



MEETING MINUTES

DATE: Wednesday, November 4, 2015

TIME: 9:00 a.m.

LOCATION: MetroPlan Orlando
One Landmark Building
315 E. Robinson Street
Suite 355
Orlando, Florida 32801

Mayor Jim Swan, Board Chairman, Presiding

Members in Attendance:

Mr. Dean Asher, GOAA
Hon. Pat Bates, City of Altamonte Springs
Hon. Scott Boyd, Orange County
Hon. Pete Clarke, Orange County
Hon. Lee Constantine, Seminole County
Hon. Bob Dallari, Seminole County
Hon. Ted Edwards, Orange County
Hon. Cheryl Grieb, Osceola County
Hon. Tony Ortiz for Hon. Samuel B. Ings, City of Orlando
Hon. Teresa Jacobs, Orange County
Hon. Viviana Janer, LYNX/Central Florida Commuter Rail Commission
Hon. Bill Arrowsmith for Hon. Joe Kilsheimer, City of Apopka
Hon. Charles Lacey, Municipal Advisory Committee
Hon. Bryan Nelson, Orange County
Mr. Stephen Smith, Sanford Airport Authority
Hon. Jim Swan, City of Kissimmee
Hon. Victoria Siplin for Hon. Jennifer Thompson, Orange County

Advisors in Attendance:

Ms. Noranne Downs, District 5 Secretary, FDOT
Ms. Candy Bennage, Kissimmee Gateway Airport
Mr. Kelly Brock, Technical Advisory Committee
Mr. Hazem El-Assar, Transportation Systems Management & Operations Committee
Mr. Tom O’Hanlon, Citizens’ Advisory Committee
Mr. Rob McKey, Bicycle and Pedestrian Advisory Committee

Members/Advisors not in Attendance:

Hon. Buddy Dyer, City of Orlando
Hon. Fred Hawkins, Jr., Central Florida Expressway Authority
Hon. Jeff Triplett, City of Sanford

Staff in Attendance:

Mr. Harold Barley
Mr. Steve Bechtel, Mateer & Harbert
Mr. Keith Caskey
Ms. Cathy Goldfarb
Mr. Eric Hill
Ms. Jill Hoskins
Mr. Gary Huttman
Ms. Cynthia Lambert
Mr. Jason Loschiavo
Ms. Sally Morris
Ms. Nikhila Rose
Ms. Lena Tolliver
Mr. Alex Trauger
Ms. Virginia Whittington
Mr. Mighk Wilson

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Jim Swan called the meeting to order at 9:00 a.m. and Mayor Charles Lacey led the Pledge of Allegiance.

II. CHAIRMAN’S ANNOUNCEMENTS

Mayor Swan congratulated Mayor Buddy Dyer and Commissioner Samuel Ings (both absent) on their re-elections. Commissioner Viviana Janer reported on the FPTA/CTD Conference in Daytona Beach, FL. Mayor Swan recognized Mr. Carnot Evans retired Citizens’ Advisory Committee (CAC) Chairman and noted that Mr. Tom O’Hanlon, Vice-Chairman would be representing CAC through the end of the year. He reported that the Board’s Executive Committee met on September 9, 2015 to develop the 2016 Proposed Legislative Priorities for approval today.

III. EXECUTIVE DIRECTOR'S ANNOUNCEMENTS

Mr. Harry Barley Acknowledged Alternates: Commissioner Tony Ortiz for Commissioner Ings; Commissioner Victoria Siplin for Commissioner Thompson and Commissioner Bill Arrowsmith for Mayor Kilsheimer. He also recognized Mr. Stephen Smith as the Sanford Airport representative replacing Mr. Larry Dale. Mr. Jamil Gutierrez was introduced as the FDOT Liaison for MetroPlan Orlando. Mr. Barley reported on the following items: Federal Transportation bill was extended through November 20, 2015, and USDOT Sec. Foxx "Beyond Traffic" event held on October 2, 2015 and called attention to a book titled "the Year is 2045", USDOT copies provided; MetroPlan Orlando office move scheduled for December 17 & 18 and the office should be officially open the week of December 21, 2015. Additional information will be provided next month. He called attention to an article titled "*Tourists shocked by toll charges*"; Orlando Sentinel, having to do with the administrative fees being charged by car rental companies, a copy of the article was provided. Mr. Barley Announced: Congressman Mica's discussion on Arterial Traffic Management Strategies to be hosted by MetroPlan Orlando on November 9, 2015 at 9:00 a.m.; Board members were invited to attend. All Aboard Florida to unveil its rebranding on November 9, 2015, Miami.

IV. CONFIRMATION OF QUORUM

Ms. Lena Tolliver confirmed a quorum of 17 voting members present. Also present were 6 advisors; and the meeting having been duly convened was ready to proceed with business.

V. AGENDA REVIEW

Mr. Barley reported no changes to the agenda.

VI. COMMITTEE REPORTS

Municipal Advisory Committee (MAC): Mayor Charles Lacey reported that the MAC met on November 5, 2015 and approved the FDOT TIP Amendments. The MAC also recommended two modifications to the proposed 2016 Legislative priorities: (1) request an additional item be added to the priorities to oppose any Utility Relocation legislation that mandates local governments and their taxpayers to bear the cost of relocating utility equipment when the equipment is located within a public utility easement or right of way and needs to be relocated for public purposes and (2) recommend the position opposing a legislative mandate to privatize transit operations be removed from the priorities.

Technical Advisory Committee (TAC): Mr. Kelly Brock reported that the TAC met on October 23, 2015 and appointed an officer selection subcommittee to nominate a slate of officers for 2016. TAC also approved FDOT TIP Amendments and approved a request by the TSMO Advisory Committee for the TAC to change its meeting agendas to have the presentations before the action items since the TSMO and TAC meet on the same days and the TSMO is changing its meeting time from 1:30 p.m. back to 8:30 a.m. beginning in January 2016.

Transportation Systems Management & Operations (TSMO) Advisory Committee: Mr. Hazem El-Assar reported that the TSMO met on October 23, 2015 and approved FDOT TIP

Amendments and approved to change the TSMO meeting time from 1:30 p.m. to 8:30 a.m. The Committee also heard several presentations.

Citizens' Advisory Committee (CAC): Mr. Tom O'Hanlon reported that the CAC met on October 28, 2015 and approved FDOT TIP Amendments and thanked Mr. Carnot Evans for his service to CAC.

Bicycle and Pedestrian Advisory Committee (BPAC): Mr. Rob McKey reported that the BPAC met on October 28, 2015 and recommended the FDOT TIP Amendments. BPAC discussed the legislative priorities and the Committee formed a task force to review and recommend statutory changes related to bicyclist safety. The list of recommendations will be presented to BPAC at its December 2nd meeting.

VII. PUBLIC COMMENTS ON ACTION ITEMS

Mr. Robert Atkins, expressed concern with lighting conditions on Forest City Road, Orange County. Commissioner Bryan Nelson noted that Orange County is addressing issues with the widening project and will follow-up with Mr. Atkins. Referring to the Proposed 2016 Legislative Priorities List, Mr. Stephen McKenney Steck requested that the top priorities be amended to add #6 to read "In support of cyclist and law enforcement agencies, strengthen or clarify current legislation which addresses "Far to Right" statute language".

VIII. CONSENT AGENDA (ACTION ITEMS)

A. Approval of Minutes - September 9, 2015 Board Meeting

The minutes of the September 9, 2015 Board meeting were provided

B. Approval of August and September Monthly Financial Reports; and acknowledgement of September and October 2015 Travels

The financial reports for the period ending August 31, 2015 and September 30, 2015 were provided for approval. Acknowledgment was also requested of travel outside our region during the months of September and October 2015 provided.

C. Approval of Budget Amendment #4

Approval was requested of budget amendment #4 (Tab 3) to create a new project for the receipt of a grant from the Federal Highway Administration to conduct a Work Zone Impact and Strategies Estimator (WISE) study as part of the federal Strategic Highway Research Program; to move federal PL consultant funds to two tasks to increase awareness of the transportation planning process through the use of transportation-user focused videos on the MetroPlan Orlando website and to continue work on identifying and linking the connection between land use and the transportation system; to increase the budget to account for additional funds to be received from the Federal Transit Administration; and to provide local pass-thru funds to LYNX for a match to a service development grant they were awarded.

D. Approval of Proposed 2016 Board and Committee Meeting Schedule

Approval was requested of the Proposed 2016 Board and Committee Meeting Schedule, a copy of which was provided.

E. Approval of Resolution No.15-17 to Adopt the Amended ICMA-RC Governmental Money Purchase Plan & Trust Document

Approval was requested of Resolution No. 15-17 to adopt the amended ICMA-RC Standard Plan Document (ICMA-RC Governmental Money Purchase Plan & Trust Document). This document was submitted to the IRS in 2012 and was approved last year. ICMA-RC now requires all plans that utilize the standard plan document to adopt the amended document for their plans. A copy of Resolution No. 15-17 was provided.

F. Approval of Travel Authorization for “Transportation Disadvantaged Day”

Travel authorization was requested for two volunteers of the Transportation Disadvantaged Local Coordinating Board (TDLCB) and two TDLCB officers who also serve on the MetroPlan Orlando Board to attend the Annual Transportation Disadvantaged Legislative Day on January 21, 2016 in Tallahassee, Florida. Funds are available in our approved FY2015/2016 budget.

MOTION: Commissioner Bob Dallari moved approval of the Consent Agenda (A-F). Mayor Teresa Jacobs seconded the motion, which passed unanimously.

IX. OTHER ACTION ITEMS

A. (1) Approval of FDOT Amendments to MetroPlan Orlando’s 2015/16-2019/20 Transportation Improvement Program (TIP) and Resolution No. 15-15

Mr. Jamil Gutierrez, FDOT, requested approval of amendments to MetroPlan Orlando’s FY 2015/16-2019/20 TIP to include changes to the I-4 rest area project as well as several other projects. A letter explaining the amendments and Resolution No. 15-15 was provided.

Referring to Resolution No. 15-15 “FM #4344842 - I-4 Westbound Rest Area Reconstruction Project - Delete project funding and remove the Westbound Rest Area due to the elimination of the Eastbound Rest Area Reconstruction project;” Commissioner Bob Dallari requested clarification on “remove the Westbound Rest Area” and if the intent is to actually remove the rest area or not.

Mr. Gutierrez stated that there are no plans to remove the westbound rest area. Commissioner Dallari recommended that language should be written to clearly convey the intent of the request. Mr. Tom O’Hanlon noted that the Citizens’ Advisory Committee expressed that there is a shortage of rest areas which raise concerns for truck drivers.

MOTION: Commissioner Cheryl Grieb moved approval of FDOT Amendments to MetroPlan Orlando's 2015/16-2019/20 Transportation Improvement Program and Resolution No. 15-15. Commissioner Viviana Janer seconded the motion, which passed unanimously (Roll Call Conducted).

(2) Approval of FDOT Amendments to MetroPlan Orlando's 2015/16-2019/20 Transportation Improvement Program (TIP) and Resolution No. 15-16

Mr. Jamil Gutierrez, FDOT, requested approval of amendments to MetroPlan Orlando's FY 2015/16-2019/20 TIP to include the projects that rolled forward from FY 2014/15 to FY 2015/16 based on the FY 2015/16-2019/20 Adopted Five-Year Work Program, as well as other minor changes and corrections. A letter explaining the amendments and Resolution No. 15-16 was provided along with the Roll Forward report.

MOTION: Commissioner Scott Boyd moved approval of amendments to MetroPlan Orlando's FY 2015/16-2019/20 TIP to include the projects that rolled forward from FY 2014/15 to FY 2015/16 based on the FY 2015/16-2019/20 Adopted Five-Year Work Program, as well as other minor changes and corrections. Commissioner Viviana Janer seconded the motion, which passed unanimously (Roll Call Conducted).

B. Approval of Proposed 2016 Legislative Priorities

Ms. Virginia Whittington, MetroPlan Orlando staff, reviewed the work of the Board's Executive Committee which met on September 9, 2015 to discuss legislative priorities and positions for the 2016 session in Tallahassee. A copy of the proposed 2016 Legislative Priorities was provided in members' workbooks. The list of priorities provide guidance to staff and our lobbyists in Tallahassee. Ms. Whittington reported on the Advisory Committees recommendations, which included a request to add bicyclists and bike facilities to Top Priority #3 (see above Committee Reports). Board approval of the proposed 2016 Legislative Priorities was requested.

Mayor Teresa Jacobs stated that the Orange County Board of County Commissioners and the LYNX Board oppose legislation that includes a legislative mandate to privatize transit operations. She noted that she has had positive conversations with the bill sponsor, Representative Cortes, on opportunities to change the focus of the bill that could gain support from LYNX and local governments. Representative Cortes has expressed interest in keeping the bill alive and support opportunities to change the language that would gain support. Mayor Jacobs also expressed concern that any language about privatizing transit would negatively impact the pool of candidates applying for the Lynx Executive Director position. In addition, Mayor Jacobs reported that LYNX and SunRail would like to see a consolidation of the two agencies and would like to have discussions with MetroPlan Orlando for any feedback on a consolidation. She further noted that both the LYNX Board and the Central Florida Commuter Rail Commission are almost identical and connectivity is important, and that there is a lot of duplication; she added that it is not necessary to wait until the state is no longer funding SunRail because there are built-in provisions where the state would continue to provide funding for the first seven years. Mayor Jacobs also noted that there are concerns relative to transit connectivity (feeder bus) and noted that

the concerns should be further studied by FDOT. Mayor Bates expressed that she supports the bill (with the exception of it being mandated) and encouraged the Board to be open to other options that could identify dedicated funding for transit. Commissioner Janer expressed that she also opposes legislation that mandates privatizing transit operations and also supports consolidating the two agencies. Commissioner Dallari stated that he also opposes legislation that would include mandating privatization of transit operations and recommended that the issue come back to the Board on December 9th to allow time for additional discussions. In regards to the Lynx and SunRail consolidation issue Commissioner Dallari noted that he is concerned that Lynx may not be familiar with operating the right-of-way. Commissioner Constantine noted that Representative Cortes would like to work through the expressed concerns and recommended that staff monitor the issue and bring it back to the Board next month.

Commissioner Bryan Nelson read the following text message received from Representative Cortes into the record: "As I continue to work with all interested parties regarding House Bill 155, I ask that you convey to MetroPlan and fellow members the need for time to work the many moving parts of this bill and request the hold off of any decision regarding taking a stance on this bill today. By next month we should have amended the bill that would have addressed some of the concerns of the Board. I ask respectfully to allow me to work this together with all."

MOTION: Commissioner Nelson moved to table the item on opposing legislative mandate to privatize transit operations until December 9, 2015. Mayor Charles Lacey seconded the motion, which passed unanimously.

Mayor Jacobs added that LYNX plans to recruit candidates for the Executive Director position who possess experience in running rail and buses and noted that Lynx would love an opportunity for a discussion with members since LYNX serves all communities.

MOTION: Mayor Jacobs moved approval of the Top Legislative Priorities. Commissioner Cheryl Grieb seconded the motion.

Discussion followed relative to Commissioner Ted Edwards' questions on funding for SunRail Phase III to the Orlando International Airport and Quiet Zones and if there would be any funding impacts on highway projects in east Orange County. Mr. Barley noted that a bill could be crafted, however there is uncertainty on any direct appropriation from the legislature. Staff will keep Commissioner Edwards informed. Commissioner Edwards also raised questions relative to Top Priority #4 "Expand the Charter County and Regional Transportation System Surtax to allow municipalities over 150,000 in population (or the largest municipality in a county) and all counties located in MPO areas to enact up to a one-cent local option surtax by referendum". Discussion ensued relative to the bill giving larger municipalities the option to take a referendum to voters. Commissioner Edwards expressed that this should be more of a regional approach and should not limit smaller municipalities; he could not support this priority without more information. Ms. Whittington provided background on this priority noting that the item came out of the 2013 MPOAC Revenue Study and was identified as one of several revenue sources that could bring more transportation funding to municipalities. She noted that the item was previously included on the 2015 Board Approved Legislative Priorities and had been rolled over for 2016. Discussion ensued relative to clarifying the Board's Top Priorities and items that the Board supports. Commissioner Dallari recommended that Priority #4 be moved from a top

priority to the category of items that we support. He further suggested that the LYNX item listed under We Support Legislation #4: Provides an appropriation to LYNX for I-4 construction mitigation be moved to a top priority.

Mayor Jacobs withdrew her motion, and the seconder agreed.

Top Priorities

MOTION: Commissioner Dallari moved to approve the list of Top Priorities tabling Top Priority #4 to December 9, 2015 and moving the We Support Legislation Item #4- *Provides an appropriation to LYNX for I-4 construction mitigation* be moved to the list of Top Priorities. Mayor Jacobs seconded the motion.

Ms. Whittington clarified that the motion included BPAC's request to add the word bicyclists and bicycle facilities to Top Priority #3

AMENDED MOTION: Commissioner Dallari moved to approve the list of Top Priorities with the tabling of Priority #4, moving the We Support Legislation Item #4 to the list of Top Priorities, and adding bicyclists and bicycle facilities to the existing language at Top Priority #3. Mayor Jacobs seconded the motion, which passed unanimously.

We Support Legislation that:

MOTION: Mayor Jacobs moved approval of the We Support Legislation Items 1-6 noting that #4 was removed from this category and move to the Top Priorities list. *Commissioner Dallari seconded the motion, which passed unanimously.*

Commissioner Pete Clarke stated that he does not support #6 - Directs the Florida Department of Transportation to develop a plan to move Florida toward a Mileage Based User Fee, which protects individual privacy, in lieu of the traditional fuel tax.

Oppose Legislation that:

MOTION: Mayor Charles Lacey moved approval to add to the Oppose Legislation list to oppose any Utility Relocation legislation that mandates local governments and their taxpayers to bear the cost of relocating utility equipment when the equipment is located within a public utility easement or right of way and needs to be relocated for public purposes. Commissioner Cheryl Grieb seconded the motion, which passed unanimously.

C. Approval and Acceptance of the Annual Financial Report and Audit

Approval was requested of both the Audit Report and the Annual Financial Report. There were no management findings in the report. MetroPlan Orlando received a clean audit report, and ended the fiscal year in good financial condition with unrestricted net position of \$4,528,965. A copy of the full financial report was provided.

Mr. Harry Barley thanked MetroPlan Orlando Finance Department staff members on their good work.

MOTION: Commissioner Bob Dallari moved approval and acceptance of the annual financial report and audit. Commissioner Viviana Janer seconded the motion, which passed unanimously.

X. INFORMATION ITEMS FOR ACKNOWLEDGEMENT (Action Item)

A. Correspondence

- None

B. Status Updates

- FDOT Construction Status Report - September 2015
- FDOT 1st Quarter Variance Report
- Final 2015 Air Quality Report

C. General Information

- Florida MPO Advisory Council - October 22, 2015 - Orlando, FL
- MPOAC Legislative Priorities - 2016
- Share the Road Celebration of Cycling - November 13-15, 2015 - Clermont, FL
- TDLCB Annual Public Hearing and Quarterly Meeting - November 12, 2015
- Regional Benchmarking & Competitiveness, Metro Orlando Economic Development Commission (Provided in Board members' supplemental folders)
- Beyond Traffic 2045, USDOT (Provided in Board members' supplemental folders)

D. Featured Articles and Research

- *"The Transportation Planning Process Briefing Book: Key Issues for Transportation Decision-makers, Officials and Staff,"* Federal Highway Administration and Federal Transit Administration
https://www.planning.dot.gov/documents/briefingbook/bbook_07.pdf
- *"Understanding Smart Growth Savings,"* Victoria Transport Policy Institute, May 2015
http://www.vtpi.org/sg_save.pdf
- *"Paths of Automated and Connected Vehicle Deployment: Strategic Roadmap for State and Local Transportation Agencies,"* Texas A&M Transportation Institute, September 2015
<http://d2dtl5nnlpfr0r.cloudfront.net/tti.tamu.edu/documents/161504-1.pdf>
- *"FDOT's Express Lanes Handbook,"* FDOT, August 2015

<http://floridaexpresslanes.com/wp-content/uploads/2015/08/FDOT-Express-Lanes-Handbook.pdf>

- *“Driving Cessation and Health Outcomes in Older Adults,”* A LongRoad Study, AAA Foundation, July 2015
<https://www.aaafoundation.org/sites/default/files/DrivingCessationReport.pdf>

MOTION: Mayor Pat Bates moved approval of the Information Items for Acknowledgement (A-D). Commissioner Viviana Janer seconded the motion, which passed unanimously.

XI. PRESENTATIONS

A. FDOT/FTE Preview of FY 2016/17-2020/21 Tentative Five-Year Work Program

Mr. Jamil Gutierrez, FDOT, provided an overview of FDOT’s FY 2016/17-2020/21 Tentative Five-Year Work Program. The overview focused on the status of the projects that were included on MetroPlan Orlando’s Prioritized Project List for FY 2020/21-2039/40. Additional information was provided in members’ supplemental folders.

In addition, Ms. Carol Scott, Florida’s Turnpike Enterprise, reviewed the major projects in the Turnpike Enterprise’s Tentative Five-Year Work Program in the MetroPlan Orlando service area. Additional information was provided in members’ supplemental folders.

B. Implementation of DDR/Transit Investment Policy

Mr. Gary Huttman, MetroPlan Orlando staff, reviewed the Board-approved District Dedicated Revenue (DDR) Investment Policy approved on May 13, 2015 allocating up to 30% of DDR funds beginning in 2021 for regionally transformative transit projects. He called attention to how this has been reflected in FDOT’s proposed Five-Year Work Program. FDOT has estimated about \$90 million in DDR funds for 2021; 30% would total about \$27 million in year 2021. MetroPlan Orlando identified two transit projects that may be ready to receive DDR funding assistance consistent with the new Board-approved policy: (1) US192 BRT and (2) Lymmo North/South so \$13.6 million has been allocated for this purpose. Mr. Huttman noted that there is still significant work that needs to get done to have the projects operational by Year 2021. In keeping with staff’s commitment to keep members informed he felt it necessary to provide a status report to accompany the FDOT Tentative Work Program.

C. Status Report on Re-adoption of the Year 2040 Long Range Transportation Plan

Mr. Alex Trauger, MetroPlan Orlando staff, presented a status report on the process for the re-adoption of MetroPlan Orlando’s Year 2040 Long Range Transportation Plan. Board approval will be requested at the December 9, 2015 meeting. A summary of the Modifications to the LRTP Technical Reports was provided.

D. Status Report on New Federal Air Quality Standards

Mr. Alex Trauger, MetroPlan Orlando staff, reported on trends at our four air quality monitoring stations and what these mean for compliance with the new federal air quality

standards that were announced on October 1, 2015. Additional information was provided under the Information Items for Acknowledgement material.

Commissioner Dallari expressed concern about impacts that may affect the new federal air quality standards during the I-4 Construction, noting that there may be motorized equipment that may not be equipped with catalytic converters that could impact air quality readings.

E. Report on the US 441 Alternative Analysis Study

Mr. Curtis Ostrodka, VHB, presented the conclusion of the US 441 Alternatives Analysis Study. It included a briefing on the work to date and the next steps anticipated for the project. Additional information was provided in members' supplemental folders.

XII. BOARD MEMBER COMMENTS

Commissioner Bob Dallari reminded members of FDOT Secretary Jim Boxold's discussion with the Board on July 8, 2015 relative to the Florida Turnpike Enterprise (FTE) Express Lanes project on SR 417 and a possible change in ownership of sections of SR 528, SR 417 and SR 429 and the timeframe of any agreement with CFX and FDOT. Commissioner Dallari noted that the Board has since approved the SR 417 project that was included in the new TIP; however the change of ownership issue is still uncertain. He recommended that the item be added to the December 9, 2015 Board agenda Action Items to propose rescinding board approval of the project unless progress has been made on the transaction. Mayor Lacey asked that the Board receive monthly updates either verbal or written on the status of the change in ownership issue.

XIII. PUBLIC COMMENTS (GENERAL)

None

XIV. NEXT MEETING - December 9, 2015

XV. ADJOURNMENT

There being no further business, the meeting adjourned at 11:03 a.m. The meeting was transcribed by Lena Tolliver.

Approved this 9th day of December, 2015.

Mayor Jim Swan, Chairman

Lena E. Tolliver,
Senior Board Services Coordinator/ Recording Secretary

As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which the appeal is to be based.

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