from 19- 20 as an even number could cause split votes. Mayor Jacobs offered an amendment to the motion to include that if the Board approves MAC's request that the Board also give Central Florida Commuter Rail Commission (SunRail) voting membership. The Motion Maker (Commissioner Edwards) did not support the amendment to the motion.

Commissioner Brummer recommended that BPAC also have voting membership to ensure that bicycle and pedestrian safety concerns are at the forefront. It was also recommended that Osceola County also have another voting seat on the Board. Chairman Dallari recommended that Mr. Barley provide several scenarios for the Board involving MAC, SunRail, BPAC and Osceola County at the December 10, 2014 Board meeting.

MOTION: Commissioner Fred Brummer moved approval to table the discussion to expand the Board's voting membership until the December 10, 2014 Board meeting. Commissioner Samuel B. Ings seconded the motion, which passed 10:7 by a roll call vote. Opposed: Asher, Bates, Clarke, Edwards, Harford, Jacobs and Triplett.

X. INFORMATION ITEMS FOR ACKNOWLEDGEMENT (Action Item)

A. Correspondence

- Sample letter from Mr. Barley to Sheriffs and Police Chiefs dated September 12, 2014, Subject: Transportation-Law Enforcement Collaborative

B. Status Updates

- FDOT Construction Status Report - October 2014
- FDOT First Quarter FDOT Variance Report - October 2014

C. General Information

- SunRail Update (*Provided via email*)
- Central Florida MPO Alliance Meeting Highlights - October 10, 2014 (*Provided*)
- Florida MPO Advisory Council Legislative Policy Positions for 2015 (*Provided*)
- University of Central Florida/Master's Program in Urban & Regional Planning Lecture Series: "*Finding the Intersection of Planning, Health and Poverty*," November 12, 2014, Florida Hospital/Downtown Orlando Campus - Werner Auditorium (*Provided*)
- Central Florida Commuter Rail Commission Meeting - November 12, 2014 hosted by MetroPlan Orlando
- Transportation Disadvantaged Local Coordinating Board Meeting & Public Hearing - November 13, 2014
- East Central Florida Corridor Task Force (Final Meeting) - November 13, 2014
- Federal Railroad Administration (FRA) Public Information Meeting on the Draft Environmental Impact Statement (DEIS) for the All Aboard Florida project - November 13, 2014 at the Wyndham Orlando Resort
- FDOT District 5 Work Program Public Hearing - December 9, 2014 - DeLand Office
- FDOT District 5 Work Program Public Hearing Webinar - December 9, 2014
Website: www.D5WPPH.com/2014 . Public Hearing webcast - John H. Jackson Community Center, 1002 West Carter Street, Orlando
- Florida Automated Vehicle Summit - December 15-16, 2014
MetroPlan Orlando Volunteer Appreciation Luncheon - December 17, 2014 (*Provided*)
- 2040 Long Range Transportation Plan Executive Summary (*Provided at Meeting*)

D. Featured Research and Articles

- “*Disability Access Signs Get Active*” *Transportation Nation*, September 2014 (Provided)
- “*Think Infrastructure Solutions; Infrastructure of the Future*,” HNTB, September 2014 (Provided)
- “*The Transportation Crisis: Where Do We go From Here?* “ by Gary Kuhn, P.E., President of Geotechnical and Environmental Consultants, Inc. (Orlando) in the *Journal of the Florida Engineering Society*, October 2014 (Provided)
- “*Improving Transportation Performance: Time to Focus on Operations*,” by Joshua L. Schank, President & CEO, Eno, Center for Transportation, October 2014 (Provided)
- “*Is Funding Transportation a Bipartisan Issue?*,” *Institute of Transportation Engineers Journal*, September 2014
<http://www.ite.org/membersonly/itejournal/pdf/2014/JB14IA26.pdf>
- “*Obama’s Disappointing Legacy on Transportation Policy*,” *Innovation NewsBriefs*, October 24, 2014
<http://blogs.cfr.org/renewing-america/2014/10/16/obamas-disappointing-legacy-on-transportation-policy/>

MOTION: Mayor Teresa Jacobs moved approval of the Information Items for Acknowledgement (A-D). Mayor Jim Swan seconded the motion, which passed unanimously.

XI. PRESENTATIONS

A. Strategic Business Plan Report

Ms. Virginia L. Whittington, MetroPlan Orlando, provided a brief overview on staff’s recommendations relative to committee restructuring as outlined as goals and objectives in the 2014-2018 MetroPlan Orlando Strategic Business Plan approved by the Board in December 2013. The following recommendations are still under development and will be presented to the full Board for approval next month: Change the name of the TTC to Technical Advisory Committee (TAC) which will also include the BPAC technical members; M&O Subcommittee will become a full standing committee with a name change as Transportation System Management and Operations (TSMO) Committee with more emphasis on ITS. Ms. Whittington further noted that the Citizens’ Advisory Committee (CAC) and the remaining members of the BPAC will merge and become the Community Advisory Committee (CAC), which will include some business representatives as well. A copy of the third quarter Strategic Business Plan Update was provided.

B. Implementation Plan for the I-4 Ultimate Project

Ms. Loreen Bobo, FDOT, provided an update on the I-4 Ultimate Project and project-related activities that can be expected in 2015. She reviewed the projects' Scope, Aesthetics, I-4 Mobility Partners and the Project Schedule. Ms. Bobo noted that starting February 1, 2015 the I-4 Mobility Partners will be responsible for Operations and Maintenance of the 21 mile right-of-way for the next four years with the exception of tolls; FDOT will set the toll rates and collect the tolls.

Discussion followed relative to efforts to effectively inform the public and business communities on the construction schedule as well as coordination with SunRail.

C. Orange County Multi-Modal Corridor Project

Ms. Alissa Torres, Orange County staff, gave a presentation on Orange County's Multimodal Corridor Plan.

D. Presentation on Connected Vehicle Technology

Mr. Eric Hill, MetroPlan Orlando staff, gave a presentation on the current status of Connected Vehicle Technology. Commissioner Edwards asked if vehicle technology will help reduce roadway delays during automobile crashes. Mr. Hill noted that technology will help reduce the number of crashes and reduce the response time for first responders. Commissioner Dallari asked about privacy concerns. Mr. Hill stated that privacy concerns will be addressed.

XII. OTHER BUSINESS

A. Overview of Intelligent Transportation System (ITS) Master Plan

Mr. Eric Hill, MetroPlan Orlando staff, provided an overview of an Intelligent Transportation Systems (ITS) Master Plan for the MetroPlan Orlando area. The master plan will evaluate the current transportation technology systems in the planning area, determine future needs and formulate an implementation strategy for the future deployment and maintenance of the ITS. Commissioner Dallari recommended that an all-inclusive ITS system be developed for the region, as proposed in the master plan.

B. Update on the East Central Florida Corridor Task Force

Mr. Harold Barley, MetroPlan Orlando staff, provided an update on the work of the East Central Florida Corridor Task Force. This Task Force was formed by an Executive Order of the Governor as part of FDOT's "New Corridors" initiative. More specifically, it was formed to look at improving connectivity between the east side of the Orlando metropolitan area and Brevard County along with associated economic development opportunities. Additional information was provided in members' supplemental folders. Mr. Barley reported that the final meeting of the Task Force would take place on November 13, 2014. A report on Task Force recommendations will be made at the December 10, 2014 MetroPlan Orlando Board meeting.

XIII. BOARD MEMBER COMMENTS

None

XIV. PUBLIC COMMENTS (GENERAL)

Ms. Cheryl Stone reported on the redesigned disability emblem used for disabled signage. She noted that the new emblem symbolizes that the disabled are moving forward. Mayor Jacobs requested additional information on how to replace the current sign inventory and any state laws regulating the change.

Mr. John Casselberry suggested that signs reading “Left Lane Cars Only” be considered on I-4 for downtown Orlando. He also suggested that locks on tractor trailers should be on the locked position at all times.

XV. NEXT MEETING - December 10, 2014

XVI. ADJOURNMENT

There being no further business, the meeting adjourned at 10:40 a.m. The meeting was transcribed by Lena Tolliver.

Approved this 10th day of December, 2014.

Commissioner Bob Dallari, Chairman

Lena E. Tolliver,
Senior Board Services Coordinator/
Recording Secretary

As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which the appeal is to be based.